



The Corporation of the Township of Brock

Council Minutes

March 22, 2021

Virtual Meeting

Members Present: Mayor John Grant
Deputy Mayor Ted Smith
Ward 1 Councillor Michael Jubb
Ward 2 Councillor Claire Doble
Ward 3 Councillor Walter Schummer
Ward 4 Councillor Cria Pettingill
Ward 5 Councillor Lynn Campbell

Staff Present: Municipal Clerk Becky Jamieson
Deputy Clerk Deena Hunt
Clerks Assistant Maralee Drake
Fire Chief Rick Harrison
Director of Public Works Paul Lagrandeur
Interim Treasurer John Gormaly
Chief Building Official Richard Ferguson

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1. **Call to Order - 3:00 p.m.**
 2. **Disclosure of Pecuniary Interest and Nature thereof in Closed Session**
 3. **Closed Session**

a) Employee Matters: To discuss matters relating to employees of the Township as per Section 239(2)(b) of the Municipal Act

Resolution: 1-3

Moved by Councillor Schummer

Seconded by Councillor Doble

That Council move in closed session at 3:02 p.m. to discuss personal matters about an identifiable individual, including municipal or local board employees as per Section 239(2)(b) of the Municipal Act.

CARRIED

4. **Rise from Closed Session**

Resolution: 2-3

Moved by Councillor Campbell

Seconded by Councillor Doble

That we rise from closed session at 4:54 p.m.

CARRIED

- 4.1 Recess

Resolution: 3-3

Moved by Councillor Jubb

Seconded by Councillor Pettingill

That Council break for a recess at 4:54 p.m.

CARRIED

5. Call Open Session to Order & Moment of Silence - 5:00 p.m.

The Fire Chief and the Chief Building Official joined the meeting at 5:00 p.m.

Mayor Grant called the open session to order and requested a moment of silence in honour of the passing of the Fire Chief's Mother in Law and a former employee's Father.

Mayor Grant read the acknowledgement of traditional treaty lands as follows:

It is important to begin each public gathering with a Land and Territorial Acknowledgement, to recognize the Indigenous people for being good stewards of the land and environment, here where we are meeting today. The Township of Brock has traditionally been a hunting and fishing ground for First Nations people. We reside on and benefit from the Williams Treaty Territories, on the land of the Mississauga's and Chippewas. May we share the land as long as the sun rises, the grass grows and river flows.

6. Disclosure of Pecuniary Interest and Nature Thereof

Mayor Grant advised that he is the Chair of the Brock Community Health Centre Board and would not be declaring a pecuniary interest with respect to item 11.2. Lease Agreement between the Township of Brock and the Brock Community Health Centre.

7. Matters from Closed Session

a) Matters about an identifiable individual, including municipal employees, pursuant to Section 239 (2)(b) of the Municipal Act.

Mayor Grant requested a recorded vote.

Resolution: 4-3

Moved by Councillor Doble

Seconded by Councillor Campbell

THAT Council receive Report 2021-CO-11, for information;

THAT Council authorize the Mayor to hire Ms. Ingrid Svelnis as Interim CAO on a contract basis as per the terms laid out in the staff report and that an appointing by-law be brought forward;

THAT Council hire a consultant on a contract basis as per the terms laid out in this report;

THAT \$125,000 from the modernization reserve be transferred to the CAO operating budget to offset the unexpected costs;

That Council authorize that Ms. Maralee Drake be temporarily promoted to Deputy Clerk and that the appointing by-law be brought forward;

THAT Council authorize the CAO & Clerk to implement the other direction provided during closed session as required; and

FURTHER THAT Council request that the Interim CAO report to Council every two (2) weeks on the status of items as per the schedule in the report during a closed session.

Yes (7): Mayor Grant, Deputy Mayor Smith, Councillor Jubb, Councillor Doble, Councillor Schummer, Councillor Pettingill, and Councillor Campbell

CARRIED (7 to 0)

8. Presentations

9. Delegations and/or Petitions

10. Consent Agenda

Resolution: 5-3

Moved by Councillor Pettingill

Seconded by Deputy Mayor Smith

That the items listed in Section 10, Consent Agenda be approved save and except items 10.2.1. and 10.3.2. as listed on the agenda.

CARRIED

10.1 Adoption of Minutes of Previous Meetings

- 10.1.1 5th Meeting of Special Council - In Camera Session - February 12, 2021

Resolution: 6-3

That the minutes of the 5th Meeting of Special Council - In Camera Session as held on February 12, 2021 be approved.

- 10.1.2 2nd Meeting of Council - February 22, 2021

Resolution: 7-3

That the minutes of the 2nd Council meeting, as held on February 22, 2021, be approved.

- 10.1.3 6th Meeting of Special Council - March 2, 2021

Resolution: 8-3

That the minutes of the 6th Special Council meeting, as held on March 2, 2021, be approved.

- 10.1.4 6th Meeting of Special Council - In Camera Session - March 2, 2021

Resolution: 9-3

That the minutes of the 6th Meeting of Special Council - In Camera Session, as held on March 2, 2021 be approved.

- 10.1.5 7th Meeting of Special Council - March 4, 2021

Resolution: 10-3

That the minutes of the 7th Meeting of Special Council as held on March 4, 2021, be approved.

- 10.1.6 7th Meeting of Special Council - In Camera Session - March 4, 2021

Resolution: 11-3

That the minutes of the 7th Meeting of Special Council - In Camera Session as held on March 4, 2021 be approved.

10.1.7 8th Meeting of Special Council - March 8, 2021

Resolution: 12-3

That the minutes of the 8th Meeting of Special Council as held on March 8, 2021 be approved.

10.1.8 8th Meeting of Special Council - In Camera Session - March 8, 2021

Resolution: 13-3

That the minutes of the 8th Meeting of Special Council - In Camera Session as held on March 8, 2021 be approved

10.1.9 9th Meeting of Special Council - March 15, 2021

Resolution: 14-3

That the minutes of the 9th Meeting of Special Council as held on March 15, 2021 be approved.

10.1.10 1st Meeting of Planning and Community Affairs Committee - March 15, 2021

Resolution: 15-3

That the minutes of the 1st meeting of the Planning and Community Affairs Committee, as held on March 15, 2021 be approved.

10.1.11 10th Special Meeting of Council - March 15, 2021

Resolution: 16-3

That the minutes of the 10th Meeting of Special Council as held on March 15, 2021 be approved.

10.1.12 10th Meeting of Special Council - In Camera Session - March 15, 2021

Resolution: 17-3

That the minutes of the 10th Meeting of Special Council - In Camera Session as held on March 15, 2021 be approved.

10.1.13 4th Committee of the Whole Meeting - March 8, 2021

Resolution: 18-3

That the minutes of the 4th Committee of the Whole as held on March 8, 2021 be approved.

10.2 Reports

See later in the meeting.

10.3 Correspondence

10.3.1 2021 COVID-19 Recovery Funding

Ministry of Municipal Affairs and Housing
Communication No. 343/21

Resolution: 19-3

That Communication No. 343 be received for information,
That the Treasurer be authorized to sign and return the letter to the Ministry of Municipal Affairs and Housing in order to receive an allocation of \$262,400.00 for the purpose of assisting with COVID-19 costs and pressures, and
That staff report back to the province and Council on the 2021 COVID-19 costs and pressures and the use of this funding.

10.4 By-Laws

10.4.1 By-law Number 2962-2021

Being a By-law under the provisions of Section 34 of the *Planning Act* R.S.O. 1990, as amended, to amend Zoning By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock with respect to certain land located at Part Lot 23, Concession 12, PT 2, 40R-13288, Brock Township (Municipally known as 396 Cameron Street, Cannington), Region of Durham.

Resolution: 20-3

That By-law Number 2962-2021 being a By-law under the provisions of Section 34 of the *Planning Act* R.S.O. 1990, as amended, to amend Zoning By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock with respect to certain land located at Part Lot 23, Concession 12, PT 2, 40R-13288, Brock Township (Municipally known as 396 Cameron Street, Cannington), Region of Durham, be read a first, second, and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.2 By-Law Number 3000-2021

A By-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters ("The Planning Fees By-law")

Resolution: 21-3

That By-law Number 3000-2021, being a by-law to prescribe a tariff or fees for the processing of applications made in respect of planning matters ("The Planning Fees By-law") be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.3 By-law Number 3014-2021

Being a By-law under the provisions of Section 34 of the *Planning Act*, R.S.O., 1990, as amended, to amend by-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, Region of Durham, with respect to Cannabis Product and Processing.

Resolution: 22-3

That By-law Number 3014-2021 being a By-law under the provisions of Section 34 of the *Planning Act* R.S.O., 1990, as amended, to amend By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, Region of

Durham, with respect to Cannabis Production and Processing be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.4 By-law Number 3015-2021

Being a By-law passed pursuant to the provisions of Sections 17, 21 and 22 of the *Planning Act*, R.S.O. 1990, as amended.

Resolution: 23-3

That By-law Number 3015-2021 being a By-law passed pursuant to the provisions of Sections 17, 21 and 22 of the *Planning Act*, R.S.O. 1990, as amended be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.5 By-law Number 3024-2021

Being a By-law to provide for the actual cost recovery of the McFeeters Drain in the Township of Brock in the Regional Municipality of Durham.

Resolution: 24-3

That By-law Number 3024-2021, being a By-law to provide for the actual cost recovery of the McFeeters Drain in the Township of Brock in the Regional Municipality of Durham be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.6 By-law Number 3025-2021

Being a By-law to amend By-law Number 2915-2021, being a By-law to regulate open air, recreational and agricultural fire and to repeal by-law 2613-2015-PP.

Resolution: 25-3

That By-law Number 3025-2021, being a By-law to amend By-law Number 2915-2021, being a By-law to regulate open air, recreational and agricultural fire and to repeal by-law 2613-2015-PP be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

10.4.7 By-law Number 3026-2021

A By-law to re-divide the wards in the Township of Brock

Resolution: 26-3

That By-law Number 3026-2021, being a by-law to re-divide the wards in the Township of Brock, be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

11. Items Extracted from Consent Agenda

11.1 Report: 2021-CO-09 - 2020 Council Remuneration and Expense Report

John Gormaly, CPA, CMA
Communication No. 376/21

Councillors enquired as to the expense allowance column and were advised that it reflects mileage. Councillors enquired whether funds were allocated annually into Reserves for severance and were advised in the affirmative.

Resolution: 27-3

Moved by Councillor Doble

Seconded by Councillor Pettingill

That Council receive report 2021-CO-09 for information.

CARRIED

11.2 Beaverton Thorah Health Centre Lease

Brock Community Health Centre
Communication No. 375/21

Councillors enquired as to the total square footage of the space to which the Clerk advised that the areas require remeasuring as the rooms have changed from what is shown within the attachment. Councillors enquired as to the rent to which the Clerk advised that the BCHC rent increase is based on the Consumer Price Index but only increases when BCHC receives an increase to their base government funding.

Councillors enquired whether it is the intention of the BCHC to retain this space upon completion of their new building and were advised in the affirmative, for use by Nurse Practitioners.

It was noted that the BCHC have submitted their Site Plan Agreement to the Township.

Mayor Grant refrained from discussing and voting on Resolution Number 28-3.

Resolution: 28-3

Moved by Councillor Schummer

Seconded by Deputy Mayor Smith

That the Mayor and Clerk be and are hereby authorized to execute a Lease Agreement between the Corporation of the Township of Brock and Brock Community Health Centre.

CARRIED

12. Notices of Motions

12.1 Cannabis By-law and Controls

That copies of the new cannabis bylaws and controls be distributed to all cannabis production facilities in Brock Township.

Councillors advised that it would be prudent to share the Cannabis By-law with existing grow operations in Brock to provide the opportunity to comply with the requirements.

Resolution: 29-3

Moved by Councillor Pettingill

Seconded by Councillor Jubb

That copies of the new cannabis by-laws and controls be distributed to all cannabis production facilities in Brock Township.

CARRIED

13. Council Member Updates

Regional Councillor Smith expressed appreciation to staff for their efforts on road grading. He advised that there is a Regional meeting on Wednesday.

Councillor Doble advised that she has been in contact with the By-law department with respect to cleaning up dog waste in the parks.

Councillor Schummer expressed sorrow that the Clerk is leaving the Township noting that she is taking a wealth of experience with her. He expressed appreciation for her continuing efforts within Brock and wished her success in Scugog.

Mayor Grant expressed best wishes to the Clerk on her future endeavours and appreciation for her contributions to the Township of Brock.

Council members wished the Clerk well on her future endeavours.

Councillor Campbell expressed appreciation for the coordination of vaccination clinics in Brock.

Mayor Grant advised that Durham Health is working to address issues with respect to the vaccination clinics.

14. Other Business

14.1 By-law Number 3027-2021

To appoint a Chief Administrative Officer for the Corporation of the Township of Brock pursuant to Sections 228(2) and 229 of the Municipal Act, S.O. 2001, as amended.

Resolution: 30-3

Moved by Councillor Doble

Seconded by Deputy Mayor Smith

That By-law Number 3027-2021, being a by-law to appoint a Chief Administrative Officer for the Corporation of the Township of Brock, pursuant to Sections 228(2) and 229 of the Municipal Act, S.O. 2001, as amended, be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

CARRIED

14.2 By-Law Number 3029-2021

Being a by-law to appoint Deputy Clerk's and an Acting Deputy Clerk for the Corporation of the Township of Brock pursuant to Section 228 of the Municipal Act, S.O. 2001, as amended.

Resolution: 31-3
Moved by Councillor Doble
Seconded by Deputy Mayor Smith

That By-law Number 3029-2021, being a by-law to appoint Deputy Clerk's and an Acting Deputy Clerk for the Corporation of the Township of Brock, pursuant to Sections 228 of the Municipal Act, S.O. 2001, as amended, be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

CARRIED

14.3 By-law Number 3028-2021

Being a By-law to appoint an Interim Treasurer and Deputy Treasurer for the Corporation of the Township of Brock

Resolution: 32-3
Moved by Councillor Doble
Seconded by Councillor Jubb

That By-law Number 3028-2021, being a by-law to appoint an Interim Treasurer and Deputy Treasurer for the Corporation of the Township of Brock, be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

CARRIED

15. Public Questions and Clarification

None

16. Closed Session (if required)

17. Confirmation By-law

Resolution: 33-3
Moved by Councillor Schummer
Seconded by Councillor Pettingill

That By-law Number 3023-2021, being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on March 22, 2021, be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

CARRIED

18. **Adjournment**

Resolution: 34-3
Moved by Councillor Pettingill
Seconded by Councillor Campbell

That we do now adjourn at 5:34 p.m.

CARRIED

Mayor, John Grant

Clerk