

The Corporation of the Township of Brock

Committee of the Whole Minutes

Electronically

Session Four

Monday, March 8, 2021

The Fourth Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, March 8, 2021, electronically.

Members present:	Regional Councillor:	W.E. Ted Smith
	Councillors:	Michael Jubb
		Claire Doble
		Walter Schummer
		Cria Pettingill
		Lynn Campbell

Staff Members present:	Municipal Clerk Becky Jamieson (recording the minutes)
	Deputy Clerk Deena Hunt
	Clerks Assistant Maralee Drake
	Director of Public Works Paul Lagrandeur
	Fire Chief Rick Harrison
	Chief Building Official Richard Ferguson

1. Call to Order Closed Session

None

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Closed Session

None

4. Rise from Closed Session

5. Call Open Session to Order & Moment of Silence

Deputy Mayor Smith called the meeting to order at 10:08 a.m.
Committee paused for a moment of meditation and personal reflection.

6. Disclosure of Pecuniary Interest and Nature thereof

None

7. Matters from Closed Session

8. Presentations

- 1) Ward Boundary Review: Final Report Presentation - Watson & Associates Economists Ltd. in association with Dr. Robert J. Williams, Professor Emeritus, University of Waterloo.

Resolution Number 1-4

MOVED BY Cria Pettingill that Committee amend the order of the agenda to bring forward Report: 2021-GG-02, Ward Boundary Review - Final Report from General Government Committee.

MOTION CARRIED

Mr. Jack Ammendolia, Managing Partner and Director, Watson & Associates Economists Ltd., and Dr. Robert Williams, provided the following presentation:

Township of Brock Ward Boundary Review (WBR) – Final Report

Project Summary

The study began in the Spring of 2020. Mr. Ammendolia advised that COVID-19 altered the project timeline and work began mostly in the fall of 2020. Watson & Associates, in association with Dr. Robert Williams, was the consultant team selected to conduct this review on behalf of the municipality which encompassed the following:

- Research/information gathering, interviews with Council and staff
- Population forecasting/technical analysis/evaluation of existing wards
- Development of preliminary ward boundary options
- Public engagement (i.e. surveys, information sessions, webpage)
- Reports (discussion paper, interim report, final report)
- Council meeting

The existing ward system was evaluated against a set of established guiding principles. A reconfiguration of the existing ward boundaries was implemented. A comprehensive public engagement strategy was employed which included:

- Dedicated public engagement webpage and platform – 850 visits
- Surveys – 125 responses
- Social media engagement: Facebook – close to 10,000 people reached
- Public consultation sessions: virtual public information sessions (also live streamed and recordings of session on website)
- Interviews, direct community outreach, print

Feedback

Responses by Ward

Ward 1	10 responses (19%)
Ward 2	14 responses (26%)
Ward 3	4 responses (7%)
Ward 4	10 responses (10%)
Ward 5	11 responses (20%)
Ward unknown	6 responses (9%)

When respondents were asked to indicate the two principles they believed should be given priority as the consultants redesign the current ward makeup of Brock, the responses were Representation by Population, and Effective Representation.

The consultant team developed a total of 4 preliminary ward boundary options for consideration in the Interim Options Report. The preliminary options considered a variety of factors such as:

- Guiding principles, Best practices, Case law
- Community feedback/engagement

Option 1 was selected as the preferred option by approximately 40% of survey respondents. Option 3 was selected as the preferred option by 15% of respondents; however, 22% of respondents also selected Option 3 as the second most preferred option.

The consultants presented charts indicating the proposed boundaries for Option 1, Option 1B, Option 2, and Option 2B and advised that these options best address the guiding principles and community input.

Evaluation

Option 1: this was a 'minimal' change model. Focus was on re-configuration of the northern area of the Township (wards 1 and 2).

Option 2: The focus of this option was for the wards to constitute coherent groupings of neighborhoods and communities of interest.

The 'B' Options were based on feedback received and connects the beachfront communities south of Beaverton to the Beaverton Ward(s). These options can be attached to either Option 1 or 2.

Next steps

Council can choose one of the recommended options, ask for changes or revisions to a recommended option, or take no action. Should Council choose to implement new ward boundaries, it would have to pass a bylaw.

Any action respecting ward boundary reconfigurations (including taking no action) could be appealed to the Local Planning Appeals Tribunal. A new bylaw can be appealed up to 45 days after passage.

Councillor Pettingill enquired whether the Cedarhurst Beach properties could remain with Ward 4 to which Mr. Ammendolia advised it would be Council's decision. There was discussion with respect to making modifications to the proposed boundary options should it be deemed appropriate by Council.

Mr. Ammendolia advised that Option 2 keeps the 3 communities of interest, Beaverton, Sunderland, and Cannington, all within their own wards, leaving 2 rural wards around them.

Councillors expressed concern for the population size of Beaverton enquiring whether ward boundaries would need to be reviewed within 10 years to which Dr. Williams advised that electoral boundaries should be reviewed/adjusted as growth occurs and Council should develop a policy to address this at least every 3 elections.

Mr. Ammendolia advised that it is important to educate residents on the importance of having good representation on Council to address their issues which can be the result of a ward boundary review. He advised that growth is fluid and change can come from the Province or the Region of Durham making a periodic review of those boundaries prudent.

Councillors expressed support for Option 1 and enquired whether there should be 6 wards to which the consultants advised that it would not be warranted at this time.

299 Becky Jamieson – Report: 2021-GG-02, Ward Boundary Review - Final Report

Resolution Number 2-4

MOVED BY Cria Pettingill THAT Council receive Report 2021-GG-02, Ward Boundary Review – Final Report, for information;

THAT the Final Report on the Township of Brock's Ward Boundary Review from Watson & Associates Economists Ltd. in association with Dr. Robert J. Williams, be received;

THAT, the Committee wishes to change the Township of Brock's Ward Boundaries, and that Council directs staff to prepare a by-law for the March 22, 2021 Council meeting for Ward Boundary Option No. 1, inclusive of that portion of Cedarhurst Beach Road into Ward 4; and;

THAT this decision be communicated to the public through all appropriate Township communications channels.

MOTION CARRIED

There was discussion with respect to formally requesting periodic reviews of the ward boundaries to which the Clerk advised that a resolution would be appropriate.

Resolution Number 3-4

MOVED BY Claire Doble that the Municipality of Brock complete a review of the Ward boundaries every 3 elections or every 12 years.

MOTION CARRIED

9. Delegations

None

10. Sub-Committees

Councillor Schummer assumed the Chair for the Finance Committee

Finance Committee

a) Staff Reports

None

b) Consent Agenda

None

c) Items Extracted from Consent Agenda

294 Durham Region Legislative Services - Regional Budget By-law Passed by Regional Council on February 24, 2021

Deputy Mayor Smith advised that the Regional tax rate increased by 1.98% which equates to \$55 per year on a Current Value Assessment of \$483,100. He advised that of the \$238 per month, police services is \$73, social services is \$46, roads and bridges is \$31, transit is \$21, waste is \$15, planning and economic development is \$18, paramedic services is \$11, external agencies is \$7, and public health is \$7.

Resolution Number 4-4

MOVED BY Claire Doble That communication number 294 be received for information.

MOTION CARRIED

Councillor Schummer enquired as to the timing for the meetings between the Sub Committee Chairs and staff to which the Clerk advised that she would follow up with the CAO.

Councillor Pettingill assumed the Chair for Operations Committee

Operations Committee

a) Staff Reports

None

b) Consent Agenda

None

c) Items Extracted from Consent Agenda

None

Councillor Jubb assumed the Chair for Parks, Recreation and Facilities Committee

Parks, Recreation and Facilities Committee

a) Staff Reports

None

b) Consent Agenda

None

c) Items Extracted from Consent Agenda

- 177 Ainsley Gillespie, Beaverton Horticultural Society – Raised Beds at the Beaverton Harbour

Resolution Number 5-4

MOVED BY Cria Pettingill That Communication Number 177 be received for information; and That the request be sent to the Beaverton Harbour Advisory Committee (BHAC) for approval.

There was discussion with respect to the mandate of BHAC to provide the overarching plan for the harbour and make recommendations to Council, that this request could be approved for this year, and BHAC is aware of the request.

Resolution Number 5-4

MOVED BY Cria Pettingill That Communication Number 177 be received for information; and That the request be sent to the Beaverton Harbour Advisory Committee (BHAC) for approval.

MOTION WITHDRAWN

There was discussion with respect to the type of plants to be grown in the raised beds and staff to provide ongoing maintenance.

Councillors requested that staff follow up with Durham Region with respect to concerns for growing vegetables in the raised beds to which the Clerk advised that staff would follow up with Durham Region Health and coordinate efforts between Works Department and the Beaverton Horticultural Society.

Resolution Number 6-4

MOVED BY Cria Pettingill That Communication Number 177 be received for information; That the recommendation from the Beaverton Horticultural Society be approved, and that this communication be shared with BHAC.

MOTION CARRIED

Councillor Doble assumed the Chair for the Tourism and Economic Development Committee

Tourism and Economic Development Committee

a) Staff Reports

None

b) Consent Agenda

None

c) Items Extracted from Consent Agenda

None

Councillor Campbell assumed the Chair for the Protection Services Committee

Protection Services Committee

a) Staff Reports

301 Becky Jamieson – Report: 2021-PS-03, Animal Services Peer Review

Councillors enquired as to the cost for the peer review and were advised approximately \$1,000.

Councillors enquired as to staff providing a follow up in fall 2021 with respect to the implementations within the report and the impact on the 2022 budget and were advised in the affirmative.

Resolution Number 7-4

MOVED BY W.E. Ted Smith that Committee receive Report 2021-PS-03, Animal Services Peer Review, for information; and

That a letter of thanks be sent to Ms. Lindsey Narraway, Supervisor of Animal Services for the City of Pickering and Kevin Strooband, Executive Director, of Lincoln County Humane Society (St. Catharines); and

That staff continue to implement the recommendations, where appropriate, as contained within the report.

MOTION CARRIED

b) Consent Agenda

Resolution Number 8-4

MOVED BY Cria Pettingill that items listed under Section 10, Protection Services Consent Agenda, be approved, save and except communication numbers 243.

MOTION CARRIED

167 Chris McConnell, OPSEU Local 317 – Closure of the Ontario Fire College

Resolution Number 9-4

That communication number 167 be received for information.

176 City of Oshawa - COVID-19 Economic Recovery and Provincial Occupancy Restrictions

Resolution Number 10-4

That communication number 176 be received for information; and that the Township of Brock supports the City of Oshawa's recommendation to the Premier of Ontario.

195 Municipal email – Save the Ontario Fire College

Resolution Number 11-4

That communication number 195 be received for information.

220 Durham Regional Police Services Board – Launch of Community Survey on the Action Plan to Enhance Trust and Confidence

Resolution Number 12-4

That communication number 220 be received for information.

- 283 Durham Region Planning and Economic Development Committee –
Resolution re: Durham Environmental Advisory Committee, 2020 Annual
Report and 2021 Workplan

Resolution Number 13-4

That communication number 283 be received for information.

- 285 Durham Region Legislative Services – Correspondence from Peggy
Sattler, MPP London West re: Bill 239 – Stay Home If You Are Sick Act

Resolution Number 14-4

That communication number 285 be received for information.

c) Items Extracted from Consent Agenda

- 243 Durham Regional Police Services Board – Board Meeting Highlights,
February 16, 2021

Councillors enquired whether information with respect to the DRPS survey was
posted on the Township website and were advised in the affirmative.

Resolution Number 15-4

MOVED BY Cria Pettingill That communication number 243 be received for
information.

MOTION CARRIED

Deputy Mayor Smith assumed the Chair for the General Government Committee

General Government Committee

(a) Staff Reports

- 298 Becky Jamieson – Report: 2021-GG-01, 2020 Annual Status Report –
Multi Year Accessibility Plan 2017-2021

Councillors enquired whether a plan for sidewalk improvements would come
forward to committee and be circulated to B.A.A.C. for review and were advised
in the affirmative.

Resolution Number 16-4

MOVED BY Claire Doble That the Committee receive Report: 2021-GG-01, 2020
Annual Status Report – Multi Year Accessibility Plan 2017-2021 for information;
and That the 2020 Annual Status Report as contained in Attachment No. 1 be
posted on the Township's website.

MOTION CARRIED

(b) Consent Agenda

Resolution Number 17-4

MOVED BY Cria Pettingill that items listed under Section 10, General
Government Consent Agenda, be approved.

MOTION CARRIED

- 156 Durham Region Legislative Services – 2021 Census of Population Stats
Canada

Resolution Number 18-4

That Communication Number 156 be received for information.

211 Brock Accessibility Advisory Committee – Minutes, January 19, 2021

Resolution Number 19-4

That the Brock Accessibility Advisory Committee meeting minutes dated January 19, 2021 be approved.

278 Town of Ajax – In-store Alcohol Service at Convenience Stores

Resolution Number 20-4

That Communication Number 278 be received for information; and that the Township of Brock endorse the Resolution of the Town of Ajax.

282 Durham Region Planning and Economic Development Committee –
Resolution re: Durham Active Transportation Committee, 2020 Annual
Report and 2021 Workplan

Resolution Number 21-4

That Communication Number 282 be received for information.

284 Durham Region Planning and Economic Development Committee -
Resolution re: Durham Agricultural Advisory Committee, 2020 Annual
Report and 2021 Workplan

Resolution Number 22-4

That Communication Number 284 be received for information and filed.

296 Ward 4 Shoreline Ratepayers Association – re: Brock Ward Boundary
Review

Resolution Number 23-4

That Communication Number 296 be received for information and filed.

331 Ward 4 Shoreline Ratepayers Association – re: Brock Ward Boundary
Review, update

Resolution Number 24-4

That Communication Number 331 be received for information and filed.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

None

11. Other Business

(1) COVID-19 Update

The Fire Chief advised that the Durham Region Health Department is planning for the vaccination clinic at the Rick MacLeish Memorial Centre for Phase One, persons 80 years of age and older, to be open tentatively on March 15, 2021 from 10:30 a.m. to 8:30 p.m. He advised that online registration would open once the number of vaccinations for Brock is determined and the toll free number to book an appointment is 1-888-444-5113.

Councillors enquired as to the number of appointments per day and were advised that it would depend on the availability of the vaccines for Brock.

The Fire Chief advised that the ECG would be reviewing upcoming May and June events of various organization's together with their COVID-19 plan. He advised that there was a discussion with respect to beaches between the Clerk, Public Works Department, and By-law Department, noting that information would be provided to Council.

There was discussion with respect to the successful Memorial Drive-by for Mayor Debbie Bath-Hadden.

12. Public Questions and Clarifications

None

13. Closed Session (if required)

None

14. Adjournment

Resolution Number 25-4

MOVED by Michael Jubb that we do now adjourn at 12:01 p.m.

MOTION CARRIED

CHAIR

SECRETARY