



## **Not-For-Profit Sector Review Committee**

Due to the current COVID-19 Pandemic and the need to implement social distancing, the Municipal Administration Building is closed to the public and no residents will be permitted to attend this meeting in person. Members of the Township of Brock Not-For-Profit Sector Review Committee will be participating electronically in the meeting. Those wishing to view the meeting via virtual means, or those wishing to participate as a delegate, may register in advance of the meeting by noon on the business day prior to the date of the meeting by emailing [clerks@townshipofbrock.ca](mailto:clerks@townshipofbrock.ca). Those wishing to submit written correspondence with respect to the items on the agenda may do so by emailing [clerks@townshipofbrock.ca](mailto:clerks@townshipofbrock.ca).

**Date:** Wednesday, January 06, 2021

**Time:** 6:30 p.m.

**Location:** Electronic Meeting via Microsoft Teams

### **Agenda**

- 1. Call to Order – 6:30 p.m.**
- 2. Disclosure of Pecuniary Interests and Nature Thereof**
- 3. Appointment of Chair & Vice-Chair**
- 4. Confirmation of Minutes**
  - A) November 11, 2020
- 5. Delegations/Presentations – None**
- 6. General Items**
  - A) Initial Survey
  - B) Dedicated Website Page
  - C) Promotional Video
  - D) Next Steps
- 7. Other Business**
  - A) Next Meeting Date – February 3 at 6:30 p.m.
- 8. Adjournment**



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**Date:** Wednesday, November 11, 2020

**Time:** 6:30 p.m.

**Location:** Electronic Meeting via Microsoft Teams

### Minutes

**Present:** Andrea Klimpel, Angela Canavan, Paul Pascoal, Ted Shepard, Ward 3 Councillor Walter Schummer, Ward 4 Councillor Cria Pettingill

**Absent:** Paul South

**Staff:** Alicia Bagshaw – Recreation & Leisure Coordinator, Becky Jamieson - Clerk (recording the minutes)

**1. Call to Order – 6:30 p.m.**

The Municipal Clerk called the meeting to order at 6:30 p.m.

**2. Appointment of Chair & Vice-Chair**

The committee decided to wait until the next meeting to appoint the chair & vice-chair.

**3. Disclosure of Pecuniary Interests and Nature Thereof – None**

**4. Confirmation of Minutes**

A) October 13, 2020

➔ Moved by Councillor Schummer that October 13, 2020 minutes of the Not-For-Profit Sector Review Committee be approved.

Motion Carried

**5. Delegations/Presentations – None**

## **6. General Items**

### **1. List of Community Organizations/Not-For-Profits**

The Clerk advised that this list is just a preliminary list that the Township has started to develop.

Ms. Klimpel advised that this is a good preliminary list and noted that it would be good to know which type of organization they are (i.e. youth, sport, religion, etc.).

The Committee discussed the initial survey to ensure community groups information is accurate and up to date. It was discussed that a dedicated page on the website could be created and that we could communicate/advertise to the groups via social media, the website, newspaper, etc.

Mr. Shepard requested that a question be asked as to whether the organization is incorporated.

### **2. Next Steps**

#### **A) Survey**

The Committee discussed doing a more in-depth survey once the initial survey to gather information on the organizations is done.

Mr. Pascoal noted that people want incentives to complete surveys so it may be worth while for the committee to do a training for the organizations followed by the survey to which the Committee liked the idea.

The Committee agreed to start thinking of questions for the survey.

#### **B) Teams Channel**

The Clerk advised that a team's channel has been created.

#### **C) Research/Other**

The Committee discussed the need to really promote this Committee and what the goal of it is. The Recreation & Leisure Co-ordinator agreed to create a short video/slideshow of who the group is and the Clerk will develop a page on the website for the Committee's review.

### **3. Next Meeting Date**

The Committee agreed that the Clerk would send a survey out to determine the next meeting date.

## **7. Other Business**

None

## **8. Adjournment**

- ➔ Moved by Councillor Schummer that the Committee adjourn at 7:30 p.m.  
Motion Carried