

The Corporation of the Township of Brock

Addendum to Council Agenda

Municipal Administration Building

Electronic Meeting

Session Thirteen

Monday, December 14, 2020

Due to the current COVID-19 Pandemic and the need to implement social distancing, the Municipal Administration Building is closed to the public and no residents will be permitted to attend this meeting in person. Council members and staff will be participating electronically in the meeting. Those wishing to view the meeting can live stream it at www.townshipofbrock.ca/livestream. The public is asked to contact the Clerk's Department with any questions or clarification by email at clerks@townshipofbrock.ca.

6. Consent Agenda

b) Reports

- 1695 Dean Hustwick – Report: 2020-CO-61, 2021 Council Procedural Improvements – Phase 1

Recommendation

That Report: 2020-CO-61, Council Procedural Improvements – Phase 1 be received for information; and

That the 2021 Council/Committee Schedule as contained in Appendix A be approved;

That staff be directed to amend the procedural by-law accordingly to incorporate the recommended changes as contained within this report.

c) Correspondence

- 1683 Xplornet Communications Inc. ("Xplornet") – ICON Program – Request for Municipal Letter of Support

Recommendation

That Communication No. 1683 be received for information; and

That Council have no objection to the request contained in Communication No. 1683; and further

That staff prepare a letter of support for Xplornet's application to the Improving Connectivity in Ontario (ICON) program.

- 1687 Township of Uxbridge – Letter to Premier of Ontario re: "Control-Red" COVID-19 Restrictions in Durham Region

Recommendation

That Communication No. 1687 be received for information and filed.

d) Reports of Committees

- 1) 12th Committee of the Whole Meeting – December 7, 2020

Recommendation

That the minutes of 12th Committee of the Whole meeting, as held on December 7, 2020, be approved.

e) Motions

- 1) That the Treasurer be authorized to transfer any surplus created by internal equipment rental in 2020 to the Works Capital Reserve Fund for the replacement of equipment in future years;

That the Treasurer be authorized to transfer 2020 budgeted and unspent funds for the following projects to the committed projects reserve or held as committed in reserve funds for use in 2020:

CAO Consulting – Pay Equity Review Financing
Cannington Curling Club Building – Roof Rehabilitation
Sunderland Museum – Window Replacement
Sunderland Town Hall – Refurbishment of Exterior Doors & South Window Frame Restoration
Bridge Rehabilitation
Culvert Design
Municipal Drain Clean Out
Lakeshore Road Erosion Control Project
Thorah Works Yard – Upgrades and Improvements
Beaverton Ball Park - Lighting Upgrades
Macleod/Clair Hardy Park – Accessible Playground & Public Bathroom Upgrades
Foster Hewitt Memorial Community Centre - upgrades
Rick MacLeish Memorial Community Centre - upgrades
Sunderland Memorial Arena Project
Wilfrid Hall – Beam Repair
Main Street Revitalization Project
Green Initiatives

Reports



Date:	11/12/2020
Refer to:	Council
Meeting Date:	December 14, 2020
Action:	null
Notes:	Report
Copies to:	

Corporation of the Township of Brock

Staff Report to the Mayor and Members of Council

From:	Dean A. Hustwick
Position:	Chief Administrative Officer
	Becky Jamieson Municipal Clerk
Title/Subject:	2021 Council Procedural Improvements – Phase I
Report Number:	2020-CO-61
Date of Report:	Friday, December 11, 2020
Date of Meeting:	Monday, December 14, 2020

1.0 STRATEGIC GOAL/PRIORITY

Council Strategic Priority # 4 - Timely & Accountable Customer Service Response and Reporting to Public & Council.

2.0 ISSUE/ORIGIN

Council, at its meeting held on November 23, 2020, considered communication no. 1540, draft 2021 Council/Committee Schedule and adopted Resolution No. 25-12 requesting that communication no. 1540 be referred to the CAO for a report.

3.0 BACKGROUND

Council approved a new procedural by-law in the summer of 2019 with several changes including the requirement for notice of motions, reconsideration of matters, consent agenda, meeting notice requirement and a new Committee of the Whole structure to replace six separate Standing Committees. Council has been operating under the new procedural by-law since September of 2019. Specifically, on June 24, 2019, Council considered Staff Report 2019-CO-10, Council/Committee Structure, as contained in Appendix A, and adopted the following resolution:

1. *That Council receive this report for information;*
2. *That Council adopt the Committee of the Whole committee structure of Council beginning in September of 2019;*

3. *That the Clerk be directed to prepare a new Procedural By-law, in consultation with the Interim CAO & Consultant, to implement the Committee of the Whole committee structure and other recommendations to improve meeting efficiencies for the August 12, 2019 Council meeting;*
4. *That a Special Council meeting be held on September 12, 2019 at 10:00 a.m. to provide an overview and training to members of Council on the Committee of the Whole structure and changes to the Procedural By-law; and*
5. *That the Remainder 2019 Proposed Meeting Schedule, as proposed in Attachment No. 2, be adopted.*

In the summer of 2020, Council approved two separate reviews by consulting firms that were completed and presented to Council in November. The first was an Organizational Review by Performance Concepts that was funded through the Ontario Municipal Modernization Program and delivered recommendations for performance improvements and organizational changes. Through this process, Brock Council also approved the following four Strategic Priorities for the Township:

1. Generate Improved Value for Money (Taxes)
2. Sustainable Human Resources (Staffing) model
3. Rationalized Asset Management + Facilities Model
4. Timely & Accountable Customer Service Response and Reporting to Public & Council

The second review was a Respectful Workplace Assessment conducted by Baker Tilly, which delivered recommendations for workplace restoration for the broader Corporation.

And finally, after two tumultuous years of leadership changes, a new CAO was hired by Council in November 2020 with a mandate to establish leadership stability, a healthy and respectful workplace and a modern, efficient and effective organization.

4.0 ANALYSIS

As a first step to stabilize the organization, strengthen the leadership team and establish a regular forum for senior management to discuss issues, priorities, opportunities for improvement and the 2021 Budget, the CAO created the Senior Management Committee (SMC), made up of all Department Heads and the CEO of the Brock Public Library, which has been meeting weekly since the beginning of November.

The CAO has committed to report to Council in the first quarter of 2021 with his assessment of the organization and recommendations for improvement. However, the senior management team has identified some initial options for Council's consideration that could be implemented in January to help streamline the decision-making process through further refinements to the operating procedures of Council. Staff will bring to Council additional options and recommendations through the Budget process so that potentially they too can be implemented early in 2021.

Meeting Agendas

Agendas are designed to inform participants and members of the public of the purpose of the meeting and the types of decisions that could be made. It allows participants to review the supporting materials and prepare for the debates and related decisions, while also enabling items to flow in good order and in a timely fashion.

The CoW Agendas currently include two agenda items entitled “Announcements from Council and Staff” and, within each Committee section, “Other Business.” Staff believe these items interrupt the natural flow of agendas, lengthen meetings and encourage new items to be raised, and decisions to be made, without notice or due diligence. Therefore, it is recommended that these items be removed.

However, to compensate for these changes, it is recommended that a new item be added to the end of Council agendas entitled “Council Member Updates.” This section will allow each member of Council the opportunity to provide the public with important notices or highlights from their ward. Since each Council member is also a Committee Chair, it would also allow each Chair to provide a brief update on their Committee.

In order to support these changes, staff are proposing that before the monthly Council meeting, each Department Head, and appropriate support staff, will meet with their respective Committee Chair to update them on key achievements and upcoming issues and key activities. While this will require additional staff and council time, staff believe it will be a valuable investment that will enhance the knowledge of Committee Chairs and better position them for Committee discussions.

Meeting Schedule

Since this Council was sworn in, it has maintained a very busy formal meeting schedule, which is in addition to the many board and advisory committee meetings, informal meetings, public events and constituency discussions in which each member of Council participates.

The formal meetings require a considerable investment of time by Council members for preparation and attendance. Recognizing that Brock Council members are intended to be part-time, heavy workloads pose significant challenges when trying to balance other life responsibilities and employment.

The busy meeting schedule also creates an extremely heavy workload for staff who must attend meetings and develop notifications, documents, reports, minutes and follow-up actions. This workload is contributing to the strain and stress of staff within the organization and is also increasing the need to hire additional support staff.

In 2019, there were 71 formal meetings of Council for an average of almost 6 every month. Because of changes to the Procedural By-law in 2019, mainly due to the replacement of Standing Committees with Committee of the Whole, the number of formal meetings decreased significantly in 2020, although there have still been 55 meetings (as of December 14, 2020), or an average of slightly more than 1 every week:

- 4 Statutory Public Meetings
- 2 Special Council Education Sessions

- 12 Committee of the Whole (7 due to COVID-19)
- 14 Regular Council
- 23 Special Council (replaced CoW meetings between Mar-Aug; 6 related to CAO)

Despite the decrease in the number of meetings between 2019 and 2020, staff believe the number of meetings can be reduced further, along with the associated reductions in workload for both Council and staff, while still allowing the Corporation to continue to make good and timely decisions.

Committee of the Whole

Committee of the Whole currently is held twice a month along with only one Council Meeting. Based on a review of the past volume and urgency of agenda items for Committee of the Whole meetings, staff believe that the number of Committee of the Whole meetings can be reduced to one a month without having any significant negative impact on the Corporation's decision-making. As a positive affect, the reduction in the number of these meetings will allow more time for staff to prepare thorough support materials and Council members more time to review agendas and prepare for decisions. If an urgent matter arises between Committee of the Whole meetings, like now, it can be placed on the agenda of the next Council meeting or a Special Council Meeting can be scheduled.

Statutory Public Meetings

Statutory public meetings, often required under the *Planning Act*, are currently held on the first Monday of each month, but often cancelled when there are no agenda items. Planning business is conducted at two Committee of the Whole meetings and one Council meeting each month. Therefore, Building and Planning staff currently attend up to four meetings a month.

An alternative option is to streamline the process and reduce the number of overall meetings and related workload by merging the Building, Planning and Economic Development Committee (Chaired by the Deputy Mayor) portion of the Committee of the Whole meetings and the Statutory Public Meetings to create a single new committee, initially to be called Planning and Community Affairs, to be held monthly on the 3rd Monday of each month to deal with the following:

- public meetings required under any Township by-law or policy or Provincial legislation, including public meetings required under the *Planning Act* and make recommendations to Council;
- all matters of planning relating to zoning by-laws, amendments to Official Plans, plans of subdivision, district plans, secondary plans, special studies and where applicable, the municipality's position in regard to minor variance and land severance applications;
- all by-laws and legal matters that relate to planning and development matters;
- engagement of consultants with respect to the planning and development of the municipality;
- Consideration of Site Plan Agreements; and
- any matters referred to the Committee by Council.

Similar committees are being used successfully in neighbouring municipalities by allowing all building, planning and development matters, and their statutory public meeting requirements, to be held at the same time. Like other Committees, this one would make recommendations to Council. By holding this committee meeting on a separate day, the length of the Committee of the Whole meetings will be reduced since they will no longer include planning, building and development matters.

The Special Council Education Sessions are currently scheduled every 2nd Monday of the month at 4:30. It is recommended that these meetings only be scheduled when required.

Additional changes to the committee structure may be proposed in early 2021.

Meeting Times and Public Engagement

The appropriate time of day for public meetings is always a subject of debate by Councils and members of the public. Regardless of the time selected, there will always be a segment of the population that will express dissatisfaction. Generally speaking, municipal meetings attract very few spectators except when there are controversial agenda items. In those cases, or when individuals have specific requests of council or personal interest in agenda items, most people are able to make arrangements to attend, or have someone else attend on their behalf, regardless of the day or time.

And now with the advent of live streaming and social media, attendance at in-person meetings is becoming less significant. In 2020, only 21 delegations and 8 presentations were received by Council. Of those, one delegation and one presentation were from Durham Non-Profit Housing Corporation regarding Allan's Place and five delegations were related to the Beaverton Supportive Housing Project and/or Interim Control By-law. Even with the proposed reduction in Committee of the Whole meetings, that represents less than two delegations a month (and slightly more than one per month without a controversial subject).

The ability for the public to live stream meetings or watch the recordings at a later time or a different day also appears to have enhanced public engagement. There has been a positive increase of live stream viewing of Council and Committee meetings in 2020 from 2021.

However, the total viewership is still quite low even when you include meetings with much higher viewers due to controversial subjects. Between January 6 and December 7 of this year, there were 33 meetings live streamed with an average of 22.9 viewers per meeting, including municipal staff members. Breaking the numbers down further, there were 8 night meetings with an average of 24.8 viewers compared with an average of 22.4 viewers for 25 day meetings. Therefore, the time of day did not appear to have a significant impact on the number of viewers.

And finally, in October of this year, the online public questions and clarification option for Council/Committee meetings was added to the website. This allows the public to type in questions during a meeting that can be addressed during the "Public Questions and Clarification" section of the agenda without members of the public having to

participate in the meeting (either physically or virtually). However, we only received questions from 6 people.

Based on these improvements in public engagement, staff are proposing some potential changes to meeting times that are outlined below.

Proposed Meeting Schedule Changes

The revised meeting schedule being proposed for consideration would be based on a three-week instead of a four-week rotation, with adjustments for public holidays and major municipal conferences:

Meeting	Current Monday Schedule	Current Time	Proposed Monday Schedule	Proposed Time
CoW	1 st & 3 rd	9:30 am (In-Camera after)	2 nd	10:00 am (In-Camera before)
SCES	2 nd	4:30 pm	When required	TBD
SPM/PCA	2 nd	6:30 pm	3 rd	1:30 pm (In-Camera before)
Council	4 th	6:30 pm (In-Camera after)	4 th	4:00 pm (In-Camera before)

5.0 RELATED POLICIES/PROCEDURES

By-law Number 2890—2019, a By-law To Regulate the Proceedings of Council.

6.0 FINANCIAL/BUDGET ASSESSMENT

There is no direct financial impact of these recommendations, although there will be indirect savings due to a reduction in the number of hours of overtime for staff attendance at meetings and reduced workload pressures on staff.

7.0 COMMUNICATIONS

Any changes that Council approves will be communicated to the public through the Township’s regular communications channels. Furthermore, a monthly “Council Highlights” section will be added to the website and communicated through appropriate distribution lists to improve public awareness of Council decisions. A new public engagement tool for the Township’s website is also being investigated by staff for implementation in January.

8.0 CONCLUSION

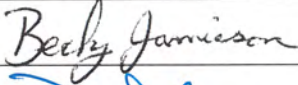

Staff have outlined in this report for Council’s consideration some opportunities to improve the governance of the organization through additional refinement to the procedural by-law. Staff may bring forward in early 2021 additional potential changes. Furthermore, this report to Council is using a new template format intended to establish greater consistency and thoroughness of information presented to Council designed to improve the clarity of issues, reduce the number of questions and support good decision-making.

9.0 RECOMMENDATION

That Report 2020-CO-61 be received for information;

That the 2021 Council/Committee Schedule as contained in Appendix A be approved;

That staff be directed to amend the procedural by-law accordingly to incorporate the recommended changes as contained within this report.

Title	Name	Signature	Date
Clerk	Becky Jamieson		December 11, 2020
Chief Administrative Officer	Dean A. Hustwick		December 11, 2020

Appendix A



The Corporation of the Township of Brock

Schedule of Council and Committee Meetings For the Year 2021

Municipal Administration Building
1 Cameron Street East, Cannington, Ontario L0E 1E0
Telephone: (705) 432-2355

Meeting Date	Meeting Details	Meeting Time
Monday, January 11, 2021	Committee of the Whole	10:00 a.m.
Monday, January 18, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, January 25, 2021	Council	4:00 p.m.
Monday, February 1, 2021	Committee of the Whole	10:00 a.m.
Monday, February 8, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, February 22, 2021	Council	4:00 p.m.
Monday, March 8, 2021	Committee of the Whole	10:00 a.m.
Monday, March 15, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, March 22, 2021	Council	4:00 p.m.
Monday, April 12, 2021	Committee of the Whole	10:00 a.m.
Monday, April 19, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, April 26, 2021	Council	4:00 p.m.
Monday, May 10, 2021	Committee of the Whole	10:00 a.m.
Monday, May 17, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, May 31, 2021	Council	4:00 p.m.
Monday, June 14, 2021	Committee of the Whole	10:00 a.m.
Monday, June 21, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, June 28, 2021	Council	4:00 p.m.
Monday, August 23, 2021	Council	4:00 p.m.
Monday, September 13, 2021	Committee of the Whole	10:00 a.m.

Monday, September 20, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, September 27, 2021	Council	4:00 p.m.
Monday, October 4, 2021	Committee of the Whole	10:00 a.m.
Monday, October 18, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, October 25, 2021	Council	4:00 p.m.
Monday, November 8, 2021	Committee of the Whole	10:00 a.m.
Monday, November 15, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, November 22, 2021	Council	4:00 p.m.
Monday, December 6, 2021	Committee of the Whole	10:00 a.m.
Monday, December 13, 2021	Planning & Community Affairs Committee	1:30 p.m.
Monday, December 20, 2021	Council	4:00 p.m.

Correspondence



STEVE VAN GRONINGEN
 MANAGER, CORPORATE AFFAIRS
 DIRECT LINE: (613) 816-7149
 E-MAIL: STEVE.VANGRONINGEN@CORP.XPLORNET.COM

Township of Brock
 1 Cameron Street East
 PO Box 10
 Cannington ON L0E 1E0

Date:	09/12/2020
Refer to:	Council
Meeting Date:	December 14, 2020
Action:	null
Notes:	Correspondence
Copies to:	

RE: ICON Program – Request for Municipal Letter of Support

I am writing on behalf of Xplornet Communications Inc. (“Xplornet”) to request a letter of support from the Township of Brock for Xplornet’s application to the Improving Connectivity in Ontario (ICON) program.

Xplornet was founded 15 years ago in Woodstock, New Brunswick with a simple mission: to make fast, affordable high-speed broadband available to rural Canadians. Since then, we have worked tirelessly to connect the people of rural Canada to what matters in our fast-paced online world. Today, we are proud to provide high-speed internet to over 400,000 homes – and over one million Canadians – in every province and territory in Canada.

In 2020, the COVID-19 pandemic has dramatically reshaped the way rural Ontarians depend on their Internet services. Remote work, online learning and tele-health applications have become central to the lives of rural and urban residents alike. In order to respond to the growing and changing demand for faster broadband services, Xplornet has developed a comprehensive network project for central and northern Ontario to offer residents services at speeds up to 1 Gbps on fibre and 100 Mbps on 5G wireless broadband with unlimited data.

In total, the project will:

- Build 2,650 km of fibre across central and northern Ontario, with fibre-to-the-home at 1 Gbps available to 25,000 households;
- Add 310 5G wireless broadband sites to the network, providing services up to 100 Mbps;
- Provide services to over 160,000 underserved rural homes and businesses across Ontario.

This project foresees significant broadband infrastructure expansion that would benefit residents of the Township of Brock. In particular, Xplornet’s project calls for:

- The construction of new fibre in Brock, including fibre-to-the-home in selected areas;
- The connection of several existing wireless sites to the fibre network, providing up to 100 Mbps services to Brock residents;
- An overall expansion of coverage to approximately 1,000 underserved households in Brock.



XplorNet has requested \$20 million in funding from the ICON program, and is in negotiations with the Canada Infrastructure Bank for additional project financing. XplorNet is not requesting any funds from the Township of Brock.

We appreciate the Township's consideration of our request and look forward to receiving support.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Van Groningen", followed by a horizontal line extending to the right.

Steve Van Groningen

XPLORNET

Brock

December 2020



XplorNet Communications Inc.

Steve Van Groningen, Manager, Corporate Affairs

steve.vangroningen@corp.xplornet.com

613-816-7149

CONFIDENTIAL

Xplornet: Canada's Largest Rural-focused Service Provider

Canada's Leading Rural Broadband Service Provider connecting nearly 1 Million Canadians every day

- Founded over 15 years ago and proudly headquartered in Woodstock, New Brunswick with an office in Markham
- More than 1,000 employees across Canada
- 3 Canadian bilingual care centres offering 24/7/365 support
- Over 400 dealers and 1,000 installers in local communities

Made in Canada Story

- **#1 rural broadband provider in consumer awareness¹**
 - More rural Canadians think of Xplornet than Bell or any other provider
- Built with private capital – over \$1.5 billion invested to-date
- 4G LTE network infrastructure includes:
 - Over 2,300 fixed wireless broadcast sites
 - Covers approximately 1.3 million rural households
- Constellation of five 4G satellites in operation today – with Jupiter-3 commercially available by 2022 (\$350 USD investment)

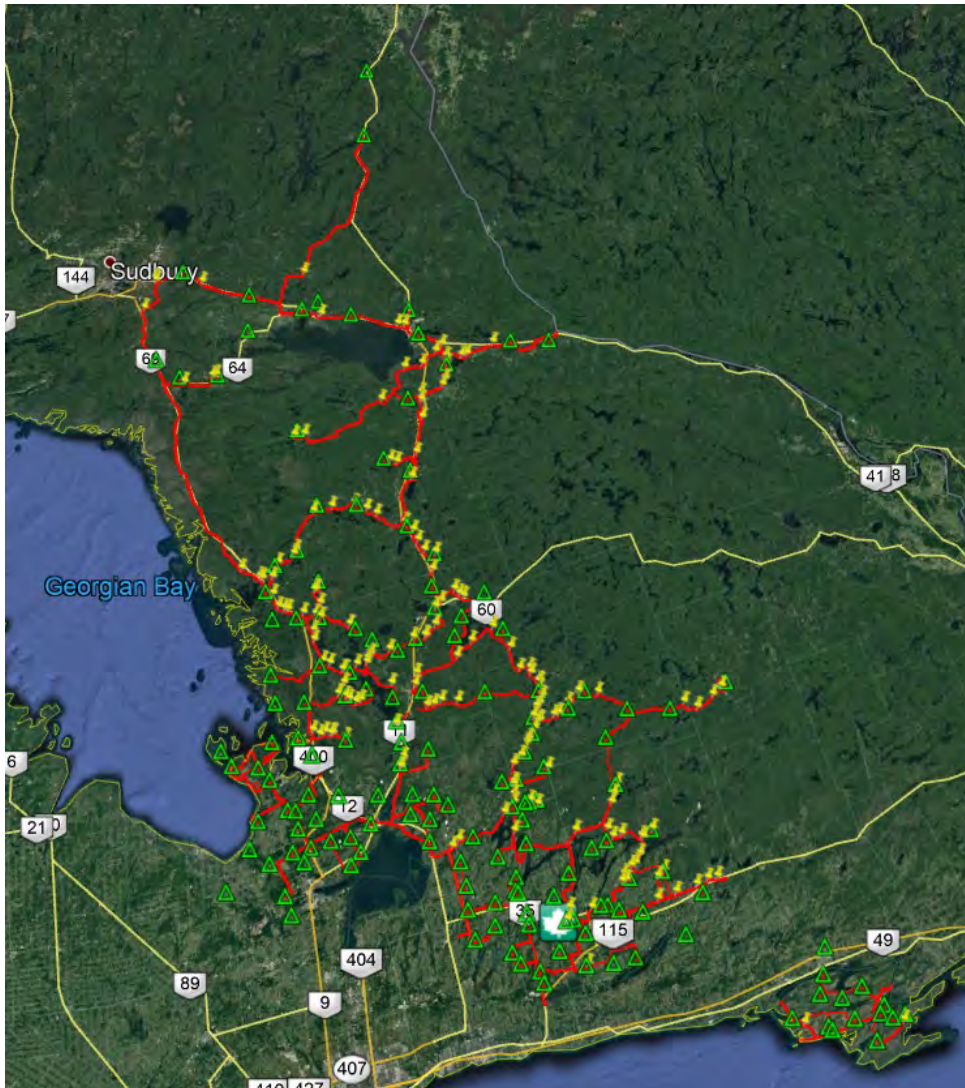


Improving Connectivity in Ontario (ICON)

- Ontario's ICON program opened its first intake on July 9.
 - Xplornet submitted a Stage 1 application on August 21 and was approved for Stage 2
 - Stage 2 applications due December 11.
- Projects are aimed at delivering 50/10 service to underserved households across the province.
- Xplornet has identified a significant opportunity to dramatically expand broadband access across central and northern Ontario – to exceed the 50/10 targets and establish a truly scalable high-speed network.

Xplornet is working with fibre and fixed wireless to deploy networks offering **1 Gbps fibre** and **100 Mbps wireless** download speeds in rural Ontario

Project Proposal – Province-Wide



Total Underserved Homes Covered:
160,000

- 2,650 total km of fibre
- 144 new and existing “macro” 5G LTE tower sites
- 161 new “micro” sites

Network will be 5G-ready, and scalable to accommodate future increase in down speed and data consumption.

Opportunity to deploy Fibre to the Home (FTTH) at 1 Gbps for approximately 25,000 homes.

Approximately \$240M total capital
ICON Funding Request: \$20 million
CIB Financing Request: \$90 million

Project Proposal – Brock

- Transformative broadband infrastructure project for rural Ontario – enabling remote work and e-learning throughout rural Ontario
- Project will provide coverage to over 1,000 underserved homes in Brock



59 km of new fibre to be installed, including Fibre-to-the-Home

Tower sites to be connected to fibre, providing 100 Mbps service + unlimited data



Merci Thank You



The Corporation of the

Township of Uxbridge

In The Regional Municipality of Durham

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9D 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.uxbridge.ca

SENT VIA EMAIL

December 10, 2020

Honourable Doug Ford
Premier of Ontario
premier@ontario.ca

**RE: "RED – CONTROL" COVID-19 RESTRICTIONS IN DURHAM REGION
TOWNSHIP FILE: A-00 G**

Date:	10/12/2020
Refer to:	Council
Meeting Date:	December 14, 2020
Action:	null
Notes:	Correspondence
Copies to:	

Please be advised that during the regular meeting of the General Purpose and Administration Committee of December 7, 2020 the following motion was carried:

WHEREAS the health and wellbeing of Uxbridge residents is the top priority for the Township of Uxbridge and Council, and there is a continuing need to abide by Health Directives including mask-wearing, hand-washing, physical distancing, and limiting contacts; and,

WHEREAS businesses in Uxbridge Township have been impacted by restrictive measures intended to slow the transmission of COVID-19; and,
Whereas many business owners have made substantial investments in a time of declining revenues to modify their spaces and acquire personal protective equipment to ensure a safe environment for their employees and customers; and,

WHEREAS the majority of business owners in Uxbridge have followed public health guidelines through the pandemic and have seen no evidence that they are a source of community transmission; and,

WHEREAS the Region of Durham Health Department COVID-19 Data Tracker indicates that the majority of active cases of COVID-19 in the Region have been acquired through household contacts or other close contacts as opposed to workplace contacts or community contacts; and

WHEREAS if a made in Durham Region consideration cannot be considered that all small businesses be dealt with in the same manner as larger business and national retailers.

NOW THEREFORE BE IT RESOLVED:

THAT the Council of the Township of Uxbridge requests that the Province adopt a targeted approach, backed by conclusive local data, when

considering enacting restrictions on any business sectors in Uxbridge and Durham Region including looking at local municipal data and possibly breaking Regions into zones;

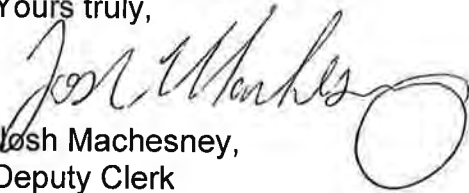
AND THAT the Province be requested to review Durham Region's active COVID-19 cases on a weekly basis to determine if local restrictions should be increased or reduced, including sector specific reductions for businesses;

AND THAT the Province look at non community spread cases such as cases in long term care homes differently than those that have spread in our community.

AND THAT the Clerk be directed to circulate a copy of this resolution to the Premier, Minister of Health, Minister of Finance, M.P.P. Peter Bethlenfalvy, Durham Region M.P.P.s, Durham Region Chief Medical Officer of Health, and Durham Region municipalities.

AND THAT if a made in Durham Region consideration cannot be considered that the Province take a balanced approach with all independent small businesses to be dealt with in the same manner as larger business and national retailers.

Yours truly,



Josh Machesney,
Deputy Clerk

/ljr

cc: Honourable Rod Phillips, Minister of Finance - rod.phillips@pc.ola.org
Honourable Christine Elliott, Minister of Health and Long Term Care - christine.elliott@pc.ola.org
Honourable Peter Bethlenfalvy, MPP - peter.bethlenfalvy@pc.ola.org
Lorne Coe, MPP - lorne.coe@pc.ola.org
Jennifer K. French MPP - JFrench-QP@ndp.on.ca
Lindsey Park, MPP - lindsey.park@pc.ola.org
Honourable Laurie Scott, MPP - laurie.scott@pc.ola.org
Dr. Robert Kyle, Commissioner and Medical Officer of Health, Region of Durham - health@durham.ca
K. Narraway, Clerk, Town of Whitby – clerks@whitby.ca
B. Jamieson, Clerk, Township of Brock - bjamieson@townshipofbrock.ca
A. Greentree, Clerk, Municipality of Clarington - clerks@clarington.net
M. Medeiros, Clerk, City of Oshawa - clerks@oshawa.ca
S. Cassel, Clerk, City of Pickering – clerks@pickering.ca
J. Newman, Clerk, Township of Scugog – jnewman@scugog.ca

Reports of Committees

The Corporation of the Township of Brock
Committee of the Whole Electronic Meeting Minutes - Draft
Electronically

Session Twelve

Monday, December 7, 2020

The Twelfth Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, December 7, 2020, electronically.

Members present: Regional Councillor: W.E. Ted Smith
 Councillors: Michael Jubb at 11:50 a.m.
 Claire Doble
 Walter Schummer
 Cria Pettingill
 Lynn Campbell

Members absent: Mayor: Debbie Bath-Hadden (leave of absence)

Staff members present: Municipal Clerk Becky Jamieson
 (recording the minutes)
 Deputy Clerk Deena Hunt
 CAO Dean Hustwick
 Treasurer Laura Barta
 Director of Public Works Paul Lagrandeur
 Fire Chief Rick Harrison
 Chief Building Official Richard Ferguson

1. Call to Order and Moment of Silence

Deputy Mayor Smith called the meeting to order at 9:30 a.m.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Adoption of Minutes

- (1) 10th Committee of the Whole meeting – November 2, 2020
- (2) 10th meeting – In Camera Session – November 2, 2020
- (3) 11th Committee of the Whole meeting – November 16, 2020

Resolution Number 1-12

MOVED BY Cria Pettingill that the minutes of the 10th meeting and In Camera Session, and 11th Committee of the Whole meeting as held on November 2nd, November 2nd, and November 16th, respectively, be adopted as typed and circulated.

MOTION CARRIED

4. Announcements from Council and Staff

Deputy Mayor Smith expressed appreciation to the organizers and participants of a parade in honour of the late Mr. Scott Brown.

Councillor Campbell advised that Sunderland's Santa Claus parade is scheduled for Saturday, December 12, 2020 and is a drive by event happening on Albert Street South, Sunderland.

Councillor Doble advised that Beaverton's Santa Claus parade is scheduled for Saturday, December 12, 2020 at 6:30 p.m. and is a drive by event.

5. Presentations

- (1) Ms. Amanda Kellett, and Ms. Nicole Foris, C.C. Tatham & Associates Ltd.
– Comprehensive Stormwater Management Master Plan Report

Ms. Amanda Kellett, Senior Water Resources Engineer, and Ms. Nicole Foris, Water Resources Engineer, C.C. Tatham & Associates Ltd., provided the following presentation:

Study Background

The Lake Simcoe Protection Plan (LSPP) came into effect in July 2009 to protect and restore the ecological health of Lake Simcoe. The LSPP policy states that Municipalities must prepare and implement a Comprehensive Stormwater Management Master Plan for settlement areas in the Lake Simcoe watershed. Stormwater (sw) is responsible for 30% of the phosphorus loading to Lake Simcoe. Tatham was retained by the Township of Brock to prepare a Comprehensive Stormwater Management (SWM) Master Plan, following the Municipal Class Environmental Assessment process as well as LSRCA Guidelines. The goal of the Master Plan is to recommend improvements that will minimize phosphorous loading, erosion, and changes in water balance throughout the watershed.

Study Area Assessment

The study areas consist of all settlement areas in the Township's Official Plan – Beaverton, Cannington, Sunderland. The information on existing features was collected for each study area (natural heritage and hazards, soils, surfacewater and groundwater features, land use, existing SWM facilities).

Study Methodology

- Identify existing stormwater systems in Settlement Areas
- Determine the effectiveness of existing stormwater systems
- Identify and evaluate stormwater improvement and retrofit opportunities
- Establish a recommended approach for stormwater management for existing and future development
- Develop an implementation plan for the recommended approach
- Develop a program for inspection and maintenance of stormwater management systems

Township's Existing SWM/Drainage System

- Storm sewer systems in Settlement Areas
- Roadside ditches
- Watercourses
- 4 SWM facilities: ponds located at Maple Lane subdivision in Sunderland; Village of Cannington, Fairfield Village in Sunderland, and McCaskill Mills Public School in Cannington

Technical Analyses Completed

- Existing and Future Condition Hydrologic Models (Surface Water Runoff)
- Water Budget / Balance (Infiltration)
- Phosphorous Loading
- Effects of Climate Change

Alternatives Considered

Several categories of alternatives were considered for the three study areas:

- Alternative 1: "Do Nothing"
 Alternative 2: SWM Improvements in Existing Developments
 Alternative 3: Water Quantity Controls in Future Developments
 Alternative 4: Water Quality Controls in Future Developments
 Alternative 5: Overall Stormwater Improvement Opportunities

Ms. Kellett advised that they considered the traditional stormwater approach using standard criteria and traditional facilities (primarily swm ponds), and

innovative approaches including low impact development (LID) facilities which focus on infiltrating rainwater near to their source and planting approaches. She advised that the alternatives were scored using weighted criteria including soil suitability, presence of wellhead protection areas, natural hazard areas, costs, social feasibility measures, and the water quality and quantity benefit.

Preferred Alternatives

Overall SWM Plan (applicable to all future development and re-development)

- Updating the Township engineering design criteria or a 15 % increase in design rainfall depth and intensity to account for climate change
- SWM Controls to provide post to pre-development peak flow control based on technical analysis, considering impacts to all downstream systems
- SWM Controls to provide MECP Enhanced Level water quality control
- LID practices are required where conditions permit to promote infiltration
- Flood and drought tolerant plant species required as part of all SWM submissions
- Township-wide operation and maintenance program
- Joint public/private programs to improve water quality, reduce erosion and to promote public education and awareness
- Reduce phosphorous loading in settlement areas and actively farmed agricultural areas

Selected for each study area:

- Retrofit opportunities
 - o Existing SWM ponds to be maintained/retrofit
 - o New facilities for uncontrolled areas
- SWM criteria to be applied to future development
 - o Quantity control (peak flow)
 - o Quality control
 - o Erosion control (extended detention)
 - o Infiltration target

Beaverton – generally zoned as Residential and Employment area with a denser Commercial and Residential area at the settlement core.

Requirement	Existing Development	Future Development
• sw quality	-retrofit existing roadside ditches with LID controls	-new developments to incorporate at-source & conveyance LID controls -treatment train approach of consecutive LID controls to achieve required control
• sw quantity	n/a	-post-to-pre peak flow matching using combination of LID controls, dry ponds, wet ponds/wetlands when LID unsuitable, consideration for downstream infrastructure
• water balance/ infiltration	-promote infiltration with LID retrofits	-infiltrate a minimum of 5mm storm event from all new impervious surface area
• phosphorus loading	-provide for reduction with LID retrofits	-provide no net increase in phosphorous loading
• erosion control	n/a	-provide 24 hr extended detention for the 25 mm storm event (for all sites greater than 2 ha)

Cannington – zoned as mainly Residential with Employment areas and Open space with a Commercially zoned area at the settlement core.

Ms. Foris advised that the preferred alternative for Cannington is similar to that of Beaverton and advised that post-to-pre peak flow matching requirements should be reviewed on a case by case basis as controlling flows in Cannington may cause increases in peak flows downstream.

Sunderland – zoned as mostly Residential with some Employment and Commercial areas, there are 2 SWM ponds located in south end of the settlement area.

Ms. Foris advised that the preferred alternative for Sunderland is similar to Beaverton and Cannington advising that the 2 stormwater management ponds are identified to be retrofitted and cleaned out.

Implementation Plan

- CSWM-MP will be adopted and implemented by the Township
- Implementation plan includes:
 - o Initiation of joint public & private awareness programs
 - o Initiation of SWM facility rehabilitation/retrofit program
 - o Initiation of SWM improvement projects - LID retrofits, enhanced grass swales in ROW, Oil Grit Separator Units (OGS)
 - o Annual SWM maintenance works

Recommended Projects

	Site location	Settlement area	Estimated construction cost
1.	Maple Lane subdiv. pond clean out	Sunderland	\$200,000
2.	Fairfield Village pond clean out	Sunderland	\$225,000
3.	OGS Unit installation	Beaverton	\$130,000
4.	Enhanced roadside ditches pilot	Cannington	\$80,000

Ms. Foris recommended the adoption of a standard engineering drawing for an LID urban road section standard which integrates an enhanced grass swale into the right-of-way boulevard area as an infiltration control as required by LSRCA.

Councillors requested clarification between the preferred alternatives and implementation plan and were advised that the study requested that alternatives be evaluated, preferred alternatives be determined, and an implementation plan for the Township be provided.

Councillors enquired as to area aggregates and the process to notify builders of the requirements to which Ms. Kellett advised that the aggregates were not included within the study as they fall outside of the settlement areas, and the SWM criteria requirements are communicated to applicants prior to site plan approval and LSRCA approval.

Councillors enquired as to the success of this program (grass swales etc.) in other municipalities and were advised that they have been successful, it is helpful to coordinate public postings explaining the intent of the project, and the LSRCA offers incentives for landowners.

Resolution Number 2-12

MOVED BY Cria Pettingill that the Comprehensive Stormwater Management Master Plan be reviewed by staff and the BEAC Committee to look at implementation, costs, timing, and to prioritize the implementations.

Councillor Campbell requested a friendly amendment to refer this to budget discussions to which the mover agreed.

Councillors enquired as to the involvement of a consultant to which the CAO advised that the plan is a multi-year initiative and staff would review the requirements.

Resolution Number 2-12

MOVED BY Cria Pettingill that the Comprehensive Stormwater Management Master Plan be reviewed by staff during budget discussions and by the BEAC Committee to look at implementation, costs, timing, and to prioritize the implementations.

MOTION CARRIED

6. Hearing of Delegations

- (1) Heather VonZuben and Sheila DeShane – Interim Control By-law Number 2994-2020 Affecting parents home construction Spring 2021 (see Communication Number 1649 attached)

Ms. Heather VonZuben and Ms. Sheila DeShane advised that their parents are Ruby and David Lancaster who have a contract with Royal Homes to build a modular home in the spring of 2021. They expressed disappointment with the passing of the ICBL noting that their parents began this process 2 years ago, construction has commenced, and 2 installments have been paid to Royal Homes. They requested that their parents construction be grandfathered in and noted that they forwarded a letter, a timeline, and pictures of the house to Council. They advised that the home cannot be placed on site until the basement is poured and all other requirements fulfilled and that Royal Homes is waiting on a building permit which cannot be issued now due to the ICBL.

Resolution Number 3-12

MOVED BY Lynn Campbell that communication number 1649 be referred to staff for a review and possible additional legal advice.

Councillors expressed regret for the inconvenience and advised that staff could determine available options with possible legal advice.

Councillors enquired as to the building permit to which the Chief Building Official advised that the Lancaster documentation should be submitted as soon as possible noting that the Township has not received an application at this time. He advised that staff could then review the issue and determine what options are available.

Councillors advised that the intention of the ICBL is for a thorough study to be completed as quickly as possible so that all projects could move forward.

Councillors enquired as to the timing for Royal Homes to submit the application to which Ms. VonZuben and Ms. DeShane advised that Royal Homes was very close to submitting the permit application just prior to the enactment of the ICBL which occurred on November 23, 2020.

The Chief Building Official advised that he became aware that this project was a modular home on November 27 following which he contacted Royal Homes to advise them of the ICBL. He reiterated that no permit application has been received.

Councillors enquired whether Royal Homes was awaiting further payment prior to submitting a permit application and were advised not.

The Chief Building Official concurred that the Royal Homes application was probably close to submission as staff had provided the company with the Township requirements.

Resolution Number 3-12

MOVED BY Lynn Campbell that communication number 1649 be referred to staff for a review and possible additional legal advice.

MOTION CARRIED

- (2) Ms. Johanne St. Louis, Women's Services Coordinator, The Nourish and Develop Foundation – Interim Control By-law

Ms. Johanne St. Louis advised that the Nourish and Develop Foundation (NDF) has been developing a proposal for a Violence Against Women's Shelter in Brock and the intention is to develop this in Cannington. She advised that the building has been purchased, the application process has begun, and requested that supportive housing which provides services for women and their children fleeing violence be exempt from the ICBL on the basis that these are emergency services needed in the community.

Ms. St. Louis advised that Durham Region Police Services have advised that cases of domestic violence are high, women who have experienced violence often choose to remain in the home given the fact that there are no shelters in North Durham, and that they are not permitted to transfer people to a Lindsay location (different jurisdiction) but must transfer them to a warming shelter in Scarborough.

Ms. St. Louis advised that other women's shelters are an hour away, and those shelters have stated that women from the north do not access their shelters. She advised that the NDF proposes a 12 bed emergency shelter, short-term housing of 1 to 3 months, wrap around services (counselling, housing worker, life skills, childrens services), open to Brock, Scugog, and Uxbridge and requested that Council consider the exemption.

Councillors enquired as to the timeline to open the shelter and were advised that an architect has completed the initial design, zoning allows for a crisis care centre, a minor variance is being submitted this week, and building will commence next summer with the opening anticipated for January 2022.

Ms. St. Louis advised that initial proposal was for a location in Sunderland, however, multiple studies were required which could have delayed the project further. She advised that an increase of domestic violence cases is anticipated given the current stress of the pandemic.

Councillors enquired whether staff options would be available for the Council meeting scheduled for December 14, 2020 and were advised in the affirmative.

Resolution Number 4-12

MOVED BY Cria Pettingill that staff provide Council with responding options in a future in camera meeting.

MOTION CARRIED

Resolution Number 5-12

MOVED by Lynn Campbell that Committee break for a recess at 10:53 a.m.

MOTION CARRIED

Deputy Mayor Smith reconvened the meeting at 11:00 a.m. with the same members of Committee and staff in attendance.

7. Sub-Committees

Councillor Schummer assumed the Chair for the Finance Committee.

Finance Committee

(a) Consent Agenda

Resolution Number 6-12

MOVED BY W.E. Ted Smith that items listed under Section 7, Finance Consent Agenda, be approved, save and except communication number 1651.

MOTION CARRIED

1552 The Regional Municipality of Durham – Recommendations re: Impact of the BET Reductions on Municipalities with PIL Properties

Resolution Number 7-12

That communication number 1552 be received for information and filed.

1650 The Regional Municipality of Durham – Recommendations re: Impact of the BET Reductions on Municipalities with PIL Properties

Resolution Number 8-12

That communication number 1650 be received for information and that the Region’s resolution on the Impact of the BET Reductions on municipalities with PIL Properties be endorsed.

(b) Items Extracted from Consent Agenda

1651 Laura Barta – Report: 2020-FI-16, Accounts Receivable Annual Update – Accounts Written Off

Councillors requested clarification with respect to the write-offs and were provided the details.

Councillors requested clarification of septic inspections being moved to the tax roll and were advised that they are not being written-off, and this transaction balances the payments for septic inspections received on the tax roll.

Councillors enquired as to the 4 credits issued to write-off accounts deemed uncollectable at point 6 and were advised some were due to covid and others due to fire call charges that could not be collected.

Resolution Number 9-12

MOVED BY W.E. Ted Smith that Report: 2020-FI-16 be received for information and filed.

MOTION CARRIED

(c) Other Business

None

Councillor Pettingill assumed the Chair for the Public Works, Facilities & Parks Committee.

Public Works, Facilities & Parks Committee

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

None

(c) Other Business

1) COVID-19 Resilience Infrastructure Fund

The Director of Public Works advised that the Township has been approved to apply for up to \$100,000 in Resilience Infrastructure funding and provided a brief description of the projects being considered by staff. He advised that staff would determine the submission based on which project best maximizes the funding.

2) Public Programs Update

The Director of Public Works advised that recreational ice programs (Mom's n Tots, public skating) have been scheduled in accordance with current staffing levels and the schedule was provided to the Beaverton and Sunderland arenas. He advised that Council were provided this information electronically.

Deputy Mayor Smith advised that he recommends the pre-register notification line be placed at the top of the screen so that people are aware they must pre-register.

3) Rick MacLeish Memorial Community Centre

Councillor Schummer expressed concern for the temporary closing of the Rick MacLeish Memorial Community Centre, Cannington, noting that Council had adopted a motion in September which directed staff to keep the 3 arenas open for public use regardless of the number of user groups participating or the costs incurred. He advised that the public requires a recreational diversion and Council was not provided the opportunity to speak to the decision for this temporary closing.

The CAO provided an explanation of the restrictions for the RED control category noting that arenas must limit on ice participants to 10. He advised that staff worked with each user group to determine who would be able to operate within the new restrictions and a number of groups voluntarily cancelled their bookings. He advised that Cannington arena was left with 6-7 hours of bookings which staff determined was not operationally realistic. He advised that staff reallocated those bookings to the other 2 arenas with the consent of the user groups and the full time arena staff would concentrate on cleaning protocols and other required maintenance activities throughout the Township.

Councillors advised that they would prefer to provide greater flexibility with respect to the ice programs during this red category of covid.

Deputy Mayor Smith and Councillor Campbell advised that they support the ECG's recommendation to temporarily close the Cannington arena.

Councillor Jubb joined the meeting at 11:50 a.m.

The CAO advised that staff were attempting to follow Provincial direction to avoid risk where possible and noted that the ECG recommendations were communicated to Council.

Resolution Number 10-12

MOVED BY Walter Schummer that staff be directed to follow the direction in Resolution Number 5-18 of Council on September 11, 2020.

Resolution Number 5-18

MOVED by Claire Doble and SECONDED by Michael Jubb That Report: 2020-CO-48, Stage Three Re-Opening of the Township of Brock Arenas be received for information; and,

That all three arenas in the Township of Brock be opened with reduced operating hours with the existing staff complement; and,

That the Township of Brock run public skating, Moms & Tots, Shinny, and Stick 'n Puck; and,

That only two arenas be open per day and usage be alternated between the three arenas; and,

Further, that the \$8,000 allocated for the Beaverton arena showers be used for improvements needed at the Beaverton arena to meet COVID-19 re-opening requirements.

MOTION CARRIED

Councillors expressed concern for the consequences of not following Provincial direction and advised that recreational programming is available at 2 municipal arenas.

Councillors reiterated that any changes were to come to Council for consideration and provided direction to staff to invite back any user groups who were reallocated from the Cannington arena.

Resolution Number 10-12

MOVED BY Walter Schummer that staff be directed to follow the direction in Resolution Number 5-18 of Council on September 11, 2020.

Councillor Schummer requested a recorded vote.

Recorded Vote

Yeas

Claire Doble
Mike Jubb
Cria Pettingill
Walter Schummer

Nays

Lynn Campbell
W.E. Ted Smith

MOTION CARRIED

4) Sunderland Lions Walking Trail

Councillors enquired as to the snow clearing efforts at the walking trail and were advised that staff would follow up.

Regional Councillor Smith assumed the Chair for the Building, Planning & Economic Development Committee.

Building, Planning & Economic Development Committee

(a) Consent Agenda

Resolution Number 11-12

MOVED BY Lynn Campbell that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication numbers 1543 and 1623.

MOTION CARRIED

1542 Town of Ajax – Resolution: Opposition to Development on PSW's

Resolution Number 12-12

That communication number 1542 be received for information and filed.

1615 The Regional Municipality of Durham – Recommendations re: Durham Environmental Advisory Committee (DEAC) Membership Appointments (2020-P-23)

Resolution Number 13-12

That communication number 1615 be received for information and filed.

1616 The Regional Municipality of Durham – Recommendations re: Envision Durham – Framework for a New Regional Official Plan (2020-P-24).

Resolution Number 14-12

That communication number 1616 be received for information and filed.

1648 Debbie Vandenaeker – Report: 2020-BPE-10, DS&B Farms Non-Abutting Surplus Farm Severance Rezoning

Resolution Number 15-12

That Committee of the Whole approve the application for rezoning (3-2020-RA); and that the attached By-law 2985-2020 be endorsed for approval at the December 14, 2020 session of Council.

(b) Items Extracted from Consent Agenda

1543 Lake Simcoe Region Conservation Authority – Provincial Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020

There was discussion with respect to the need for amendments to Bill 229.

Resolution Number 16-12

MOVED BY Cria Pettingill That communication number 1543 be received for information and that Committee support the Lake Simcoe Region Conservation Authority's draft resolution re: "Provincial Bill 229, Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020" as contained in communication number 1543.

MOTION CARRIED

1623 City of Oshawa – Recommendations re: Federation of Canadian Municipalities' Partner for Climate Protection Program Milestone 3 Submission – Community Plan (Report DS-20-130)

Councillors advised that Brock needs an opportunity to address climate change within the Township.

Resolution Number 17-12

MOVED BY Cria Pettingill that communication number 1623 be received for information and filed, and further, that the communication be sent to BEAC for consideration and for BEAC to look at the potential for membership in the FCM Partner's for Climate Protection Program and the Local Government for Sustainability group (ICLEI).

MOTION CARRIED

(c) Other Business

None

Councillor Jubb assumed the Chair for the Tourism, Heritage & Recreation Committee.

Tourism, Heritage & Recreation Committee

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

None

(c) Other Business

Councillor Jubb enquired as to the first meeting of the new Tourism Advisory Committee to which the Clerk advised January 2021.

Councillor Campbell assumed the Chair for the Protection Services Committee.

Protection Services Committee

(a) Consent Agenda

Resolution Number 18-12

MOVED BY Walter Schummer that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication numbers 1643 and 1625.

MOTION CARRIED

1548 Ministry of Municipal Affairs and Housing – National Disaster Mitigation Program - Intake 6

Resolution Number 19-12

That communication number 1548 be received for information and filed.

1578 Brock Accessibility Advisory Committee – Minutes – September 22, 2020

Resolution Number 20-12

That Brock Accessibility Advisory Committee minutes dated September 22, 2020 be approved.

1618 Town of Whitby – Resolution: “Red-Control” COVID-19 Restrictions in Durham Region

Resolution Number 21-12

That communication number 1618 be received for information and filed.

1631 The Regional Municipality of Durham – Invest Durham – COVID-19 Task Force, Survey Summary Results

Resolution Number 22-12

That communication number 1631 be received for information and filed.

(b) Items Extracted from Consent Agenda

1625 Nancy Threan Loraine – Letter re: Diversity, Equity and Inclusion in Brock Township

Councillors advised that, although they are opposed to the location of the proposed supportive housing, they do support supportive housing and want to provide for proper due diligence with respect to planning which will subsequently allow for success of the program.

Resolution Number 23-12

MOVED BY Claire Doble That communication number 1625 be received for information and filed.

MOTION CARRIED

1643 Rick Harrison – Report: 2020-PS-07, 2020 Fire Department Responses

Councillors enquired as to the affect of the pandemic on responses and were advised that the calls are down and a final report would be forthcoming which will compare responses to 2019.

Resolution Number 24-12

MOVED BY Walter Schummer That Report: 2020-PS-07, 2020 Fire Department Responses be received for information and filed.

MOTION CARRIED

(c) Other Business

Councillor Schummer enquired as to the report for equipment and the progress on the elevated device and was advised that the report would be forthcoming prior to budget discussions for the 2021 budget.

Councillor Doble assumed the Chair for the Corporate Services Committee.

Corporate Services Committee

Resolution Number 25-12

MOVED BY W.E. Ted Smith that items listed under Section 7, Corporate Services Consent Agenda, be approved.

MOTION CARRIED

(a) Consent Agenda

1532 Not-for-Profit Review Sector Committee – Minutes – October 13, 2020

Resolution Number 26-12

That the Not-for-Profit Review Sector Committee minutes dated October 13, 2020 be approved.

1562 City of Oshawa – Letter re: Modernization of Municipal Election Voting Methods

Resolution Number 27-12

That communication number 1562 be received for information and filed.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

None

8. Other Business

(1) COVID-19 Update

See discussion earlier in the meeting.

9. Public Questions and Clarifications

None

10. Closed Session

None

11. Adjournment

Resolution Number 28-12

MOVED by Cria Pettingill that we do now adjourn at 12:27 p.m.

MOTION CARRIED

CHAIR

SECRETARY

Motions

Page 39 of 39
The Municipal Council of the Corporation of
THE TOWNSHIP OF BROCK

Session No. _____ Date _____ December 14, 2020
Resolution No. _____
Moved By _____
Seconded By _____

That the Treasurer be authorized to transfer any surplus created by internal equipment rental in 2020 to the Works Capital Reserve Fund for the replacement of equipment in future years;

That the Treasurer be authorized to transfer 2020 budgeted and unspent funds for the following projects to the committed projects reserve or held as committed in reserve funds for use in 2020:

CAO Consulting – Pay Equity Review Financing
Cannington Curling Club Building – Roof Rehabilitation
Sunderland Museum – Window Replacement
Sunderland Town Hall – Refurbishment of Exterior Doors & South Window Frame Restoration
Bridge Rehabilitation
Culvert Design
Municipal Drain Clean Out
Lakeshore Road Erosion Control Project
Thorah Works Yard – Upgrades and Improvements
Beaverton Ball Park - Lighting Upgrades
Macleod/Clair Hardy Park – Accessible Playground & Public Bathroom Upgrades
Foster Hewitt Memorial Community Centre - upgrades
Rick MacLeish Memorial Community Centre - upgrades
Sunderland Memorial Arena Project
Wilfrid Hall – Beam Repair
Main Street Revitalization Project
Green Initiatives

MOTION CARRIED