

**The Corporation of the Township of Brock**  
**Committee of the Whole Electronic Meeting Minutes**  
**Electronically**

**Session Nine**

**Monday, October 19, 2020**

The Ninth Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, October 19, 2020, electronically.

Members present:	Mayor	Debbie Bath-Hadden (at 2:00 p.m.)
	Regional Councillor:	W.E. Ted Smith
	Councillors:	Michael Jubb
		Claire Doble
		Walter Schummer
		Cria Pettingill
		Lynn Campbell

Staff members present:	Municipal Clerk Becky Jamieson (recording the minutes)
	Deputy Clerk Deena Hunt
	Acting CAO Ralph Walton
	Treasurer Laura Barta
	Fire Chief Rick Harrison
	Director of Public Works Paul Lagrandeur
	Facilities Coordinator Craig Belfry (at 10:00 a.m.)
	Chief Building Official Richard Ferguson (at 10:00 a.m.)

**1. Call to Order and Moment of Silence**

Deputy Mayor Smith called the meeting to order at 9:30 a.m.  
Committee paused for a moment of meditation and personal reflection.

**2. Disclosure of Pecuniary Interest and Nature Thereof**

None

**3. Adoption of Minutes**

None

**4. Announcements from Council and Staff**

**5. Presentations**

None

**6. Hearing of Delegations**

- (1) Mr. Colin Shaw, Staff Sergeant, and Mr. Ryan Connolly, Inspector, North Division DRPS – DRPS Update

Staff Sergeant Colin Shaw advised that Inspector Ryan Connolly has assumed the position of North Division Inspector and would join the meeting shortly.

Staff Sergeant (SS) Shaw advised that Covid-19 has decreased public engagement, public meetings, traffic stops, and ticket production throughout the Region.

SS Shaw advised that, to date, there have been 6 motor vehicle collisions in Brock at the intersections of Simcoe Street North and Highway 7, Cannington, and along River Street from Highway 12 to Lakeridge Road, Sunderland, noting that this is in keeping with the annual trend. He advised that enforcement is tapered to those top collision areas, 90 tickets were issued on River Street, Sunderland, and 35 to 40 were issued in Cannington. He advised that traffic stops are consistent with the yearly average and 75% of the commercial motor

vehicle inspections are being performed by various police officers until a new appointed officer assumes that role in May 2021. He advised that there has been a 75% reduction in motor vehicle accidents involving impaired driving which resulted in injuries or deaths, noting that in 2019 there were 8 vehicle collisions and in 2020 there were 2. He advised that as businesses opened again ticket numbers increased through traffic stops.

SS Shaw advised that the Community Safety Advisory Council, involving citizens from Scugog, Uxbridge, and Brock, meet virtually and have introduced three initiatives: You Are Not Alone (in response to covid), development of a video with respect to commuter traffic, and celebrating the diverse culture within Durham Region.

SS Shaw advised that DRPS attended disturbances at Allan's Place in Cannington approximately 6-7 times, half of what was reported to him. He advised that DRPS initiated Project Mosquito to address/dismantle the larger marijuana grow operations who grow in excess of their Health Canada license. He advised that the DRPS would like to engage Brock in early 2021 to address these large grow operations noting that the DRPS Drug unit no longer focusses on marijuana enforcement since it was legalized. He advised that he has spoken with Durham Region with respect to the proposed supportive housing unit in Beaverton.

Councillors enquired as to the available assistance from the DRPS with respect to enforcing the Township's Interim Control By-law (cannabis production) and were advised that, while the DRPS does not enforce municipal by-laws, the grow locations could be submitted to the DRPS for their intelligence gathering initiative as Health Canada license locations are not provided to the DRPS. SS Shaw advised that the DRPS are willing to assist municipal by-law officers and provide safety for them during enforcement of the by-law.

Councillors enquired as to photo radar within Brock and were advised that the 4 photo radar units are installed in Community Safety Zones throughout Durham Region noting that one is located on the east end of Cameron Street, Cannington, and that Durham Region's Vision Zero team implements the program.

Councillors enquired as to staffing at the Beaverton police station and were advised that it is not staffed, appointments are necessary, and currently there are no police stations open for walk-ins due to the pandemic.

Councillors enquired whether the DRPS have any concerns with respect to the proposed supportive housing units in Beaverton and were advised that similar facilities pose no problems, there would be an increase in the town's population, and given the remote location, emergency response could be an issue.

There was discussion with respect to the enforcement of traffic safety on local streets, illegal ATV activity on local roads, and that the DRPS have plans to increase police visibility on ATV's and snowmobiles for enforcement. SS Shaw encouraged people to submit their complaints to the DRPS.

Councillors enquired as to response times in Brock to which SS Shaw advised that he would follow up.

The Facilities Coordinator and the Chief Building Official joined the meeting at 10:00 a.m.

Councillors enquired as to the DRPS Ride Program and were advised that it had been reduced during covid, however, there are plans to initiate the annual program again.

Councillors requested clarification as to the reasoning for DRPS not being able to address Health Canada licenses which exceed their grow limits and were advised that, while those operations are violating the Cannabis Act, the DRPS have no authority to lay charges under that Act or any Federal legislation. Staff Sergeant Shaw advised that those licenses in violation would require Health

Canada to revoke them and the Federal government would have to amend legislation allowing the police more authority. Discussion ensued with respect to various police associations lobbying the government for changes to the legislation.

Councillors enquired as to the difference in the reported number of times police attended Allan's Place and were advised that the police records management system logged 8 calls for service and that perhaps complainants called more than once to report on the same issue.

Councillors enquired as to the validity of information received from the public which stated that newly relocated tenants from Camp Samac required daily police intervention to which SS Shaw advised that is has not been daily attendance and the calls for service are similar to those received from similar facilities.

There was discussion with respect to applying for the Community Safety Advisory Council and interested persons should email Staff Sergeant Shaw.

There was discussion with respect to covid affecting the presence of foot patrol officers who were redirected to greenbelt areas for public education on social distancing.

Councillors enquired with respect to a DRPS contact for the neighbourhood watch program and were advised Constable Anil Maharaj.

Councillors expressed concern for a possible increase in police calls to Beaverton, should the supportive housing be installed, to which SS Shaw advised that the 'calls for service' would determine officer placement within a municipality.

There was discussion with respect to the photo radar locations being publicized on the Region of Durham's website which assists the DRPS with their public education efforts, and that automated speed enforcement does not provide for the use of officer discretion. There was discussion with respect to vulnerable sector criminal background checks being available online through the DRPS website.

Inspector Ryan Connolly joined the meeting at 11:09 a.m.

Inspector Connolly advised that he is a Durham resident of 40 years, his experience includes Duty Inspector, manager of 5 division platoons, and Detective for human trafficking and fraud. He advised that he has met with Mayor's Drew and Barton and anticipates a good relationship with all North Durham Councillors.

#### Resolution Number 1-9

MOVED by Lynn Campbell that the Committee of the Whole break for a recess at 11:15 a.m.

#### MOTION CARRIED

Deputy Mayor Smith reconvened the meeting at 11:30 a.m. with the same members of Committee and staff in attendance.

Councillor Schummer assumed the Chair for the Finance Committee.

## **7. Sub-Committee**

### **Finance Committee**

#### **(a) Consent Agenda**

Resolution Number 2-9

MOVED BY Claire Doble that items listed under Section 7, Finance Consent Agenda, be approved, save and except communication numbers 1369, 1384, and 1385.

MOTION CARRIED

1344 City of Pickering – Resolution: Use of lottery proceeds for Legions

Resolution Number 3-9

That communication number 1344 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

1369 Laura Barta – Report: 2020-FI-12, Financial Update Report – September 2020

Councillors enquired as to payment status for the Beaverton Thorah Works Yard and were advised that 75-80% of payments have been completed.

Councillors enquired as to the date that Council approved the request to defer the Development Charge payment from Durham Non-profit Housing to which the Treasurer advised she would follow up.

Resolution Number 4-9

MOVED by W.E. Ted Smith that Report: 2020-FI-12, Financial Update Report for September 2020 be received for information.

MOTION CARRIED

1384 Laura Barta – Report: 2020-FI-13, Brock COVID-19 Update on Financial Impacts to September 30, 2020

Resolution Number 5-9

MOVED by Claire Doble that the Committee receive report 2020-FI-13, Brock COVID-19 Update on Financial Impacts to September 30, 2020 for information; and,

That staff be directed to continue to take action to mitigate costs when possible to offset any additional COVID related expenditures incurred during 2020; and,

That staff be directed not to apply for Phase 2 Restart Funding

Councillors requested clarification on the costs for staff to work remotely and were advised that devices were purchased to allow staff to work from home which will continue to be used after the pandemic and staff mitigated costs where possible.

Councillors enquired as to not applying for Phase 2 Restart Funding to which the Treasurer advised that Phase 2 funding is aimed at municipalities who are running an overall deficit which is not the case in Brock.

The Treasurer advised that the MFOA would be recommending further phases of funding from the government for the 2021 budget.

Resolution Number 5-9

MOVED by Claire Doble that the Committee receive report 2020-FI-13, Brock COVID-19 Update on Financial Impacts to September 30, 2020 for information; and,

That staff be directed to continue to take action to mitigate costs when possible to offset any additional COVID related expenditures incurred during 2020; and,

That staff be directed not to apply for Phase 2 Restart Funding

MOTION CARRIED

1385 Laura Barta – Report: 2020-FI-11, Asset Management Plan Presentation Follow-up

Resolution Number 6-9

MOVED by Cria Pettingill that the Committee receive report 2020-FI-11, Asset Management Plan Presentation Follow-up Report for information; and,

That the Committee endorse the creation of a dedicated team for the purpose of Asset Management; and,

That the Committee direct staff to prepare a resolution for Council to endorse requesting the Ministry of Infrastructure extend the dates by a year in Ontario Regulation 588/17 to allow time for municipalities to recover from the pandemic so staff can once again focus on building a useable plan that is not rushed.

There was discussion with respect to the platforms available for public engagement which the Asset Management Team (AMT) could review and the existing debt policy limiting debt dependent upon its capital use.

Councillors enquired whether the new CAO would be included on the AMT and were advised in the affirmative. There was discussion with respect to including a member of Council at specific points of asset management review and that the Public Works and Treasury Departments would be the most involved on the team.

Councillors expressed concern for the unrealistic amount required to plan for building replacement.

Resolution Number 6-9

MOVED by Cria Pettingill that the Committee receive report 2020-FI-11, Asset Management Plan Presentation Follow-up Report for information; and,

That the Committee endorse the creation of a dedicated team for the purpose of Asset Management; and,

That the Committee direct staff to prepare a resolution for Council to endorse requesting the Ministry of Infrastructure extend the dates by a year in Ontario Regulation 588/17 to allow time for municipalities to recover from the pandemic so staff can once again focus on building a useable plan that is not rushed.

MOTION CARRIED

**(c) Other Business**

None

Councillor Pettingill assumed the Chair for the Public Works, Facilities & Parks Committee.

**Public Works, Facilities & Parks Committee**

**(a) Consent Agenda**

Resolution Number 7-9

MOVED BY Walter Schummer that items listed under Section 7, Public Works, Facilities & Parks Consent Agenda, be approved, save and except communication numbers 1386, 1387, and 1399.

MOTION CARRIED

1398 Beaverton Thorah Health Centre Board – Minutes – June 29, 2020

Resolution Number 8-9

That the Beaverton Thorah Health Centre Board meeting minutes dated June 29, 2020 be approved.

**(b) Items Extracted from Consent Agenda**

1386 Becky Jamieson – Report: 2020-PWF-12 - Reopening of Township of Brock Community Halls

There was discussion with respect to sanitizing the halls and that opening halls would not be financially feasible at this time.

Resolution Number 9-9

MOVED by Lynn Campbell that Report: 2020-PWF-12, Reopening of Township of Brock Community Halls be received for information; and

That the Sunderland & Beaverton Town Halls and the Wilfrid & Manilla Community Halls remain closed for rentals until at least January 1, 2021; and,

That the auditoriums of the three community centres remain closed for rentals until at least January 1, 2021.

MOTION CARRIED

1387 Becky Jamieson – Report: 2020-PWF-13, Yates Drain Update

Councillors requested clarification to which the Clerk provided an overview of the Yates Drain petition advising that a request to withdraw was received from the original petitioners noting that the Drainage Act process makes no mention of withdrawal prior to the meeting to consider. She advised, should Council accept the withdrawal at this point in the process, the municipality could not recoup the costs and staff would seek a legal opinion. She advised that moving forward with the meeting to consider would determine that the petition is no longer valid as the original petitioners have withdrawn, and the costs would be recovered at the expense of the original petitioners. She advised that the Township could absorb the costs of the meeting to consider which would be an expense of \$3,000 - \$5,000.

Councillors enquired as to the intent of the meeting to consider and were advised that it would introduce the final report, and allow for questions and clarifications as to the process.

The Clerk provided a summary on the process followed under the Drainage Act when a drainage petition is received which includes hiring a 3<sup>rd</sup> party to develop an independent report laying out the appropriate course for the drain.

Councillors enquired whether the petitioners were made aware of the costs associated with their petition for drain works to which the Clerk advised in the affirmative, noting that cost sharing is clearly outlined in the Drainage Act, a copy of which would have been provided to them.

Resolution Number 10-9

MOVED by Michael Jubb that Report: 2020-PWF-13, Yates Drain Update be received for information; and,

That Council authorize the Clerk to proceed with the meeting to consider the Engineer's Report for the Yates Drain as per Section 41(1) of the Drainage Act; and,

Further, that the Township cover the cost of holding the above-mentioned meeting through the Clerk's Consulting line of the 2020 Budget.

MOTION CARRIED

1399 Craig Belfry – Report: 2020-PWF-11, Rick MacLeish Memorial Community Centre Arena Roof Repair

Resolution Number 11-9

MOVED by Walter Schummer that Report: 2020-PWF-11, Rick MacLeish Memorial Community Centre Arena Roof Repair be received; and furthermore, that option A be included in the 2021 draft capital budget and staff outline in the capital budget the funding sources.

Councillors enquired as to why the asset management plan does not reflect \$500,000 to which the Treasurer advised that the roof repair was estimated years ago at \$200,000 and the Township's asset management consultant has made efforts to update the amount to current market conditions.

Councillors enquired as to whether contingencies were built into the \$500,000 and were advised in the affirmative.

Resolution Number 12-9

MOVED by Lynn Campbell that Resolution Number 11-9 with respect to communication number 1399 be tabled to budget discussions.

MOTION CARRIED

Resolution Number 11-9

MOVED by Walter Schummer that Report: 2020-PWF-11, Rick MacLeish Memorial Community Centre Arena Roof Repair be received; and furthermore, that option A be included in the 2021 draft capital budget and staff outline in the draft capital budget the funding sources.

MOTION TABLED

**(c) Other Business**

Councillors enquired as to the opening the arena ice programs and were advised that it has successfully opened in Sunderland, Beaverton commences this evening, and Cannington commences next week. Councillors advised that the user groups have asked that the heat be turned on to increase the safety in the stands (slippery from chemical spray) and that ice in the corners requires attention.

Regional Councillor Smith assumed the Chair for the Building, Planning & Economic Development Committee.

**Building, Planning & Economic Development Committee**

**(a) Consent Agenda**

Resolution Number 13-9

MOVED BY Walter Schummer that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved.

MOTION CARRIED

- 1350 The Regional Municipality of Durham, Planning Division – Notice of Adoption re: Amendment #179 to the Durham Region Official Plan (C1565 Concession Road 1, Part of Lot 9, Concession 1, Brock)

Resolution Number 14-9

That communication number 1350 be received for information and filed.

- 1351 The Regional Municipality of Durham, Planning Division – Notice of Adoption re: Amendment #180 to the Durham Region Official Plan (Part Lot 23, Concession 12, Brock)

Resolution Number 15-9

That communication number 1351 be received for information and filed.

- 1371 OMAFRA – Durham celebrates Agricultural Awards: Request for Nominations

Resolution Number 16-9

That communication number 1371 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

None

Councillor Jubb assumed the Chair for the Tourism, Heritage & Recreation Committee.

**Tourism, Heritage & Recreation Committee**

**(a) Consent Agenda**

Resolution Number 17-9

MOVED BY Claire Doble that items listed under Section 7, Tourism, Heritage & Recreation Consent Agenda, be approved, save and except communication number 1397.

MOTION CARRIED

- 1348 Sunderland Town Hall Board of Management – Minutes – February 25, 2020

Resolution Number 18-9

That the Sunderland Town Hall Board of Management meeting minutes dated February 25, 2020 be approved.

**(b) Items Extracted from Consent Agenda**

- 1397 Lesley Donnelly – Interoffice Memorandum – 2020 Remembrance Day Services

Councillors advised that Legion rules state that only Legion members may attend the wreath laying.



Resolution Number 19-9

MOVED BY W.E. Ted Smith that communication number 1397 be received for information; and that the Committee authorize staff to proceed with purchasing a wreath for each of the Remembrance Day campaigns.

MOTION CARRIED

**(c) Other Business**

Councillors enquired as to the Wayfinding signage and were advised that purchasing is ongoing.

Councillor Campbell assumed the Chair for the Protection Services Committee.

**Protection Services Committee**

**(a) Consent Agenda**

Resolution Number 20-9

MOVED BY Cria Pettingill that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication number 1402.

MOTION CARRIED

1372 Town of Ajax – Resolution: Support of ambulatory services at Ajax Pickering Hospital

Resolution Number 21-9

That communication number 1372 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

1402 Becky Jamieson and Paul Lagrandeur – Report: 2020-PS-06, Request for Additional Crossing Guards and Safety Measures around Sunderland and Beaverton Public Schools

Councillors enquired as to painting ladder lines at the crosswalks and were advised that a separate motion would be appropriate.

Resolution Number 22-9

That Report: 2020-PS-06, Additional Crossing Guards, be received for information; and

That an additional crossing guard be placed at the Rennie and Albert Street intersection until such time as the COVID-19 pandemic is over; and

That the cost of the additional crossing guard for 2020 be funded from funds unspent during the school closures earlier this year and incorporated into the 2021 budget; and

Further that staff proceed with a trial of the existing crossing guard at the Mara Road and King Street crossing, who will facilitate crossing students at both the Mara Road (as is currently happening) and at King Street with a subsequent report coming to Council on the trials success.

MOTION CARRIED

**(c) Other Business**

Resolution Number 23-9

MOVED BY Claire Doble that staff install ladder line painting at the intersection of Mara and Victoria Streets, Beaverton, as well as across Albert Street at Rennie Street, Sunderland.

There was discussion with respect to the use of temporary paint versus durable paint for the crossing at Rennie and Albert Streets which is a temporary additional crossing.

Resolution Number 23-9

MOVED BY Claire Doble that staff install ladder line painting at the intersection of Mara and Victoria Streets, Beaverton, as well as across Albert Street at Rennie Street, Sunderland.

MOTION CARRIED

Councillor Doble assumed the Chair for the Corporate Services Committee.

**Corporate Services Committee**

Resolution Number 24-9

MOVED BY Walter Schummer that items listed under Section 7, Corporate Services Consent Agenda, be approved.

MOTION CARRIED

**(a) Consent Agenda**

- 1343 The Regional Municipality of Durham – Appointment of Risk Management Officials and Risk Management Inspectors as required by the Clean Water Act

Resolution Number 25-9

That communication number 1343 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

None

**8. Other Business**

**(1) Covid-19 Update**

The Acting CAO advised that Council continues to receive the Control Group minutes and an update on local Santa Claus parades would come to Council on October 26, 2020.

Councillors enquired as to remaining in emergency status in Durham Region to which the Acting CAO advised that the consensus across the municipalities is to stay in emergency status given that neighbouring communities are remaining in emergency status with some moving to a modified Stage 2.

Councillors enquired as to any Regional discussion with respect to modification of the emergency stages for the pandemic to segregate North Durham from South Durham and were advised not.

**(2) Social Media Policy**

Councillors expressed concern for the Township's website sharing Regional information with respect to the Supportive Housing in Beaverton and were advised that communication circulated through Township social media is governed by the municipal Social Media Policy which is overseen by the Clerk and the CAO. The Acting CAO advised that the material is intended to engage the community in municipal news, events, programs, and services and the

practise of the Township is to circulate Regional information as part of the dissemination of municipal information.

There was discussion with respect to the difficulty in identifying information which would not be shared from the Region and the limited staff resources for this undertaking.

Councillors requested support from the Acting CAO to draft a motion to address this concern and provide direction to staff.

**9. Public Questions and Clarifications**

None

Resolution Number 26-9

MOVED by Claire Doble that the Committee of the Whole break for a recess at 1:33 p.m.

MOTION CARRIED

Deputy Mayor Smith reconvened the meeting at 2:00 p.m. with the same members of Committee and staff in attendance including Mayor Bath-Hadden.

Staff left the meeting with the exception of the Clerk, Deputy Clerk, Acting CAO, Chief Building Official and the Planner.

**10. Closed Session**

Resolution Number 27-9

MOVED by Debbie Bath-Hadden that Committee of the Whole move in camera at 2:00 p.m. pursuant to Section 239(2)(f) of the Municipal Act, 2001, to discuss advice that is subject to solicitor-client privilege, including communications necessary for the purpose; and, pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personnel matters about an identifiable individual, including municipal or local board employees.

MOTION CARRIED

(1) Potential Legal Matter

Pursuant to Section 239(2)(f) of the Municipal Act, 2001, to discuss advice that is subject to solicitor-client privilege

The Chief Building Official and the Planner left the meeting at 3:11 p.m.

(2) Personnel Matter

Pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personnel matters about an identifiable individual, including municipal or local board employees

Resolution Number 28-9

MOVED BY Claire Doble that we rise from in camera at 3:28 p.m.

MOTION CARRIED

Resolution Number 29-9

MOVED BY Walter Schummer that Committee recommends to Council the enactment of the resolution presented by the Township's solicitor during closed session.

MOTION CARRIED

**11. Adjournment**

Resolution Number 30-9

MOVED by Claire Doble that we do now adjourn at 3:32 p.m.

MOTION CARRIED

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CHAIR

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SECRETARY