

The Corporation of the Township of Brock
Committee of the Whole Electronic Meeting Minutes
Electronically

Session Eight

Monday, October 5, 2020

The Eighth Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, October 5, 2020, electronically.

Members present:	Regional Councillor:	W.E. Ted Smith
	Councillors:	Michael Jubb
		Claire Doble
		Walter Schummer
		Cria Pettingill
		Lynn Campbell

Members absent:	Mayor	Debbie Bath-Hadden (regrets - illness)
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Staff members present:	Municipal Clerk Becky Jamieson (recording the minutes) Deputy Clerk Deena Hunt Acting CAO Ralph Walton Treasurer Laura Barta Fire Chief Rick Harrison Chief Building Official Richard Ferguson Director of Public Works Paul Lagrandeur
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1. Call to Order and Moment of Silence

Deputy Mayor Smith called the meeting to order at 9:30 a.m.
Committee paused for a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Adoption of Minutes

- (1) 7th Committee of the Whole meeting – September 21, 2020
- (2) 7th Committee of the Whole meeting, In Camera Session – September 21, 2020

Resolution Number 1-8

MOVED BY Cria Pettingill that the minutes of the 7th Committee of the Whole meeting and In Camera session as held on September 21st, be adopted as typed and circulated.

MOTION CARRIED

4. Announcements from Council and Staff

None

5. Presentations

None

6. Hearing of Delegations

- (1) Tracy Greig, Durham Region Non-Profit Housing Corporation – Update on Allan's Place, Cannington

Ms. Tracy Greig, Chief Executive Officer, Durham Region Non-Profit Housing Corporation (DRNPHC), advised that the organization has been established for 35 years and there are 20 properties within Durham Region ranging from

townhouses to apartments. She advised that the mix is 50% rent-geared-to-income, and 50% affordable housing units.

Ms. Greig provided the DRNPHC mission:

“to meet the housing needs of the Region’s diverse population through the provision of practical well-maintained and affordable housing portfolios integrated within the community, and the corporation assists with related services to support residents in their housing.”

Ms. Greig advised that the Durham District School Board provided the land for Allan’s Place in 2016. A decision was made to remove the school at the location and build a new building which was completed in May 2020. She advised that they received \$7.5 million in government funding and, together with their \$6.4 million, were able to build a place for residents which includes common spaces, outdoor space, and upgraded units with air conditioning and all accessibility requirements met. She advised that they have engaged the following partners in Cannington: Nourish and Develop Foundation; Brock Community Health Centre; Durham Mental Health; Cornerstone; and North House. She advised that Durham Region Social Services are establishing a new hub in the building 2 days per week (Durham Social Services and VHA Home Healthcare) which is available for tenants and the community at large.

Resolution Number 2-8

MOVED BY Lynn Campbell that the rules of procedure with respect to the length of the deputation be waived.

MOTION CARRIED

Ms. Greig advised that Allan’s Place houses people with disabilities as well as seniors noting that 84% of the 49 tenants are over 50 years of age, and 76% are over 60 years of age. She advised that 27 tenants are from Durham Region, 15 are from North Durham, 3 from York Region, and the remainder from various points in Ontario. She advised that efforts to create a community have been challenged during the pandemic.

Ms. Greig advised, with respect to complaints received, that 1 was from the community, and 24 were from within the residence with respect to pets, behaviour, and smoking. She advised that there is a complaint procedure in place, all complaints are addressed, and confidentiality is maintained. She advised that the police have interacted at Allan’s Place on 12 occasions between June and September 2020, with respect to suspicious vehicles, assault, mental health, and disturbances, noting that there were 2 arrests on sight. She advised that DRNPHC pursues eviction with any known arrests of tenants on sight. She advised that there was a temporary superintendent in place, and a permanent superintendent arrived on September 30.

Ms. Greig advised that DRNPHC have an open door policy whereby people can express their concerns or complaints and that they wish to build the community through engaging with the local Horticultural Society, Historical Society, and the Accessibility Committee. She noted that 6 gardens were planted, the common rooms have been named for local towns, and more activities for tenants are anticipated once the pandemic has been lifted.

Councillors enquired as to the difference between support services in Durham Region Non-Profit Housing and the proposed Beaverton supportive housing to which Ms. Greig advised that the tenants of DRNPH are required to live independently with some external support while supportive housing tenants require permanent staff support.

Councillors enquired as to the housing application process for DRNPH to which Ms. Greig advised that there is a wait list, parameters for asset limits, and Durham Region Social Housing assists with the rentals. She advised that the process is transparent and well published.

Councillors enquired with respect to security at Allan's Place and were advised that a security company was engaged prior to the arrival of the permanent building superintendent.

Councillors enquired as to DRNPH coordinated tenant meetings and were advised that a meeting was held in August and subsequent meetings would be scheduled when safe to do so. Ms. Greig noted that complaints would be addressed through the complaint process and ongoing communication to the tenants includes postings within the building as well as 'door drops'.

Councillors enquired with respect to tenants having guests visit and were advised that guests can stay for 2 weeks per policy/tenant handbook and longer stays would require approval by staff.

Councillors enquired with respect to the eviction process and were advised that appropriate actions are taken when required and the Landlord and Tenant Act process is complied with. Councillors enquired with respect to indoor smoking concerns and were advised that Allan's Place is smoke-free and an outdoor area has been assigned for smoking noting that smoking complaints are dealt with on a case by case basis and escalated when required.

Councillors enquired as to complaints with respect to tenants trespassing on neighbouring properties and were advised that the last complaint for trespassing was received in June and people are encouraged to call DRNPHC or email concerns to drnphc@durham-housing.com.

Councillors enquired as to including Brock representatives on the DRNPHC Board to which Ms. Greig advised that this has been previously acknowledged and could be considered for the next term of Council.

Councillors enquired with respect to the rental pricing and were advised that units are rented through Durham Access to Social Housing (DASH) with three pricing scenarios: units which are rent-geared-to-income; affordable market rent units at a rate increased each year by an index from government directives; and, affordable housing units rented at 80% of CMHC's average annual market rent. Ms. Greig advised that all three types of rent could occur within one building.

Councillors enquired whether placeholders for Brock seniors/disabled people could be secured at Allan's Place through policy and were advised not, as DRNP housing is open to all Durham residents on the wait list who meet the criteria (income, etc.) on a first come, first served basis. Councillors expressed concern for seniors not being able to remain in the area they have lived to which Ms. Greig advised that most people do obtain housing in their areas noting that there is an internal transfer wait list.

Councillors requested confirmation with respect to rental pricing at Allan's Place and were advised that all units are priced at 80% of CMHC's average annual market rent.

(2) Christopher Norris, Durham Region Transit – DRT Overview of the Phase A Service Plan (ridership recovery framework)

Mr. Christopher Norris, Acting Deputy General Manager, DRT, provided a presentation with respect to the change in ridership due to the pandemic and the plans to recover ridership to pre-covid levels. His presentation included an explanation of On Demand Service, which is available in all areas of Durham including rural, as well as trip planning and e-ticketing (Presto card).

Councillors enquired whether regular bus routes were converted to On Demand Service during the pandemic to which Mr. Norris advised in the affirmative, via Phase A, launched on September 28, 2020, noting that the ridership is continuing to grow.

Councillors enquired as to post pandemic plans for transit routes/On Demand Service and were advised that current monitoring of ridership could result in future schedule changes.

Councillors enquired with respect to booking return trips and were advised that the two hour booking window has been reduced to a minimum of 15 minutes during the pandemic which may be booked by phone or using the app.

Councillors advised that the system does not recognize all rural addresses to which Mr. Norris advised that he would apprise his team and people can call 1-866-247-0055 for assistance.

There was discussion with respect to increasing media coverage in North Durham of On Demand Service as well as improving the accessibility of the app.

Resolution Number 3-8

MOVED by Cria Pettingill that the Committee of the Whole break for a recess at 11:05 a.m.

MOTION CARRIED

Deputy Mayor Smith reconvened the meeting at 11:15 a.m. with the same members of Committee and staff in attendance.

Councillor Schummer assumed the Chair for the Finance Committee.

7. **Sub-Committee**

Finance Committee

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

(c) Other Business

Chair/Councillor Schummer enquired as to the issuance of Brock COVID-19 Community Grants for Non Profit businesses and were advised that they were mailed out Friday and today.

Councillor Pettingill assumed the Chair for the Public Works, Facilities & Parks Committee.

Public Works, Facilities & Parks Committee

(a) Consent Agenda

Resolution Number 4-8

MOVED BY Lynn Campbell that items listed under Section 7, Public Works, Facilities & Parks Consent Agenda, be approved, save and except communication number 1288, 1309, and 1255.

MOTION CARRIED

1284 Paul Lagrandeur – Report: 2020-PWF-09, Tender No. B2020-PW-12 – One (1) Tandem Truck

Resolution Number 5-8

That Report Number 2020-PWF-09 be received for information, and further, that the Committee accept the bid submitted by Currie Truck Centre.

(b) Items Extracted from Consent Agenda

1255 Ryan Lloyd, Beaverton Lions – Santa Claus Parade/Winter decorations

Councillors enquired whether staff had any objections to the request and were advised not.

Resolution Number 6-8

MOVED BY W.E. Ted Smith that communication number 1255 be received for information and that Committee have no objection to the request; and further, that Committee direct staff to work with the Beaverton Lions Club regarding the installation and removal of the decorations.

MOTION CARRIED

1288 Joan Down, Chairperson, Sunderland Santa Claus Parade Committee

Resolution Number 7-8

MOVED BY Lynn Campbell that communication number 1288 from Joan Down be deferred until the October 19 COW meeting to give organizers an opportunity to provide another letter outlining their plans for safe COVID 19 protocols at the 2020 Sunderland Santa Claus parade; furthermore, that the free skate be denied.

Councillors advised that the parade organizers have developed significant COVID-19 protocols that they would like to provide to Council and the free skate is not typically well attended.

Councillors enquired whether the outdoor event regulations would apply to which the Acting CAO advised that he would follow up with the Health Department.

Councillor Campbell recommended an amendment to the motion which would remove the reference to denying the free skate.

The Clerk advised that staff would make an effort to address this at the October 19 COW meeting noting that it could also be addressed at Council on October 26, 2020.

Resolution Number 7-8

MOVED BY Lynn Campbell that communication number 1288 from Joan Down be deferred until the October 19 COW meeting to give organizers an opportunity to provide another letter outlining their plans for safe COVID 19 protocols at the 2020 Sunderland Santa Claus parade.

MOTION CARRIED

1309 Paul Lagrandeur – Report: 2020-PWF-10, Tender Number B2020-PW-11 – Grader Tender

There was discussion with respect to the increase in cost for the grader, the future cost of the excavator, and the costs that are included within the external machine rentals.

Resolution Number 8-8

MOVED BY Michael Jubb that Report: 2020-PWF-10 be received for information and further that the Committee accept the bid submitted by Brandt Tractor Ltd. for the supply of a new grader.

MOTION CARRIED

(c) Other Business

Regional Councillor Smith expressed concern for the customer counter renovations within the Clerk's department and was advised that it meets AODA requirements.

Councillor Campbell enquired as to the status of Ridge Road and was advised that double surface treatment is scheduled for this week and next week.

Regional Councillor Smith assumed the Chair for the Building, Planning & Economic Development Committee.

Building, Planning & Economic Development Committee

(a) Consent Agenda

Resolution Number 9-8

MOVED BY Claire Doble that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved.

MOTION CARRIED

1266 The Regional Municipality of Durham, Planning Division – 2019 Annual Building Activity Review

Resolution Number 10-8

That communication number 1266 be received for information and filed.

1286 The Town of Ajax – Resolution: Limiting Cash Advance “Payday Loan” stores in the Town of Ajax

Resolution Number 11-8

That communication number 1286 be received for information and filed.

(c) Other Business

Chair/Regional Councillor Smith advised that an Environmental Assessment (EA) has been approved by the Region for the extension of municipal services to Beaver Avenue, Beaverton, tentatively from Concession 5 with a possible connection to Madill Street. He noted that a firm timeline would be determined following the completion of the EA which could take a year.

Councillor Jubb assumed the Chair for the Tourism, Heritage & Recreation Committee.

Tourism, Heritage & Recreation Committee

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

(c) Other Business

Councillor Schummer requested an update as to the timeline for a report on the roof repair to the Rick MacLeish Memorial Centre and was advised that staff would follow up.

Councillor Campbell assumed the Chair for the Protection Services Committee.

Protection Services Committee

(a) Consent Agenda

Resolution Number 12-8

MOVED BY Michael Jubb that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication numbers 1228 and 1238.

MOTION CARRIED

1227 Christeen Thornton – Concerns re: Proposed Development by the Region of Durham

Resolution Number 13-8

That communication number 1227 be received for information and filed.

1246 Catherine Frank – Supportive Housing Project, Beaverton

Resolution Number 14-8

That communication number 1246 be received for information and filed.

1269 Brock Accessibility Advisory Committee – Minutes – January 21, 2020

Resolution Number 15-8

That the Brock Accessibility Advisory Committee meeting minutes dated January 21, 2019 be approved.

1275 Municipality of Clarington – Resolution: Call to Action (Public Enquiry) – Second Request

Resolution Number 16-8

That communication number 1275 be received for information and filed.

1276 Municipality of Clarington – Resolution: Mental Health for Police Services

Resolution Number 17-8

That communication number 1276 be received for information and filed.

1285 Town of Ajax – Resolution: Durham Regional Police Body-Worn Camera Project

Resolution Number 18-8

That communication number 1285 be received for information and filed.

1308 Lesley Donnelly – Interoffice Memorandum: 2020 Township of Brock Accessibility Award and 2020 Durham Region Accessibility Award

Resolution Number 19-8

That communication number 1308 be received for information; and further, that Committee have no objection to the recommendations contained within communication number 1308.

(b) Items Extracted from Consent Agenda

1228 Debbie France – Stop Illicit Cannabis Grow Operations

Resolution Number 20-8

MOVED BY Michael Jubb that communication number 1228 be received for information; and further, that it be referred to staff to possibly be included in the upcoming Cannabis By-law.

Councillors enquired as to a report on the Interim Control By-law and were advised that it would be forthcoming at the end of October.

Councillors expressed concern for the enforcement of this By-law to which the Chief Building Official advised that various Health Canada licenses are issued without consultation of the municipality and, therefore, make it difficult to enforce the by-law.

There was discussion with respect to staff forwarding Councillor Schummer's ideas to staff to be included in the upcoming report.

Councillor's enquired whether cannabis licenses could be identified through staff and were advised in the affirmative, noting that staff must engage DRPS who have access to the licensing records.

Resolution Number 20-8

MOVED BY Michael Jubb that communication number 1228 be received for information; and further, that it be referred to staff to possibly be included in the upcoming Cannabis By-law.

MOTION CARRIED

1238 Peter Frank – Beaverton Modular Housing Project

Resolution Number 21-8

MOVED BY Cria Pettingill that communication number 1238 be received for information and filed.

Councillors enquired whether this correspondence would be forwarded to Durham Region and were advised only through means of a Committee or Council resolution.

Resolution Number 21-8

MOVED BY Cria Pettingill that communication number 1238 be received for information and filed.

MOTION WITHDRAWN

Resolution Number 22-8

MOVED BY Cria Pettingill that communication number 1238 be received for information and filed, and forwarded to the Region of Durham.

There was discussion with respect to the timeline involved for communications forwarded to the Region.

Councillor Jubb advised that he has forwarded communication 1238, and other similar communications, to the Region via email to save staff time.

Resolution Number 22-8

MOVED BY Cria Pettingill that communication number 1238 be received for information and filed, and forwarded to the Region of Durham.

MOTION WITHDRAWN

Resolution Number 23-8

MOVED BY Cria Pettingill that communication number 1238 be received for information and filed.

MOTION CARRIED

(c) Other Business

There was discussion with respect to receiving an update from the DRPS on issues affecting the municipality as they pertain to police services.

Resolution Number 24-8

MOVED BY W.E. Ted Smith that staff reach out to DRPS Inspector Bawden for a deputation to Committee of the Whole or Council at her earliest convenience.

MOTION CARRIED

Chair/Councillor Campbell advised that as a resident, she is partnering with someone to set up a neighbourhood watch in Sunderland.

Councillor Doble assumed the Chair for Corporate Services Committee.

Corporate Services Committee

Resolution Number 25-8

MOVED BY Walter Schummer that items listed under Section 7, Corporate Services Consent Agenda, be approved.

MOTION CARRIED

(a) Consent Agenda

1281 City of Oshawa – Resolution: Municipal Challenges Regarding On-line Home-sharing Platforms

Resolution Number 26-8

That communication number 1281 be received for information and filed.

1300 Justin Kouba – Request to Continue to Lease for Beaver River Bait

Resolution Number 27-8

That communication number 1300 be received for information and filed; and that Committee have no objection to the request.

(b) Items Extracted from Consent Agenda

None

(b) Other Business

None

8. Other Business

(a) Allan's Place, Cannington

Resolution Number 28-8

MOVED by Walter Schummer

Be it resolved that The Council of The Township of Brock is hereby asking Durham Non-Profit Housing Corporation to immediately address the many

concerns of the residents of Cannington and especially the residents of Allan's Place so that all residents can feel safe and comfortable in their homes and community.

Councillors expressed concern for the issues raised by the residents of Allan's Place and, while there is a permanent superintendent on sight now and DRNPHC has answered many questions, advised that it would be prudent to have an official resolution in place.

Councillor Schummer requested a recorded vote.

Resolution Number 28-8

MOVED by Walter Schummer

Be it resolved that The Council of The Township of Brock is hereby asking Durham Non-Profit Housing Corporation to immediately address the many concerns of the residents of Cannington and especially the residents of Allan's Place so that all residents can feel safe and comfortable in their homes and community.

Recorded Vote

Yeas

W.E. Ted Smith
Claire Doble
Michael Jubb
Cria Pettingill
Walter Schummer

Nays

Lynn Campbell

MOTION CARRIED

(b) Public Questions and Clarifications on the agenda.

Councillors enquired as to the public questions and clarification section of the agenda and were advised that staff are continuing to investigate chat options in this regard and that currently the public can email their questions to the Clerk's Department for a response.

The Clerk noted that having the public join the meeting is not feasible with the current complement of staff. She noted that the Procedural By-law includes the provision for the public to request a delegation on any matter on the agenda, up to 12:30 p.m. on the Friday prior to the scheduled meeting, after reviewing the agenda online.

(c) Dual Responsibility for Regional Clerk/Acting CAO – Municipal Act

Regional Councillor Smith advised that he received an email with respect to the provisions in the Municipal Act for the Regional Clerk to act as CAO and was advised to forward the communication to the Municipal Clerk.

9. **Public Questions and Clarifications**

None

10. **Closed Session**

None

11. **Adjournment**

Resolution Number 29-8

MOVED by Cria Pettingill that we do now adjourn at 12:50 p.m.

MOTION CARRIED

CHAIR

SECRETARY