

**The Corporation of the Township of Brock**

**Special Council Meeting Minutes**

**Electronically**

**Session Eleven**

**Thursday, July 16, 2020**

The Eleventh Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Thursday, July 16, 2020, electronically.

Members present: Mayor: Debbie Bath-Hadden  
Regional Councillor: W.E. Ted Smith  
Councillors: Michael Jubb  
Claire Doble  
Cria Pettingill  
Lynn Campbell

Members absent: Councillor: Walter Schummer (regrets)

Staff members: Municipal Clerk Becky Jamieson  
(recording the minutes)  
CAO Ralph Walton  
Assistant to CAO Stefanie Stickwood  
Clerk's Assistant Lesley Donnelly  
Director of Public Works Paul Lagrandeur  
Treasurer Laura Barta

**1. Call to Order and Moment of Silence**

Mayor Bath-Hadden called the meeting to order at 9:30 a.m.

**2. Disclosure of Pecuniary Interest and Nature Thereof**

None

**3. Delegations**

None

**4. Consideration of Business for which Notice was Given**

**(a) Staff Report**

789 Becky Jamieson, Report: 2020-CO-32, Amendment to By-Law Number 1977-2006-PP (Parks By-Law)

Resolution Number 1-11

MOVED by W.E. Ted Smith and SECONDED by Lynn Campbell that Report: 2020-CO-32 Amendment to By-Law Number 1977-2006-PP (Parks By-Law), be received for information; and THAT Council bring forward the amending by-law.

MOTION CARRIED

795 Becky Jamieson, Report: 2020-CO-30, Brock Emergency Response Benefit (BERB) Update

Resolution Number 2-11

MOVED by Lynn Campbell and SECONDED by Cria Pettingill that Report: 2020-CO-30 Brock Emergency Response Benefit Update, be received for information; and

THAT Council authorize staff to work with South Lake for a second intake of the BERB; and

THAT the following criteria be added to the application for the second intake:

- Any applicant that received funding during the initial intake is not eligible for the second intake;
- Any application received during the initial intake that did not meet the initial intake criteria, automatically be considered for second intake;
- Any application received after the deadline for the initial intake, automatically be considered for second intake;
- That the criteria be amended to include a clause that any not-for-profit organization that owns their own building and has seen a 30% reduction of revenue over last year, be eligible for second intake; and
- That the second intake occur from July 20 – August 4, 2020

The Clerk provided an overview of the report.

There was discussion with respect to not-for-profit businesses operating under a business model, own their own building, those that solely provide fundraising, and a future staff report to consider ways to assist all not-for-profit businesses. The Clerk advised that the agreement with South Lake Community Futures Development Corporation prohibits them from administering funding to all not-for-profit businesses.

Resolution Number 3-11

MOVED by Claire Doble and SECONDED by Michael Jubb that the resolution be amended to read 'any not-for-profit organization that owns their own building and/or runs a business'.

MOTION CARRIED

Discussion ensued with respect to a staff report in August 2020 to consider a separate program to support all not-for-profit businesses, that businesses who applied after the deadline were made aware of a possibility for a second intake and that the second intake would be promoted through Council calls and social media. There was discussion with respect to reducing the dollar amount dispersed per business to allow for more businesses to benefit from the BERB.

Resolution Number 2-11

MOVED by Lynn Campbell and SECONDED by Cria Pettingill that Report: 2020-CO-30 Brock Emergency Response Benefit Update, be received for information; THAT Council authorize staff to work with South Lake for a second intake of the BERB; and

THAT the following criteria be added to the application for the second intake:

- Any applicant that received funding during the initial intake is not eligible for the second intake;
- Any application received during the initial intake that did not meet the initial intake criteria, automatically be considered for second intake;
- Any application received after the deadline for the initial intake, automatically be considered for second intake;
- That the criteria be amended to include a clause that any not-for-profit organization that owns their own building and/or runs a business and has seen a 30% reduction of revenue over last year, be eligible for second intake; and
- That the second intake occur from July 20 – August 4, 2020

MOTION CARRIED

Clarification was provided with respect to Council's direction for the BERB program funding and that no Council direction has been provided for all not-for-profit organizations and that Council could request a staff report on the issue.

Resolution Number 4-11

MOVED by Claire Doble and SECONDED by Cria Pettingill THAT the BERB criteria funding amount be amended to \$1,500 to \$2,500 per business.

Councillor Jubb suggested a friendly amendment to increase the amended amount to \$2,500 to \$3,500 per business, to which was agreed to by Councillors Doble and Pettingill.

Resolution Number 4-11

MOVED by Claire Doble and SECONDED by Cria Pettingill that the BERB criteria funding amount be amended to \$2,500 to \$3,500 per business.

MOTION CARRIED

Resolution Number 5-11

MOVED by Cria Pettingill and SECONDED by W.E. Ted Smith that staff bring forward a proposal to use remaining BERB funds for possible distribution to local not-for-profit organizations due to Covid losses, for August 10.

MOTION CARRIED

796 Becky Jamieson, Report: 2020-CO-31, Modernization Funds – Server Replacement

The Clerk provided an overview of the report and clarified that Phase 2 initiatives would total approximately \$100,000 for IT projects.

Resolution Number 6-11

MOVED by Lynn Campbell and SECONDED by Claire Doble THAT Council receive Report: 2020-CO-31 Modernization Funds – Server Replacement, for information;

That staff be authorized to proceed with Phase 2 of the Modernization Initiatives at a cost of \$100,000 as summarized in Attachment Number 2, and,

That the remainder of the Modernization Funds totalling \$483,000, along with any unspent funds from Phase 1 and 2, remain in reserve until a report with respect to Phase 3 is brought forward, along with a report of the ongoing costs associated with all projects approved as part of modernization funds.

MOTION CARRIED

**(b) Correspondence**

778 Devil's Fitness – Request for Rent Reduction

Resolution Number 7-11

MOVED by Lynn Campbell and SECONDED by Michael Jubb THAT communication number 778 be referred to staff for a report for August 10 Council meeting.

MOTION CARRIED

**(c) By-Laws**

- 1) By-Law Number 2959-2020 – to regulate and control the use of parks and park buildings under the jurisdiction of the Township of Brock

Resolution Number 8-11

MOVED by W.E. Ted Smith and SECONDED by Cria Pettingill that By-law Number 2959-2020, to regulate and control the use of parks and park buildings under the jurisdiction of the Township of Brock, was read a first, second and third time and passed in open Council. Further that the Mayor and Clerk are authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

MOTION CARRIED

Resolution Number 9-11

MOVED by Michael Jubb and SECONDED by Lynn Campbell that Council break for recess at 10:59 a.m.

MOTION CARRIED

Staff left the meeting at 10:59 a.m.

Mayor Bath-Hadden reconvened the meeting at 11:10 a.m. with the same members of Council in attendance as well as the CAO and Clerk.

**(d) Closed Session**

Resolution Number 10-11

MOVED by W.E. Ted Smith and SECONDED by Cria Pettingill THAT Council move in camera at 11:11 a.m. pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss to discuss personal matters about an identifiable individual, including municipal employees.

MOTION CARRIED

**(1) Mayor Bath-Hadden – Verbal Update, Human Resources Matter**

Pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss personnel matters about an identifiable individual, including municipal employees

Resolution Number 11-11

MOVED by Michael Jubb and SECONDED by Claire Doble that we rise from in camera at 11:58 a.m.

MOTION CARRIED

**5. Public Questions**

Suspended until further notice.

**6. Confirmation By-law**

By-law Number 2960-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on July 16, 2020

Resolution Number 12-11

MOVED by Cria Pettingill and SECONDED by Claire Doble that By-law Number 2960-2020, to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on July 16, 2020, was read three times and passed in open Council. Further that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

MOTION CARRIED

**7. Adjournment**

Resolution Number 13-11

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that we do now adjourn at 12:00 p.m.

MOTION CARRIED

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MAYOR

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CLERK