

The Corporation of the Township of Brock

Council Minutes

Electronically

Session Eight

Monday, July 13, 2020

The Eighth Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, July 13, 2020, electronically.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Municipal Clerk Becky Jamieson
(recording the minutes)
Acting CAO Ralph Walton
Clerk's Assistant Lesley Donnelly
Treasurer Laura Barta
Director of Public Works Paul Lagrandeur

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:47 a.m.

2. Disclosure of Pecuniary Interest and Nature Thereof

None.

3. Announcements from Council and Staff

Mayor Bath-Hadden expressed appreciation to the residents of Brock for their cooperation during this COVID pandemic which commenced in mid March noting that numerous residents have expressed their appreciation for the safety efforts of the Township of Brock. She expressed concerns for the inappropriate treatment of staff at the Beaverton Harbour which could jeopardize the program in place.

4. Presentations

Suspended until further notice.

5. Hearing of Delegations and/or Petitions

- (1) Mike Walters, Lake Simcoe Region Conservation Authority – 2020 Budget Companions

This delegation has been postponed until September 2020.

6. Consent Agenda

Resolution Number 1-8

MOVED by Claire Doble and SECONDED by Walter Schummer that the items listed in Section 6, Consent Agenda (a) be approved save and except communication numbers 752, 696, 717, 6(g), 753, 722, 767, 756, 765, 766, 755, 730, and 738.

MOTION CARRIED

(a) Adoption of Minutes of Previous Meetings

- (1) 10th Special Council meeting – June 16, 2020

Resolution Number 2-8

That the minutes of the 10th Special Council meeting as held on June 16, 2020, be approved.

(2) 10th In Camera Session – June 16, 2020

Resolution Number 3-8

That the minutes of the in camera session of the 10th Special Council meeting as held on June 16, 2020, be approved.

(3) 7th Council meeting – June 22, 2020

Resolution Number 4-8

That the minutes of the 7th Council meeting as held on June 22, 2020, be approved.

(4) 7th In Camera Session – June 22, 2020

Resolution Number 5-8

That the minutes of the in camera session of the 7th Council meeting as held on June 22, 2020, be approved

(b) Reports

754 Debbie Vandenakker – Report: 2020-CO-28, Request for response for a Regional Official Plan Amendment as a result of the severance of a non-abutting surplus farm dwelling

Brock Project No.	03-2020-PL
Brock File No.	03-2020-ROPA
Region File No.	OPA 2020-002
Applicant:	Clark Consulting on behalf of DS & B Farms Inc.
Location:	Part Lot 9, Concession 1 /C1565 Concession Road 1, Thorah

Resolution Number 6-8

That the following response, along with a copy of this report, be provided to the Region of Durham regarding application OPA 2020-002. This is to acknowledge receipt of your correspondence dated February 13, 2020 regarding Regional File Number OPA 2020-002 and your request for comment within 60 days. Due to the COVID-19 pandemic and resulting delays in the public planning processes, the 60-day commenting period was extended”.

Please be advised that the Township of Brock has no objection to the above referenced Regional Official Plan Amendment, subject to the following:

- That the requirements of the Township of Brock, financial and otherwise, be satisfied;
- That DS & B Farms purchase the retained 43.3 ha of agricultural lands within 1 year of the ROPA approval from Ed Holder;
- That the rezoning process will prohibit further severance and residential uses on the retained 43.3 ha of agricultural lands;
- That the rezoning process confirm with the Lake Simcoe Region Conservation Authority the zoning preference for the pond and supporting tributary; and
- That the rezoning process will prohibit the “Frame Shed & Kennel” noted on the PPA Sketch from housing livestock or operating as a kennel on the retained 43.3 ha of agricultural lands.

- 757 Debbie Vandenaeker – Report: 2020-CO-25, Request for response for a Regional Official Plan Amendment as a result of the severance of a non-abutting surplus farm dwelling

Brock Project No. 02-2020-PL
Brock File No. 02-2020-ROPA
Region File No. OPA 2020-001
Applicant: Clark Consulting on behalf of Darmar Farms / Dale McFeeters
Location: Part Lot 23, Concession 12, Pt 2,
40R-13288 Township of Brock
396 Cameron Street, Cannington

Resolution Number 7-8

That the following response, along with a copy of this report, be provided to the Region of Durham regarding application OPA 2020-001. This is to acknowledge receipt of your correspondence dated March 4, 2020 regarding Regional File Number OPA 2020-001 and your request for comment within 60 days. Due to the COVID-19 pandemic and resulting delays in the public planning processes, the 60-day commenting period was extended.

Please be advised that the Township of Brock has no objection to the above referenced Regional Official Plan Amendment, subject to the following:

- That the requirements of the Township of Brock, financial and otherwise, be satisfied;
- That the severed portion of the application be rezoned with an RU-X zoning to provide for the front-yard and centerline set-back deficiencies; and
- That the rezoning process will prohibit further severance and residential uses on the retained 22.23 ha of agricultural lands.

(c) Correspondence

- 693 City of Oshawa – Recommendation re: Licensing Payday Loan Establishments

Resolution Number 8-8

The communication no. 693 be received for information and filed.

- 701 Town of Ajax – Resolution: Alternatives to Institutionalization of Older Adults

Resolution Number 9-8

That communication no. 701 be received for information and filed.

- 724 The Regional Municipality of Durham – Recommendations re: Bill 156, Security from Trespass and Protecting Food Safety Act, 2019 (2020-EDT-5)

Resolution Number 10-8

That communication no. 724 be received for information and filed.

- 728 The Regional Municipality of Durham – Recommendations re: Proposed Employment Area Conversion Criteria and Submission Review Process (2020-P-11)

Resolution Number 11-8

That communication no. 728 be received for information and filed.

- 733 Dr. Gerry Laudanski – Request for reduced rent for September and October

Resolution Number 12-8

That communication no. 733 be referred to staff and provide an update at the August 10, 2020 Council meeting.

761 City of Pickering – Resolution: Call to Action (Public Inquiry) –
Second Request – Urgent

Resolution Number 13-8

That communication no. 761 be received, and further that the Township of Brock endorse the City of Pickering's Resolution re: Call to Action (Public Inquiry).

764 City of Pickering – Resolution: Official Opposition Statement on
Municipal Financial Support

Resolution Number 14-8

That communication no. 764 be received for information and filed.

(d) Reports of Committees

None

(e) Motions

None

(f) By-Laws

(1) By-Law Number 2958-2020 – being a by-law to appoint a Municipal Law Enforcement Officer for the Corporation of the Township of Brock pursuant to Section 15 of the Police Services Act, R.S.O. 1990, as amended.

Resolution Number 15-8

By-law Number 2958-2020 - being a by-law to appoint a Municipal Enforcement Officer for the Corporation of the Township of Brock, pursuant to Section 15 of the Police Services Act, R.S.O. 1990, as amended, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

7. Items Extracted from Consent Agenda

(b) Reports

752 Laura Barta – Report: 2020-CO-22, Corporate Credit Card Policy

There was discussion with respect to the use of corporate credit cards, the number of staff assigned one, and the review of the credit card statements by the Treasurer and Department Heads. Council provided a recommendation for staff to review the language in the policy.

Resolution Number 16-8

MOVED by Claire Doble and SECONDED by Walter Schummer that staff Report: 2020-CO-22, Corporate Credit Card Policy be received for information; and that Council endorse the implementation of the policy requiring any staff issued a Township credit card to sign the agreement outlining the terms of use.

MOTION CARRIED

753 Paul Lagrandeur – Report: 2020-CO-24, Tender No. B2020-PW-01 – Rehabilitation of Bridge No. 28

Clarification was provided that the bridge rehabilitation is located between Thorah Sideroad and Simcoe Street on Concession Road 6, Thorah. There was discussion with respect to the project costs and whether consulting fees and contingencies were included. Staff were reminded to ensure all reports moving forward include all expected expenditures including consulting fees and contingencies.

Resolution Number 17-8

MOVED by Michael Jubb and SECONDED by Walter Schummer that staff Report: 2020-CO-24, pertaining to Tender No. B2020-PW-01 – Rehabilitation of Bridge No. 28 be received; And further, that Council approve the recommendation to award the tender to Carlington Construction Inc.

MOTION CARRIED

755 Debbie Vandenaeker – Report: 2020-CO-27, Request for response for a Land Division Application by the Region of Durham

File No.	LD 045/2020
Applicant:	Daryl Phoenix
Location:	1841 Cameron Street W., Cannington Part Lot 19, Concession 12, Township of Brock

Discussion ensued with respect to a site plan not being a requirement for this land division application. Council enquired whether there is a subdivision plan to which the Planner advised she would follow up.

There was discussion with respect to the definition of Open Space in the Regional Plan and the location of the flood plane. Council suggested a Council Planning Education Session be coordinated in the fall.

Resolution Number 18-8

MOVED by Walter Schummer and SECONDED by Cria Pettingill that the following response, along with a copy of this report, be provided to the Region of Durham regarding application LD 045/2020.

This is to acknowledge receipt of your correspondence dated June 19, 2020 regarding Regional File Number LD 045/2020 and your request for comment by July 13, 2020. Notice has been provided to the Assistant Secretary-Treasurer that this comment would be received no later than July 15, 2020.

Please be advised that the Township of Brock has no objection to the above referenced Land Division application, subject to:

- Submission of a site plan / sketch showing the full extent of the property municipally known as 1841 Cameron Street W, Cannington to show the full extent of the property, with the existing buildings and marked set-backs from the severance line to verify compliance with the zoning provisions;
- receipt of the Cash in Lieu of parkland payment of \$2500.00, and
- that the requirements of the Township of Brock be satisfied, financially and otherwise.

MOTION CARRIED

756 Debbie Vandenaeker – Report: 2020-CO-26, Request for response for a Land Division Application by the Region of Durham

File No.	LD 054/2020
Applicant:	Margot Maria Franssen
Location:	27290 Cedarhurst Beach Road, Beaverton Concession 4, Lot 17

The Planner advised that there is no primary dwelling on the property that the applicant wishes to erect a boathouse on.

Resolution Number 19-8

MOVED by W.E. Ted Smith and SECONDED by Cria Pettingill that the following response, along with a copy of this report, be provided to the Region of Durham regarding application LD 054/2020.

This is to acknowledge receipt of your correspondence dated June 19, 2020 regarding Regional File Number LD 054/2020 and your request for comment by July 13, 2020. Notice has been provided to the Assistant Secretary-Treasurer that this comment would be received no later than July 15, 2020.

Please be advised that the Township of Brock has no objection to the above referenced Land Division application, subject to the requirements of the Township of Brock being satisfied, financially and otherwise.

MOTION CARRIED

696 Gary Brethour, Sunderland Minor Baseball Association – Request to install an outdoor water fill station at the Sunderland Ball Park

Discussion ensued with respect to an agreement which would outline responsibilities for maintenance etc. of the water filling station, the procurement of multiple units for indoor and outdoor use, a forthcoming report on Green Initiative Funding, and the consideration of additional units to be addressed during 2021 budget discussions. It was noted that this unit would be a donation to the Township.

There was discussion with respect to insurance, winter maintenance and storage of the unit as well as signage for the benefit of the public.

Resolution Number 20-8

MOVED by Claire Doble and SECONDED by Lynn Campbell that communication no. 696 be received; and further that Council have no objection to the request as contained in communication no. 696; and further that staff connect with other community groups in Beaverton, Cannington, and Sunderland to determine if group purchasing of water filling stations could be initiated in all three town centres and look at the opportunity of utilizing Green Initiative Funding.

MOTION CARRIED

Resolution Number 21-8

MOVED by Lynn Campbell and SECONDED by W.E. Ted Smith that Council break for a recess at 11:00 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 11:12 a.m. with the same members of Council and staff in attendance.

717 Freya Hansen – Dangerous intersection at Main Street and Mara Road, Beaverton

Discussion ensued with respect to including the recommendations from the Regional Traffic Department in a staff report back to Council.

Direction was provided to staff to consult the Region for a crosswalk across Mara Road.

Resolution Number 22-8

MOVED by Claire Doble and SECONDED by Michael Jubb that communication no. 717 be received; and further that the communication be referred to staff for a report.

MOTION CARRIED

- 722 Bruce Thaxter – Installation of culverts located on the 4th Concession and Thorah Sideroad / flooding the Jackson property located at B27235 Thorah Sideroad

There was discussion with respect to the scope of the project redirecting water and the installation of the culverts.

Resolution Number 23-8

MOVED by Michael Jubb and SECONDED by Claire Doble that communication no. 722 be received for information and filed.

MOTION CARRIED

- 730 The Regional Municipality of Durham – Recommendations re: Residential Energy Retrofit – Durham Home Energy Saving Program

Discussion ensued with respect to the endorsement of the program.

Resolution Number 24-8

MOVED by Cria Pettingill and SECONDED by Claire Doble that communication no. 730 be received for information and filed.

MOTION CARRIED

- 738 Gerald Green – Requesting funds from the Township to cover the cost of pruning a lilac hedge due to damage caused by the Township

Resolution Number 25-8

MOVED by Cria Pettingill and SECONDED by W.E. Ted Smith that communication no. 738 be received for information; and further that the request from Dr. Gerald J. Green be fulfilled by the Township with respect to his inquiry for the cost of replacing the lilac hedge.

Discussion ensued with respect to the location of the lilac hedge, the conditions when property standards are involved, the Township's responsibility to maintain clear sightlines through the brushing program, and the cost incurred by the resident. It was noted that staff are reviewing the Township policy to ensure proactive communication with the residents in the future.

Resolution Number 25-8

MOVED by Cria Pettingill and SECONDED by W.E. Ted Smith that communication no. 738 be received for information; and further that the request from Dr. Gerald J. Green be fulfilled by the Township with respect to his inquiry for the cost of replacing the lilac hedge.

MOTION LOST

Resolution Number 26-8

MOVED by W.E. Ted Smith and SECONDED by Claire Doble that communication no. 738 be received for information and filed.

MOTION CARRIED

- 765 The Cannington Figure Skating Club – Request a \$2,000 ice fee forgiveness

There was discussion with respect to the outstanding balance at the end of the last season.

Resolution Number 27-8

MOVED by Walter Schummer and SECONDED by Lynn Campbell that, notwithstanding future discussion at the July 16th Special Council meeting, that communication no. 765 be received for information and filed.

MOTION CARRIED

- 766 Lisa McConnell – Speeding on Beaver Ridge Drive, Cannington

There was discussion with respect to the involvement of DRPS and the scope of the staff report including the placement of new sidewalks throughout the Township.

Resolution Number 28-8

MOVED by Walter Schummer and SECONDED by W.E. Ted Smith that communication no. 766 be referred to staff for a report.

MOTION CARRIED

- 767 Becky Jamieson, Municipal Clerk – Interoffice Memorandum – Letter of Support to Brock Community Health Centre

The Clerk advised that Council received a notice of retirement from Dr. Laudanski who has reached out to Brock Community Health Centre (Brock CHC) to request assistance with his patient roster moving forward. She advised that the Brock CHC would be willing to assist where possible, and would be submitting an application for additional funding for primary care physicians. She advised that the Beaverton Thorah Medical Centre Board requested that the Township perform a separate investigation for doctor recruitment due to the increase in the Township's population.

Resolution Number 29-8

MOVED by Michael Jubb and SECONDED by Claire Doble that communication no. 767 be received; further that the Township of Brock provide a letter of support to the Brock CHC's application to the CELHIN for an increase in base funding for primary care positions that would support Dr. Laudanski's patient roster after his retirement; and that staff investigate opportunities for doctor recruitment and costs of such and report back.

MOTION CARRIED

(g) **Confirm the following**

- [REDACTED]
- [REDACTED]
- [REDACTED]

The Clerk advised that the procedural by-law would require amending should Council wish to address these acknowledgements separately from the consent agenda.

Resolution Number 30-8

MOVED by Claire Doble and SECONDED by Lynn Campbell that Township of Brock Council acknowledge the following:

■ [REDACTED]
• [REDACTED]
i [REDACTED]

MOTION CARRIED

8. Notices of Motions

None

9. Other Business

1) Councillor Lynn Campbell

Resolution Number 31-8

MOVED by Lynn Campbell and SECONDED by Claire Doble that Council waive the rules of procedure to bring forward a notice of motion not listed on the agenda.

MOTION CARRIED by 2/3 Vote

Resolution Number 32-8

MOVED by Lynn Campbell and SECONDED by W.E. Ted Smith that the Director of Public Works be requested to investigate the placement of stop signs at the intersection of Rynard Street and the east / west Kaitlin subdivision streets for the purpose of slowing down traffic in the interest of public safety.

MOTION CARRIED

2) Councillor Mike Jubb

Councillor Jubb enquired as to any impact on the budget with respect to using Works Department employees for patrolling on the weekends and was advised none. There was discussion with respect to Federal funding to be provided to municipalities for the pandemic through the Province. The funds will be used, if approved, to off set COVID-19 expense.

3) Councillor Claire Doble

Resolution Number 33-8

MOVED by Claire Doble and SECONDED by Michael Jubb that Council waive the rules of procedure to bring forward a notice of motion not listed on the agenda.

MOTION CARRIED by 2/3 Vote

Resolution Number 34-8

MOVED by Claire Doble and SECONDED by Michael Jubb that the Township of Brock take full responsibility of the Beaverton downtown maintenance and beautification and that a maintenance plan be implemented from the Victoria Day weekend to the Thanksgiving Day weekend.

There was discussion with respect to the Township assuming the Regional maintenance/beautification of downtown Beaverton during the summer season as there is a noticeable lack of maintenance. Discussion ensued which included a staff report to clarify any budget implications of this program, that a schedule for maintenance and repair work for the downtown

cores be implemented, and that the Region be notified of the concerns in this respect. Direction was provided to staff to address the weeding issue in the interim until the Township has resolved this with the Region.

Resolution Number 34-8

MOVED by Claire Doble and SECONDED by Michael Jubb that the Township of Brock take full responsibility of the Beaverton downtown maintenance and beautification and that a maintenance plan be implemented from the Victoria Day weekend to the Thanksgiving Day weekend.

MOTION WITHDRAWN

4) Councillor Cria Pettingill

Councillor Pettingill expressed concern for the lack of maintenance on the municipal lake access points enquiring as to a timeline for the staff report. She enquired as to an existing agreement between the Township and Cedarhurst Golf Club for the pump that they have installed in the lake to which staff advised that the pump has been located there since the 1960's and both parties continue to search for an agreement.

The Director of Public Works advised that investigation into the lake access points is being addressed by staff following which a report would be brought forward for Council's review.

The Clerk advised that staff are reviewing the outstanding items list and hope to provide an update to Council at its August 10 meeting.

Councillor Schummer suggested that the Brock Accessibility Advisory Committee be consulted with respect to lake access points and their comments included on the forthcoming report.

5) Regional Councillor W.E. Ted Smith

Regional Councillor Smith enquired as to an update on the Site Plan Agreement for Brock Community Heath Centre to which the Mayor advised that staff are currently reviewing this and could provide Council with an update at the next meeting.

6) Becky Jamieson – Update on extended patios

The Clerk advised that business owners were advised of the requirements with respect to extended patios and staff respond/investigate based on complaints received. She noted the following:

- Per the Ministry order, extended patios were permitted with approval from the municipality. In addition, there is a requirement to get approval from the Region if the establishment is on a regional road. Furthermore, a road occupancy permit could possibly be required.
- Per the Alcohol and Gaming Commission of Ontario (AGCO), if an establishment wishes to sell alcohol on an extended patio, municipal consent was required.

The Clerk advised that the following process was implemented for businesses to obtain approval for an extended patio:

- Submit a written request to the Township together with a site plan.
- Township due diligence is required by the Fire Department, By-law Department and Building Department.
- Once the Township review has been completed, an approval letter would be issued.

The Clerk advised that the applications which were received late in the business day did not allow time for staff to perform the required due diligence and conduct an inspection. She advised that no businesses were

shut down, however, the extended patios portions of a business not yet approved were shut down.

The Clerk provided the following timeline with respect to the Tar'd and Feathered application for an extended patio:

- June 19, the Township received an inquiry as to whether they were licenced to have an extended patio; the Township had not received any communication from Tar'd and Feathered in this respect
- June 17, staff reached out to the AGCO to confirm that the municipalities were required to provide municipal consent
- June 19, by-law staff advised this business that they were not permitted to use the extended patio and that they were required to submit a request to the Township for approval
- June 19, 3:00 p.m., the request for approval was received
- By-law had inspected the extended patio site on June 19th and permitted the use of the patio for the remainder of the business day. The request was forwarded to the Building and Fire Departments. The business was told that they could operate their existing patio but not the extended patio portion
- June 20, by-law staff reached out to the Clerk advising that the business was operating on the extended patio. By-law staff advised the business that they were not permitted to use the extended patio
- June 21, by-law staff attended the establishment prior to opening and advised that they were not permitted to open until they received approval
- June 23, approval was granted

There was discussion with respect to DRPS in attendance at Tar'd and Feathered on June 21, the lack of lead time provided to municipalities of the Provincial announcements, and the Township providing future Provincial announcement information to the public via social media and the Township website as soon as staff receive same. There was discussion with respect to the onus of the public to obtain available government information and that information packages with respect to re-opening businesses were supplied to businesses in Brock.

Resolution Number 35-8

MOVED by Michael Jubb and SECONDED by W.E. Ted Smith that Council recess at 1:26 p.m. until 2:00 p.m.

MOTION CARRIED

Staff left the meeting at 1:30 p.m.

Mayor Bath-Hadden reconvened the meeting at 2:00 p.m. with the same members of Council in attendance and including the Clerk, and the CAO.

10. Public Questions and Clarification

Suspended until further notice.

11. Closed Session

Resolution Number 36-8

MOVED by W.E. Ted Smith and SECONDED by Lynn Campbell that Council move in camera at 2:05 p.m. pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal or local board employees; and pursuant to Section 239(2)(f) of the Municipal Act, 2001 to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

MOTION CARRIED

- (1) Ralph Walton, CAO - Report: 2020-CO-29 - Change in Status of Employment – Director of Public Works (Confidential Communication Number 768)

Pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees.

- (2) Becky Jamieson, Municipal Clerk - Request to Waive Requirements in By-law No. 2722-2017-AP (Confidential Communication Numbers 687, 633, 688)

Pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees.

Pursuant to Section 239(2)(f) of the Municipal Act, 2001 to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

- (3) Tom Moutsatsos, Hicks Morley Hamilton Stewart Storie LLP - Personnel Matter (Confidential Communication Number 758)

Pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees.

Pursuant to Section 239(2)(f) of the Municipal Act, 2001 to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Resolution Number 37-8

MOVED BY Lynn Campbell and SECONDED by W.E. Ted Smith that we rise from in camera at 3:47 p.m.

MOTION CARRIED

Resolution Number 38-8

MOVED BY W.E. Ted Smith and SECONDED by Michael Jubb that the directions of Council given in closed session be adopted.

MOTION CARRIED

Councillor Campbell refrained from discussing or voting on Resolution Number 38-8 due to a conflict with item (2) Becky Jamieson, Municipal Clerk - Request to Waive Requirements in By-law No. 2722-2017-AP (Confidential Communication Numbers 687, 633, 688).

12. Confirmation By-law

By-law Number 2957-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on July 13, 2020

Resolution Number 39-8

MOVED by Walter Schummer and SECONDED by Lynn Campbell that By-law Number 2957-2020, to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on July 13, 2020, was read three times and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

13. **Adjournment**

Resolution Number 40-8

MOVED by Lynn Campbell and SECONDED by Claire Doble that we do now adjourn at 3:48 p.m.

MOTION CARRIED

MAYOR

CLERK