

The Corporation of the Township of Brock

Addendum to Council Agenda

Municipal Administration Building

Electronic Meeting

Session Five

Monday, May 25, 2020

9. Other Business

604 Becky Jamieson – Report: 2020-PS-03, Beaverton Harbour Parking

Resolution

That Report 2020-PS-03, Beaverton Harbour Parking, be received for information;

That all individuals who berth at the Beaverton Harbour receive one parking pass that permits parking at the Harbour PI Crescent/Beaverton parking lot (Lot A) from May 1st – October 31st (to coincide with their berthing slip) as part of their annual berthing fee;

That the Fairgrounds West Lot (lot B) be extended and that the new extension is for trailers only and the existing parking lot (Lot B) is for vehicles only from May 1st to October 31st (appropriate signage to be installed). Over flow trailer parking will be at the arena parking lot from May 1st to October 31st;

That the cost of the parking lot extensions estimated at \$15,000 and appropriate signage \$1,500 be funded from the Committed Projects Reserve;

That a new parking permit process be implemented for the Beaverton Harbour for 2020 and a report on how it went be provided to Council with any recommended changes when the parking by-law amendments come forward in the fall of 2020:

1. That Thorah Island Residents be provided one (1) parking pass free of charge for the Fairgrounds West parking Lot (Lot B) valid from January 1st to December 31st of each year;
2. That Boat House Owners be provided one (1) parking pass free of charge for the parking spot in front of their boat house valid January 1st to December 31st;
3. That any Township of Brock taxpayer can purchases seasonal parking passes for \$50 each for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B) which are valid from April 1st to October 31st;
4. That any Township of Brock taxpayer can purchase a month parking passes for \$15 each for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B);
5. That a visitor short-term overnight parking permit process be developed as part of the parking by-law review and be implemented for 2021;
6. That staff look at charging non-residents/non-property owners a fee to park in Lot A and Lot B during the day from May 1st – October 31st;
7. That one (1) unload/load spot be designated at Lot A with appropriate signage;

8. That any Township of Brock taxpayer that purchases a Seasonal parking pass and who has a valid handicap/accessibility permit shall be permitted to park in Lot A.

607

Becky Jamieson and Laura Barta – Report: 2020-CO-14, Brock
Emergency Response Benefit

Resolution

That Report No. 2020-CO-14, Brock Emergency Response Benefit be
received for information;

That Council authorize the Mayor and Clerk to enter into an agreement
with South Lake Community Futures Development Corporation to
administer the Brock Emergency Response Benefit as outlined in this
report; and

That Council authorize the Treasurer to transfer \$150,000 to South Lake
Community Futures Development Corporation for the administration of
the Brock Emergency Response Benefit.

Other Business



The Corporation of the Township of Brock

Clerk's Department

Municipal Clerk to Council

Report: 2020-PS-03

Date: Monday, May 25, 2020

Subject

Beaverton Harbour Parking

Recommendation

That Report 2020-PS-03, Beaverton Harbour Parking, be received for information;

That all individuals who berth at the Beaverton Harbour receive one parking pass that permits parking at the Harbour PI Crescent/Beaverton parking lot (Lot A) from May 1st – October 31st (to coincide with their berthing slip) as part of their annual berthing fee;

That the Fairgrounds West Lot (lot B) be extended and that the new extension is for trailers only and the existing parking lot (Lot B) is for vehicles only from May 1st to October 31st (appropriate signage to be installed). Over flow trailer parking will be at the arena parking lot from May 1st to October 31st;

That the cost of the parking lot extensions estimated at \$15,000 and appropriate signage \$1,500 be funded from the Committed Projects Reserve;

That a new parking permit process be implemented for the Beaverton Harbour for 2020 and a report on how it went be provided to Council with any recommended changes when the parking by-law amendments come forward in the fall of 2020:

1. That Torah Island Residents be provided one (1) parking pass free of charge for the Fairgrounds West parking Lot (Lot B) valid from January 1st to December 31st of each year;
2. That Boat House Owners be provided one (1) parking pass free of charge for the parking spot in front of their boat house valid January 1st to December 31st;
3. That any Township of Brock taxpayer can purchase seasonal parking passes for \$50 each for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B) which are valid from April 1st to October 31st;

Date:	21/05/2020
Refer to:	Council
Meeting Date:	May 25, 2020
Action:	null
Notes:	Report
Copies to:	

4. That any Township of Brock taxpayer can purchase a month parking passes for \$15 each for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B);
5. That a visitor short-term overnight parking permit process be developed as part of the parking by-law review and be implemented for 2021;
6. That staff look at charging non-residents/non-property owners a fee to park in Lot A and Lot B during the day from May 1st – October 31st;
7. That one (1) unload/load spot be designated at Lot A with appropriate signage;
8. That any Township of Brock taxpayer that purchases a Seasonal parking pass and who has a valid handicap/accessibility permit shall be permitted to park in Lot A.

Attachments

Attachment No. 1	Report No. 2020-PS-02
Attachment No. 2	Beaverton Harbour Parking Survey Results
Attachment No. 3	Questions 4 & 9 From the Beaverton Harbour Survey
Attachment No. 4	Questions 4 & 5 Parking By-law Survey
Attachment No. 5	Letter from T.I.R.A.
Attachment No. 6	Map of Options for Parking Lot Extensions

Background

Council, at its meeting held on May 11, 2020, received Report 2020-PS-02, Beaverton Harbour Parking. Council adopted Resolution No. 17-4, requesting that Report: 2020-PS-02, Beaverton Harbour Parking be deferred to May 25, 2020 Council meeting; and That staff be directed to gather input from TIRA, Thorah Island residents, and boathouse owners with respect to the proposed parking changes and provide an update on the feedback received and any further recommendations for consideration at the May 25, 2020 Council meeting.

Discussion

As a result, staff put together a Beaverton Harbour Parking Survey, as contained in Attachment No. 2. The survey was emailed to approximately 80 email addresses on

Tuesday, May 12, at 9:30 p.m., which were comprised of Thorah Island Residents, Boathouse owners and the owner of Barney's restaurant. The survey closed at 12:00 p.m. (noon) on Friday, May 15. A total of 36 responses were received and the results are contained in Attachment No. 2.

Staff reviewed the results of Beaverton Harbour Survey (339 responses received) which was conducted in July of 2019, as well as the Parking By-law Survey (96 responses received) which was conducted in February of this year. Questions related to the Beaverton Harbour Parking from both surveys have been pulled and are included in Attachment No. 3 (Beaverton Harbour Survey) and Attachment No. 4 (Parking By-law Survey).

In addition to the above, staff reviewed correspondence that had been received related to this issue.

On Friday, May 15 at 3:00 p.m., the Clerk, the Mayor, Councillors Jubb and Doble met with three (3) representatives from T.I.R.A. to discuss this matter. Prior to the meeting staff brought the following points together for discussion:

1. That all individuals who berth at the Beaverton Harbour receive one parking pass that permits parking at the Harbour PI Crescent/Beaverton parking lot (Lot A) from May 1st – October 31st (to coincide with their berthing slip) as part of their annual berthing fee;
2. That Thorah Island Residents be provided one (1) parking pass free of charge for the Fairgrounds West parking Lot (Lot B) valid from January 1st to December 31st of each year;
3. That Boat House Owners be provided one (1) parking pass free of charge for in front of their boat house valid January 1st to December 31st;
4. That an additional two (2) parking permits can be purchased by Thorah Island Residents and Boat House Owners for \$50 per parking pass for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B) which are valid from January 1st to December 31st of each year;
5. That staff develop a visitor short-term overnight parking permit process in which there is a small administrative fee and that the permits be valid for Lot B or Lot C;
6. That the Fairgrounds West Lot (lot B) be extended and that the new extension is for trailers only and the existing parking lot is for vehicles only from May 1st to October 31st (appropriate signage to be installed). Over flow trailer parking will be at the arena parking lot from May 1st to October 31st;
7. That staff look at charging non-residents/non-property owners a fee to park in Lot A and Lot B during the day May 1st – October 31st;
8. That one (1) unload/load spot be designated at Lot A;
9. That any Thorah Island Resident or Boathouse owner with a valid parking permit who has a handicap/accessibility permit be permitted to park in Lot A.

Following this meeting, staff received follow up correspondence from T.I.R.A. related to the above as contained in Attachment no. 5.

Parking Lots

There below chart and map shows the existing parking lots in and around the Beaverton Harbour.

Parking Lots	Municipal Lot Location	Number of parking spots	Type of Surface
Lot D	Beaverton Arena East Lot	45	Paved and Lined
Lot C	Beaverton Arena West Lot	160	Paved and Lined
Lot B	Beaverton Fairgrounds West Lot	55	Gravel No Lines
Lot A	Harbour Pk Crescent/Beaverton Harbour	55	Paved and lined



Lot B is scheduled to be paved and lined this year. In discussion with the Director of Public Works, Lot B could be extended this year and made in a gravel parking lot at a cost of approximately \$15,000. The extension would be the area marked “A” on Attachment No. 6.

Question No. 8 of the Beaverton Harbour Parking Survey asked if they supported the extension of the above lot, to which 91% (33 respondents) said yes. In addition, Question No. 9 of the Beaverton Harbour Survey asked if they would support additional parking to which approximately 70% (234 respondents) said yes.

Staff recommend that that the Fairgrounds West Lot (Lot B) be extended and that the new extension be for trailers only and the existing Lot B be for vehicles only from May 1st

to October 31st (appropriate signage to be installed). Over flow trailer parking will be at the arena parking lot from May 1st to October 31st.

As noted by T.I.R.A., appropriate lighting in Lot B may need to be considered.

Solution to Parking Permits at the Harbour

Staff believe that all individuals who berth at the Beaverton Harbour receive one parking pass that permits parking at the Harbour PI Crescent/Beaverton parking lot (Lot A) from May 1st – October 31st (to coincide with their berthing slip) as part of their annual berthing fee. This is consistent with marinas and other municipalities.

As the Township is still in the process of reviewing the parking by-law, and based on all the feedback that has been received, staff recommend that the following be implemented for 2020 and a short report on how it went this season be provided to Council with any recommended changes when the parking by-law amendments come forward. (Recommendation is in black; comment from staff in red)

1. That Torah Island Residents be provided one (1) parking pass free of charge for the Fairgrounds West parking Lot (Lot B) valid from January 1st to December 31st of each year;

Given that Torah Island residents have no other way to access their property other than by boat, staff feel it is appropriate that they be provided one (1) parking pass to permit them to park overnight all year.

2. That Boat House Owners be provided one (1) parking pass free of charge for in front of their boat house valid January 1st to December 31st;

Given that Boat House Owners pay annual lease fee to the Township, staff feel it is appropriate that they be provided one (1) parking pass to permit them to park in front of their boat house all year.

3. That any Township of Brock taxpayer can purchase seasonal parking passes for \$50 each for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B) which are valid from April 1st to October 31st;

Staff believe that a seasonal parking pass from April 1st to October 31st is appropriate as that is when the majority of people are parking overnight at the harbour and it will not interfere with winter control. Given that prior to this year, no fee was charged, staff feel that a \$50 fee should be implemented for this year and can be reviewed when the parking by-law comes forward.

T.I.R.A. requested that there be no limit on the number of passes. They also requested that a reduced fee for Lot C be considered. Staff believe that only one type of seasonal parking pass should be in place that permits individuals to park in either lot.

4. That any Township of Brock taxpayer can purchase a monthly parking passes for \$15 each for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B);

As part of the new parking by-law, monthly parking passes for Municipal Lots is being recommended. This can be used as a trial to see the success. In addition, this will provide an alternate to seasonal passes to Thorah Island Residents and Boat House Owners as T.I.R.A. expressed concern that extended family may come for a weekend or week to visit and \$50 was a lot for them to pay.

5. That a visitor short-term overnight parking permit process be developed as part of the parking by-law review and be implemented for 2021;

Due to the pandemic, staff have not had time to develop a short term overnight (weekend) parking permit process and are recommending it be developed as part of the parking by-law review and implemented for 2021.

6. That non-residents/non-property owners be charged a fee to park in Lot A and Lot B during the day from April 1st – October 31st;

Due to the pandemic, this may not be implemented until 2021. These lots will be advertised as “No Parking without a Permit”.

7. That one (1) unload/load spot be designated at Lot A with appropriate signage;

80% of the respondents to the Beaverton Harbour Parking survey responded that they would like to see a dedicated unload/load spot.

8. That any Township of Brock taxpayer that purchases a Seasonal parking pass and who has a valid handicap/accessibility permit shall be permitted to park in Lot A.

Staff believe it is reasonable that if someone has a handicap permit, that they be permitted to park in Lot A.

The above is consistent with the draft Parking By-Law to have a paid parking permit system in place for extended parking in Municipal Lots overnight and for extended periods of time.

In addition, it may be advantageous to create signage specific to the boathouse parking spots. After this season, staff can include additional improvements as part of the 2021 budget and input can be received from the Beaverton Harbour Advisory Committee.

Financial

Staff are recommend that the cost of the parking lot extensions estimated at \$15,000 and appropriate signage \$1,500 be funded from the Committed Projects Reserve. The administrative cost to administer the parking permits, will be offset by the permit fee and parking by-law enforcement. The Treasurer has been consulted on this report and agrees with the recommendations.

Respectfully submitted,



Becky Jamieson
Municipal Clerk

Reviewed by,



Robert J. Lamb, Ec.D., CEcD
Chief Administrative Officer

Date:	04/05/2020
Refer to:	Council
Meeting Date:	May 11, 2020
Action:	null
Notes:	Report
Copies to:	

The Corporation of the Township of Brock

Clerk's Department

By-Law Enforcement / Animal Control Supervisor and Municipal Clerk to Council

Report: 2020-PS-02

Date: Monday, May 11, 2020

Subject

Beaverton Harbour Parking

Recommendation

That Report 2020-PS-02, Beaverton Harbour Parking, be received for information;

That a new parking permit process for Thorah Island Residents and Boathouse owners be implemented with the following conditions:

1. An administrative fee of \$20 per permit per year;
2. That parking permits be valid from April 1st – October 31st;
3. That permits are limited to two (2) for Thorah Island Residents and one (1) per Boat House;
4. That the parking permits for Thorah Island Residents be valid for the Beaverton Arena Parking Lot;
5. That Boathouse owners are only permitted to park in the area outside their homes; and
6. That staff develop a visitor short-term overnight parking permit process.

That the recommendations contained in this report with respect to line painting, establishment of new parking lots, and additional signage be referred to the Beaverton Harbour Advisory Committee for their review and recommendations.

Attachments

Attachment No. 1 Report No. 2018-PW-06

Background

Resolution Number 2-18, adopted by Council on April 22, 2019, requested staff to prepare a report regarding the current state of parking issues at the Beaverton Harbour Park, Beaverton Fairgrounds and Beaverton Arena and to provide additional solutions and recommendations for improvement consistent with a full review of the parking by-law.

Further, at the February 5th, 2018 Public Works Committee Meeting, staff were directed to prepare a report providing options to correct the parking problems at the Beaverton Harbour. The Director of Public Works, prepared Report No. 2018-PW-06 to Council on May 7, 2018.

The report outlined three options for Councils consideration. Upon review, Council passed Resolution No. 9-5 that Committee receive Report 2018-PW-06 for information and that Council proceed with Option A:

1. To add signage and parking control devices on gravel parking lots.
2. To enact a by-law to limit parking, to prohibit overnight parking in all lots.
3. Provide a designate overnight permit parking for Thorah Park Island Residents.
4. Add additional parking control in arena parking lot.

In the same meeting it was requested that staff monitor the success of option A and report back to the Council as to the success or failure of this option.

Discussion

The Beaverton Harbour is an attractive year-round tourist destination and each year more and more people come to the Harbour due to the amenities provided. With the increase in tourism comes the increase in vehicular traffic. There have been multiple attempts and options brought forward through staff reports and Council resolutions to improve the situation, the most recent being the adaption of Option A. It has been noted through observation, and discussion with parking enforcement staff, public works staff, local user groups, public, tourists and Councillors that Option A has not improved the parking issues and has in some ways contributed to making the parking situation more chaotic, confusing and congested.

The following issues that have resulted with Option A have been noted below and will be discussed in detail in this report, which will include options and ideas for a more comprehensive parking strategy which will be consistent with the new draft parking by-law.

- Signage
- Parking Permits
- Insufficient Number of Spots
- Poor Waypoint Signage
- Trailer Congestion
- Safety Issues
- Unsafe Parking
- Parking on Grass
- Blocking of exists and entrances

To analyze the issue, the following is an inventory of the current Municipally owned parking lots near the Beaverton Harbour.

Municipal Lot Location	Number of parking spots	Type of Surface
Beaverton Arena East Lot	45	Paved and Lined
Beaverton Arena West Lot	160	Paved and Lined
Beaverton Fairgrounds West Lot	55	Gravel No Lines
Harbour Pk Crescent/Beaverton Harbour	55	Paved and lined

Parking Permits - History

Since the adaption of Option, A, in May of 2018 residents of Thorah Island were provided with parking permits to allow overnight and long-term parking at the Harbour Pk Crescent/Beaverton Harbour Lot or one of the alternates free of charge. There was no restriction provided regarding how many individual permits were issued to each resident. As a result, more than 3 were issued to some residences. Though it is understood these vehicles were not always present, it was observed in the summer months, especially during Holiday weekends etc. that these permitted vehicles were taking up a large portion of available spots in both the Harbour Pk Crescent/Beaverton Harbour parking lot and the Beaverton Fairgrounds West Lot. As a result, there were very little to no available spots for other non-permit residents and tourists.

A temporary solution was implemented by Council that the permit holders only park in the upper lot (Beaverton Fairgrounds West Lot) in order to ensure that prime parking spaces near the boat launch were made available to other residents and tourists. Should the lot be full, they were directed to park at one of the Lots at the Beaverton Arena. The solution has helped but, as a result, it severely limits the amount of space available for trucks and trailers.

In addition to permits provided to the residents of Thorah Island, those in ownership of boat houses, including those on the pier, were provided with permits at no cost. These permits were limited to one per household and it was understood that they would park near or in front of their specific boathouse. It is important to note that one of the boathouses has an agreement for a specific spot located directly beside the home and as such they did not require a permit. Additional permits were provided to boathouse owners for the upper lot.

Solution to Parking Permits at the Harbour

Staff recommends that we continue to allow the permit process for Thorah Island Residents and Boathouse owners but with the following conditions:

1. An administrative fee of \$20 per permit per year;
2. That parking permits be valid from April 1st – October 31st;
3. That permits are limited to two (2) for Thorah Island Residents and one (1) per Boat House;
4. That the parking permits for Thorah Island Residents be valid for the Beaverton Arena Parking Lot;
5. That Boathouse owners are only permitted to park in the area outside their homes; and
6. That staff develop a visitor short-term overnight parking permit process.

The above is consistent with the draft Parking By-Law to have a paid parking permit system in place for extended parking in Municipal Lots overnight and for extended periods of time.

In addition, it may be advantageous to create signage specific to the boathouse parking spots.

Signage and Line Painting

By-law staff have conducted multiple inspections at all the lots servicing the Beaverton Harbour. These inspections have been conducted during Summer, Fall, Winter and Spring. As a result of the inspection we have been able to conclude that the current signage is insufficient and creates a level of confusion to persons wishing to utilize the Harbour for various types of activities.

The following photographs address a few of the findings:

Photograph #1: This is the approach to the Beaverton Harbour. Though signed with no entry, we observed numerous vehicles entering the wrong way. In the summer months, it was noted that another no entry sign was placed that helped to alleviate this problem. It may be necessary to place a permanent sign that is larger and easier to see preventing drivers from proceeding in the wrong direction.



Photograph #2: This photo shows the exit area of the lower parking area. The sign addresses no parking and a smaller sign identifies trailer parking in upper lot. Though there are numerous signs stating that trailer parking is not permitted, the signs are small and difficult to read.



Photograph #3: Photo shows evidence of signs that are in poor condition and are unreadable in many cases. These signs need to be replaced.



Photographs #4 and #5: These photos show grass areas near the entrance to the upper Lot at the Beaverton Harbour. This area is commonly used in the summer by residents and visitors for parking spaces. At times the area is used because no other spots are available but at other times, used when the lot is empty because the trees shade the vehicles in the summer. Staff have ticketed many of these vehicles for Boulevard parking. It is recommended that signs be placed stating to keep off grass or a type of barrier should be placed to prevent parking in these areas to protect the grass and boulevard.

In addition, these photographs clearly show an absence of a sign indicating that this is the entrance to the upper parking level. A large sign identifying the lot would assist visitors, residents and those with trailers to the entrance.



Photograph #6: Shows area beyond Barney's Restaurant towards peer. This area should have signage that prohibits any vehicular access except for emergency service vehicles or boat house permit holders.



When conducting a review of all the signage for those that serve the Beaverton Harbour there are a number of important considerations.

It was noted that signage clutter exists in the area. Signage clutter is when there are too many competing signals for a road user to comprehend. They compete with advertising, vehicle signage, illegal or non-official signs and other distractions and can cause motorists to be overwhelmed with information if there are too many of them.

Combination signs that are larger and easily seen are better than having two separate signs as there is one focal point for the driver. Using different colours and text styles means that drivers can quickly become accustomed to viewing either all the information, or just the information they need.

Benefits exist in the reduction of the number of signs. Maintenance costs overall will become lower. Signs eventually decay, are vandalized or are damaged accidentally. They also become dirty and less visible. Therefore, road authorities spend millions every year on replacing, cleaning and repairing signs. They also sometimes become obscured by vegetation, and therefore vegetation needs trimming around the sign.

Less but more effective signage also causes less confusion and distraction. Every sign that a driver must look at takes their eyes off the road, which increases danger. Over-signing can lead to 'sign blindness' where there are so many signs that drivers actually stop noticing them. Bear in mind that signage is already competing with advertising and other distractive methods of capturing your attention, therefore signs should be infrequent enough to be important every time.

Signs are mounted either on poles or gantries and these are objects that vehicles can hit. They can also partially obscure pedestrians and cyclists. When signs or road markings are being maintained, maintenance vehicles may have to block lanes which leads to traffic disruption and additional danger.

In terms of the visual environment, less clutter means an improved sense of spaciousness and naturalness in the environment.

Line Painting

Except for the Beaverton Fairground West Lot, all the parking lots that serve the Beaverton Harbour are paved and lined. Inspection has revealed that there are areas where additional line painting is required.

The following is recommended:

1. Beaverton Fairgrounds West Lot (Upper) should be paved and lined. Specific parking, with lines for trucks and trailers should be included.
2. The entrance and exit to Beaverton Harbour Pk Crescent Lot (Lower Lot) should have lines painted for vehicles on one side of the roadway.
3. The Beaverton Harbour Pk Crescent Lot (Lower Lot) requires additional lines painted where the section labelled no parking. Cars still park in the location, despite the painted wording. It is recommended that more lines are painted to discourage this behavior. Please see Photo #2 for example.

Photograph #1: Current line painting in no parking area (boat ramp)



Photograph 2: Suggested example of proper line painting to discourage parking. Easily visible.



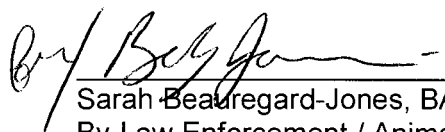
Additional Parking Lots

Report No. 2018-PW-06, presented to Council on May 7th, 2018, included possible locations for additional parking to serve the Harbour. It would be advantageous to review this report in detail to determine whether consideration for implementing these suggestions for additional lots in the future is warranted. It is understood that any additional parking lots would have an environmental impact and would lessen the green space available in the area. There would also be a significant cost to create any new viable parking lots.

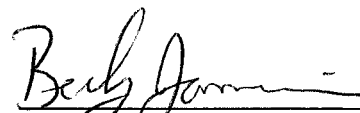
Financial

It is expected that the recommendations in this report would have financial implications for the budget for road signs and line painting. In addition, there would be administrative costs to implement permits. Some of the cost could be offset by parking enforcement and permit fees.

Respectfully submitted,



Sarah Beauregard-Jones, BA, MLEO, PSO
By-Law Enforcement / Animal Control Supervisor



Becky Jamieson
Municipal Clerk

Reviewed by,



Robert J. Lamb, Ec.D., CEcD
Chief Administrative Officer



THE CORPORATION OF THE TOWNSHIP OF BROCK

Public Works Department

Director of Public Works to the Public Works Committee

Report: 2018-PW-06

Date: May 7, 2018

TOWNSHIP OF BROCK

CLERK'S DEPT

RECEIVED APR 17 2018

File:

Copies to:

Refer to:

SUBJECT

Beaverton Harbour/Fairgrounds Parking Assessment

ACTION TAKEN

Resol. No. _____

Refer to

Council _____

Comm. PW

Meeting Date:

May 7**RECOMMENDATION**

That Committee receive this report for information and, subject to the comments contained herein, staff recommend those improvements as identified within Option A and that the parking issues be monitored once implemented before any further consideration be given to Options B and C.

ATTACHMENTS

None

REPORT**Background**

At the February 5, 2018 Public Works Committee Meeting staff were directed to prepare a report regarding the parking at the Beaverton Harbour Park, Beaverton Fairgrounds and Beaverton Arena.

Discussion

Based on discussions with the local user groups, ice fishing operators, residents and Councillors, staff have identified the following issues relating to parking at the above noted locations. We have separated these issues into the summer season and winter season.

Summer

- There is overnight parking occurring in the lower Harbour Park parking lot that takes up parking spaces during the day when user demand is high;
- Boat trailer parking is an issue on occasion as users leave their trailers parked in the lower Harbour Park lot through the day and also park in the upper lot in non-designated areas or at inefficient locations;
- Weekend use of the parks is high which has resulted in the upper and lower lots being full.
- The arena and curling club usage is low in the summer leaving these lots typically empty or underutilized; and,
- Parking is limited during large events in the fairground like baseball tournaments and the Beaverton Fair.

Winter

- Snow storage sometimes decreases the usable area of all parking lots in the area;
- Ice fisherman utilize all parking lots during the evening hours, and, on occasion, for more than one night;
- Overnight camping in the parking lots has been an issue;
- The rigs used by ice fisherman have become increasingly large which further decreases the amount of parking available for arena and curling club users;
- Events at the curling club and arena may have limited parking during ice fishing season; and,
- There have been more than 150 cars parked on the ice during the 2018 ice fishing season (per an ice fishing operator).

It should also be noted that Council approved a by-law to prohibit parking on Harbour Park Crescent in 2017.

To complete an analysis of the issue staff have prepared an inventory of the existing municipally controlled parking lots near the Beaverton Harbour, Fairgrounds, and Arena.

The following photos show the layout and approximate parking capacity of each parking lot which is summarized in the table below:

LOCATION	NO. OF PARKING SPOTS	SURFACE
Harbour Park Crescent	55	Paved
Fairgrounds West Lot	55	Gravel
Arena West Lot	160	Paved
Arena East Lot	45	Paved
TOTAL	315	

The above table identifies a total of approximately 315 parking spots available for use during the winter and summer to the park, harbour, fairgrounds and arena users.



Harbour Park Crescent Parking Lot = 55 Parking Spaces



Fairgrounds West Lot = 55 Parking Spaces



**Arena West Lot = 160 Parking Spaces
Arena East Lot = 45 Parking Spaces**

Staff have identified the following improvements which could increase the efficiency of the existing parking lots in all areas to reduce the amount of wasted or unused parking spaces in all lots:

Option A

1. Add signage and parking control devices in the gravel parking lot to better delineate parking spot locations.
2. Enact a by-law to limit the following types of parking:
 - Prohibit overnight parking in all lots;
 - Prohibit trailer parking in the Harbour Park Crescent parking lot;
 - Provide and designate overnight permit parking for Thorah Island residents.;
3. Add additional parking controls in the Arena parking lots, including curbs and islands, to better delineate the parking locations.

By-law enforcement would be required to ensure that parking infractions are monitored and properly enforced.

Option B

Implementation of pay and display parking for all parking lots in this area. Pay and display machines would need to be purchased and installed with the income from parking going toward the payment of the machines and their maintenance.

Option C

Staff have also reviewed the fairgrounds property to determine where additional parking could be constructed on municipal property. The following diagram identifies 5 areas where additional parking could be constructed.



Beaverton Fairgrounds Possible Additional Parking

The table below identifies each possible parking expansion together with the number of additional parking spaces and cost for construction. The construction cost is based on recent tenders using a cost for gravel of \$19.00 per square metre and for asphalt of \$32.00 per square metre.

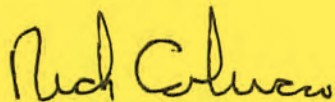
LOCATION	AREA (SM)	NEW PARKING SPACES	COST (GRAVEL)	COST (ASPHALT)
A	1750	35	\$33,250	\$56,000
B	6250	125	\$118,750	\$200,000
C	4100	82	\$77,900	\$131,200
D	1250	31	\$23,750	\$40,000
E	1100	22	\$20,900	\$35,200
TOTAL	14,450	295	\$274,550	\$462,400

This option must be weighed against the community user groups, public, and, potentially, the Committee's desire to retain as much green space as possible for the fairgrounds property as Beaverton is extremely fortunate to have a "central parkspace" as large as the fairgrounds. This option should not be considered lightly as there is potential for significant "back-lash" from the public.

Conclusion

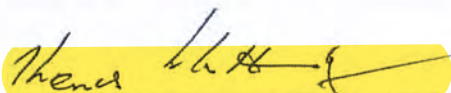
The above discussion identifies many possible actions that the municipality could take to improve the summer and winter parking in the harbour and fairgrounds area.

Respectfully submitted,



Nick Colucci, P. Eng., BAsC, MBA, FEC
Director of Public Works

Reviewed by,



Thomas G. Gettinby, MA, MCIP, RPP, CMO
CAO & Municipal Clerk

Constant Contact Survey Results

Survey Name: Beaverton Harbour Parking Survey

Response Status: Partial & Completed

Filter: None

May 15, 2020 1:36:32 PM

1. Please select the category that best represents you.

	Number of Response(s)	Response Ratio
Thorah Island Property Owner	29	80.5%
Boathouse Owner	1	2.7%
Barney's Restaurant	1	2.7%
Other	5	13.8%
No Responses	0	0.0%
Total	36	100%

2. Presently, those who rent slips at the Beaverton Harbour are not provided with a parking pass. Do you support those who rent slips at the Beaverton Harbour being provided one (1) parking permit as part of their slip fee for parking in the lower lot (referred to as parking lot A on the map)?

	Number of Response(s)	Response Ratio
Yes	31	86.1%
No	4	11.1%
No Responses	1	2.7%
Total	36	100%
13 Comment(s)		

3. Do you feel that parking at the three (3) lots as shown in the above map should be on a first-come, first serve basis?

	Number of Response(s)	Response Ratio
Yes	20	55.5%
No	8	22.2%
Unsure	7	19.4%
No Responses	1	2.7%
Total	36	100%
21 Comment(s)		

4. Should the Township of Brock provide parking permits to Thorah Island Residents and Boathouse Owners to permit them to park overnight/long-term in Township parking lots? Please note that no overnight parking is permitted in any Township parking lot without a permit. Parking permits would be valid from April 1st to October 31st each year. Parking requirements outside of this time period would be dealt with on a case by case basis due to winter control.

	Number of Response(s)	Response Ratio
Yes	36	100.0%
No	0	0.0%
No Responses	0	0.0%
Total	36	100%
16 Comment(s)		

5. How many parking permits should Torah Island Residents and Boathouse Owners be provided?

	Number of Response(s)	Response Ratio
One (1)	6	16.6%
Two (2)	15	41.6%
Three (3)	2	5.5%
Other	13	36.1%
No Responses	0	0.0%
Total	36	100%
18 Comment(s)		

6. What do you think the administrative fee for each parking permit issued to Torah Island Residents and Boathouse Owners be?

	Number of Response(s)	Response Ratio
20	12	33.3%
30	2	5.5%
40	1	2.7%
50	2	5.5%
60	0	0.0%
Other	16	44.4%
No Responses	3	8.3%
Total	36	100%
20 Comment(s)		

7. Where should Torah Island Residents/Boathouse Owners with parking permits be required to park?

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	Most Preferred			
	1	2	3	4
At the lower parking lot (Lot A)	28 85%	2 6%	0 0%	3 9%
At the lower parking lot (Lot A) Monday through Friday and at the arena parking lot	2 6%	16 48%	15 45%	0 0%
At the fairgrounds parking lot (Lot B)	3 9%	14 42%	16 48%	0 0%
At the arena parking lot (Lot C)	0 0%	1 3%	2 6%	30 91%
19 Comment(s)				

8. The fairgrounds parking lot (Lot B) is scheduled to be paved this year. In addition, staff are proposing expanding this parking lot this year which would create an additional 30 parking spots. Do you support this?

	Number of Response(s)	Response Ratio
Yes	33	91.6%
No	3	8.3%
No Responses	0	0.0%
Total	36	100%
10 Comment(s)		

9. Council has asked staff to consider one (1) or two (2) dedicated temporary load/unload parking spots at the lower parking (Lot A). Do you support this?

	Number of Response(s)	Response Ratio
Yes	29	80.5%
No	6	16.6%
No Responses	1	2.7%
Total	36	100%
12 Comment(s)		

10. The Township is looking at implementing a short-term visitor overnight parking permit process. Do you support this?

	Number of Response(s)	Response Ratio
Yes	33	91.6%
No	3	8.3%
No Responses	0	0.0%
Total	36	100%
13 Comment(s)		

11. Where should those issued a short-term visitor parking permit be required to park?

Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.

	Most Preferred		
	1	2	3
At the lower parking lot (Lot A)	11 33%	13 39%	9 27%
At the fairgrounds parking lot (Lot B)	18 55%	15 45%	0 0%
At the arena parking lot (Lot C)	4 12%	5 15%	24 73%
11 Comment(s)			

12. The Township is looking at charging non-residents a fee for parking in the lower parking lot (Lot A) during the day. Do you support this?

	Number of Response(s)	Response Ratio
Yes	23	63.8%
No	13	36.1%
No Responses	0	0.0%
Total	36	100%
18 Comment(s)		

13. Please provide any other comments here.

20 Response(s)

Constant Contact Survey Results

Survey Name: Beaverton Harbour Parking Survey

Response Status: Partial & Completed

Filter: None

May 15, 2020 1:36:32 PM

1. Please select the category that best represents you. - Other responses

Answer
Thorah Island and Boathouse Property Owner
Both Boathouse and Thorah Island owner
Both Thorah Island Property owner and mainland Beaverton resident
Pay for boat slip and Thorah residents.
Beaverton resident also. I pay taxes both sides of the lake.

2. Presently, those who rent slips at the Beaverton Harbour are not provided with a

Answer
I don't believe that a parking permit is necessary. The few spots that the are taken up from people that have rented slips does not impact the overall parking lot
Believe parking should be first come first serve basis
Ms Westlake explains it well. I adopt her suggestions.
Please note that my family has a rental slip for as long as the township has rented slips. My great grandfather settled on the Island from England and owned approx. half the island as per map of 1877. The Beaverton Harbour has always been our access point to Thorah Island & we have always parked in the lower lot.
And several more parking passes for family
Walking to and from arena parking is difficult with physical health concerns. All marinas offer vehicle parking for boat slip renters.
An additional fee should be added if a slip is leased from the town. I think daytime parking is allowed in lot A. I agree if over night parking for leased slips should be in Lot B.
Unless the slip owners can park in front of their slips loading and unloading is problematic. If there is only one person leaving the harbour then goods left in the boat are unprotected while the persons moves the car.
I parked in the upper parking lot B last year and there was no issues. I do have an issue though being requested in parking in parking lot C due to the distance to the harbor. I believe parking lot B could be expanded and suggest that. It would also be a good time to do that work.
absolutely! I don't want to be greedy, but I also think people renting slips on the island should be permitted some parking! They are paying for the slips in addition to property taxes.
Would there be a reserved parking spot in front of each slip for this parking?
How can you take your boat out to the lake if you can't park your car? If you want to do a day of fishing you need to be able to park.
Please consider that the Thorah Is residents using these slips can have multiple property owners sharing the use of the boat/slip.

3. Do you feel that parking at the three (3) lots as shown in the above map should be

Answer
That is the most fair system and does not discriminate against anyone
Islanders with slips in the harbour should have 1 priority spot to park on lot A and other vehicles associated with that slip should park on fairgrounds

This is essential for anyone who wants to stay a weekend or take a vacation at their cottage on Torah Island.
Overnight and long term should be permitted as a property owner on the island because problems arise such as weather / break downs all kind of issues can happen trying to get back. Also if a person wanted to spend a few days on the island parking shouldn't be an issue
as per my statement for #2 my family settled on the island in the mid 1800's. ran the ferry service to the island, ran the island post office, my grandmother had a small store, we sold ice that my grandfather cut from the lake before power/fridges came to the island. why would the rights I have had all my life be taken away from me. I am also a full time resident.
Long term should be in upper lots only
Consideration should be given to overnight parking outside the stated dates as some of us use the Torah Island property in the winter.
Yes overnight permits should be issued. This allows both boathouse and thorah island residence to stay over night. I believe that residence create a constant revenue generation from the 1st of April to the 1st of Nov without creating the damages caused by others from outside the area that don't contribute to the economy.
Permits are fine.
There must be accommodation for overnight and long term parking for island property users, including extended family/visitors.
We can't park at our cottages like everyone else
Note that many islanders have slips at the BYC and don't need overnight parking so allowing islanders to park in the town lot won't take up many spaces.
Unfortunately we have no other parking option if we are staying overnight on the island.
This is essential for Torah Is residents who use the boat slips. We always need to park a vehicle over a weekend or during vacation. There are even some islanders who's island property is their permanent residence
yes they should but should be parking in Lot B or C unless handicapped

5. How many parking permits should Torah Island Residents and Boathouse Owners

Answer
As many as have cars in each cottage.
As many as necessary to family
As many as needed
4
Up to 6 as required.
Depending on Number of drivers
1 or 2
could be more than three
depends on the parking process used
I explained below 6 total
see comment
4
depends if they are BH or TIR

5. How many parking permits should Torah Island Residents and Boathouse Owners

Answer
There are multiple owners of each cottage we each need a parking pass. I dont think its fair to allow only a specific number. Or alternatively charge a small amount seasonally for extra permets to Island cottagers.

\$0
Included in lease
0
None
none
depends on # permits issued per property
0
0
10
Zero.

6. What do you think the administrative fee for each parking permit issued to Thorah

Answer
I think a certain amount should be paid for through taxes. No more than \$20 beyond that for each one.
We pay enough in taxes to cover any administration costs
No charge
My family alone pays to the township over \$6,000 annually in taxes and fees (boat slip rental on the mainland and island)
There should be NO FEE for this since having property on the island the tax bill should cover this. We are already taxed pretty hard on these propertyys
what do we get for paying taxes on the island compared to property owners in town.
I do not really care if it cost me \$20 but feel that we should not have to pay
No need for a seperate fee. Just include in the rental fee.
I think if you are talking about boat slip rentals for thorah island residents I think parking for 1 vehicle should be included with the slip rental.
Any additional permits required for family members could have a fee of \$20.
If is now going to be fee added for parking when It was for free for tax paying residences then prime spot in the Lot A should be provided. Also charging for parking in general should be added for daytime use from out of towners using facilities. The people visiting don't use buy locally to support our town. They use the facilities and its a awful mess when they leave.
\$20 seems like a reasonable price at this time. Does take time to process
It should be included with our taxes and boat slip fee and an additional permit should be \$20.00.
Enough to cover admin costs
we pay for the slips on the island, and taxes, should be included in that - CHARGE THE OUT OF AREA DAYTRIPPERS, AS GEORGINA DOES!!! THEY ARE NOT CONTRIBUTING BY COMING WITH A PICNIC TO A FREE SPLASHPAD, LEAVING GARBAGE, USING OUR WASHROOMS, putting boats in before or after hours without paying the ramp fee and taking multiple spots for trucks/trailers ...
\$20 each should be the MAX. Permits don't need to be laminated and could be distributed electronically, to be printed off by the user. 1 permit should come with each boat slip as part of the fee.
We pay taxes and I don't believe the township charges for parking anywhere else. I would support paying a small fee if the Township also charged tourist to park. As an islander and property owner in the Town of Beaverton we spend a significant amount of money in the town supporting local business. Day visitors spend very little is any.

1 spot each for islanders and 1 spot each for boat slip renters in lot A then 4 visitor permits for B or C
It's not convenient and possibly not as safe to park at lots other than Lot A.
Perhaps 1 permit for Lot A the rest for Lot B.
I feel that lot C is not an acceptable location for Thorah island residents, especially those that use the slips.
We're getting older. Until recently, we drove to the harbour, unloaded, parked, went to Thorah island. It's a dangerous walk down from the upper lot. No stairs. A shame really.
Most boathouse owners should be able to park one car in front of their place any additional car could be parked in lot B

8. The fairgrounds parking lot (Lot B) is scheduled to be paved this year. In addition,

Answer
It is much closer than the arena parking lot for those that cannot park at the Harbour Parking lot.
200%
the more you can expand the better
I support expansion, yes. Paving is an unnecessary expense.
Yes I think that would be great. Its doesn't have to be paved just a good gravel base would be good.
This is a great idea as I previously mentioned. It would be a good idea to re-schedule so the work is being done now, before we are all allowed to go up north Due to covid-19.
I have not found the lack of paving to be an issue, but obviously a paved surface is better.
And secure lighting please.
More space can only help to alleviate any parking issues.
while you're at it, why not take some of our reserves and create a floor plan for the entire fairgrounds to include a recreation complex.
I also feel you should make parking going up the hill on both sides as it is plenty wide enough for emergency vehicles. Trucks with boat trailers should be in Lot B or C

9. Council has asked staff to consider one (1) or two (2) dedicated temporary

Answer
This provide a means to load boats during times when the parking lot is full.
It would possibly cause a jam of people waiting for their spot to unload or load
I feel the easiest way to keep admin/township time/cost to a minimum is to have park on a first serve basis for all with proper signage. clear instructions on where to walk back from Lot C and B.
i.e. Lot C needs a better access point by North side entrance where the gate is. plus a proper paved path where there is grass.
If dedicated load/unload spots arenât planned, people will park where they can and disrupt traffic flow. If Brock tries to stop what people at a harbour inherently need to do, it will ruin the intent of the regulations by necessity.
These temporary parking spots will be vacant most of the time, removing parking for visitors/tourists or patrons of the restaurant.
Absolutely please. Island life requires lots of loading and unloading at the docks. This would also facilitate the boat launch users.
It is supported if it is enforced and monitored.

All night parking for visitors should be in Lot B.
If it is for VISITORS, vs island taxpayers - sorry but I am not clear on who you mean here.
To assist with congestion, true visitors should probably park up top in Lot B. Once again, C is just too far away unless all other areas are totally full. However, the definition of 'visitor' needs to be set out. Some families may need multiple season permits for family members beyond the standard number issued. Will they be classified as visitors, even tho they are not?
Lot B or C
Short-term visitors should be able to park in Lot A. It makes no sense to charge people for a spot that is very inconvenient and possibly not as safe.
They can park further away as they can be picked up.
Preferred doesn't mean it has to be that way. In any lot will do, as long as they are not ticketed. My family had two \$30.00 tickets last year which made me angry.

12. The Township is looking at charging non-residents a fee for parking in the lower

Answer
We do want to promote day visitors and feel this might discourage people
This is reasonable. Would need to determine a means to ensure this does not deter people from going to a local business such as Barney's.
Non residents should have to park at the other lots. Why should they be able to use a premium spot to park while residents of the island (tax payers) work around other visitors
the township needs to focus on getting/encouraging non-residents to get into town and spend money in local businesses.
I have seen boaters ask where is town, any places to get food and drinks?
signage directing people to town i.e. HOW ABOUT LOT D: by fire hall with directions/signage in lots A, B & C with maybe a map of town showcasing businesses
The \$20 is in my opinion small minded. encourage people to spend \$20 in local businesses.
Brock needs tourists to visit and leave their money. I wouldn't do anything to discourage it.
Too costly to enforce. Will locals need to show identity cards? How about regulars at Barney's?
Not sure how this would affect local tourism. Barney's would need some spots. Would users of the park be allowed to park at the fairgrounds.
A nominal fee of \$2 from tourists would not be a hardship as people pay for parking wherever they go
This could generate income for the township
I don't think this should be in the lower lot but rather the upper
My reasons for this are the impact would be felt primarily by Barney's and Boathouse owners and Boatslip rentals all of which are either taxpayers or local residents. The lower lot should be on a first come first serve basis
I agree as long as permit holders and including guest passes are exempt.
For both Lot A and Lot B. Stand alone paid parking booths like they have in the Town of Georgina. Bylaw to enforce persons not paying.
Don't believe this is necessary at this time.

<p>We trailer our boat every weekend and it has been a good process so far. We don't think we should be paying for launching our boat or parking as we pay taxes on the island already. The only thing we ask is more security at the upper parking lot.</p>
<p>There should be a transient boat spot available in order to access Barneyâs by boat. And to load materials which we purchase in town or to pick up local contractors to do jobs on the island. Quite often the transient slip is occupied and sometimes a non-local boat parks in one of the leased slips.</p>
<p>Thank you for asking us!</p>
<p>Thank you Becky for all your assistance with this and responding to our emails!</p>
<p>Do you know how many islanders actually use the parking. We have two properties on the island and may park in the harbor a couple times a year, typically when we have older parents visiting us or we are taking over to the island materials purchase in town that we would not want to leave in a boat unattended while we have to go park a car.</p>
<p>My thoughts for a simple solution:</p> <ol style="list-style-type: none"> 1) Provide people who rent a slip one free parking pass and allow purchase of additional passes (all for Lot A); other islanders park at BYC and don't need town parking 2) Charge for day and overnight parking in Lot A for non-residents. Allow people to park in Lots B and C for free or a reduced rate.
<p>Further comments sent by email.</p>
<p>Consideration needs to be given to Thorah island residents who also use the slips. Multiple property owners do use the same slip and need to park their vehicles over a weekend and during vacations. The use of Lot A for these people is preferred, but lot B is an acceptable alternative. Lot C is too far.</p>
<p>Please look at the parking permit approach as a tool to control parking in the Beaverton Harbour, not a financial grab.</p>
<p>the way it was worked. Our community has not grown. Make it easier for day trippers, Islanders, overnights, to enjoy the harbour. You never know when they might become citizens of the community.</p> <p>And get rid of that stupid, never used, kayak dock. It is taking up two spaces that could be generating revenue</p>
<p>Maybe we should make the north side of the harbour the place where we dock the boats for TIR as the parking on that side doesn't interfere with parking in lot A, where most of the tourists come to enjoy the lake, splash pad, pier. I also find people from TI that do not rent slips still park their boats in transient slips for long periods of time</p>

Beaverton Harbour Survey

Responses: 337

Attachment No. 3

1. Which community do you reside in? (i.e. Beaverton, Cannington, Sunderland)			
		Number of Response(s)	Response Ratio
Beaverton		275	81.6%
Cannington		26	7.7%
Sunderland		9	2.6%
Other		21	6.2%
No Responses		6	1.7%
Total		337	100%
Other			
Lorneville, Brechin, Woodville, Thorah Island, Port Bolster, Woodville, Lagoon City, Oro Medonte, Brechin, Thorah Island, Woodville,			
Rural resident, Rural, outside township, Thorah Island, Toronto, on farm east of Beaverton, Toronto, Port Bolster, Brechin, Port Hope			

2. What is your age?			
		Number of Response(s)	Response Ratio
19 and Under		3	<1%
20-44		112	33.2%
45-64		129	38.2%
65 and Over		88	26.1%
No Responses		5	1.4%
Total		337	100%

3. How often do you visit the Beaverton Harbour?			
		Response(s)	Ratio
Two or more times a week		122	36.2%
Once a week		78	23.1%
Twice a month		52	15.4%
Once a month		51	15.1%
Rarely or never		30	8.9%
No Responses		4	1.1%
Total		337	100%

4. How would you rate the Beaverton Harbour in the following areas?					
Top number is the count of respondents selecting the option. Bottom % is percent of the total respondents selecting the option.	Very Dissatisfied	Dissatisfied	Neutral	Satisfied	Very Satisfied

Boat houses make the harbour look run down and decrepit, if you want to draw tourists and families set standards for property maintenance and appearance.
get rid of coffins
Other then the beach is pretty messy, with gross stuff from the lake, bird poop and liter. It's a really nice spot. Maybe someone can in the morning and drag the sands, clear the black stuff on the shore and pick up trash. I also know you can buy things to keep the geese off the beach, like decoys. Hopefully things get more tidy.
In past years, maintenance of the beach was always an issue. Should be important start up item in spring
Nothing will improve this Harbour & make it a draw for people until the disgusting water quality is significantly improved. This disgusting water is originating upstream of Beaverton, and the town pays dearly for this consequence. Clean up the source of the contaminated water first & foremost!!!!!!
Washrooms are not open enough.
More waterfront space is needed.
Boat houses are not an asset to the area. The leases need to be discontinued and the township should take over that area and make it more user friendly for visitors. There is so much potential for the lakefront and it is always never thought about and left behind. The largest asset to the township and never been utilized.
Get rid of the coffins already.
Everything is ok except the beach area. That has to be cleaned up so the beach doesn't get posted as much. It's the most posted beach on lake simcoe this year
There is often garbage around
Water quality is an issue. Would love to have more public amenities ... like kayak rentals, or have Recreation bring in BOOM Sailing for day camp like Scugog did.
There is so much potential. Look at parks along the eastern shoreline.
Flowers/colour/greenery. Seating at the harbour and along the pier. Many sr.s would walk the pier if they could sit briefly.
The bank adjacent to the lower parking lot could be improved.
Washrooms are old and in need of some TLC. Having residents of Thorah Island park in the upper level is not a good idea. We pay taxes just like the residents of the boathouse and our permits should allow us to park in the harbour parking lot. Wa at the harbour last weekend and the boxes with the foliage was full of weeds and in need of watering.
Parking - can't park on the hill. ReWilding - cost too much, gardens unattractive. The whole project was a waste of time and money. Money could be better spent on town work and maintenance such as ditching and tree trimming.
The beach is full of sludge and could be such a beautiful spot. The washroom facilities are located far from the beach and splash pad.

boat launch is to short the bass bouts have kicked out all the gravel at the end of the ramp so if you go in a little to far you end up tearing a axle off. It needs to be 6 to 8 feet longer
The harbour area has so much potential as a tourist destination. It's a jewel in the crown for Brock Township!
We have an opportunity to create a wonderful experience for locals and visitors. Let's do it!
gradually take back all the leases on the boathouses and make the harbor a real tourist attraction. While Im at it stop the damn roundabout.
There is nothing to draw people, other than children, to visit the harbour. I take my grandchildren to the splashpad but find the rest of the area is not very inspiring.
Regular beach maintenance should happen. The beach is very frosty in the harbour and on the Ethel park side
For me the Rewilding project is a disappointment. The planning and planting is naive, the storm water entrapment does not function as promised, it is high maintenance. And the razzle dazzle is fizzle wizzle.
There is garbage on the pier. The toilet by the main road to the pier is disgusting, old oil and garbage containers from Barney's are a stinking abomination and en example of the unhealthy food that's served there. In general, there is not enough access to water and also not enough services (only unhealthy food before early afternoon - nothing after) for the amount of visitors. The pier is narrow and has only two swimming platform - way too little for the number of swimmers and visitors.
there must be something that can be done to improve the beach area. Better sand??? divert the crud that ebbs and flows at the edge of the water. Children would love to play on the beach, but the sand is too rocky, and it's too unsavoury looking. Just running a rake over it, does not improve the quality or look.
Need more benches everywhere, for the elderly
Gardens are not maintained well enough. Often I see dead plants in planters that should have been better taken care of.
How can we expect the area to attractive when it is full of outhouses. We need proper, clean supervised washrooms. When these are being pumped out the odours are strong. Clean it up.
I am very disappointed that we have such a wonderful harbour that could be an attraction to Beaverton & there is little there. You can't even get a coffee / ice cream in the evening & enjoy the beauty around you. Wasted area.
The asphalt for the parking area could be replaced by old fashion stone pavements, interlocking or other greener and more natural solution to both give a better visual impression as well as preventing the surface water to be so easily runs to the lake.

<p>Visitors are still not always entering or exiting the harbour area correctly and often bypassing the directional arrows to get into the baseball diamond parking lot. In the parking lot the lines are too close together and people who have permits to park there are being ticketed. Parking in the baseball diamonds is unacceptable when there is plenty of parking in the harbour parking lot. There need to be security cameras in both lots! My car and a friends car were both vandalized!</p>
<p>Washrooms presently are not kept very clean and not open long enough.</p>
<p>Can't use beach because it is usually closed and dirty. Not enough parking.</p>
<p>Beach front is smelly and slimy not great for swimming</p>
<p>The public washroom could use an update, I often use it while I am at the Harbour and it is always quite dirty, and there is no soap at the sink. The end of the pier is also often quite dirty, due to a lack of garbage cans on the pier itself.</p>
<p>Could use repainted signs for splash pad - by brown jug Need a change room More flowers more cemented down metal benches Where did metal casings with word Beaverton Go We need large sign "Lake Ahead" at old mill corner Benches (caskets)are rather low Does picnic tables & benches need to be in front of toilets on hill. Improvement in 3 way stop signs above</p>
<p>The harbour area is great, its mainly jus the water at the beach. I would be willing to help coordinate bringing sand to help clean up the beach.</p>
<p>Goose poop is bad Garbage along the pier Washrooms smell</p>
<p>The gardens are unappealing. The coffins have to go! And the little square gardens ..you can't take a walk around them. They need to be taken out, the gardens at the old Mill Gateway are spectacular, why not fund the horticultural society to install new gardens? And reliant the trees that were removed!</p>
<p>The coffin like structures are unattractive. Better signage for traffic not a barricade Unfortunately the washrooms are not always open. Install security cameras for vandalism plus they need updated & showers for transient boaters The portapotty should be relocated to a different location. It is an eyesore where it is located in front of the boathouses The beach needs to be cleaned & maintained daily due to geese poop expecially yoga night</p>
<p>As a Thorah Island cottage owner we are only there seasonally. The new planters and landscaping is nice but the plant materials and stone pathways look very scruffy.</p>

<p>Beach/sand area is very dirty and smelly despite the clean up effort. No one likes a porta potty but at least they are available although perhaps a location a bit farther away from the play area would be better. To</p> <p>Of the hill somewhere maybe. There are more than enough signs cluttering up the area. Sitting area has improved but more is needed. The grounds and gardens are still not very appealing. The coffins still look awful. The plants in them are sad looking</p>
<p>You should take a look at successful waterfronts in other towns and cities to get some ideas. For example, a nice waterfront restaurant that families could go to, beautiful and comfortable places to sit and get rid of the affins they are so ugly and distasteful. We could be a really classy and beautiful town, but we need people to be open to change and to encourage the government to invest in our small town. Do not let people buy commercial properties for the sake of renting them out.</p>
<p>The beach is not kept at all in good condition. The parking lot needs new painting and the pilons to direct traffic is temporary.</p>
<p>Beach isnt always clean and washrooms always smell very bad. Would love to see a upgraded walkway.</p>
<p>The play park is great for the kids and being accessible is awesome. The grounds overall need to be better kept. Stepping in dog & bird poop is not nice !!!</p>
<p>The washroom facilities are clean but should be available to meet the schedule of visitors providing security can be provided for the building and people. Sitting and garden areas on the grounds as the current plan takes twice as long to maintain as before.</p>
<p>You should either buy,rent one of those boats they use in Niagara Falls or contact the company who owns them and make a deal to run one from Beaverton Harbor. Lets bring in more customers = more jobs = more tax support.</p>
<p>This site offers a rare opportunity to create a very special place. The present layout is cumbersome and very poorly planned.</p>
<p>Harbor shore walls on the inner harbor should be cleaned on Northern side. Trees,branches and floating garbage get caught on waterway shores. benches should be added to area for relaxing,in park area</p>
<p>Upper parking area needs to be totally redesigned. In summer if there is baseball games where do the boaters park? In winter there is hockey and curling and ice fishing. Now that makes it interesting for parking. Are both diamonds required? Utilize the grand stand area in the winter. Plow it out with signage for the ice fishing crowd.</p>
<p>I</p> <p>As far as cleanliness goes, I have not been in the washroom facilities, so I can't comment on that. I am concerned about the carelessness of some people who fish off the pier. I walk my dog along the pier and beach and on three occasions I have found fish hooks lying around. On another occasion I found a clump of fishing line with a poor bird tangled in it. I rescued the bird of course. Is there some way this could be prevented? Signage perhaps?</p>

<p>The fact that the Beaverton beaches are posted closed more than any other Lake Simcoe beaches is sad indeed.</p> <p>The beach north of the harbour is in even worse condition!</p> <p>The whole lower parking area looks messy.</p> <p>I'd rather see parking up the hill where the trailer parking is, and let families with young children park closer to the beach/splash pad area.</p> <p>The grounds are full of goose droppings and the beach full of seaweed.</p> <p>The gardens are unkempt and messy. The "coffins" are ugly.</p>
<p>Never have liked the looks of the wooden boxes on the hill. As of now they have weeds and dried out flowers. I understand their purpose but money not well spent.</p>
<p>I take my kids to the splash pad and playground, but the porto potties are unattractive to look at and the washrooms at top of hill are rarely open, this is not ideal for visitors wanting to spend time in this area. There are some benches and picnic tables, but not enough (think about kids towels, lunches, etc. spread out). Although I use this area, it is not a destination that can be easily promoted ie. there's not much else, but has huge potential to be an amazing harbour and waterfront!</p>
<p>park is generally unkept, bathrooms are locked or portolets are unclean</p>
<p>Signs for swimming warnings are not placed on the pier although that is where there are steps for that very reason</p>
<p>Remove the coffins and boxes of weeds it would look much better</p>
<p>Park area is small. limited seating & picnic tables. Beaverton Harbour area is small, can't change that, but it is a nice place to go to to enjoy. not a fan of the metal seats & tables, can't beat wood. Water control coffins, really, they need to look more like seats.</p>
<p>You're trying with parking seems to be a popular destination</p> <p>more care for harbour park trees needed. Please do not damage or remove any more.</p>

9. Parking is an area of concern at the Beaverton Harbour. Would you support additional parking at the harbour?			
		Number of Response(s)	Response Ratio
Yes		234	69.4%
No		50	14.8%
Unsure		44	13.0%
No Responses		9	2.6%
Total		337	100%
Comments			
Parking should be at the top of the hill in the fairground parking then the harbour could be safer with less traffic and for pedestrians.			
See previous comments.			
Must improve the 'beach'. It seems like improvements have already been attempted and I'm not sure if we can cover the rocks and get rid of the geese but there has to be a way to make the beach more inviting.			
Parking along the street is not a terrible thing, i dont fully understand all the no parking now. Parking for trucks and trailers can be difficult some days, people being ticketed for parking on the grass entry ways in and out of the ball diamonds is wrong, this is good parking spots			
There is lots of parking at the top of the hill.			
Totally it needs more parking as people from island park at harbour aswell if they have visitors, people from out of town that visit our area with Beaverton having cottages up here then you have people from town and surrounding areas that use our beach and our boat lunch,			
The parking is in abundance during the summer. Maybe take a page from Georgina's book and charge for non residence to park.			
Everyone seems to have space to park now.			
Parking within walking distance. Not at the expense of the waterfront.			
Not sure how this could work, except along the roadway. The way it used to be.			
I think it is unfair for residents not to be able to park along cres. If it's a one way street what was the reasoning to close that off. Also parking at upper parking lot that was meant for the ball diamonds can be frustrating as well as out of town ice fishermen using arena and curling club space... maybe township needs a complete rethink of entire area working with all "users" of harbour area and fairgrounds. Possible also opportunity to collect small parking fee that can be reinvested into parks			
The green space is well used on weekends this time of year. How many more people do you wish to attract before there is overcrowding.			
Parking could be accommodated at ball diamonds and arena. Would hate to see more land taken up with parking at the harbour itself.			
Where would you put it? Certainly not at the splash pad. I do think there's not enough parking so maybe you'd have to take more space from the park.			
On the uphill. 15 - 20 spaces			
There needs to be paid parking with passes for locals.			
There is lots of parking space on the upper level by the baseball diamonds.			
Do we really need it other than in winter? Parking for boats yes, for cars? not so much.			

Parking is a definite issue
The current parking lot needs lines to indicate parking spaces as vehicles block the boat launch on a regular basis
Perhaps the Durham yard could shrink a little and allow parking
what about a shuttle service from in town, save the beauty of the harbour as it is
Lots of room available in the lot up the hill even though seldom needed
I've never had trouble parking at the harbour and we use it frequently. Trucks with boats/trailers may have issues because of the excessive space they require: there is always room at the fairgrounds/arena, they just need to be willing to walk. Please do not add additional park, it will detract from the natural character of the harbour.
Yes but where can it be? It is a zoo down there winter and summer with boating and fishing traffic.
Do not visit the Beaverton Harbour.
The use of the upper parking area and the arena parking area should be sufficient rather than taking away space from the harbour area
Should be free for everyone. Islanders should be able to park at the lower level unless they have trailers. We are paying a premium to dock our boats. Why should we have to park at the fairgrounds?? First come first served.
Where will you find room for a third parking lot?
I feel the upper lot could be expanded, paved and that should be the direction people who use the splash and park go to park there cars
Where would you propose to out it?
I agree additional parking is needed and right now it appears that overflow park in the fairgrounds area. It might not be a good idea to try and fit more parking in the lower Harbor area such as using some of the playground area.
Just don't know where or how. IF you are going to do things to bring in more people, please install cameras! Help protect the boats and people who park there that live (full /part time) over on the island.
Yes somewhat if not too much green areas and seating are compromised
Plenty of parking at arena up street.
the overflow parking area at the ball diamonds could be expanded.
Most definitely -
Many people park at the baseball diamond and seems sufficient for parking, in my opinion.
Parking is fine, just the upper parking lot had a pot hole that broke my car.
It all depends where and what is removed.
Also a better system for island cottage owners who need visitor parking passes. Perhaps sending out generic visitor passes annually or a way to request a few generic ones each spring?
Maybe more handy caped parking but able bodied people can walk from the parking lot by the ball fields.
don't take more greenspace for parking, so don't see how to add it. Thorah Isl. overnight passes should be issued by property address vs vehicle make/license - sometimes we have to go in friend's car due to car seats, but we still use only one space, can't always predict car. By property # doesn't mean we'd get more spots, just flexibility. Islanders pay DOUBLE to park at harbour AND at island plus property tax - why can't we have lower parking? can't unload &, leave stuff to park at top.

Where do you propose to have additional parking at the harbour when it is clogged up with stupid boxes of plants (weeds) etc?
The parking in the harbour area now takes up valuable space near the water and should be moved up the hill to where the boat trailers park. They could have a drop-off area for people using the splashpad and the waterfront. Could the boat launch be moved away from that area?
Adjacent to the harbour, possibly. The question is posed incorrectly. There ought to be a full and complete plan for the harbour. Parking should be part of that.
It would depend on the vision of the harbour and the layout of the new plan, but do not reduce the parking either, especially if you want people to visit the harbour and to do so easily, particular with the older demographic group in Brock & Beaverton.
I have never had a problem parking but if you create a harbour that would attract more vehicles then expanding the upper parking area would be feasible
Where?
Where would you find more space for parking, can we not use the small park parking lot & behind the hockey rink?
Where would it be placed?

Constant Contact Survey Results

Survey Name: Parking By-law Survey
Response Status: Partial & Completed
Filter: None
 Mar 20, 2020 5:55:21 PM

4. The new parking by-law will permit residents to obtain permits to park within a Municipal Lot between 12:00 a.m. and 6:00 a.m. in designated permit holder spots. Parking in Municipal Lots outside these hours would be free and the permit holder spots would not interfere with current carpooling or Fire Department spots. For more information on this provision click [here](#). Do you support this provision?

	Number of Response(s)	Response Ratio
Yes	44	45.8%
No	38	39.5%
Unsure	11	11.4%
No Responses	3	3.1%
Total	96	100%
17 Comment(s)		

5. What should the cost of a monthly over-night parking permit for municipal lots be?

	Number of Response(s)	Response Ratio
\$10	12	12.5%
\$20	7	7.2%
\$25	13	13.5%
\$30	6	6.2%
\$40	7	7.2%
Other	43	44.7%
No Responses	8	8.3%
Total	96	100%

Becky Jamieson

From: Laurie Simard <lauriesimard2@gmail.com>
Sent: Monday, May 18, 2020 6:16 PM
To: Becky Jamieson; Debbie Bath-Hadden; Michael Jubb; Claire Doble
Cc: Troy Briggs; Mark-André Simard; Mark-André Simard
Subject: Beaverton Harbour Parking (T.I.R.A. Recommendations)

Hello:

I would like to thank you all on behalf of T.I.R.A. Executive for inviting us to participate in the virtual meeting of Friday, May 15th. We especially would like to thank Becky for all her hard work in putting this together in such a timely manner and Mike Jubb for bringing this issue to our attention.

With respect to the revised staff recommendations emailed to us on May 15th that will be brought forth in the Council meeting of May 25th, T.I.R.A. Executive has the following recommendations for consideration.

1. That all individuals who berth at the Beaverton Harbour receive one parking pass that permits parking at the Harbour Pl Crescent/Beaverton parking lot (Lot A) from May 1st - October 31st (to coincide with their berthing slip) as part of their annual berthing fee. T.I.R.A. is in agreement.
2. That Thorah Island Residents be provided with one (1) parking pass free of charge for the Fairgrounds West parking Lot (Lot B) valid from January 1st - December 31st. T.I.R.A. is in agreement but would like to request that the pass be associated with the individual lot roll number to allow us to share with a family member. Also allows the Township to collect data and monitor how many Thorah Island members use the lot.
3. That Boat House Owners be provided one (1) parking pass free of charge for in front of their boat house valid January 1st - December 31st. N/A for T.I.R.A. to comment.
4. That an additional two (2) parking permits can be purchased by Thorah Island Residents and Boat House Owners for \$50 per parking pass for the Beaverton Arena Parking Lot (Lot C) and/or Fairgrounds West parking lot (Lot B) which are valid from January 1st - December 31st of each year.

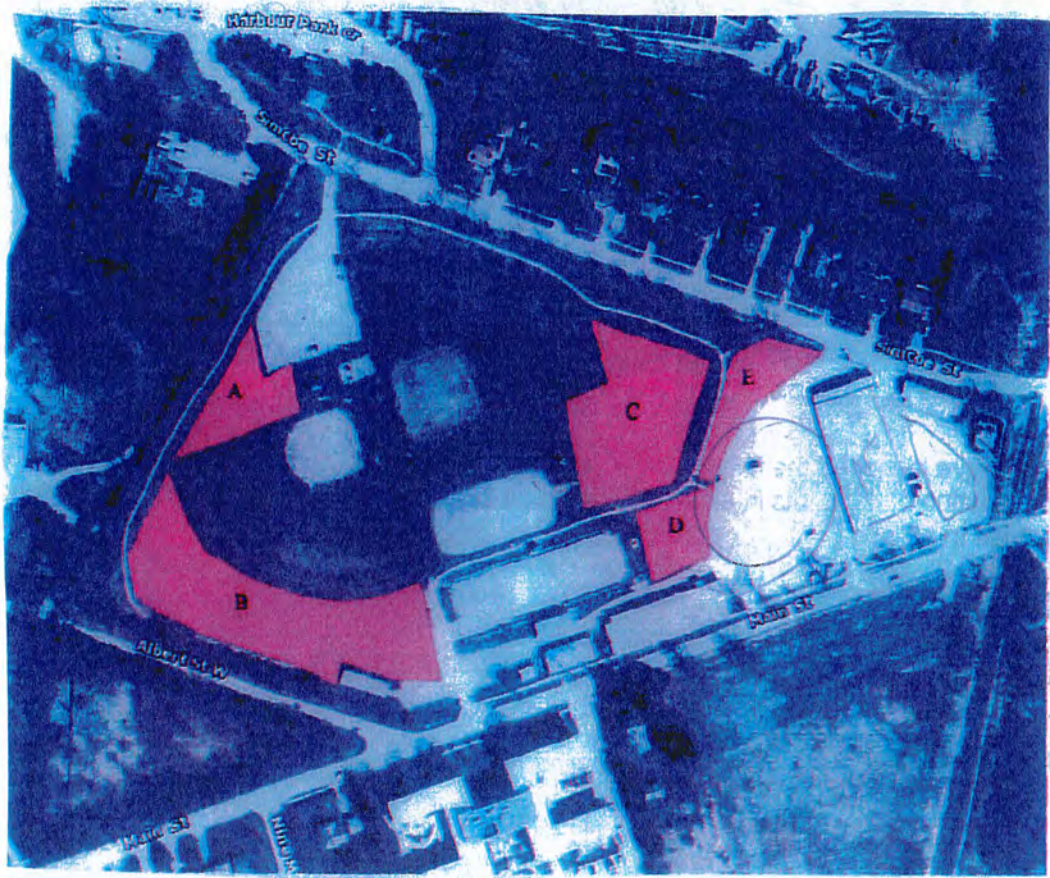
T.I.R.A. would like point 4 to read as follows:

That an additional parking permit can be purchased by Brock Township taxpayers for \$40 for the Fairgrounds West parking lot (Lot B). Permits would be valid from January 1st - December 31st.

T.I.R.A. would recommend consideration for Seasonal Lot C parking (May 1 - October 31st) for a reduced fee of \$20. No restrictions on the number of permits that could be purchased. This avoids potential congestion at the Beaverton Arena during the most busy fall/winter months. This approach should allow the Township to adopt a Township wide annual and seasonal parking rate that would benefit all taxpayers.

5. That staff develop a visitor short-term overnight parking permit process in which there is a small administrative fee that permits be valid for Lot B and Lot C. T.I.R.A. is in agreement.

6. That the Fairgrounds West Lot (Lot B) be extended and that the new extension is for trailers only and that the existing parking lot is for vehicles only from May 1st - October 31st (proper signage be installed). Overflow trailer parking will be





The Corporation of the Township of Brock

607/20

Clerk's Department

Municipal Clerk & Treasurer to Council

Report: 2020-CO-14

Date: Monday, May 25, 2020

Date:	22/05/2020
Refer to:	Council
Meeting Date:	May 25, 2020
Action:	null
Notes:	Other business (report)
Copies to:	

Subject

Brock Emergency Response Benefit

Recommendation

That Report No. 2020-CO-14, Brock Emergency Response Benefit be received for information;

That Council authorize the Mayor and Clerk to enter into an agreement with South Lake Community Futures Development Corporation to administer the Brock Emergency Response Benefit as outlined in this report; and

That Council authorize the Treasurer to transfer \$150,000 to South Lake Community Futures Development Corporation for the administration of the Brock Emergency Response Benefit.

Attachments

- | | |
|------------------|---|
| Attachment No. 1 | Report 2020-CO-11 – Proposed Emergency Response Benefit |
| Attachment No. 2 | Agreement with South Lake Community Futures Development Corporation |
| Attachment No. 3 | Draft Application for the Brock Emergency Response Benefit |
-

Background

Council considered Report 2020-CO-11, Proposed Emergency Response Benefit, at its meeting held on May 11, 2020. A resolution was adopted that the report be referred to the May 25, 2020 Council meeting to allow staff the opportunity to seek clarification on some of the questions that Council members had related to the program. Council members should refer to Report 2020-CO-11 for specific, this report is solely to provide additional clarification and answer any questions Council may have.

It is important to note should Council wish to proceed to move forward with this program, it is Council's program, in which South Lake would be administering it on the Township's behalf. The Township has worked with South Lake on numerous occasions over the past number of years and staff are confident that South Lake is the appropriate organization to administer this program.

Discussion

A number of the questions that Council members had with respect to the Brock Emergency Response Benefit are answered in the agreement between the Township of Brock and South Lake as contained in Attachment No. 2, and in the draft application as contained in Attachment No. 3.

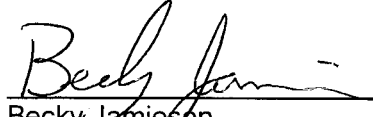
Staff have reached out to South Lake General Manager Elsa Mateus and have consulted with her on the below responses.


1. Are Social enterprises excluded under the "charities" section? **Yes they are excluded.**
2. How are corporate "groups" handled. That is businesses that are related or associated by a common owner or group of owners who could apply for multiple amounts. **This would be difficult to determine and since the objective is to assist as many businesses as we can it would be unfair to penalize someone because a relative also has a business and has applied.**
3. How will South Lake confirm the business is an actual viable business? **By providing their valid master business and/or incorporation documents, along with last financial statements and in-house financials to date for this year.**
4. How will various conditions be tested and confirmed by Southlake:
 - a. 30% decline in business **30% decline in revenue. If they have been in business for over a year, they will take the past year revenue divide it by 12 to determine the average monthly revenue to see if there has been a 30% decline from Mid-March to Present. If only in business for 6 months prior, then 6 months divided by 6 to determine the average monthly revenue.**
 - b. How will the 30% decline be measured (what time frame) **Mid-March to present.**
 - c. Demonstrate ability to maintain operations for prior 6 months **Show through their documentation that they were making money.**
5. How will South Lake verify and enforce requirements? **SLCFD will use information provided to make the decision. They go through each application to ensure they have submitted all required documentation and meet the thresholds and then allocate money accordingly.**
6. What reporting mechanisms are in place? **All recipients will be provided a final Project Report by South Lake that will be have to submitted. The report will require the recipient to provide an overview what activities were undertaken; any invoices or expenses; how any jobs were created or maintained; and what asked how the grant impacted their business.**
7. Will a list of the recipient companies be made public? **Yes as per the agreement the name of all successful applicants and the amount of funds dispersed shall be**

provided to the Township and made available to the public. The Township can post on the Township's website.

8. Given that these funds will be taxable to the recipient individual/business will it be the Township of South Lake that will have to do any required reporting and issuance of a possible tax slip or other reporting mechanism involving CRA? **Nothing to do with the Township or South Lake – this would be on the individual's businesses to address which will be stipulated in the letter of offer the recipient would receive from South Lake.**
9. What are the deadlines for applications? **In consultation with Ms. Mateus, staff are proposing an intake period of June 1st – June 15th. In Georgina, during the two week intake, 99 applications were received. If after the initial intake, there is still funds to be disbursed, a second intake could be done.**
10. Will businesses or individuals who are indebted to the Township of Brock be permitted to access these funds? **This will be up to Council to decide if this is a condition they which to be included as part of the eligibility requirements.**
11. What about individuals who are operating a home-based business on a part-time basis and have other substantial sources of income (i.e. employment, pensions)? **Home based business that meet the requirements may be eligible.**
12. Will our agricultural sector be permitted to apply and are there any special consideration they should be given or held to? **Yes they can however if Council wants special considerations than Council can advise and they can be included as part of the eligibility requirements.**
13. Clarification on increments. **Businesses are eligible for one (1) grant between \$2,500 and \$5,000 and the grant amount would be based on the amount they are requesting and how much for.**
14. Is there a maximum on the amount any one business group can receive? **Yes the maximum any one business can receive is \$5,000.**
15. Why are we not considering additional conditions such as Bradford West Gwillimbury such as have a separate business bank account, operate at arms-length from South Lake, adhere to government rules and regulations for operating a business, not to be used to pay down, etc.? **Ms. Mateus has contacted her counterpart that looks after Bradford West Gwillimbury South Lake Corporation and confirmed that the grant program they are administering on behalf of Bradford West Gwillimbury does not require businesses to have a separate account, and businesses were allowed to use the money to pay down things. The program is intended as a one-time grant and the objective is to keep it easy to administer.**
16. Is there a fee South Lake will receive to manage this? **Yes 1% will be provided to South Lake to assist in covering the expenses related to administering this program on our behalf.**
17. Is there a way in which the need will be measured to the granted amount? **Maximum of three months of operational costs.**

Respectfully submitted,


Becky Jamieson
Municipal Clerk


Laura Barta
Treasurer

Reviewed by,


Robert D. Lamb
Chief Administrative Officer

The Corporation of the Township of Brock

Clerk's Department

Municipal Clerk & Treasurer to Council

Report: 2020-CO-11

Date: Monday, May 11, 2020

Attachment No. 1
548/20

Date:	04/05/2020
Refer to:	Council
Meeting Date:	May 11, 2020
Action:	null
Notes:	Report
Copies to:	

Subject

Proposed Emergency Response Benefit

Recommendation

That Report No. 2020-CO-11, Proposed Emergency Response Benefit be received for information;

That Council authorize the Mayor and Clerk to enter into an agreement with South Lake Community Futures Development Corporation to administer the Brock Emergency Response Benefit as outlined in this report; and

That Council authorize the Treasurer to transfer \$150,000 to South Lake Community Futures Development Corporation for the administration of the Brock Emergency Response Benefit.

Attachments

None

Background

As a result of the Ontario Governments mandatory closure of all non-essential business on March 24 and April 4, 2020, many business throughout the Township of Brock are experiencing financial hardship.

In order to assist the business community, on March 30, 2020, Council approved the following programs to lessen the financial burden on both commercial and residential property owners:

- A two-month grace period on the April tax installment with no penalty or interest charged for May or June;

initiatives (\$20,000); Community Improvement Plan Initiatives (\$25,000); Green Initiatives (\$15,000); estimated savings to be realized through reductions in Health and Dental premiums for April and May (\$15,000); with the balance (\$75,000) realized by reducing the Road capital program budgeted for 2020.

It is important to note that SLCFDC has a proven track record of delivering a loan and grant portfolio of over one million dollars annually and has the capacity to evaluate and provide ongoing business supports and mentorship to any grant receipts. This organization continues to support a number of community stakeholders and local businesses with grants and loans and has an excellent working relationship with Township of Brock. They have previously provided funding for numerous programs including Beaverton 180, Shop Brock, and brochures.

In order to ensure that the grant program is administered at an arm's length from the municipality, staff are recommending that Township staff not be at all involved in the administration of this fund. However, staff recommend that the Township provide parameters to determine eligibility for the Emergency Response Benefit.

Based on the Region of Durham's 2018 Business Count (as all the details of the 2019 count are not readily available), there are approximately 557 businesses in Brock. Almost 90% of these businesses employ 1-9 employees. The importance of the small business community to our local economy cannot be underestimated.

At this time it is recommended that in order to have the greatest impact with the funds available that the grant program be designed to help businesses that have been required to close or have experienced a 30% loss of income. It is suggested that the grant be dispersed in \$2,500 and \$5,000 dollar increments.

In order to help ensure that the funds are dispersed to those business that would benefit the most, staff recommend that the following parameters be used to determine eligibility. These parameters may be modified by the CAO and Treasurer prior to a final agreement being made with SLCF.

Eligible Businesses:

- Must be located in the Township of Brock;
- Must be a registered business (sole proprietorship, partnership or corporation where the applicant is the major shareholder);
- Must demonstrate a 30% loss of income from the previous year;
- Must have been closed or partially closed business operations; and
- Demonstrate the ability to maintain operations for 6 months, prior to COVID Pandemic.

Business NOT ELIGIBLE shall include:

- Corporately owned franchises;
- Distributorships;
- Not-for-profit or charitable organizations;
- Multi-level marketing ventures; and
- Businesses that are strictly conducted online

THIS SERVICES AGREEMENT (hereinafter referred to as the “Agreement” or “Services Agreement”) dated as of May __, 2020.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF BROCK
(hereinafter referred to as the “Township”)

- AND -

THE SOUTH LAKE COMMUNITY FUTURES DEVELOPMENT CORPORATION
(hereinafter referred to as the “SOUTH LAKE FUTURES”)

For the period

May 25, 2020 to August 31, 2020

CONTEXT:

- A. WHEREAS**, the Township wishes to provide emergency financial support to the local business community during the COVID-19 Pandemic in the form of an Emergency Response Benefit.
- B. AND WHEREAS**, the Township wishes to have South Lake Futures administer a Brock Emergency Response Benefit on behalf of the Township.
- C. AND WHEREAS**, the Township through Council resolution has authorized the expenditure of \$150,000 that will be provided to South Lake Futures in order to administer the Brock Emergency Response Benefit.

D. AND WHEREAS, the Township through Council resolution has authorized the Chief Administrative Officer and Treasurer to finalize the details of the Brock Emergency Response Benefit.

E. AND WHEREAS the parties acknowledge that partnering on the delivery of the Brock Emergency Response Benefit is aligned with the mandate of both South Lake Futures and the Township to grow the local economy.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, the parties covenant and agree as follows:

1. INTERPRETATION

1.1 Upon the execution of this Agreement, the parties confirm that the foregoing recitals are true and correct, and agree that same form part of the Agreement.

2. TERM

2.1 The Term of this Agreement commences on May 25, 2020 and ends on August 31, 2020.

3. ADMINISTRATION OF THE BROCK EMERGEYCY RESPONSE BENEFIT

3.1 The Brock Emergency Response Benefit shall be administered in its entirety by South Lake Futures.

3.2 The intake, evaluation and approval for all applications to the Brock Emergency Response Benefit shall be undertaken by South Lake Futures.

3.2 Grants may be dispersed by South Lake Futures to a maximum of \$5,000 per applicant.

3.3 South Lake Futures agrees to utilize the grant application attached as Schedule A.

3.4 South Lake Futures shall provide a report to the Township on a bi-weekly basis indicating the number of applications received and the number of applications approved. The name of all successful applicants and the amount of funds dispersed shall be provided to the Township and made available to the public.

3.5. All decisions made by the South Lake Futures Board are final.

4. TERMINATION

4.1 This Agreement may be immediately terminated by the Township or South Lake Futures if either party fails to comply with any of the terms of this Agreement after having received thirty (30) days' prior written notice from the Township requesting compliance. Upon notice

of such termination, South Lake Futures shall return any unused funds to the Township forthwith.

IN WITNESS WHEREOF the Township and South Lake Futures have executed this Agreement as of the date first written above.

THE CORPORATION OF THE TOWNSHIP OF BROCK

Per: _____

Name: Becky Jamieson

Title: Municipal Clerk

Per: _____

Name: Debbie Bath-Hadden

Title: Mayor

We have the authority to bind the Corporation.

SOUTH LAKE COMMUNITY FUTURES DEVELOPMENT CORPORATION

Per: _____

Name: Elsa Mateus

Title: General Manager

I have the authority to bind the Corporation



Date Received by SLF: _____

Brock Emergency Response Benefit

Intake Period June 1st – June 15th, 2020

South Lake Futures is a community based non-profit economic development organization. We are committed to assisting entrepreneurs to develop their business ideas and enhance job creation and community economic development throughout the Township of Brock.

South Lake Futures is governed by a volunteer Board of Directors comprised of skilled professionals drawn from the local community. The directors and staff are dedicated to facilitating entrepreneurial development and the creation of small business initiatives.

Name of Business Owner(s)	
Business Name	
CRA Business Number	
Address of Business	
Address of Business Owner(s)	
Contact Phone Number(s)	
Contact Email Address(es)	

The Application Process

- Applicant submits a completed Business Grant Application and corresponding documentation requested to adoo@southlakefutures.ca
- Documentation is reviewed by the Community Economic Development (CED) Officer
- CED Officer and applicant have discussions to clarify points in business plan or application as needed
- Application evaluated by General Manager and Approved by the South Lake Futures (SLF) Board
- Upon approval Funds are *normally* made available within 3-5 days

Grant Information

- Grants available are \$2,500 to \$5,000
- Must be a registered business (sole proprietorship, partnership, or corporation where the applicant is the major shareholder)
- For businesses that have experienced a 30% loss of revenue due to COVID-19
- Businesses must be located in the Township of Brock
- Must provide 2018 or 2019 Tax Return (if available) and recent financial statements
- Business must demonstrate financial sustainability for 6 months pre-COVID-19
- Must be a year-round business operation
- If you or an immediate family member is receiving bi-weekly remuneration from the Township of Brock, the application will not be considered

Structure of Business

Sole Proprietor	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Incorporation	<input type="checkbox"/>
Type of Business					
Service	<input type="checkbox"/>	Agriculture	<input type="checkbox"/>	Manufacturing	<input type="checkbox"/>
Retail	<input type="checkbox"/>	Tourism	<input type="checkbox"/>	Other	<input type="checkbox"/>
Annual Sales (\$)	Sales in March 2020 (\$)			Number of Employees (#)	

Grant Information

Amount Requested \$					
Monthly Overhead Costs \$					
Funds to be used for:					
Equipment \$					
Working capital \$					
Inventory \$					
Rent \$					
Other (please state) \$					
Jobs Created as a result of Funding:	F/T ____	P/T ____	Jobs Maintained as a result of Funding:	F/T ____	P/T ____

Mandatory Information (To Be Attached)

2018 or 2019 Tax Return	
Master Business License or Incorporation Documents	
Most Current Financial Statements (in house is fine)	
Interim Statement to date (in house is fine)	

☐ I understand any applications that do not include the mandatory supporting information will be considered incomplete and will not be processed.

**Please provide a summary on how your business is being impacted by COVID-19
(ie. has your business closed? Have you laid off any staff? Etc.)**

How will this influx of money help you in the short-term.

Please provide a summary of your plan for continuity should the Pandemic last longer than 3 months.

Disclosure and Release Statement *Important- read thoroughly before signing!*

- | | |
|--|--|
| 1. Do you or an immediate family member receive bi-weekly remuneration from the Township of Brock? | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| 2. Are you or any closely related individual, or the company involved in any legal action? | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| 3. Are you now or have you ever been bankrupt? | YES <input type="checkbox"/> NO <input type="checkbox"/> |
| 4. Are you aware that if financial assistance is approved, South Lake Futures will make a public announcement and name your business with the amount provided. | YES <input type="checkbox"/> NO <input type="checkbox"/> |

The statements made herein are for the express purpose of obtaining financing from South Lake Futures, and are to the best of my/our knowledge and belief true and correct. The applicant understands that additional information, if required in support of this application, must be supplied to the Corporation before adequate consideration can be given to this application. The applicant consents to South Lake Futures making any inquiries of such persons, firms or corporations as it deems necessary in order to reach a decision on this application.

Legal Approvals and Authorizations and Disclosure and Waiver of Liability**TO: THE APPLICANT(S)**

All information contained in the Grant Application is obtained for making an approval decision only and is held in the strictest confidence possible.

TO: South Lake Futures.

I certify that the information contained herein is true and complete. I declare that neither my spouse nor any other person has any claim in or to the assets shown above except as set out therein. The whole of my property is shown at a fair evaluation. I am not being sued and there are no executions against me, neither do I owe anything to any other Bank except as reported above. If any statement made above is incorrect in any particular, I hereby agree that all my present and future indebtedness to South Lake Futures and all Notes, Bills of Exchange, and other instruments now or hereafter representing the same or any part thereof shall forthwith become due and payable.

I authorize the officers of the South Lake Futures to make all necessary credit and reference investigations, and to furnish other consumer credit guarantors and credit bureaus with particulars of the credit application and subsequent credit experience, if applicable, and to retain this application for the corporation's records.

I agree that if my Grant application is approved, The Township of Brock is allowed access to my file for the purposes of reporting, monitoring and evaluation and that South Lake Futures has Right of Access to the records of my business at any time during the period of the grant.

The information provided in my application may be shared with The Township of Brock at their request as part of the funding contract with The Township of Brock and South Lake Futures.

I understand that any false or misleading information given in this application and accompanying materials may result in the rejection of this application and/or immediate demand for repayment of the grant in full, together with any interest accrued thereon.

I understand that the Corporation will handle my personal information in strict confidence in accordance with Federal privacy law as set out in the Corporation's Privacy Policy. If I have any questions or concerns about the management of my information, I may refer to the Privacy Policy, available at South Lake Futures.

Print Name:

Applicant 1 _____	Applicant 2 _____
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DATED _____, _____, 20____

DATED _____, _____, 20____

Signature:

Applicant 1 _____	Applicant 2 _____
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DATED _____, _____, 20____

DATED _____, _____, 20____