

**The Corporation of the Township of Brock**

**Committee of the Whole Minutes**

**Municipal Administration Building**

**Session Two**

**Monday, February 3, 2020**

The Second Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, February 3, 2020, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden  
Regional Councillor: W.E. Ted Smith  
Councillors: Michael Jubb  
Claire Doble  
Walter Schummer  
Cria Pettingill  
Lynn Campbell

Staff Members present: Municipal Clerk Becky Jamieson  
(recording the minutes)  
Deputy Clerk Deena Hunt  
CAO Robert Lamb  
Treasurer Laura Barta  
Fire Chief Rick Harrison

**1. Call to Order and Moment of Silence**

Mayor Bath-Hadden called the meeting to order at 9:30 a.m.  
Committee paused for a moment of meditation and personal reflection.

**2. Disclosure of Pecuniary Interest and Nature Thereof**

Councillor's Pettingill and Doble declared a pecuniary interest with respect to the delegation 100 Women Who Care in Brock Township, as they are members.

**3. Adoption of Minutes**

- (1) 1st COW meeting – January 6, 2020
- (2) In Camera Session – 1st COW meeting – January 6, 2020

Resolution Number 1-2

MOVED BY W.E. Ted Smith that the minutes of the 1st Committee of the Whole meeting and In Camera session, both as held on January 6, 2020, be adopted as typed and circulated.

MOTION CARRIED

**4. Announcements from Council and Staff**

Mayor Bath-Hadden advised that Durham Region Transit rates will increase as follows: single adult ticket \$3.25, Youth \$2.90, and Senior \$2.15 and noted that kids under the age of 12 years may ride for free without an adult companion effective March 1, 2020. She advised that Brock will be proposing a resolution on the Gas Tax Funds similar to that of Whitby. She advised that Durham Region proclaimed January 29, 2020 as Durham Region Hospice Day noting that a new hospice is scheduled to be built in Port Perry. She advised that the Durham Region Local Housing Corporation has forwarded their approved budget to Durham Region Council noting that there will be some upgrades for the local housing residences in Brock. She advised that the Durham Regional Police Services presented their safety update to Regional Council and she anticipates a presentation to Brock in spring 2020.

Mayor Bath-Hadden requested that members review the Region's Climate Change Emergency Declaration as provided in a hand out noting that it would be addressed later in the meeting. She advised that she attended the Conservation

Authority stakeholder engagement consultation as coordinated by the Minister of the Environment, Conservation and Parks, together with the CAO and Regional Councillor Smith noting that presentations included Conservation Ontario, Ducks Unlimited, Ontario Federation of Agriculture, and the Ontario Homebuilding Association. She advised that she will attend the opening of Blossom's in Beaverton tomorrow at 4:00 p.m. as well as the Grand Opening of Devil's Fitness in Cannington at the Cannington Curling Club on February 8 at 2:30 p.m.

Councillor Jubb expressed congratulations to the Beaverton Lions Club's Winter Carnival held on Saturday, February 1, 2020.

Regional Councillor Smith advised that he attended the Beaverton Lions Club's Winter Carnival. He advised that Kawartha Region Conservation Authority (KRCA) held a disaster response recovery session on January 28, 2020 noting that the Provincial government funding in this respect is applicable only for primary residences and does not include cottages or landscaping. He advised that Mr. Steve Elliott, Chair of the Non-Governmental Organizations Alliance of Ontario provided a presentation at the session noting that they are a resource for disaster recovery. He advised that he was returned as the Chair for KRCA and their AGM was held on January 30, 2020. He advised that KRCA is hosting a flood preparedness session at Fenelon Falls Community Centre on March 7, 2020 from 9:00 a.m. to 1:00 p.m. which is open to the public.

Mayor Bath-Hadden requested that staff obtain the contact information for the Non-Governmental Organizations Alliance of Ontario.

Councillor Campbell advised that 'Coffee with a Cop' is scheduled for February 6, 2020 at 9:30 a.m. at the River Street Café in Sunderland.

Councillor Schummer requested that staff research any Provincial projections of Gas Tax revenues that could be included in the anticipated resolution for Brock.

## **5. Presentations**

None

## **6. Hearing of Delegations**

- (1) Lois Shaw and Pat Rose – 100 Women Who Care in Brock Township, Organization information, charities supported, and a request to use a Township facility

Ms. Lois Shaw and Ms. Pat Rose advised that 100 Women Who Care in Brock held their inaugural meeting in March 2014 with 38 members and a desire to support local charities and not for profit businesses in the area. They advised that they currently have 73 members and, while they are grateful for the assistant of the Nourish and Develop Foundation for space, they are in search of a new meeting space to accommodate members and nominees. They advised that 100% of the proceeds raised are donated to the selected nominee and, therefore, they have no budget for rentals.

### Resolution Number 2-2

MOVED BY Michael Jubb that Committee approve the use of the Wilfrid Hall to the 100 Women Who Care in Brock for up to 4 times per year.

MOTION CARRIED

Councillors Doble & Pettingill refrained from discussion and voting on resolution number 2-2.

- (2) Loretta Fernandes-Heaslip, Brock Community Health Centre, and Erica Mugan, March of Dimes Canada – The Move, Groove and Improve (MGI) Program

Ms. Loretta Fernandes-Heaslip and Ms. Erica Mugan advised that the Move, Groove and Improve Program is designed specifically for persons with mild to

moderate mobility challenges and/or memory loss. The sessions are held weekly with one hour for functional fitness followed by an hour of social activity. They advised that the program is a collaboration between Brock Community Health Centre, March of Dimes Canada, Multiple Sclerosis Canada, and Parkinson Canada and is held from 10:00 a.m. to 12:00 noon at St. Paul's Anglican Church in Beaverton. They advised that the program is aimed at providing people with chronic conditions a safe environment to promote movement, access to organizations such as March of Dimes, and resource sharing. They advised that the Ministry for Seniors and Accessibility has provided their current 20 week program with a senior's community grant to fund space rental, 2 instructors, refreshments, and transportation costs through Community Care Durham's volunteer transportation service. They advised that they have experienced an increase in participation and collaborate with Victoria Order of Nurses, Brock office of Community Care Durham, and the Toronto Bonsai Association, who will all be presenting in the coming month. They advised that they would like more awareness of their program and obtain funding from local and Regional supporters. They advised that they would like to secure the Township of Brock as a supporting partner with assistance to increase awareness, secure free space, and market the program within our networks and committees.

There was discussion with respect to staff reviewing the possibility of collaborating with the group.

Regional Councillor Smith declared a pecuniary interest as he is on the Board of the Brock Community Health Centre who is a partner with this program.

There was discussion with respect to the requirements for a venue, the possibility of using the local Legion's, and the Ministry funding for space rental which expires in March 2020.

Resolution Number 3-2

MOVED BY Claire Doble that staff work with the Move, Groove and Improve program to assist with securing space in a municipal facility and possible partnerships.

MOTION CARRIED

Regional Councillor Smith refrained from discussion and voting on resolution number 3-2.

The Director of Public Works joined the meeting at 10:30 a.m.

(3) Carole Roberts – Downtown Bench Program

Ms. Carole Roberts advised that the objective of the Downtown Bench Program is to provide business owners, associations, and the community, the opportunity to enhance the beauty of our towns by donating a bench and to commemorate a loved one with a plaque on the bench. She advised that the benches would encourage people to shop locally, promote tourism in the Township, and provide a resting place for people with limited mobility. She suggested that the Township could provide the donors with a tax receipt and be responsible for the purchase, installation, storage and maintenance of the benches. She noted that the Township could reallocate their bench budget and advised that the cost to donors would equal \$2,000 plus HST for the bench, and \$178 plus HST for the plaques (to be confirmed). She advised that the benches could face the business or street and be located in parks, fairgrounds, and at the waterfront. She recommended that the program commence prior to the May long weekend and businesses be canvassed for donations now by volunteers. She advised that, should Council approve, the Brock Citizen could be approached to write an article and the program could be advertised in the obituary section. She noted that it would be helpful to share the program on the Township website.

Resolution Number 4-2

MOVED BY Claire Doble that the bench program presentation be forwarded to staff for a report back to Council by the end of February 2020.

Mayor Bath-Hadden recommended a friendly amendment that the report come to Committee in March to which Councillor Doble agreed.

There was a discussion with respect to including trees together with a bench and obtaining Township approval of the placement of the benches.

Resolution Number 4-2

MOVED BY Claire Doble that the bench program presentation be forwarded to staff for a report back to Committee in March 2020.

MOTION CARRIED

Resolution Number 5-2

MOVED by Cria Pettingill that the Committee of the Whole break for a recess at 10:45 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 11:05 a.m. with the same members of Committee and staff in attendance.

**7. Sub-Committee**

**Finance Committee**

**(a) Consent Agenda**

Resolution Number 6-2

MOVED BY Claire Doble that items listed under Section 7, Finance Consent Agenda, be approved, save and except communication numbers 49, 63, 67 and 93.

MOTION CARRIED

- 68 Rick Harrison – Report: 2020-COW-12, Cost Recovery (Fees) with Respect to Fire Department Specific Response By-law

Resolution Number 7-2

That Report: 2020-COW-12 be received and that Committee recommends to Council the approval and adoption of the Cost Recovery (Fees) with respect to Fire Department Specific Response By-Law.

- 69 Municipality of Clarington – Endorsement of Township of Brock's Resolution re: Announcement by the Minister of Municipal Affairs and Housing Aligning Provincial and Municipal Fiscal Years

Resolution Number 8-2

That communication number 69 be received for information and filed.

- 76 Becky Jamieson – Report: 2020-COW-09, Fees By-law – Schedule B – Cemetery Fees

Resolution Number 9-2

That Report: 2020-COW-09 be received and that Committee direct staff to bring forward the suitable by-law to amend By-law Number 2420-2012-FI to include the proposed 'Schedule B' as contained within Attachment Number 2.

**(b) Items Extracted from Consent Agenda**

49 Alicia Bagshaw – Report: 2020-COW-02, Outdoor Movies

Resolution Number 10-2

MOVED BY Claire Doble that Report: 2020-COW-02 be received and that committee authorize staff to proceed with a one-time capital purchase of the appropriate equipment at a cost of \$6,000.

Resolution Number 11-2

MOVED BY W.E. Ted Smith that resolution number 10-2 be tabled to Budget discussions on February 7, 2020.

MOTION CARRIED

Resolution Number 10-2

MOVED BY Claire Doble that Report: 2020-COW-02 be received and that committee authorize staff to proceed with a one-time capital purchase of the appropriate equipment at a cost of \$6,000.

MOTION TABLED

93 Laura Barta – Report: 2020-COW-18, 2020 Debenture Status

There was discussion with respect to protocol for motions and amendments to motions.

Resolution Number 12-2

MOVED BY Claire Doble That Report: 2020-COW-18 be received for information and that Committee recommends to Council the approval of a ten year extension of the Sunderland Fire Hall debenture debt by requesting the Region of Durham reissue the debenture in the amount of \$1,000,000.

There was discussion with respect to the costs and interest rate from the Region on the debenture, the strain that internal borrowing places on Capital Reserve Funds, and debentures are only funded from non-obligatory reserves. There was further discussion with respect to the options listed within the report as well as the Province's perception of municipalities that have no debt financing.

There was discussion with respect to further consideration during the Budget discussions and that approving this motion would provide direction to staff.

Resolution Number 12-2

MOVED BY Claire Doble That Report: 2020-COW-18 be received for information and that Committee recommends to Council the approval of a ten year extension of the Sunderland Fire Hall debenture debt by requesting the Region of Durham reissue the debenture in the amount of \$1,000,000.

MOTION CARRIED

63 MPAC– Memo – 2019 Year-End Assessment Report

The Treasurer provided an explanation as to the phased-in cycle of assessments which are determined by an assessment body.

Resolution Number 13-2

MOVED BY Cria Pettingill That communication number 63 from MPAC be received for information and filed.

MOTION CARRIED

- 67 Laura Barta – Report: 2020-COW-13, Financial Disclosure Requirements - Ontario Regulation 284/09

The Treasurer provided an explanation of this disclosure report.

Resolution Number 14-2

MOVED BY W.E. Ted Smith That Report: 2020-COW-13 be received and that Committee recommends to Council the approval and adoption of the compliance report for excluded expenses outlined herein as a requirement of Ontario Regulation 284/09 under the Municipal Act, 1002.

MOTION CARRIED

**(c) Other Business**

The Treasurer advised that tax bills were mailed last week with no change to the due date.

**Public Works, Facilities & Parks Committee**

**(a) Consent Agenda**

Resolution Number 15-2

MOVED BY Walter Schummer that items listed under Section 7, Public Works, Facilities & Parks Consent Agenda, be approved, save and except communication number 85, 91, 119, and 70.

MOTION CARRIED

- 54 Gerry Lodwick – Harold Lodwick Fund Run: October 31, 2020 – Use of Fairgrounds

Resolution Number 16-2

That Committee approve the request in communication number 54.

**(b) Items Extracted from Consent Agenda**

- 85 Paul Lagrandeur – Report: 2020-COW-16, Clean Equipment Protocol for Summer Road Equipment

There was discussion with respect to cleaning equipment from spring through to fall, contractors are expected to follow all Township procedures, training for staff, and that Council be advised of any contractor costs incurred.

Resolution Number 17-2

MOVED BY Walter Schummer That Report: 2020-COW-16 be received and that Committee approve the recommendations outlined for clean equipment protocol.

MOTION CARRIED

- 91 Sarah Cowley – Naturalizing Berm in Beaverton Fairgrounds Park

There was discussion with respect to the benefits and objections to naturalizing properties, the necessity to speak to the users of the Beaverton fairgrounds, any financial impact to the Township, and the perception of what 'naturalizing' means.

Resolution Number 18-2

MOVED BY W.E. Ted Smith That communication number 91 be referred to staff for a report for May 2020.

MOTION CARRIED

- 119 Judy Mitchell-Wilson, President Beaverton Horticultural Society – Looking to partner in an environmentally friendly project with a likeminded organization

There was discussion with respect to partnering with the Lake Simcoe Region Conservation Authority and reviewing their funding models.

Resolution Number 19-2

MOVED BY W.E. Ted Smith That communication number 119 be referred to staff for a brief report advising of potential projects.

MOTION CARRIED

- 70 Corporation of the Municipality of Clarington – Resolution re: Emerald Ash Borer Funding Assistance

Resolution Number 20-2

MOVED BY Cria Pettingill That communication number 70 be received for information and filed.

MOTION CARRIED

**(c) Other Business**

Resolution Number 21-2

MOVED BY W.E. Ted Smith That staff be directed to generate a report containing recommendations regarding the potential naturalization of Township properties or parts thereof, that may be suitable and feasible for naturalization.

MOTION CARRIED

The CAO suggested a staff report come to Committee in the fall.

Resolution Number 22-2

MOVED BY Cria Pettingill That communication number 70 be duplicated by Brock Township staff and a letter sent to same with the same request.

MOTION CARRIED

Resolution Number 23-2

MOVED by W.E. Ted Smith that the Committee of the Whole break for a recess at 12:20 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 1:25 p.m. with the same members of Committee and staff in attendance except the Director of Public Works.

**Building, Planning & Economic Development Committee**

**(a) Consent Agenda**

Resolution Number 24-2

MOVED BY Cria Pettingill that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication numbers 64, 53, and 14.

MOTION CARRIED

- 41 Richard Ferguson – Report: 2020-COW-01, Building Department – 4<sup>th</sup> Quarterly Report 2019

Resolution Number 25-2

That Report: 2020-COW-01 be received for information.

- 59 Kawartha Conservation – Kawartha Conservation 2020 Preliminary Budget

Resolution Number 26-2

That communication number 59 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

- 64 Stacey Jibb, Region of Durham – Building Rural Ontario Together: New Intake of the RED Program announced

There was discussion with respect to potential community applications be reviewed by staff and brought to Council, the first intake closes at the end of February, and the previous application submitted for a contract tourism coordinator and Business Retention and Expansion (BR+E) plan and action items from 2018 which was unsuccessful.

Resolution Number 27-2

MOVED BY Walter Schummer That communication number 64 be received for information and filed.

MOTION CARRIED

- 53 Christine Dukelow – Beaverton Special Events: Water table service

There was discussion with respect to the feasibility of a service club taking on the responsibility the water table and permanent storage space for same.

Resolution Number 28-2

MOVED BY Claire Doble That communication number 53 be referred to staff for a report.

MOTION CARRIED

- 14 City of Pickering, Corporate Services Department – Resolution re: Climate Change Emergency Declaration

Resolution Number 29-2

MOVED BY Walter Schummer That communication number 14 be received for information and filed.

MOTION CARRIED

**(c) Other Business**

The Clerk advised that the Township has sent out a public notice with respect to 2 open houses scheduled for February 26, 2020 at the Rick MacLeish Memorial Community Centre to receive public information on the Interim Control Bylaw that addresses cannabis growth.

Resolution Number 30-2

MOVED BY Cria Pettingill That staff create a Climate Emergency Declaration for Brock Township which fairly closely mirrors that of the Region of Durham's and somewhat that of the City of Pickering's but looking more closely at local differences.



There was discussion with respect to the next steps for the Township which would include reviewing the current Township Energy Consumption and CDM Plan and the staff resources required for this initiative.

Resolution Number 30-2

MOVED BY Cria Pettingill That staff create a Climate Emergency Declaration for Brock Township which fairly closely mirrors that of the Region of Durham's and somewhat that of the City of Pickering's but looking more closely at local differences.

MOTION CARRIED

Resolution Number 31-2

MOVED BY Claire Doble That staff tweak and resubmit application for RED funding to support tourism and economic development in Brock.

MOTION CARRIED

There was discussion with respect to the submission deadline for the RED application and that further discussion be provided at Council on February 10.

The Clerk provided clarification that the timing for the open houses scheduled for February 26 is from 2:00 to 4:00 p.m. and 6:30 to 8:30 p.m. at the Rick MacLeish Memorial Community Centre.

**Tourism, Heritage & Recreation Committee**

**(a) Consent Agenda**

Resolution Number 32-2

MOVED BY Lynn Campbell that items listed under Section 7, Tourism, Heritage & Recreation Consent Agenda, be approved, save and except communication number 117.

MOTION CARRIED

58 Manilla Hall Board of Management – Minutes – November 20, 2019

Resolution Number 33-2

That the Manilla Hall Board of Management Minutes dated November 20, 2019 be approved.

**(b) Items Extracted from Consent Agenda**

117 Alicia Bagshaw & Becky Jamieson – Report: 2020-COW-19, Summer Day Camp 2020

Resolution Number 34-2

MOVED BY Lynn Campbell That Report: 2020-COW-19 Summer Day Camp 2020 be received for information and that the Committee authorizes the operation of day camp in Beaverton for the whole summer season, and that staff implement day camp specific programming in both Cannington and Sunderland for a two week period each. That staff investigate historical numbers and which dates where registration has been adequate in Sunderland and Cannington. That staff also investigate the operation of conflicting camps in these two villages and avoid those weeks. Also that the Committee approve before and after care at all three day camp sites and that the Committee authorizes the hiring of a qualified and experienced summer day camp coordinator.

Resolution Number 35-2

MOVED BY Walter Schummer that resolution number 34-2 be tabled to Budget discussion on February 7, 2020.

MOTION CARRIED

Resolution Number 34-2

MOVED BY Lynn Campbell That Report: 2020-COW-19 Summer Day Camp 2020 be received for information and that the Committee authorizes the operation of day camp in Beaverton for the whole summer season, and that staff implement day camp specific programming in both Cannington and Sunderland for a two week period each. That staff investigate historical numbers and which dates where registration has been adequate in Sunderland and Cannington. That staff also investigate the operation of conflicting camps in these two villages and avoid those weeks. Also that the Committee approve before and after care at all three day camp sites and that the Committee authorizes the hiring of a qualified and experienced summer day camp coordinator.

MOTION TABLED

**(c) Other Business**

The Clerk advised that registration for March Break Camp, available in Beaverton, is now open and details are available on the Township website.

**Protection Services Committee**

**(a) Consent Agenda**

Resolution Number 36-2

MOVED BY W.E. Ted Smith that items listed under Section 7, Protection Services Consent Agenda, be approved.

MOTION CARRIED

66 Rick Harrison – Report: 2020-COW-11, 2019 Fire Department Statistics

Resolution Number 37-2

That Report: 2020-COW-11 be received for information and filed.

82 Becky Jamieson – Report: 2020-COW-04, 2019 Annual Status Report – Multi Year Accessibility Plan 2017-2021

Resolution Number 38-2

That Report: 2020-COW-04 be received and that the 2019 Annual Status Report as contained in Attachment Number 1 be posted on the Township's website.

84 Brock Accessibility Advisory Committee – Minutes – November 19, 2019

Resolution Number 39-2

That the Brock Accessibility Advisory Committee minutes dated November 19, 2019 be approved.

108 Durham Region – 2018 Durham Region Accessibility Report

Resolution Number 40-2

That communication number 108 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

The Fire Chief advised that battery operated fire trucks are now being manufactured.

**Corporate Services Committee**

**(a) Consent Agenda**

Resolution Number 41-2

MOVED BY Cria Pettingill that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication numbers 52, 75, 114.

MOTION CARRIED

26 Beaverton Thorah Health Centre Board – Minutes – April 30, 2019

Resolution Number 42-2

That the Beaverton Thorah Health Centre Board Minutes dated April 30, 2019 be approved.

33 Sunderland Lions Club – Special Occasion Permit for Sunderland Memorial Arena – Blue Rodeo Fundraising Event: Requesting exemption to the Township’s Municipal Alcohol Policy

Resolution Number 43-2

That communication number 33 be received and that the requests be approved.

42 Guy Giorno, Integrity Commissioner – Request for Advice File RFA-2020-01 (Township of Brock) re: Michael Jubb

Resolution Number 44-2

That communication number 42 be received for information and filed.

57 Beaverton Thorah Health Centre Board – Minutes – December 3, 2019

Resolution Number 45-2

That Beaverton Thorah Health Centre Board Minutes dated December 3, 2019 be approved.

74 Becky Jamieson – Report: 2020-COW-07, Beaverton Thorah Health Centre Board of Management Terms of Reference

Resolution Number 46-2

That Report: 2020-COW-07 be received and That the Beaverton Thorah Health Centre Board of Management Terms of Reference be approved.

**(b) Items Extracted from Consent Agenda**

52 ADR Chambers Ombuds Office – Strezos Complaint against the Township of Brock (Complaint reference number MUN-124-0317)

There was discussion with respect to the confidentiality of the complaint versus the Township’s requirement to be transparent.

Resolution Number 47-2

MOVED BY W.E. Ted Smith That communication number 52 be received for information and filed.

MOTION CARRIED

75 Becky Jamieson – Report: 2020-COW-03, Registering or Patenting the Brock “Breathe It In” Logo

There was discussion with respect to the importance of retaining the Brock branding and logo exclusively and not rebranding should Council move forward with the recommendations.

Resolution Number 48-2

MOVED BY Claire Doble That Report 2020-COW-03 be received and that staff be requested to proceed with registering the logo as an Official Mark; and, That the costs associated with this be financed through Committed Projects Reserve; and, Further, That any legal fees associated with this project be financed through Clerk’s legal.

MOTION CARRIED

114 Robert J. Lamb – Report: 2020-COW-17, Three to Six Months Priorities Report

Resolution Number 49-2

MOVED BY Lynn Campbell That Report: 2020-COW-17 with respect to the priorities of the CAO for the next three to six months be received.

MOTION CARRIED

**(c) Other Business**

87 Robert J. Lamb – Activity Report from December 2, 2019 to January 21, 2020

Resolution Number 50-2

MOVED BY Michael Jubb That Activity Report from December 2, 2019 to January 21, 2020 be received for information and filed.

MOTION CARRIED

Councillor Doble requested clarification with respect to the Procedural By-law and the number of times a member could speak to a motion to which Mayor Bath-Hadden advised that, while the by-law indicates once, it could be twice at the discretion of the Chair and any member may challenge the decision of the Chair.

**8. Other Business**

None

Resolution Number 51-2

MOVED by W.E. Ted Smith that the Committee of the Whole break for a recess at 2:50 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 3:04 p.m. with the same members of Committee and staff in attendance.

**9. Closed Session**

Resolution Number 52-2

MOVED by W.E. Ted Smith that Committee move in camera at 3:05 p.m. to discuss:

83 Becky Jamieson – Report: 2020-COW-05, Council Compensation Review Committee (CCRC)

Pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual; and,

123 Becky Jamieson – Report: 2020-COW-08, Council Composition and Ward Boundary Review

Pursuant to Section 239(2)(i) of the Municipal Act, 2001, to discuss a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and,

124 Becky Jamieson – Report: 2020-COW-06, Non-Profit Sector Review Committee (NPSRC)

Pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual.

MOTION CARRIED

Resolution Number 53-2

MOVED BY W.E. Ted Smith that we rise from in camera at 3:30 p.m.

MOTION CARRIED

Resolution Number 54-2

MOVED by Walter Schummer that Committee receive Report: 2020-COW-05 and confirm the Council Compensation Review Committee be composed of Terry Clayton, Brett Bloxom, and Olga Kuzmich. Re: communication number 83.

MOTION CARRIED

The Clerk provided an overview of the rationale for a Council composition and ward boundary review.

Resolution Number 55-2

MOVED by Cria Pettingill That Report 2020-COW-08 Council Composition and Ward Boundary Review be received for information; and That Committee authorize staff to obtain Watson and Associates Economists Ltd., in association with Dr. Robert J. Williams, to conduct a Ward Boundary Review and Council Composition Review (Option 1) for the Township of Brock, at a cost of \$55,900 inclusive of disbursements, excluding HST, to be financed from the Rate Stabilization Reserve Fund; and That Committee approve the Township of Brock Ward Boundary Review Guiding Principles as contained in Attachment No. 2.

Resolution Number 56-2

MOVED by Lynn Campbell that Report: 2020-COW-08 be referred to Budget discussions on February 7, 2020.

MOTION CARRIED

Resolution Number 55-2

MOVED by Cria Pettingill That Report 2020-COW-08 Council Composition and Ward Boundary Review be received for information; and That Committee authorize staff to obtain Watson and Associates Economists Ltd., in association with Dr. Robert J. Williams, to conduct a Ward Boundary Review and Council Composition Review (Option 1) for the Township of Brock, at a cost of \$55,900 inclusive of disbursements, excluding HST, to be financed from the Rate Stabilization Reserve Fund; and That Committee approve the Township of Brock Ward Boundary Review Guiding Principles as contained in Attachment No. 2. And that this report be referred to the Budget meeting on February 7, 2020. Re: communication number 123.

MOTION TABLED

Resolution Number 57-2

MOVED by Walter Schummer that Committee receives Report: 2020-COW-06 and confirm the Non-Profit Sector Review Committee be composed of Paul South, Andrea Klimpel, Ted Shepherd, Paul Pascoal, and Angela Canavan. Further that Council be represented by the Mayor as well as Councillor's Schummer and Pettingill. Further that the Terms of Reference provided be adopted. Re: communication number 124.

MOTION CARRIED

There was discussion with respect to the standard practice of disclosing individuals names on agendas.

**10. Public Questions and Clarifications**

Ms. Olga Kuzmich, Cannington resident – expressed appreciation to Councillor Jubb for his request of the Integrity Commissioner and provided examples of registries of disclosures of various municipalities to which Mayor Bath-Hadden confirmed that the Township also posts a registry of declared pecuniary interests.

Mayor Bath-Hadden suggested that Ms. Kuzmich is interested in the question that was posed to the Integrity Commissioner to which Councillor Jubb advised that he could forward that to Ms. Kuzmich.

Ms. Kuzmich expressed concern for the constraints of disclosing pecuniary interest as it affects spouses performing volunteer service in small municipalities.

**11. Adjournment**

Resolution Number 58-2

MOVED by Lynn Campbell that we do now adjourn at 4:14 p.m.

MOTION CARRIED

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CHAIR

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SECRETARY