

The Corporation of the Township of Brock

Council Agenda

Municipal Administration Building

Session One

Monday, January 27, 2020

1. **Call to Order & Moment of Silence** – Mayor Debbie Bath Hadden – 6:30 p.m.

2. **Disclosure of Pecuniary Interest and Nature Thereof**

3. **Announcements from Council and Staff**

4. **Presentations**

None

5. **Delegations and/or Petitions**

None

6. **Consent Agenda**

a) Adoption of Minutes of Previous Meeting

1) 39th Meeting – December 16, 2019

Resolution

That the minutes of the 39th Council meeting, as held on December 16, 2019, be approved.

2) 39th In Camera Session – December 16, 2019

Resolution

That the minutes of 39^h Council In Camera meeting, as held on December 16, 2019, be approved.

3) 1st Special Council Meeting – January 6, 2020

Resolution

That the minutes of the 1st Special Council meeting, as held on January 6, 2020, be approved.

4) 2nd Special Council Meeting (Education Session) – January 13, 2020

Resolution

That the minutes of the 2nd Special Council meeting, as held on January 13, 2020, be approved.

b) Reports

None

c) Correspondence

None

d) Reports of Committees

- 1) 1st Committee of the Whole Meeting – January 6, 2020

Resolution

That the minutes of 1st Committee of the Whole Meeting, as held on January 6, 2020, be approved.

- 2) 1st Committee of the Whole Meeting – Closed Session – January 6, 2020

Resolution

That the minutes of 1st Committee of the Whole Closed Session Meeting, as held on January 6, 2020, be approved.

e) Motions

None

f) By-laws

- 1) By-Law Number 2930-2020 – Being a By-law to appoint a Deputy Clerk (Robert J. Lamb) for the Corporation of the Township of Brock

Resolution

That By-law Number 2930-2020, to appoint a Deputy Clerk (Robert J. Lamb) for the Corporation of the Township of Brock, be read a first, second and third time and passed in open Council and that the Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

g) Confirm the following

- [REDACTED]
- [REDACTED]
- [REDACTED]

Resolution

That Brock Township Council acknowledge the following:

- [REDACTED]
- [REDACTED]
- [REDACTED]

7. Items Extracted from Consent Agenda

8. Notices of Motions

- 1) Moved by Claire Doble, Seconded by Michael Jubb - that a \$50,000 donation to the Brock Community Health Centre be included in the 2020 budget

9. Other Business

10. Public Questions and Clarification

11. Closed Session

None

12. Confirmation By-law

By-law Number 2929-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on January 27, 2020.

13. Adjournment

The Corporation of the Township of Brock

Council Minutes - Draft

Municipal Administration Building

Session Thirty-Nine

Monday, December 16, 2019

The Thirty-Ninth Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, December 16, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Municipal Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
CAO Robert Lamb
Treasurer Laura Barta
Fire Chief Rick Harrison
Director of Public Works Greg Hardy
Planner Debbie Vandenakker

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 6:30 p.m.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Announcements from Council and Staff

Mayor Bath-Hadden advised that she attended Maple Glen Apartment this afternoon with the CAO. She expressed appreciation to all staff and Council members for their efforts in 2019.

Members expressed Merry Christmas wishes to all.

Councillor Schummer advised that he will not be able to attend January 6, 2020 meeting.

Councillor Campbell expressed appreciation to staff for assistance with the Sunderland Santa Claus Parade.

4. Presentations

None

5. Hearing of Delegations and/or Petitions

None

6. Consent Agenda

Resolution Number 1-39

MOVED by W.E. Ted Smith and SECONDED by Lynn Campbell that the items listed in Section 6, Consent Agenda (a) be approved.

MOTION CARRIED

(a) Adoption of Minutes of Previous Meetings

(1) 38th meeting – November 25, 2019

Resolution Number 2-39

That the minutes of the 38th meeting, November 25, 2019, be approved.

(2) 38th In Camera Session – November 25, 2019

Resolution Number 3-39

That the minutes of the in camera session of the 38th meeting, November 25, 2019, be approved.

(3) 2nd Special Council Meeting – November 13, 2019

Resolution Number 4-39

That the minutes of the 2nd Special Council meeting, November 13, 2019, be approved.

(4) 2nd Special Council meeting - In Camera Session – November 13, 2019

Resolution Number 5-39

That the minutes of the in camera session of the 2nd Special Council meeting, November 13, 2019, be approved.

Resolution Number 6-39

MOVED by Walter Schummer and SECONDED by W.E. Ted Smith that the items listed in Section 6, Consent Agenda (b) be approved save and except for communication numbers 2362, 2372, 2375, 2384, 2385, 2386, and 2387.

MOTION CARRIED

(b) Reports

2351 Debbie Vandenaeker – Report: 2019-CO-22, Report regarding the Envision Durham Transportation System Discussion Paper

Resolution Number 7-39

That the report be approved for submission as the Township of Brock's comment to the Region of Durham.

2371 Laura Barta – Report: 2019-CO-20, Allocation of Charity Golf Tournament Proceeds

Resolution Number 8-39

That Council receive Report: 2019-CO-20 for information and approve the allocation of funds to those deserving applicants as contained therein.

2382 Debbie Vandenaeker – Report: 2019-CO-24, Update on the Cannington and Sunderland Class EA Study for Additional Sanitary Sewage Capacity to Service Sunderland and Cannington

Resolution Number 9-39

That Council receive Report: 2019-CO-24 for information and discussion.

Items Extracted from Consent Agenda (b) – Reports

2362 Kent Randall – Report: 2019-CO-21, Report regarding discussion questions related to the Durham Environment & Greenlands

System Discussion Paper – Background and Discussion, a component of “Envision Durham”, the Municipal Comprehensive Review (MCR) of the Regional Official Plan (ROP)

Discussion ensued with respect to harmonizing the Regional Official Plan and the Municipal Official Plan with respect to excess soil management (Fill By-law). There was discussion with respect to the removal of tree lots and the options for compensation, wildfire risks, identification of former landfill sites, and possible financial assistance from the Conservation Authority for the control of invasive species.

Resolution Number 10-39

MOVED by Walter Schummer and SECONDED by Claire Doble that Council receive this report titled “Durham Environment & Greenlands System — Background and Discussion” for review and comment and that the report be submitted to the Region of Durham as the Township of Brook’s official comment.

MOTION CARRIED

2372 Laura Barta – Report: 2019-CO-19, Financial Update Report – November 2019

It was noted that an updated financial report would be provided to Council prior to budget discussions. There was discussion with respect to an increase in Council expenditures and an explanation of same.

Resolution Number 11-39

MOVED by Walter Schummer and SECONDED by Cria Pettingill that Report: 2019-CO-19 be received for information.

MOTION CARRIED

2375 Debbie Vandenakker – Report: 2019-CO-23, Summary of the Growth Management Urban System – Discussion Paper, part of the Envision Durham planning process

Clarification was requested that the property falls to the west of Highway 12 not the east. There was discussion with respect to possible flood plain areas within downtown Cannington, the flexibility of a private / public funding mechanism for pre-servicing development lands, and the timeline for the delivery of the land needs assessment study.

Resolution Number 12-39

MOVED by Walter Schummer and SECONDED by Cria Pettingill that Council receives the report for information and discussion and approves the report to be submitted to the Region of Durham as the Township of Brock’s official comment.

MOTION CARRIED

2384 Laura Barta – Report: 2019-CO-25, Non Profit Use Policy

Resolution Number 13-39

MOVED by Walter Schummer and SECONDED by W.E. Ted Smith that Council receives the report for information and discussion.

There was discussion with respect to the regular use of facilities by local organizations, the posting of a public notice when the policy is waived, and the proposal for an annual Council report for budget discussions showing the total amount of support provided ‘in-kind’ to organizations. Clarification was provided that the intention of this policy is to accommodate community group events that benefit all residents. The

Treasurer advised that a report is provided to annual budget discussions with respect to free use.

Councillor Schummer amended the resolution and Regional Councillor Smith agreed.

Resolution Number 13-39

MOVED by Walter Schummer and SECONDED by W.E. Ted Smith that Council receives the report for information and that the requirement for non profit groups to apply for free use of Township facilities be put in place effective January 1, 2020, and staff implement a reporting and disclosure mechanism in the event of waivers or exceptions to the policy.

MOTION CARRIED

2385 Becky Jamieson – Report: 2019-CO-26, Live Streaming of Council & Committee Meetings – Review of One Year Pilot Project

There was discussion with respect to how the Township compares with area municipalities for live streaming.

Resolution Number 14-39

MOVED by Claire Doble and SECONDED by Michael Jubb that Council receive this report for information and that Council authorize staff to enter into a three year agreement with iSiLive for online streaming services at a rate of \$11,000 per year.

MOTION CARRIED

2386 Becky Jamieson – Report: 2019-CO-27, Notice of Request for Drain Improvement – Gordon Drain

The Clerk provided an overview of this report.

Resolution Number 15-39

MOVED by W.E. Ted Smith and SECONDED by Walter Schummer that Council receive this report for information and that Council initiate a drain improvement project under Section 78 of the Drainage Act as per communication no. 2319.

MOTION CARRIED

2387 Becky Jamieson – Report: 2019-CO-28, Fees By-law

Discussion ensued with respect to ice rental rates, a discounted rate for sponsored skate times, advertising rates, day camp fees, cost estimates provided by staff for Freedom of Information requests, and new fees added to the By-law for select services.

There was a request for a staff report with respect to the promotion of advertising space in arenas.

Resolution Number 16-39

MOVED by Walter Schummer and SECONDED by Michael Jubb that Council receive this report for information and direct staff to bring forward the suitable by-law to amend By-Law Number 2420-2012-FI to include the proposed “Schedule A” as contained within Attachment No. 2.

MOTION CARRIED

(c) Correspondence

Resolution Number 17-39

MOVED by Walter Schummer and SECONDED by Claire Doble that the items listed in Section 6, Consent Agenda (c) be approved.

MOTION CARRIED

2298 Epilepsy of Durham Region – Request for proclamation March 2020 as International Epilepsy Awareness Month

Resolution Number 18-39

That Council receive Report: 2019-CO-20 for information and approve the allocation of funds to those deserving applicants as contained therein.

2369 Alzheimer Society Durham Region – Request for proclamation January 2020 as Alzheimer’s Awareness Month

Resolution Number 19-39

That Council receive Report: 2019-CO-20 for information and approve the allocation of funds to those deserving applicants as contained therein.

Resolution Number 20-39

MOVED by Lynn Campbell and SECONDED by Claire Doble that Council break for a recess at 7:47 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 7:57 p.m. with the same members of Council and staff in attendance.

(d) Reports of Committees

Resolution Number 21-39

MOVED by Cria Pettingill and SECONDED by W.E. Ted Smith that the items listed in Section 6, Consent Agenda (d) be approved save and except (2) 6th Committee of the Whole Meeting – December 2, 2019.

MOTION CARRIED

(1) 5th Committee of the Whole Meeting – November 18, 2019

Resolution Number 22-39

That the minutes of the 5th Committee of the Whole meeting, November 18, 2019, be approved.

Items Extracted from Consent Agenda (d) – Reports of Committees

(2) 6th Committee of the Whole Meeting – December 2, 2019

There was clarification that this motion pertains to the 1 year monitoring of response times for the tiered response agreement.

Resolution Number 23-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the minutes of the 6th meeting of the Committee of the Whole as held on December 2, 2019, be adopted as a report of that Committee save and except resolution number 25-6.

MOTION CARRIED

Resolution Number 24-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the recommendation contained within resolution number 25-6 of the 6 meeting of the Committee of the Whole as held on December 2, 2019, be refused.

MOTION CARRIED

Resolution Number 25-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the Fire Chief approach Durham Region as soon as possible, for a response to report 2310, and ask for clarification regarding delayed response times of 10 minutes or more. This will help Council make an informed decision on possible reconsideration of decision in report 2310 as a Notice of Motion will be forthcoming after the response from the Region is received.

Discussion ensued with respect to prompting the Region for an explanation on delayed response times of the Emergency Management System (EMS) which is supported through Regional tax rates, ambulance coverage, and the rapid response unit.

Resolution Number 25-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the Fire Chief approach Durham Region as soon as possible, for a response to report 2310, and ask for clarification regarding delayed response times of 10 minutes or more. This will help Council make an informed decision on possible reconsideration of decision in report 2310 as a Notice of Motion will be forthcoming after the response from the Region is received.

MOTION CARRIED

(e) Motions

- (1) That the Mayor and Clerk be, and they are hereby authorized to enter into a lease agreement for the Cannington Curling Club with Natasha Percival.

There was discussion with respect to the suitability of the building for the fitness program for a one year period excluding the ice floor, and the renaming of the building to a more appropriate name.

Resolution Number 26-39

MOVED by Walter Schummer and SECONDED by Cria Pettingill that the Mayor and Clerk be and they are hereby authorized to enter into a lease agreement for the Cannington Curling Club with Natasha Percival.

MOTION CARRIED

- (2) That the Mayor and Clerk be, and they are hereby authorized to enter into a lease agreement for Room 120 and Room 121 within the Beaverton-Thorah Health Centre with Lee Brotherston and Colleen Woodward.

Resolution Number 27-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the Mayor and Clerk be and they are hereby authorized to enter into a lease agreement for Room 120 and Room 121 within the Beaverton-Thorah Health Centre with Lee Brotherston and Colleen Woodward.

MOTION CARRIED

- (3) That the Mayor and Clerk be, and they are hereby authorized to enter into a lease agreement for Room No. B14 within the Municipal Administration Building (located at 1 Cameron Street East, Cannington) with Community Care Durham.

Resolution Number 28-39

MOVED by Walter Schummer and SECONDED by Cria Pettingill that the Mayor and Clerk be and they are hereby authorized to enter into a lease agreement for Room No. B14 within the Municipal Administration Building (located at 1 Cameron Street East, Cannington) with Community Care Durham.

MOTION CARRIED

- (4) Transfer to Reserves

There was discussion with respect to posting the remainder of the machinery usage time and the use of reserve funds for the unspent commitments.

Resolution Number 29-39

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb

THAT the Treasurer be authorized to transfer any surplus created by internal equipment rental in 2019 to the Works Capital Reserve Fund for the replacement of equipment in future years;

THAT the Treasurer be authorized to transfer 2019 budgeted and unspent funds for the following projects to the committed projects reserve or held as committed in reserve funds for use in 2019:

- Beaverton Town Hall – Door/Window Replacements
- Sunderland Town Hall – Refurbishment of Exterior Doors
- Administration Building –Generator
- Administration Building – LED Lighting Upgrades
- Works Yard Expansion-Construction
- Bridge Rehabilitation
- Culvert Replacement
- Equipment Trailer
- Grader
- Excavator (Backhoe/Gradall)
- New Holland Tractor Replacement
- Street Light Installation
- Parking Lot Resurfacing
- Beaverton Harbour Washroom Upgrades
- Thorah Centennial Park facility Upgrades
- Sunderland Fairground Seating
- Beaverton Arena Lobby Door Replacement
- Beaverton Arena Zamboni Replacement
- Cannington Arena Roof Replacement
- Cannington Arena Chiller Replacement
- Sunderland Arena Drawings
- Manilla Hall Washroom and Kitchen Upgrades

MOTION CARRIED

(f) By-Laws

Resolution Number 30-39

MOVED by Cria Pettingill and SECONDED by W.E. Ted Smith that the items listed in Section 6, Consent Agenda (f) be approved.

MOTION CARRIED

- (1) By-Law Number 2909-2019 – to amend zoning By-Law Number 287-78-PL, as otherwise amended, of the Corporation of the

Township of Brock, with respect to certain land located within Lot 1, Concession 1 (Thorah), in the Township of Brock, Region of Durham

Resolution Number 31-39

By-law Number 2909-2019 – to amend zoning By-Law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within Lot 1, Concession 1 (Thorah), in the Township of Brock, Region of Durham, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (2) By-law Number 2911-2019 – to amend zoning By-Law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within Part of Lot 15, Concession 6 (Thorah-Beaverton), in the Township of Brock, Region of Durham

Resolution Number 32-39

By-law Number 2911-2019 – to amend zoning By-Law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within Part of Lot 15, Concession 6 (Thorah-Beaverton), in the Township of Brock, Region of Durham, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (3) By-law Number 2917-2019 – to limit the gross vehicle weight of any vehicle or any class thereof passing over a bridge under the jurisdiction of the Corporation of the Township of Brock

Resolution Number 33-39

By-law Number 2917-2019 – to limit the gross vehicle weight of any vehicle or any class thereof passing over a bridge under the jurisdiction of the Corporation of the Township of Brock, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (4) By-law Number 2918-2019 – to stop up and close a certain road, deem the road as surplus to the needs of the Corporation and authorize the conveyance of the road

Resolution Number 34-39

By-law Number 2918-2019 – to stop up and close a certain road, deem the road as surplus to the needs of the Corporation and authorize the conveyance of the road, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (5) By-law Number 2919-2019 – to stop up and close a certain unopened road allowance, deem the road allowance as surplus to the needs of the Corporation and authorize the conveyance of the road allowance

Resolution Number 35-39

By-law Number 2919-2019 – to stop up and close a certain unopened road allowance, deem the road allowance as surplus to the needs of the Corporation and authorize the conveyance of the road allowance, was read a first, second and third time and passed in open Council. The

Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (6) By-law Number 2920-2019 – to appoint a Chief Administrative Officer to the Corporation of the Township of Brock

Resolution Number 36-39

By-law Number 2920-2019 – to appoint a Chief Administrative Officer to the Corporation of the Township of Brock, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (7) By-law Number 2921-2019 – to amend By-Law Number 2420-2012-FI, as amended, to impose fees for services and activities provided or done by or on behalf of the Township of Brock and for the use of municipal property

Resolution Number 37-39

By-law Number 2921-2019 – to amend By-Law Number 2420-2012-FI, as amended, to impose fees for services and activities provided or done by or on behalf of the Township of Brock and for the use of municipal property, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

(g) Confirm the Following:

- [REDACTED]
- [REDACTED]
- [REDACTED]

Resolution Number 38-39

That Brock Township Council acknowledge the following:

- [REDACTED]
- [REDACTED]
- [REDACTED]

MOTION CARRIED

7. Items Extracted from Consent Agenda

None

8. Notices of Motions

- (1) Councillor Jubb – Community Improvement Plan (CIP)

Resolution Number 39-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the Community Improvement Plan (CIP) program be expanded to include all businesses in the Township of Brock, not just the downtown boundaries.

There was discussion with respect to tabling the motion pending a detailed staff report.

Resolution Number 40-39

MOVED by Walter Schummer and SECONDED by Lynn Campbell that the motion be tabled pending a staff report on the costs involved.

MOTION CARRIED

Resolution Number 39-39

MOVED by Michael Jubb and SECONDED by Claire Doble that the Community Improvement Plan (CIP) program be expanded to include all businesses in the Township of Brock, not just the downtown boundaries.

MOTION TABLED

9. Other Business

Regional Councillor Smith advised that no snow fence was installed on Highway 12 between Saintfield Road and Regional Road 13 which had significant snow drifting on the weekend and subsequently there was a vehicle accident. He requested that this concern be communicated to the Ministry of Transportation.

10. Public Questions and Clarification

None

Resolution Number 41-39

MOVED by W.E. Ted Smith and SECONDED by Lynn Campbell that Council break for a recess at 8:40 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 8:52 p.m. with the same members of Council and staff in attendance.

The Planner, and Fire Chief left the meeting.

11. Closed Session

Resolution Number 42-39

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Council move in camera at 8:53 p.m. pursuant to Section 239(2)(a) of the Municipal Act, 2001, to discuss the security of property of the municipality or local board and pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal employees.

MOTION CARRIED

- (1) Verbal Update from Director of Public Works re. Thorah Works Yard Pursuant to Section 239(2)(a) of the Municipal Act, 2001 to discuss the security of property of the municipality or local board.

The Director of Public Works and the Treasurer left the meeting.

- (2) Verbal Update from CAO re. Employee Matters Pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal employees.

Resolution Number 43-39

MOVED BY Claire Doble and SECONDED by W.E. Ted Smith that we rise from in camera at 10:34 p.m.

MOTION CARRIED

12. Confirmation By-law

By-law Number 2922-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on December 16, 2019

Resolution Number 44-39

By-law Number 2922-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on December 16, 2019, was read three times and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

13. Adjournment

Resolution Number 45-39

MOVED by Lynn Campbell and SECONDED by Claire Doble that we do now adjourn at 10:35 p.m.

MOTION CARRIED

MAYOR

CLERK

The Corporation of the Township of Brock
Special Council Minutes - Draft
Municipal Administration Building

Session One

Monday, January 6, 2020

The First Special Council Meeting of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, January 6, 2020, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Cria Pettingill
Lynn Campbell

Members absent: Councillor: Walter Schummer (regrets)

Staff Members present: Deputy Clerk Deena Hunt
(recording the minutes)
Clerk's Assistant Lesley Donnelly at 9:10 a.m.
CAO Robert Lamb
Treasurer Laura Barta

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:05 a.m.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Delegations

None

4. Consideration of Business for which Notice was Given

- (1) Report: 2020-CO-1 Beaverton Thorah Works Depot Garage Addition Project Update

The CAO advised that the report documents the direction of Council from a previous closed session and the agreement has been reviewed by our legal counsel who have advised we could move forward with execution of same.

Resolution Number 1-1

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Report 2020-CO-1 Beaverton Thorah Works Depot Garage Addition Project Update be received, that the Mayor and Clerk be and they are hereby authorized to execute the revised contract for the Thorah Public Works Depot Garage Addition Contract Number B2019-PW-07 with Niacon, and further, that the increased additional contract amount of \$68,161 and any consultant fees related to this project be funded through the Capital Reserve Fund for Roads.

There was discussion with respect to the future process for implementing agreements which would include a memo to Council to apprise them of all proposed fees and contingency amounts.

Resolution Number 1-1

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Report 2020-CO-1 Beaverton Thorah Works Depot Garage Addition Project Update be received, that the Mayor and Clerk be and they are hereby authorized to execute the revised contract for the Thorah Public Works Depot Garage Addition Contract Number B2019-PW-07 with Niacon, and further, that the increased additional contract amount of \$68,161 and any consultant fees related to this project be funded through the Capital Reserve Fund for Roads.

MOTION CARRIED

5. By-Laws

- (1) By-law Number 2923-2020 – to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent.

Resolution Number 2-1

By-law Number 2923-2020 – to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (2) By-law Number 2925-2020 – to authorize the borrowing of \$2,000,000.00

The Treasurer advised that Council is providing authority for staff to set up a line of credit should it be required noting that it has not been necessary to utilize this within the past 10 years.

Resolution Number 3-1

By-law Number 2925-2020 – to authorize the borrowing of \$2,000,000.00, was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

6. Public Questions and Clarification

None

7. Closed Session

None

8. Confirmation By-law

By-law Number 2924-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on January 6, 2020.

Resolution Number 4-1

By-law Number 2924-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on January 6, 2020, was read three times and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

9. Adjournment

Resolution Number 5-1

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that we do now adjourn at 9:20 a.m.

MOTION CARRIED

MAYOR

DEPUTY CLERK

The Corporation of the Township of Brock

Special Council Minutes - Draft

Municipal Administration Building

Session Two

Monday, January 13, 2020

The Second Special Council Meeting of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, January 13, 2020, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Municipal Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
CAO Robert Lamb
Director of Public Works Paul Lagrandeur

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 4:30 p.m.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Delegations

- (1) Paul Laporte – Phragmites and Invasive Species – Council Education Session

Mr. Paul Laporte provided a handout to Council members and advised that he is the owner of Ephemeral Ark Nursery in Port Perry. He advised that invasive species threaten the existence of native pollinators and the native biodiversity is being lost. He provided a presentation and advised that the following plants are the current focus:

- Dog Strangling Vine – these out compete native species and adapt to varying growing conditions easily (seed bed lasts 3 – 5 years)
- Japanese Knotweed – not yet reproducing by seed in Ontario, two-thirds of the biomass is underground
- Phragmites – spreads by root, not by seed, and is the worst invasive species in Canada and is a fire hazard as well as a visual obstruction
- Wild Parsnip and Giant Hogweed – sap contains chemicals that can cause human skin to react to sunlight, resulting in intense burns, rashes or blisters

Mr. Laporte advised that the Ontario Invasive Plant Council have extensive information available on their website and that correctly identifying a plant of concern is important as well as mapping the invasive species that have been correctly identified. He advised that chemical treatment is not permitted for aquatic invasive species in Ontario and cutting the plant below the surface of the water can be effective over time. He expressed the importance of having a clean equipment protocol in municipalities to avoid the spread of invasive species. He further advised that, should areas be 'dredged' of invasive plants, then native plants should be planted in that terrain.

Discussion ensued with respect to contacting the local Conservation Authorities and Ministry of Natural Resources and Forestry for assistance. Public awareness is key to controlling the spread of invasive species and there are multiple partners with information. There was discussion with respect to various methods of controlling the plants and disposing of the plants/seeds which should be done while the plant is still a manageable size. It was noted that the municipality is only responsible for monitoring the roadways within their jurisdiction. Mr. Laporte noted that he has presented to the local horticultural societies.

Resolution Number 1-2

MOVED by Cria Pettingill and SECONDED by Lynn Campbell that consideration of annual funding for managing invasive species be discussed by the budget committee and to explore hiring a student through Ontario Anglers & Hunters to do mapping.

MOTION CARRIED

Resolution Number 2-2

MOVED by Cria Pettingill and SECONDED by Lynn Campbell that Brock Township adopt a clean equipment protocol for all summer road equipment.

MOTION CARRIED

Resolution Number 3-2

MOVED by Claire Doble and SECONDED by Michael Jubb that staff prepare a report with recommendations for implementation of an 'invasive plant management program' for the Township of Brock.

There was discussion with respect to implementing the clean equipment protocol and determining a budget amount prior to requesting a staff report.

Resolution Number 3-2

MOVED by Claire Doble and SECONDED by Michael Jubb that staff prepare a report with recommendations for implementation of an 'invasive plant management program' for the Township of Brock.

MOTION WITHDRAWN

4. Consideration of Business for which Notice was Given

None

5. By-Laws

None

6. Public Questions and Clarification

Ms. Olga Kuzmich, Cannington resident – enquired as to the use of Regional inspectors for noxious weeds and was advised that the inspectors mainly address farming concerns of milkweed and buckthorn.

Mayor Bath-Hadden advised that she would enquire as to invasive species with the Durham Region Agricultural Advisory Committee and as to a protocol for same with the Durham Region Planning Department.

7. Closed Session

None

8. Confirmation By-law

By-law Number 2926-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on January 13, 2020.

Resolution Number 4-2

By-law Number 2926-2020 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on January 13, 2020, was read three times and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

9. Adjournment

Resolution Number 5-2

MOVED by Lynn Campbell and SECONDED by W.E. Ted Smith that we do now adjourn at 6:17 p.m.

MOTION CARRIED

MAYOR

CLERK

Reports of Committees

The Corporation of the Township of Brock
Committee of the Whole Minutes - Draft
Municipal Administration Building

Session One

Monday, January 6, 2020

The First Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, January 6, 2020, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Cria Pettingill
Lynn Campbell

Members absent: Councillor: Walter Schummer (regrets)

Staff Members present: Deputy Clerk Deena Hunt
(recording the minutes)
Clerks Assistant Lesley Donnelly
CAO Robert Lamb
Treasurer Laura Barta

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:30 a.m.
Committee paused for a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Adoption of Minutes

(1) 6th Committee of the Whole – December 2, 2019

Resolution Number 1-1

MOVED BY W.E. Ted Smith that the minutes of the 6th meeting of the Committee of the Whole as held on December 2, 2019, be adopted as typed and circulated.

MOTION CARRIED

4. Announcements from Council and Staff

Mayor Bath-Hadden wished everyone a Happy New Year expressing gratitude to staff and Council for their efforts in 2019. She expressed excitement for the new improvements coming to the administration building as a result of the modernization funding.

Mayor Bath-Hadden advised that the Region has updated the Traffic and Parking By-law benefitting Brock with an all-way stop at Cameron and Laidlaw Streets, and the Region continues to monitor River Street in Sunderland and downtown Beaverton. She advised that the speed limit on Simcoe Street in Beaverton is to be reduced to 60 km/h from Concession 5 to 1.2 km east of Highway 12. She advised that there will be an expansion to the current Community Safety Zone on Regional Road 12 in Cannington to accommodate the installation of automated equipment. She advised that the Beaverton water supply plant will receive \$2.9 million in upgrades in 2021, the Lake Simcoe treatment plant will receive \$3.5 million in upgrades in 2020, and an exemption has been granted for Beaverton's Mill Park garden with respect to the Regional hydrant watering permit system. She advised that Metrolinx is cancelling the Go Bus service on Highway 12 due

to low ridership after 15 years of service noting that Durham Region Transit's On Demand Service could be utilized.

Mayor Bath-Hadden advised that the first Mayor's Roundtable discussion session for the public is scheduled for 7:00 p.m. at the Sunderland arena tomorrow evening and future roundtables will be scheduled throughout the Township.

Mayor Bath-Hadden advised that a fundraiser is scheduled for Saturday, January 18 at 7:00 p.m. at the Udora Community Hall for the McMann family noting that she could be contacted for tickets which are \$10.

Councillor Jubb advised that the Beaverton Thorah Eldon Historical Society is hosting a Robbie Burns dinner on January 18, 2019 at the Beaverton Legion and tickets are \$30 available at Maxine's in Beaverton or through him.

5. Presentations

None

6. Hearing of Delegations

- (1) Ms. Katie Probst – Designating the Township of Brock as a Blue Community

Ms. Katie Probst provided a handout to Committee members and advised that the Blue Community project is a joint venture with the Council of Canadians and C.U.P.E. to treat water as a common good that is shared by everyone and the responsibility of all. She advised that the project encourages municipalities to adopt a water commons framework by:

- recognizing that water and sanitation is a human right
- banning or phasing out the sale of bottled water in municipal facilities and events
- promoting publicly financed, owned, and operated water and wastewater services

Ms. Probst advised that the first resolution necessary to commence with a Blue Community is to recognize water/sanitation as a human right which means that those services could not be withheld from any resident and the Township would work with the resident to remediate financial matters. She advised that the Township would be encouraged to call upon the Federal and Provincial governments to enshrine the human rights to water and sanitation within their laws and request the Government of Canada to develop a national plan to implement the human rights to water and sanitation.

Ms. Probst advised that a second resolution would address the banning of single use water bottles within municipal facilities and, instead, provide municipal tap water in jugs for municipal events. She noted that staff have advised her that this process has already commenced.

Ms. Probst advised that a final resolution would state that the Township opposes the privatization of water and wastewater treatment infrastructure and services, and request the federal government to invest in a national water and wastewater infrastructure fund. She advised that, should the resolutions be adopted, a Water Watch Committee would be required in Brock with members of the public and C.U.P.E.

There was discussion with respect to Ms. Probst requesting a delegation before the Region of Durham as water services fall under the jurisdiction of the Region and for staff to provide a report on the subject.

The CAO advised that this topic could be addressed during budget discussions.

Resolution Number 2-1

MOVED BY Cria Pettingill that staff create a report on how Brock Township can best implement the conditions necessary for the Township to be designated a Blue Community and return a report to Committee in April 2020.

MOTION CARRIED

7. Sub-Committee

Finance Committee

(a) Consent Agenda

Resolution Number 3-1

MOVED BY Cria Pettingill that items listed under Section 7, Finance Consent Agenda, be approved, save and except communication numbers 2346 and 1.

MOTION CARRIED

2345 Town of Whitby – Resolution re: Gas Tax Funds

Resolution Number 4-1

That the Town of Whitby Resolution with respect to Gas Tax Funds be endorsed.

2431 Regional Municipality of Durham, Corporate Services – Recommendation re: 2020 Interim Regional Property Tax Levy (2019-F-47)

Resolution Number 5-1

That the communication number 2431 be received for information and filed.

(b) Items Extracted from Consent Agenda

2346 Town of Whitby – resolution re: Regional Heritage Property Tax Rebate

There was discussion with respect to Brock not benefitting from this form of rebate as there is no heritage property program established in the Township and, should the Region adopt this, Regional taxes could be affected.

Resolution Number 6-1

MOVED BY W.E. Ted Smith that the Committee of the Whole receive this report for information.

MOTION CARRIED

1 Central Counties Tourism – 2020 Tourism Symposium Support

Resolution Number 7-1

MOVED BY W.E. Ted Smith that the Central Counties Tourism correspondence be received for information.

Regional Councillor Smith declared a pecuniary interest with respect to communication number 1 as he is a member of the Brock Board of Trade and refrained from commenting or voting on the matter.

Resolution Number 7-1

MOVED BY W.E. Ted Smith that the Central Counties Tourism correspondence be received for information.

MOTION WITHDRAWN

Resolution Number 8-1

MOVED BY Lynn Campbell that communication number 1 from Central Counties be received for information.

There was deliberation whether financial support should be provided for the symposium from the municipal budget.

Resolution Number 8-1

MOVED BY Lynn Campbell that communication number 1 from Central Counties be received for information.

MOTION CARRIED

(c) Other Business

None

Public Works, Facilities & Parks Committee

(a) Consent Agenda

Resolution Number 9-1

MOVED BY Claire Doble that items listed under Section 7, Public Works, Facilities & Parks Consent Agenda, be approved.

MOTION CARRIED

2317 Region of Durham, Works Department – Request for Community Safety Zone designation on Regional Road 50, Gamebridge

Resolution Number 10-1

That communication number 2317 be received for information and filed.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

None

Building, Planning & Economic Development Committee

(a) Consent Agenda

Resolution Number 11-1

MOVED BY Michael Jubb that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication number 4.

MOTION CARRIED

2373 The Regional Municipality of Durham, Corporate Services Department – Advancing Rapid Transit Implementation and Transit Oriented Development in Durham Region (2019-COW-26)

Resolution Number 12-1

That communication number 2373 be received for information and filed.

- 2393 The Regional Municipality of Durham, Planning and Economic Development Department – Monitoring of Growth Trends, File: D01-02-01, Commissioner’s Report #2019-INFO-90

Resolution Number 13-1

That communication number 2393 be received for information and filed.

- 2419 Health Canada, Controlled Substances and Cannabis Branch – Health Canada’s response to your enquiry

Resolution Number 14-1

That communication number 2419 be received for information and filed.

- 5 The Regional Municipality of Durham – Notice of Adoption with respect to Amendment #177 to the Durham Region Official Plan Section 17(23) of the Planning Act (Subject Lands – S2165 Concession Road 6, Part of Lot 22, Concession 6, Township of Brock)

Resolution Number 15-1

That communication number 5 be received for information and filed.

- 6 The Regional Municipality of Durham – Notice of Adoption with respect to Amendment #176 to the Durham Region Official Plan Section 17(23) of the Planning Act (Subject Lands C2365 Thorah Concession Road 1, Part of Lot 1, Concession 1, Township of Brock)

Resolution Number 16-1

That communication number 6 be received for information and filed.

(b) Items Extracted from Consent Agenda

- 4 The Regional Municipality of Durham, Corporate Services Department – Authorization to Initiate a Comprehensive Review for the Design of a Proposed Community Improvement Plan (CIP) for Durham Region (2019-COW-35)

Discussion ensued with respect to the municipal CIP which is mandated by the Provincial government and addressed annually during budget discussions. It was noted that a staff report would be forthcoming with respect to revising the parameters of the municipal CIP program.

There was further discussion with respect to the Regional proposal of permitting two secondary residential units on one property which would require endorsement by the municipality and an amendment to the municipal Zoning By-law.

Resolution Number 17-1

MOVED BY Cria Pettingill that communication number 4 be received for information.

MOTION CARRIED

(c) Other Business

None

Tourism, Heritage & Recreation Committee

(a) Consent Agenda

Resolution Number 18-1

MOVED BY Lynn Campbell that items listed under Section 7, Tourism, Heritage & Recreation Consent Agenda, be approved.

MOTION CARRIED

2315 Sunderland Town Hall Board of Management – Minutes – September 24, 2019

Resolution Number 19-1

That the Sunderland Town Hall Board of Management meeting minutes dated September 24, 2019 be approved.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

None

Protection Services Committee

(a) Consent Agenda

Resolution Number 20-1

MOVED BY Cria Pettingill that items listed under Section 7, Protection Services Consent Agenda, be approved.

MOTION CARRIED

2354 City of Pickering, Corporate Services Department – Resolution re: National School Bus Safety Week and Stop Arm Cameras

Resolution Number 21-1

That communication number 2354 be received for information and filed.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

None

Corporate Services Committee

(a) Consent Agenda

Resolution Number 22-1

MOVED BY W.E. Ted Smith that items listed under Section 7, Protection Services Consent Agenda, be approved.

MOTION CARRIED

2361 The Regional Municipality of Durham, Corporate Services Department – Recommendations re: Territory Acknowledgment

Resolution Number 23-1

That communication number 2361 be received for information and filed.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

None

8. Other Business

None

9. Public Questions and Clarifications

None

Resolution Number 24-1

MOVED by Michael Jubb that the Committee of the Whole break for a recess at 10:38 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 10:57 a.m. with the same members of Committee and staff in attendance as well as the Fire Chief.

10. Closed Session

(1) Correspondence from Kevin R. Ireland, CEO of 2387932 Ontario Inc.

Resolution Number 25-1

MOVED by W.E. Ted Smith that Council move in camera at 10:58 a.m. pursuant to Section 239(2)(b) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal employees.

MOTION CARRIED

Resolution Number 26-1

MOVED BY Claire Doble that we rise from in camera at 11:39 a.m.

MOTION CARRIED

11. Adjournment

Resolution Number 27-1

MOVED by Lynn Campbell that we do now adjourn at 11:40 a.m.

MOTION CARRIED

CHAIR

SECRETARY

By-laws

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 2930-2020

A BY-LAW TO APPOINT A DEPUTY CLERK FOR THE CORPORATION OF THE TOWNSHIP OF BROCK PURSUANT TO SECTIONS 228 AND 228(2) OF THE MUNICIPAL ACT, S.O. 2001, AS AMENDED.

WHEREAS section 228 of the Municipal Act, S.O. 2001, as amended, obligates municipalities to appoint a Clerk to perform such duties as prescribed within the Municipal Act and the other Acts of Revised States of Ontario;

AND WHEREAS section 228 (2) of the Municipal Act, S.O. 2001, as amended, provides that Council may appoint a Deputy Clerk to perform such duties as prescribed within the Municipal Act and other Acts of the Revised Statues of Ontario;

NOW THEREFORE the Council of the Corporation of the Township of Brock enacts as follows:

1. That **Robert J. Lamb**, be and is hereby appointed Deputy Clerk for the Corporation of the Township of Brock, whose duties shall be as provided for in the Municipal Act and other Acts of the Revised Statues of Ontario together with such other duties as may be assigned by Council.
2. THAT this By-law shall come into force and effect on the date of its passage.

THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME THIS 27TH DAY OF JANUARY, A.D., 2020.

Mayor
Debbie Bath-Hadden

Deputy Clerk
Deena Hunt

Notice of Motion

"Notice of Motion"

Session Number _____

Date Jan 13 2020

Resolution Number _____

Moved By C. Doble

Seconded By Councillor Jubb

That a \$50,000 donation to the
Brock Community Health Centre be
included in the 2020 budget.