

**The Corporation of the Township of Brock  
Committee of the Whole Agenda  
Municipal Administration Building**

**Session One**

**Monday, January 06, 2020**

- 1. Call to Order & Moment of Silence – 9:30 a.m.**
- 2. Disclosure of Pecuniary Interest and Nature Thereof**
- 3. Adoption of Minutes**
  - 1) 6<sup>th</sup> Meeting – December 2, 2019
- 4. Announcements from Council and Staff**
- 5. Presentations**
- 6. Delegations**
  - 1) Katie Probst – Designating Brock Township as a Blue Community
- 7. Sub-Committees**

**Finance Committee**

**a) Consent Agenda**

**2345** Town of Whitby – Resolution re: Gas Tax Funds

**Resolution**

That the Town of Whitby Resolution re. Gas Tax Funds be endorsed.

**2346** Town of Whitby – Resolution re: Regional Heritage Property Tax Rebate

**Resolution**

That the Town of Whitby Resolution re. Regional Heritage Property Tax Rebate be endorsed.

**2431** The Regional Municipality of Durham, Corporate Services Department – Recommendation re: 2020 Interim Regional Property Tax Levy (2019-F-47)

**Resolution**

That communication no. 2431 be received for information and filed.

**1** Central Counties Tourism – 2020 Tourism Symposium Support

**Resolution**

That the communication no. 1 be received for information and filed.

**b) Items Extracted from Consent Agenda****c) Other Business****Public Works, Facilities & Parks Committee****a) Consent Agenda**

- 2317** The Regional Municipality of Durham, Works Department – Request for Community Safety Zone designation on Regional Road 50, Gamebridge

**Resolution**

That communication no. 2317 be received for information and filed.

**b) Items Extracted from Consent Agenda****c) Other Business****Building, Planning & Economic Development Committee****a) Consent Agenda**

- 2373** The Regional Municipality of Durham, Corporate Services Department – Advancing Rapid Transit Implementation and Transit Oriented Development in Durham Region (2019-COW-26)

**Resolution**

That communication no. 2373 be received for information and filed.

- 2393** The Regional Municipality of Durham, Planning and Economic Development Department – Monitoring of Growth Trends, File: D01-02-01, Commissioner's Report #2019-INFO-90

**Resolution**

That communication no. 2393 be received for information and filed.

- 2419** Health Canada, Controlled Substances and Cannabis Branch – Health Canada's response to your enquiry

**Resolution**

That communication no. 2419 be received for information and filed.

- 4** The Regional Municipality of Durham, Corporate Services Department – Authorization to Initiate a Comprehensive Review for the Design of a Proposed Community Improvement Plan for Durham Region (2019-COW-35)

**Resolution**

That communication no. 4 be received for information and filed.

- 5** The Regional Municipality of Durham – Notice of Adoption with respect to Amendment #177 to the Durham Region Official Plan Section 17(23) of the Planning Act (Subject Lands – S2165 Concession Road 6, Part of Lot 22, Concession 6, Township of Brock)

**Resolution**

That communication no. 5 be received for information and filed.

- 6** The Regional Municipality of Durham – Notice of Adoption with respect to Amendment #176 to the Durham Region Official Plan Section 17(23) of the Planning Act (Subject Lands C2365 Thorah Concession Road 1, Part of Lot 1, Concession 1, Township of Brock)

**Resolution**

That communication no. 6 be received for information and filed.

**b) Items Extracted from Consent Agenda**

**c) Other Business**

**Tourism, Heritage & Recreation Committee**

**a) Consent Agenda**

**2315** Sunderland Town Hall Board of Management – Minutes – September 24, 2019

**Resolution**

That the Sunderland Town Hall Board of Management meeting minutes dated September 24, 2019 be approved.

**b) Items Extracted from Consent Agenda**

**c) Other Business**

**Protection Services Committee**

**a) Consent Agenda**

**2354** City of Pickering, Corporate Services Department – Resolution re: National School Bus Safety Week and Stop Arm Cameras

**Resolution**

That communication no. 2354 be received for information and filed.

**b) Items Extracted from Consent Agenda**

**c) Other Business**

**Corporate Services Committee**

**a) Consent Agenda**

**2361** The Regional Municipality of Durham, Corporate Services Department – Recommendations re: Territory Acknowledgment

**Resolution**

That communication no. 2361 be received for information and filed.

**b) Items Extracted from Consent Agenda**

**c) Other Business**

**8. Other Business**

**9. Public Questions & Clarification**

**10. Closed Session**

1) Correspondence from Kevin R. Ireland, CEO of 2387932 Ontario Inc.

Pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual.

**11. Adjournment**

**The Corporation of the Township of Brock  
Committee of the Whole Minutes - Draft  
Municipal Administration Building**

**Session Six**

**Monday, December 2, 2019**

The Sixth Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, December 2, 2019, in the Municipal Administration Building Council Chamber.

Members present:	Mayor:	Debbie Bath-Hadden
	Regional Councillor:	W.E. Ted Smith
	Councillors:	Michael Jubb Claire Doble Walter Schummer (left the meeting at 12:00 p.m.) Cria Pettingill Lynn Campbell

Members absent:	Councillor:	Michael Jubb (regrets)
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Staff Members present:	Municipal Clerk Becky Jamieson (recording the minutes) Clerk's Assistant Maralee Drake CAO Robert Lamb
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**1. Call to Order and Moment of Silence**

Mayor Bath-Hadden called the meeting to order at 9:30 a.m. Committee paused for a moment of meditation and personal reflection.

**2. Disclosure of Pecuniary Interest and Nature Thereof**

None

**3. Adoption of Minutes**

- (1) 4th meeting – November 4, 2019
- (2) 5th Meeting – November 18, 2019

Resolution Number 1-6

MOVED BY W.E. Ted Smith that the minutes of the 4th and 5th Committee of the Whole meetings as held on November 4 and November 18, 2019, respectively, be adopted as typed and circulated.

MOTION CARRIED

**4. Announcements from Council and Staff**

- (1) Mayor Bath-Hadden acknowledged a property fire in Wilfrid on the weekend and commended the Fire Department for their efforts as well as their efforts on the vacant property fire in the community of Wick on the weekend.

Mayor Bath-Hadden introduced Mr. Robert Lamb, the new CAO for the Township of Brock, who comes to Brock from the Township of Tay as CAO.

- (2) Councillor Campbell advised that the Sunderland Firefighters are holding a fundraising dance on Saturday, December 7, 2019.

**5. Presentations**

- (1) Presentation to Lake Simcoe Region Conservation Authority (LSRCA) Awards Recipients

Mayor Bath-Hadden advised that she is the Brock representative at the LSRCA and expressed congratulations to the three Brock community members who won LSRCA awards including Mr. Jim Carson, Mr. Bill Vieveen, and Mr. Ross James.

**6. Hearing of Delegations**

(1) Mr. Bo Enss, Cannington Lions Club – Cannington Santa Claus Parade

Mr. Enss advised that he is the Cannington Lions Club Parade Marshall noting that the largest expense for the parade is the participation of musical bands, and the average 5 year community contribution is \$1,900. He noted that the Lions Club covers the balance of the expenses and requested financial support from Council to offset the costs. He advised that this year the local Youth Band marched in the parade and expressed appreciation for everyone who was involved in the parade.

There was discussion with respect to the insurance costs for the parade which are covered by the Lions Clubs International and the potential for all three Santa Claus parade committees to meet and discuss how the Township can provide consistent support for all three parades. Mr. Enss requested the placement of cones/barricades on Cameron Street in future years to reduce the on-street parking during the parade.

(2) Mr. Lyle Quan, Emergency Management & Training Inc. – Master Fire Plan

Mr. Lyle Quan provided a presentation and advised that the review of the Master Fire Plan includes public fire safety and education, code enforcement through inspections, and emergency response. He advised that assessments included the present status of stations, staffing and apparatus, growth within the community, vehicle/equipment replacement, all other services that the fire department supplies, and industry standards. He noted that the three stations and their equipment were in good condition with the only concern being the ability of the Cannington Fire Station to house future apparatus.

Mr. Quan advised that the 6 minute and 14 minute response drive times (urban and rural areas) meet the Industry Standards and provide good coverage of the municipality.

Resolution Number 2-6

MOVED BY Cria Pettingill that the rules of procedure with respect to the length of the deputation be waived.

MOTION CARRIED

Mr. Quan advised that 16 recommendations were listed within the report which includes updating the regulating by-law, tracking of volunteer firefighter response times, updating the community risk assessment followed by a report to Council with the findings, and identifying pro-active fire prevention programs. He suggested the consideration of utilizing Township staff to assist with administrative duties. He noted that goals and objectives should be identified, the Fire Prevention Officer could be utilized for more public education, future training programs should be considered and the Township should continue to consider purchasing an elevated device. He advised that Regional training is a cost-effective way to implement training and noted that the Brock Fire Department functions well with dedicated personnel and are well supported by Council.

Resolution Number 3-6

MOVED BY Claire Doble that staff prepare a report based on this report with respect to the Fire Department priorities within the Township of Brock.

MOTION CARRIED

There was discussion with respect to the Fire Underwriters Survey affecting the insurance rates of the community should the recommendations of the report not

be implemented and that there were no concerns identified in this respect. The recommendation for equal pay (training and fire response) was discussed as well as the reliability of the vehicles remaining in the Township when trucks are called to another area. Discussion included the need for a back up generator in Sunderland given that it is an emergency service facility and the cost-sharing opportunity for a mobile training unit.

There was discussion with respect to an elevated device being located at the Sunderland fire station, the salvage value of the device when it is time to replace it, and the Master Fire Plan recommendation that Brock should have an elevated device.

The requirements to hook up the current portable generator were discussed and it was noted that purchasing a permanent generator for Sunderland is recommended.

(3) Mr. Paul LaPorte – Phragmites and Invasive Species

Mr. LaPorte provided a presentation which included concern for 4 particular invasive species (of 440 species in Ontario) that should be the focus of Brock Township. He advised that early detection and treatment is key to avoid infrastructure damage. He advised that phragmites affect ecology, grow 17 feet high, and clog drainage of water courses. He advised that there are supporting networks available to help small municipalities and some municipalities budget for yearly treatment toward the long term management of these species.

Resolution Number 4-6

MOVED BY W.E. Ted Smith that the rules of procedure with respect to the length of the deputation be waived.

MOTION CARRIED

Mr. LaPorte advised that the various species must be correctly identified and mapped within the municipality and treated with clean equipment with a focus on early detection. He noted that signage is helpful to identify species that are harmful to human health.

There was discussion with respect to spot treatment of invasive species, not using chemicals in water but addressing the invasion prior to it becoming aquatic, and the use of aerial spray for management.

Mayor Bath-Hadden suggested that a Council Education Session be scheduled in January for this topic.

(4) Mr. Colby Farrell – Reuniting Once Again, An Intergenerational Friendship Group

Mr. Colby Farrell introduced Jayla and Kyla Keeler who do amazing work with seniors within the community and provided a presentation to the committee. He expressed a desire to create an intergenerational association bringing together wisdom and energy. He expressed concern for the seclusion of seniors whose families are unable to regularly visit them noting that youth can lead workshops to connect with seniors. He advised that he would be presenting his proposal to Durham District School Board in January 2020 to implement various workshops into the classroom. He advised that forming a Board of Directors is the first step and there would be a partnership with the Durham Region Health Department and Brock Community Health Centre. He noted that there are funding opportunities to assist with board creation etc. He advised that budget considerations are funding for transportation, supplies, staff, food, promotion, and advertisement.

Mr. Farrell requested that Brock be a principle partner to form a Committee of Council for Reuniting Once Again (ROA), the use of facilities for workshops, obtaining grants in conjunction with the Township, and volunteers could be covered by the Township insurance. Both Jayla and Kyla Keeler expressed their positive experiences with seniors in the community.

The CAO advised that this committee be part of a larger strategy including libraries, Council, staff and the public and a terms of reference be developed.

Resolution Number 5-6

MOVED BY Claire Doble that Council request staff to develop an Intergenerational Friendship Group and that Mayor Bath-Hadden and Councillor Doble be appointed to it and that this group be developed as a formal Advisory Committee of Council.

MOTION CARRIED

Resolution Number 6-6

MOVED by Lynn Campbell that the Committee of the Whole break for a recess at 11:20 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 11:35 a.m. with the same members of Committee and staff in attendance.

- (5) Ms. Jolene Munro – Brock Accessibility Advisory Committee (B.A.A.C.) Presentation

Ms. Jolene Munro, Chair of BAAC, advised that the committee meets the third Tuesday of every other month, is comprised of 5 members (including Councillor Lynn Campbell), staff and committee members attended the Durham Region Accessibility Forum, and the Committee Chair attends the Regional Accessibility Advisory Committee Chairs Meeting twice per year. She advised that the committee's mandate is to provide advice and recommendations to the Council of the Township of Brock on matters related to the identification, removal and prevention of barriers for persons with disabilities and noted that the proportion of seniors 65 years and older in Brock Township is 19.3% compared to 13.8% within Durham Region. She advised that the committee provides an accessibility display board for use at community events.

Ms. Munro advised that accessibility awards are granted to businesses annually by the Region and the Township noting that the Beaverton Town Hall Players received the Regional Accessibility Award and Sunderland Pharmacy was the recipient of the Township Accessibility Award. She advised that BAAC coordinated an accessibility challenge in Beaverton this fall with participants being members of Council. She advised that the committee has provided accessibility recommendations to the Sunderland Lions Club for the arena renovations and to the Lake Simcoe Region Conservation Authority with respect to accessibility of municipal trails as well as to the Township for accessible parking in Beaverton. She noted that a speaker was present at a community accessibility event who provided tips for local businesses on how to make their website accessible.

Ms. Munro advised that in 2020 the committee will review the 2017-2021 Multi-Year Accessibility Plan, ensure accessibility is considered for Township upgrades, continue with the Township of Brock Accessibility Award, attend the North Durham Tri-AAC Meeting and Durham Region Joint AAC Forum, and will investigate other relevant projects and initiatives. She advised that BAAC has a list of recommendations to be referred to the 2020 Budget and requested that the BAAC work plan be approved. She noted the importance of building an inclusive community and advised that there is an Age-Friendly initiative in Durham Region.

There was discussion with respect to BAAC providing recommendations on some of the Township modernization initiatives and a request for a status report of the repair work at the Sunderland Town Hall.

**7. Sub-Committee**

Resolution Number 7-6

MOVED BY W.E. Ted Smith that Committee of the Whole amend the order of the agenda to consider correspondence number 2312 from the Building, Planning & Economic Development Committee Agenda at this time.

MOTION CARRIED

**Building, Planning & Economic Development Committee**

2312 Debbie Vandenaeker – Report: 2019-COW-39, Beaverton Marina / Yacht Club Zoning By-Law Amendment (3-2011-RA). (xref file S-B-2011-01)

Resolution Number 8-6

MOVED BY Claire Doble that the Committee of the Whole approve the application for Zoning By-law Amendment No. 3-2018-RA, that will rezone the property from the Development (D) Zone, to a Residential Type No. 1 Exception (R1-X) and Residential Type No. 3 Exception (R3-X) Holding (H) Zone categories to permit the development of 7 single-detached dwellings and a 4-storey building containing 80 residential apartment/condominium units, and that the By-law be endorsed for approval at the December 16, 2019 Council meeting.

MOTION CARRIED

Resolution Number 9-6

MOVED by W.E. Ted Smith that the Committee of the Whole break for a recess at 11:56 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 1:05 p.m. with the same members of Committee and staff in attendance with the exception of Councillor Schummer and including the Treasurer.

**Finance Committee**

**(a) Consent Agenda**

Resolution Number 10-6

MOVED BY Cria Pettingill that items listed under Section 7, Finance Consent Agenda, be approved, save and except communication numbers 2311.

MOTION CARRIED

2249 Brock Township Public Library – Allocation of Modernization Funds for Internet Upgrades at Library Facilities

Resolution Number 11-6

That \$11,000 of the Modernization Funds be allocated to support the capital costs of fibre installation at the Beaverton and Cannington libraries.

2288 Brock Township Public Library – Use of Beaverton Town Hall for Santa Visit

Resolution Number 12-6

That Committee approve the Brock Township's library's free use of the Beaverton Town Hall on December 6, 2019 to accommodate their annual Santa visit.

2296 Lesley Donnelly – Interoffice Memorandum – Brock Accessibility Advisory Committee 2020 Budget Recommendations



Resolution Number 13-6

That the Brock Accessibility Advisory Committee 2020 Budget recommendations be referred to 2020 budget discussion.

**(b) Items Extracted from Consent Agenda**

2311 Laura Barta – Report: 2019-COW-41, Accounts Receivable Annual Update – Accounts Written Off

There was discussion with respect to the 93 credit invoices, 32 septic invoices, and measures to address the 3 large accounts in arrears. The Treasurer advised that a report would be forthcoming with information on accounts to be written off when it is appropriate to do so.

Resolution Number 14-6

MOVED BY W.E. Ted Smith that Report: 2019-COW-41, Accounts Receivable Annual Update – Accounts Written Off be received for information.

MOTION CARRIED

**(c) Other Business**

The Treasurer advised that she has begun preparations for year end budget transfers and will provide Council with a resolution for department carry forward items at the December 16 meeting.

**Public Works, Facilities & Parks Committee**

**(a) Consent Agenda**

None

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

None

**Building, Planning & Economic Development Committee**

**(a) Consent Agenda**

Resolution Number 15-6

MOVED BY W.E. Ted Smith that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication number 2312.

MOTION CARRIED

2260 Township of Brock, Committee of Adjustment – Notice of Decision of Committee of Adjustment with reasons re: Application for Minor Variance, File No. A-10/19, Mark and Diane Lock / Madison Taylor Design, Lot 118 Plan 136, 412 Morrison Ave., Beaverton

Resolution Number 16-6

That the Notice of Decision of the Committee of Adjustment re: application for minor variance File No. A-10/19 be received for information and filed.

2299 Town of Ajax – Additional Comments on the Growth Management: Urban System Discussion Paper, Envision Durham – Municipal Comprehensive Review, Town of Ajax

Resolution Number 17-6

That the Town of Ajax – Additional Comments on the Growth Management: Urban System Discussion Paper, Envision Durham – Municipal Comprehensive Review be received for information and filed.

2308 Regional Municipality of Durham, Planning and Economic Development Department – Update on Durham Region’s Bid to Host 2020 Ontario Summer Games

Resolution Number 18-6

That the Region of Durham’s Update on Durham Region’s Bid to Host 2020 Ontario Summer Games be received for information and filed.

2312 Debbie Vandenaeker – Report: 2019-COW-39, Beaverton Marina / Yacht Club Zoning By-Law Amendment (3-011-RA). (xref file S-B-2011-01)

See earlier in the meeting.

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

None

**Tourism, Heritage & Recreation Committee**

**(a) Consent Agenda**

Resolution Number 19-6

MOVED BY Lynn Campbell that items listed under Section 7, Tourism, Heritage & Recreation Consent Agenda, be approved.

MOTION CARRIED

2304 Wilfrid Hall Board of Management – Minutes – October 16, 2019

Resolution Number 20-6

That Wilfrid Hall Board of Management Minutes dated October 16, 2019 be received for information and filed.

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

None

**Protection Services Committee**

**(a) Consent Agenda**

Resolution Number 21-6

MOVED BY Lynn Campbell that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication numbers 2310 and 2287.

MOTION CARRIED

2278 Brock Accessibility Advisory Committee – B.A.A.C. Work Plan – 2020

Resolution Number 22-6

That the Brock Accessibility Advisory Committee Work Plan – 2020 be approved.

**(b) Items Extracted from Consent Agenda**

2287 Brock Accessibility Advisory Committee – Minutes – October 15, 2019

There was clarification provided with respect to the viewing area mentioned in the minutes.

Resolution Number 23-6

MOVED BY W.E. Ted Smith that the Brock Accessibility Advisory Committee Minutes dated October 15, 2019 be received for information and filed.

MOTION CARRIED

2310 Rick Harrison – Report: 2019-COW-22, Tiered Response Agreement

Resolution Number 24-6

MOVED BY Claire Doble that the Committee approves Report: 2019-COW-22, Tiered Response Agreement.

There was discussion with respect to the fire department responding to medical calls together with the EMS and their 10 minute response time, the financial implication of the agreement, and monitoring the call volume over the coming year and changing the agreement accordingly.

Resolution Number 24-6

MOVED BY Claire Doble that the Committee approves Report: 2019-COW-22, Tiered Response Agreement.

MOTION WITHDRAWN

Resolution Number 25-6

MOVED BY Claire Doble that staff monitor the Fire Department’s attendance at medical calls for twelve months and provide a report to Committee.

MOTION CARRIED

**(c) Other Business**

The Fire Chief advised that he is looking forward to addressing the recommendations within the Master Fire Plan Report and prioritizing items for the Fire Department.

**Corporate Services Committee**

**(a) Consent Agenda**

None

**(b) Items Extracted from Consent Agenda**

None

**(c) Other Business**

None

**8. Other Business**

(1) Clarification of Zoning By-law Amendment for By-law Number 2909-2019

Regional Councillor Smith advised that he has received clarification from staff with respect to the wording of By-law Number 2909-2019 which has since been corrected and no further discussion is necessary.

(2) Mayor Bath-Hadden

Mayor Bath-Hadden expressed appreciation for the interim efforts of the Acting CAO/Chief Building Official.

Mayor Bath-Hadden advised that there would be no meeting on Monday, December 9, 2019 due to the Staff Christmas Party.

**9. Public Questions and Clarifications**

None

**10. Closed Session**

None

**11. Adjournment**

Resolution Number 26-6

MOVED by Claire Doble that we do now adjourn at 1:41 p.m.

MOTION CARRIED

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CHAIR

\_\_\_\_\_  
SECRETARY

# Deputations

## What is a Blue Community?

A “Blue Community” adopts a water commons framework by taking the three actions outlined in this guide. Adopting a water commons framework is an important step towards governing water as a commons and public trust.

A water commons framework treats water as a common good that is shared by everyone and the responsibility of all. Because water is essential for human life, it must be governed by principles that allow for reasonable use, equal distribution and responsible treatment in order to preserve water for nature and future generations.

The Blue Communities Project encourages municipalities and Indigenous communities<sup>1</sup> to adopt a water commons framework by:

1. Recognizing water and sanitation as human rights.
2. Banning or phasing out the sale of bottled water in municipal facilities and at municipal events.
3. Promoting publicly financed, owned, and operated water and wastewater services.

This guide provides information and resources to help you achieve these goals.

### THE BLUE COMMUNITIES PROJECT

The Blue Communities Project is a joint initiative of the Blue Planet Project, the Canadian Union of Public Employees (CUPE) and the Council of Canadians. Eau Secours is a partner in Quebec. This project builds on nearly two decades of Water Watch work in coalition with many other groups to protect and promote public water.



This guide will help community activists and local leaders protect the water commons – shared water resources – in the face of increasing pressure to put water up for sale and privatize water services. The Blue Communities principles also draw attention to the many First Nations deprived of clean, safe drinking water and adequate sanitation, and the importance of respecting Indigenous water rights and the human right to water. As a public sector worker, municipal councillor or community activist pursuing the creation of a “Blue Community,” you will become part of a growing movement for public water in Canada and around the world.

1. Indigenous communities include First Nations, Métis and Inuit communities. Some First Nations rely on bottled water because of the lack of clean drinking water. A ban or the phasing out of bottled water at community facilities and community events would only apply where potable water exists. The third resolution would promote community-run water and wastewater services. See the Blue Indigenous Communities section for more details.

### WHAT COMMUNITY ACTIVISTS CAN DO:

- Support a municipal declaration recognizing the human rights to water and sanitation.
- Ask your Member of Parliament to pass legislation recognizing the human rights to water and sanitation in federal law.

### WHAT MUNICIPALITIES CAN DO:

- Sign a municipal declaration recognizing the human rights to water and sanitation.
- Call on regional municipal bodies to recognize the human rights to water and sanitation.

## Recognize water and sanitation as human rights

Water is essential to life – no one should be able to control it or exploit it for profit. The human right to water entitles everyone to sufficient, safe, accessible water for personal and household uses. The human right to sanitation would ensure that everyone has access to toilets or latrines that provide privacy and a safe and dignified environment that is physically accessible, affordable and culturally sensitive.

Since 2010, the United Nations has passed several resolutions recognizing the human rights to water and sanitation and has called on governments to develop concrete plans of action.

### Human right to water violations

At any given time there are more than 100 drinking water advisories in First Nations where people cannot drink the water straight from their tap. The drinking water advisories include boil water advisories and “do not consume” orders and range from a few months to over 20 years. The majority of advisories in First Nations are for public and semi-public water systems. There are often a handful of advisories in place for community centres, schools and daycares. The number of people affected ranges from 0 to 5,000, yet for many communities the number of people affected is marked “unknown” on the Health Canada website.

The federal government must enshrine the human rights to water and sanitation in Canadian law in order to ensure that people living in municipalities and Indigenous communities are legally entitled to sufficient quantities of safe, clean water for drinking and household uses and water for sanitation. The federal government must also address access inequalities immediately. The lack of safe drinking water and sanitation in Indigenous communities is one of the most serious violations of the human rights to water and sanitation.

In the current global water crisis, billions of people still lack access to basic water and sanitation services. Every day, thousands of people die from preventable diseases that they contracted because they do not have access to clean water. The recognition of water as a human right in international law allows the UN to hold governments accountable for ensuring that their populations have access to safe, clean drinking water and water for sanitation purposes. The Canadian government must do its part to implement the human rights to water and sanitation in this country.

(See Good Practices on page 11 for examples on how governments have implemented the human right to water.)

At the same time, the rights of corporations, whose activities drain, contaminate and destroy watersheds, are protected in the North American Free Trade Agreement (NAFTA) and other international trade and investment agreements, including the Canada-European Union Comprehensive Economic and Trade Agreement (CETA). Canada must protect water sources and services from current and future trade deals.

### Canadian municipalities and the rights to water and sanitation

Responsibility for water is shared between municipal, provincial and federal governments. This means the right to water must be recognized and implemented at every level of government.

It is crucial that municipalities adopt a water commons framework and recognize the rights to water and sanitation in order to:

- Safeguard against a pricing scheme that would limit access to drinking water and wastewater services.
- Ensure all residents have equal access to adequate supplies of safe, clean water and sanitation.
- Provide citizens with information on their water supply and the operation of their water services.
- Promote water conservation, treatment, reuse and source protection to enhance water quality and quantity.

Many Canadian municipalities already meet these criteria. However, official recognition of the rights to water and sanitation at the municipal level would cement these principles. It would also create much-needed momentum and apply pressure on other levels of government to play their role in implementing water and sanitation as human rights.



### BLUE COMMUNITY: KINGSTON, ONTARIO



Robyn Hamlyn and Kingston, Ontario Mayor Mark Gerresten

*"I guess it was really scary for me," Robyn Hamlyn, young water warrior explained. "Before, I had no idea that the Earth was running out of water."*

Since seeing the movie *Blue Gold*, based on Maude Barlow's book by the same name, Hamlyn has been inspired to take action and has been turning cities into Blue Communities all across Ontario.

When she was 12, Robyn Hamlyn approached the city of Kingston and succeeded in getting it to recognize water as a human right in 2011. The next year the town of Ajax adopted the resolutions after receiving a letter from the then-13-year old water warrior. The young activist has contacted dozens of municipalities across Ontario and is speaking at city council meetings throughout the province to draw attention to the importance of protecting water and the Blue Communities project.



## SAMPLE RESOLUTION – RECOGNIZE THE RIGHTS TO WATER AND SANITATION

WHEREAS almost 2 billion people around the world do not have access to clean drinking water, 4 billion people face severe water scarcity and 2.5 billion people do not have adequate sanitation; and

WHEREAS Indigenous communities in Canada have been disproportionately affected by lack of access to safe drinking water and sanitation; and

WHEREAS on July 28, 2010, the United Nations General Assembly passed a resolution recognizing the human rights to water and sanitation; and

WHEREAS on September 23, 2011, the United Nations Human Rights Council passed a resolution on the human right to safe drinking water and sanitation and called on governments to take concrete action by developing plans of action, establishing monitoring and accountability mechanisms, and ensuring affordable services for everyone; and

WHEREAS the Canadian Union of Public Employees, Eau Secours and the Council of Canadians have asked Canadian municipalities to assist in their effort to have the federal government protect water and sanitation as human rights;

WHEREAS recognizing the rights to water and sanitation is one of three steps needed to declare *[name of municipality]* a Blue Community;

THEREFORE BE IT RESOLVED that *[name of municipality]* recognizes and affirms that water and sanitation services are fundamental human rights.

BE IT FURTHER RESOLVED that *[name of municipality]* will refrain from shutting off water and wastewater services in any residence where residents have an inability to pay their bills, and furthermore that *[name of municipality]* will make every effort to work with the resident to remediate the debt.

BE IT FURTHER RESOLVED that *[name of municipality]* will call on the federal and provincial governments to enshrine the human rights to water and sanitation in federal and provincial law.

BE IT FURTHER RESOLVED that *[name of municipality]* will call on the Government of Canada to develop a national plan of action to implement the human rights to water and sanitation.

**SAMPLE RESOLUTION – BANNING OR PHASING OUT THE SALE OF BOTTLED WATER IN MUNICIPAL FACILITIES AND AT MUNICIPAL EVENTS**

WHEREAS *[name of municipality]* operates and maintains a regulated and sophisticated water treatment and distribution system that meets some of the most stringent water quality requirements in the world; and

WHEREAS the regulatory requirements for monitoring water quality contained in single-use bottled water are not as stringent as those that must be met by *[name of municipality or community]*; and

WHEREAS single-use bottled water is up to 3,000 times more expensive than water from the tap in *[name of municipality]*, even though bottled water can originate from municipal water systems;

WHEREAS resource extraction, packaging and distribution of single-use bottled water creates unnecessary air quality and climate change impacts, consumes unnecessary resources such as oil in the manufacturing of plastic bottles and fuel used in the transportation of bottled water to the consumer, and creates unnecessary recycling and waste disposal costs; and

WHEREAS *[name of municipality]*'s tap water is safe, healthy and accessible to residents and visitors, is readily available at most indoor public facilities, and is substantially more sustainable than bottled water; and

WHEREAS when access to municipal tap water does not exist, bottled water can be an appropriate alternative; and

WHEREAS banning the sale and provision of bottled water in municipal facilities and at municipal events is one of three steps needed to declare *[name of municipality]* a Blue Community;

THEREFORE BE IT RESOLVED THAT, where access to municipal tap water exists, single-use bottled water will no longer be sold in municipal facilities, from municipally-owned or municipally administered concessions, or from vending machines in public facilities; and

BE IT FURTHER RESOLVED THAT single-use bottled water will no longer be purchased and provided at municipal meetings, events or work performed outdoors where access to municipal water exists; and

BE IT FURTHER RESOLVED THAT the availability of water jugs with municipal water will be increased at municipally-organized meetings and events; and

BE IT FURTHER RESOLVED THAT a staff and public awareness campaign will be developed to support the rationale for these changes; and

BE IT FURTHER RESOLVED THAT staff develop an implementation schedule with timelines that includes an assessment of access to tap water at municipal facilities; and

BE IT FURTHER RESOLVED THAT staff provide a progress report at regular intervals.

**SAMPLE RESOLUTION – PROMOTING PUBLICLY FINANCED, OWNED, AND OPERATED WATER AND WASTEWATER SERVICES**

WHEREAS public health depends on equitable access to drinking water and sanitation systems; and

WHEREAS public ownership and operation of drinking water and wastewater treatment systems have been fundamental to access and quality over the past century; and

WHEREAS *[name of municipality]* is committed to protecting water and wastewater systems from the consequences of privatization through “public-private partnerships,” or P3s, including:

- lack of transparency and public accountability;
- increased costs;
- higher user fees;
- multi-decade contracts that limit the policy options of future local governments; and
- international trade deals providing private water companies with rights to sue municipalities that bring water services into public hands; and

WHEREAS the privatization of municipal water and wastewater treatment systems and services through P3s or contracting out turns water into a commodity to be sold for profit; and

WHEREAS the federal government is requiring much-needed improvements to wastewater standards – a situation that could open the door to privatization unless dedicated public infrastructure funding is provided to upgrade treatment facilities; and

WHEREAS keeping water and wastewater infrastructure public is one of three steps needed to declare *[name of municipality]* a Blue Community; and

THEREFORE BE IT RESOLVED that *[name of municipality]* oppose privatization in any form of water and wastewater treatment infrastructure and services, including through P3s or short-term service contracts, and resolve to keep these services publicly financed, owned, operated and managed; and

BE IT FURTHER RESOLVED that *[name of municipality]* lobby the federal government to fulfill its responsibility to support municipal infrastructure by investing in a national water and wastewater infrastructure fund that would address the growing need to renew existing water and wastewater infrastructure and build new systems, and that would only fund public projects; and

BE IT FURTHER RESOLVED that *[name of municipality]* forward this resolution to the Federation of Canadian Municipalities for circulation to its members.

## SAMPLE LETTER TO THE FEDERAL GOVERNMENT

*The movement to recognize and uphold the human rights to water and sanitation is spreading from community to community. Yet communities need federal leadership. Blue Communities commit to calling on the federal government to develop a plan of action to implement the human rights to water and sanitation. Once your municipality becomes a Blue Community, your mayor can customize this sample letter and send it to the federal government.*

Dear Environment Minister [name of current minister] and Minister of Infrastructure and Communities [name of current minister]:

The municipality of [name of municipality] recently became a Blue Community. A Blue Community is one that adopts a water commons framework by taking three actions:

1. Recognizing water and sanitation as human rights
2. Banning the sale of bottled water in public facilities and at municipal events
3. Promoting publicly financed, owned, and operated water and wastewater services

A water commons framework treats water as being shared by everyone, and the responsibility of all. Water is central to our lives and so it must be governed by principles and policies that allow for reasonable use, equal distribution and responsible treatment in order to preserve it for nature and future generations.

On July 28, 2010, 122 countries overwhelmingly voted to pass a resolution recognizing the human rights to water and sanitation. Since then, the UN Human Rights Council has passed two resolutions calling on governments to develop comprehensive plans and strategies to implement these rights, assess the implementation of the plans of action, ensure affordable water and sanitation services for everyone, and create accountability mechanisms and legal remedies.

We applaud the government of Canada for endorsing the human rights to water and sanitation at the Rio+20 United Nations Conference on Sustainable Development in June 2012. However, to give the resolutions life, we urge the federal government to enshrine water and sanitation as human rights in federal law and develop a plan of action that will implement these rights.

At any given time there are over 100 drinking water advisories in First Nations. Some of the long-standing water advisories include Shoal Lake No. 40, which has been under a water advisory for more than 17 years, as well as Kitigan Zibi and Nazko First Nations, both under do not consume advisories for more than 15 years.

As part of being a Blue Community, our municipality is opposed to the privatization of water and wastewater services, including through public-private partnerships. We urge you to support municipal infrastructure by investing in a national water and wastewater fund that addresses the growing needs of communities to maintain and strengthen water and wastewater systems. We call on the Government of Canada to respect the autonomy of municipalities and First Nations by providing needed infra-

## Steps to creating a Blue Community

Send an email to [bluecommunities@canadians.org](mailto:bluecommunities@canadians.org) to join the network of community activists, public sector workers, and local government officials working on creating a Blue Community.

Community members working on promoting the water commons are setting up Water Watch committees across the country. Visit [canadians.org/bluecommunities](http://canadians.org/bluecommunities), [cupe.ca/water](http://cupe.ca/water) or [eausecours.org/communautes-bleues](http://eausecours.org/communautes-bleues) to find out more.

We hope the information provided in this guide is useful in helping you develop strategies to protect the water commons in your community to:

- Recognize the human rights to water and sanitation.
- Ban or phase out the sale of bottled water in publicly-owned facilities and at public events.
- Promote publicly-owned and operated water infrastructure.

### Creating a Water Watch Committee in your community

Creating a Water Watch committee or a network of water activists is essential to the Blue Communities Project. Water Watch committees are the first line of defence against the privatization of water. Made up of CUPE members and community and environmental activists, Water Watch committees fight to keep water safe, clean and publicly owned and controlled. Please visit [www.canadians.org/bluecommunities](http://www.canadians.org/bluecommunities) or [cupe.ca/water](http://cupe.ca/water) for tips on how to create a Water Watch Committee in your community!

### We are here to help

Keep us informed of your progress by contacting us at [bluecommunities@canadians.org](mailto:bluecommunities@canadians.org) or by calling us toll free at 1-800-387-7177. We would love to feature your work on our website and share your stories and ideas with other communities in Canada.

### Contact details for further info:

[bluecommunities@canadians.org](mailto:bluecommunities@canadians.org) or [canadians.org/water](http://canadians.org/water)

[waterwatch@cupe.ca](mailto:waterwatch@cupe.ca) or [cupe.ca/water](http://cupe.ca/water)

The information contained in this guide is based on the report *Our Water Commons: Toward a new freshwater narrative*, by Maude Barlow. A copy of the report can be downloaded at [www.canadians.org](http://www.canadians.org)

## RESOURCES

### Water as a commons and public trust

FLOW for Water - What is public trust? <http://flowforwater.org/public-trust-solutions/what-is-public-trust/>

Great Lakes Commons: <http://www.greatlakescommons.org/>

Maude Barlow on water as a commons, Great Lakes Need Great Friends Tour (October 2013): <https://www.youtube.com/watch?v=MI-rVR3Z9NY>

Our Great Lakes Commons - A people's plan to protect the Great Lakes forever: <http://canadians.org/report-our-great-lakes-commons>

Our Water Commons - Toward a freshwater narrative: <http://canadians.org/content/report-our-water-commons-toward-freshwater-narrative>

### Blue Communities

The Blue Communities Project brochure: <http://canadians.org/publications/brochure-blue-communities-project>

Video of Blue Communities webinar (December 2015): <http://canadians.adobeconnect.com/p61cpk0dfvr/>

Union of B.C. Municipalities, Blue Community Resolution: <http://www.ubcm.ca/resolutions/ResolutionDetail.aspx?id=3980&index=0&year=2011&no=&resTitle=&spons=&res=water&prov=&fed=&other=&conv=&exec=&comm=&sortCol=year&sortDir=asc>

### The human rights to water and sanitation

NWT Water Stewardship: A Plan for Action 2011-2015: [http://www.enr.gov.nt.ca/sites/default/files/reports/nwt\\_water\\_strategy\\_action\\_plan.pdf](http://www.enr.gov.nt.ca/sites/default/files/reports/nwt_water_strategy_action_plan.pdf)

Our Right to Water: A People's Guide to Implementing the United Nations' Recognition of Water and Sanitation as a Human Right (March 2012): <http://www.blueplanetproject.net/documents/RTW/RTW-intl-web.pdf>

Our Right to Water: A People's Guide to Implementing the United Nations' Recognition of Water and Sanitation as a Human Right Including Appendix What Does the Right to Water and Sanitation Mean for Canada: <http://www.blueplanetproject.net/documents/RTW/righttowater-CA-0611.pdf>

Our Right to Water: Assessing progress five years after the UN recognition of the Human Rights to Water and Sanitation (December 2015): <http://www.blueplanetproject.net/index.php/our-right-to-water-assessing-progress-five-years-after-the-un-recognition-of-the-human-rights-to-water-and-sanitation/>

### Public-Private Partnerships and remunicipalization

Remunicipalization tracker: <http://www.remunicipalisation.org/>

Asking the right questions: A guide for municipalities considering P3s (September 2012): <http://cupe.ca/asking-right-questions-guide-municipalities-considering-p3s>

Factsheet: Fighting Water P3s - Stopping the community takeover (March 2014): <http://canadians.org/content/factsheet-fighting-water-p3s-stopping-community-takeover>

Here to stay: Water remunicipalisation as a global trend (November 2014): <https://www.tni.org/en/publication/here-to-stay-water-remunicipalisation-as-a-global-trend>

Municipal revenues - Building better communities: A fair funding toolkit for Canada's cities and towns (May 2014): [https://cupe.ca/sites/cupe/files/field\\_publication\\_past\\_issues/toolkit\\_eng\\_final.pdf](https://cupe.ca/sites/cupe/files/field_publication_past_issues/toolkit_eng_final.pdf)

Ontario audit throws cold water on federal-provincial love affair with P3s (February 2015): <http://cupe.ca/ontario-audit-throws-cold-water-federal-provincial-love-affair-p3s>

### Bottled water

Video: Back the tap - Go bottled water free (May 2013): <https://www.youtube.com/watch?v=zONh0ZTR6ZU>

Bottled Water Free Communities: <http://cfs-fcee.info/take-action/bottled-water-free-communities/events-2/>

Factsheet: Five reasons to ban bottled water (March 2014): [http://canadians.org/water/issues/Unbottle\\_It/index.html](http://canadians.org/water/issues/Unbottle_It/index.html)

Leaflet: Five things you can do to help ban bottled water (August 2008): <http://canadians.org/content/leaflet-five-things-you-can-do-help-ban-bottled-water>

Factsheet: Spinning the bottle - Tackling industry spin on bottled water: <http://canadians.org/water/documents/WWD/2009/WWDFS-0309-BottledWater.pdf>

Video: The Story of Bottled Water (2010): <http://storyofstuff.org/movies/story-of-bottled-water/>

# Finance Committee



**Town of Whitby  
Office of the Town Clerk**

575 Rossland Road East, Whitby, ON L1N 2M8  
www.whitby.ca

Date:	03/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	null
Notes:	COW - FI - Consent
Copies to:	

November 29, 2019

Via Email:

Honourable Steve Clark, Minister of Municipal Affairs and Housing  
[steve.clark@pc.ola.org](mailto:steve.clark@pc.ola.org)

Re: Gas Tax Funds

Please be advised that at a meeting held on November 25, 2019, the Council of the Town of Whitby adopted the following as Resolution # 322-19:

Whereas Canada has responded to the climate change emergency through commitments to a zero carbon future;

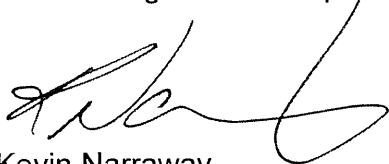
And Whereas there are global and national shifts in reducing greenhouse gas emissions from transportation by reducing reliance on fossil fuel powered vehicles; and,

And Whereas the Gas Tax Funds, which are permanent and much valued sources of funding for municipal infrastructure priorities, derives funding from fossil-fuel taxation, the use of which will be reduced in the coming years as dependence on them decreases. Now therefore be it resolved:

1. That the Council of the Town of Whitby requests the Federal Government and Provincial Government ensure that funding for municipalities through their Gas Tax Funds remains sustainable to facilitate effective service delivery and infrastructure maintenance by having the funds supplemented through means other than the taxation of gas and diesel;
2. That the Federal Government and Provincial Government consider renaming their Gas Tax Funds to reflect more sustainable sources of funding;
3. That the Federal Government and Provincial Government consider providing a set dollar amount or an increasing percentage of revenue to municipalities as the reliance on fossil fuels is reduced; and,
4. That the Clerk be directed to circulate this resolution to the Region of Durham, Durham Region local municipalities, MPP Lorne Coe, MP Ryan Turnbull, AMO and FCM.



Should you require further information, please do not hesitate to contact the Planning and Development Department at 905.430.4306.



Kevin Narraway  
Manager of Legislative Services/Deputy Clerk

Copy: R. Saunders, Commissioner of Planning and Development

M.P. Ryan Turnbull - [Ryan.Turnbull@parl.gc.ca](mailto:Ryan.Turnbull@parl.gc.ca)  
M.P.P. Lorne Coe - [lorne.coe@pc.ola.org](mailto:lorne.coe@pc.ola.org)  
Ralph Walton, Regional Clerk, Region of Durham - [clerks@durham.ca](mailto:clerks@durham.ca)  
Association of Municipalities of Ontario (AMO) (General)  
[amo@amo.on.ca](mailto:amo@amo.on.ca)  
Federation of Canadian Municipalities - [info@fcm.ca](mailto:info@fcm.ca)  
N. Cooper, Director of Legislative and Information services, Town of Ajax -  
[Nicole.cooper@ajax.ca](mailto:Nicole.cooper@ajax.ca)  
B. Jamieson, Township of Brock - [bjamieson@townshipofbrock.ca](mailto:bjamieson@townshipofbrock.ca)  
A. Greentree, Municipal Clerk, Municipality of Clarington - [clerks@clarington.net](mailto:clerks@clarington.net)  
M. Medeiros, City Clerk, City of Oshawa - [mmedeiros@oshawa.ca](mailto:mmedeiros@oshawa.ca)  
S. Cassel, City Clerk, City of Pickering - [clerks@pickering.ca](mailto:clerks@pickering.ca)  
J. Newman, Municipal Clerk, Township of Scugog - [jnewman@scugog.ca](mailto:jnewman@scugog.ca)  
D. Leroux, Clerk, Township of Uxbridge - [dleroux@town.uxbridge.on.ca](mailto:dleroux@town.uxbridge.on.ca)



**Town of Whitby**  
**Office of the Town Clerk**

575 Rossland Road East, Whitby, ON L1N 2M8  
[www.whitby.ca](http://www.whitby.ca)

November 29, 2019

Via Email:

Ralph Walton, Regional Clerk  
 Region of Durham  
[clerks@durham.ca](mailto:clerks@durham.ca)

Date:	03/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	null
Notes:	COW - FI - Consent
Copies to:	

Re: Regional Heritage Property Tax Rebate

Please be advised that at a meeting held on November 25, 2019, the Council of the Town of Whitby adopted the following as Resolution # 323-19:

1. That the Region of Durham be requested to support heritage preservation by adopting a by-law to provide a Regional property tax rebate for designated heritage properties, including those properties within heritage conservation districts; and,
2. That a copy of this resolution be sent to area municipalities in the Region of Durham.

Should you require further information, please do not hesitate to contact the Planning and Development Department at 905.430.4306.

Kevin Narraway  
 Manager of Legislative Services/Deputy Clerk

Copy: K. Nix, Commissioner of Corporate Services/Treasurer  
 R. Saunders, Commissioner of Planning and Development

N. Cooper, Director of Legislative and Information services, Town of Ajax -  
[Nicole.cooper@ajax.ca](mailto:Nicole.cooper@ajax.ca)

B. Jamieson, Township of Brock - [bjamieson@townshipofbrock.ca](mailto:bjamieson@townshipofbrock.ca)

A. Greentree, Municipal Clerk, Municipality of Clarington - [clerks@clarington.net](mailto:clerks@clarington.net)

M. Medeiros, City Clerk, City of Oshawa - [mmedeiros@oshawa.ca](mailto:mmedeiros@oshawa.ca)  
S. Cassel, City Clerk, City of Pickering – [clerks@pickering.ca](mailto:clerks@pickering.ca)  
J. Newman, Municipal Clerk, Township of Scugog - [jnewman@scugog.ca](mailto:jnewman@scugog.ca)  
D. Leroux, Clerk, Township of Uxbridge - [dleroux@town.uxbridge.on.ca](mailto:dleroux@town.uxbridge.on.ca)

THIS LETTER HAS BEEN FORWARDED  
TO THE EIGHT AREA CLERKS



The Regional  
Municipality of  
Durham

Corporate Services  
Department –  
Legislative Services

605 Rosland Rd. E.  
Level 1  
P.O. Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102  
Fax: 905-668-9963

durham.ca

December 20, 2019

Becky Jamieson  
Clerk  
Township of Brock  
1 Cameron Street East  
Cannington, ON L0E 1E0

Dear Ms. Jamieson:

Date:	20/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2019
Action:	null
Notes:	COW - FI - Consent
Copies to:	

**RE: 2020 Interim Regional Property Tax Levy (2019-F-47)**  
**Our File: F33**

Council of the Region of Durham, at its meeting held on December 18, 2019, adopted the following recommendations of the Finance and Administration Committee:

- “A) That a 2020 interim Regional property tax levy be imposed on the lower-tier municipalities for all property tax classes;
- B) That the amount due from each lower-tier municipality is estimated to be equivalent to 50% of their respective share of the Regional property taxes collected in 2019;
- C) That the 2020 interim Regional property tax levy be paid by the lower-tier municipalities seven days subsequent to the installment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes;
- D) That the Regional Clerk be requested to advise the lower-tier municipalities of the imposition of the 2020 interim Regional property tax levy for all property tax classes; and,
- E) That approval be granted for the requisite by-law.”

Please find enclosed a copy of Report #2019-F-47 and By-law No. 65-2019 for your information.

*Ralph Walton*  
Ralph Walton,  
Regional Clerk/Director of Legislative Services

RW/ks

Attachment

c: N. Taylor, Commissioner of Finance

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2304



# The Regional Municipality of Durham Report

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To: Finance and Administration Committee  
From: Commissioner of Finance  
Report: #2019-F-47  
Date: December 10, 2019

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**Subject:**

2020 Interim Regional Property Tax Levy

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**Recommendations:**

That the Finance and Administration Committee recommends to Regional Council:

- A) That a 2020 interim Regional property tax levy be imposed on the lower-tier municipalities for all property tax classes;
  - B) That the amount due from each lower-tier municipality is estimated to be equivalent to 50% of their respective share of the Regional property taxes collected in 2019;
  - C) That the 2020 interim Regional property tax levy be paid by the lower-tier municipalities seven days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes;
  - D) That the Regional Clerk be requested to advise the lower-tier municipalities of the imposition of the 2020 interim Regional property tax levy for all property tax classes; and,
  - E) That approval be granted for the requisite by-law.
- 

**Report:**

**1. Purpose**

- 1.1 The purpose of this report is to seek authorization for the 2020 interim property tax levy in advance of the approval of the 2020 Business Plans and Budgets.

**2. Background**

- 2.1 Section 316(1) of The Municipal Act, 2001 provides that an upper-tier municipality may requisition, prior to the adoption of the final budget, from each lower-tier municipality, an amount not exceeding 50% of the prior year's final requisition adjusted for deferrals, cancellations or other relief.
- 2.2 A by-law adopted by an upper-tier municipality may require that sums requisitioned as an interim levy are to be remitted to the upper-tier municipality on specific dates.

**3. Payments by the Lower-Tier Municipalities**

- 3.1 Attachment #1 provides an estimate of the 2020 interim Regional property tax levy by each lower-tier municipality payable to the Region, based on 50% of the Regional property taxes requisitioned in 2019 adjusted to take into consideration the provincially mandated Business Protection Program ('Capping') adjustments.
- 3.2 In order that the lower-tier municipalities do not experience cash shortages, it is recommended that the interim amounts owing to the Region for 2020 be due seven days subsequent to the due dates for payment of property taxes by individual property owners as established by each lower-tier municipality.

**4. Conclusion**

- 4.1 The 2020 interim Regional property tax levy is consistent with 2019 and is in line with the best practices of other Regional jurisdictions.

**5. Attachments**

Attachment #1: Estimate of 2020 Regional Interim Property Tax Levies

Respectfully submitted,

Original Signed By

\_\_\_\_\_  
Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to Committee

Original Signed By

\_\_\_\_\_  
Elaine C. Baxter-Trahair  
Chief Administrative Officer

## The Regional Municipality of Durham Estimate of 2020 Regional Interim Property Tax Levies

	<u>Oshawa</u> \$	<u>Pickering</u> \$	<u>Ajax</u> \$	<u>Clarington</u> \$	<u>Whitby</u> \$	<u>Brock</u> \$	<u>Scugog</u> \$	<u>Uxbridge</u> \$	<u>Total</u> \$
First (1st) Installment	35,587,000	28,786,000	30,102,000	21,647,000	35,044,000	2,765,000	6,159,000	7,179,000	167,269,000
Second (2nd) Installment	35,587,000	28,786,000	30,102,000	21,647,000	35,044,000	2,765,000	6,159,000	7,179,000	167,269,000
<b>Total of Installments</b>	<b>71,174,000</b>	<b>57,572,000</b>	<b>60,204,000</b>	<b>43,294,000</b>	<b>70,088,000</b>	<b>5,530,000</b>	<b>12,318,000</b>	<b>14,358,000</b>	<b>334,538,000</b>

**Note:**

- (1) Includes 2019 Mandated Provincial Business Protection Program (Capping) adjustments
- (2) Includes General, Transit and Solid Waste Management Purposes
- (3) Does not include potential affects of MPAC 2020 reassessment phase-in
- (4) Rounded to \$1,000s

**By-law Number 65-2019**  
**of The Regional Municipality of Durham**

Being a by-law to requisition, on an interim basis, from the lower-tier municipalities before the adoption of the 2020 Regional estimates, a sum equal to fifty percent of the taxes requisitioned for Regional purposes made by the Regional Council against the lower-tier municipalities for all property classes in the year 2019.

Whereas subsection 316(1) of the Municipal Act, 2001, S.O. c 25, as amended (the "Act") provides that Regional Council, before the adoption of the estimates for a year, may by by-law requisition a sum from each lower-tier municipality not exceeding the prescribed percentage (or fifty percent if no percentage is prescribed) of the amount that, in the Regional rating by-law for the previous year, was estimated to be raised in the particular lower-tier municipality.

And Whereas subsection 316(2) of the Act provides that a by-law passed under subsection 316(1) may require specified portions of the sum to be paid to the treasurer of the upper-tier municipality on or before specified dates.

Now therefore, the Council of The Regional Municipality of Durham hereby enacts as follows:

1. In the year 2020, before the adoption of the estimates for the year 2020, a requisition be and the same is hereby made against each of the lower-tier municipalities of a sum not exceeding fifty percent of the taxes requisitioned for Regional purposes made by the Regional Council against that lower-tier municipality in the year 2019. The estimate of 2020 interim property tax levies is set out on Schedule 1 hereto forming part of this by-law.
2. The amounts of any requisitions made under paragraph 1 of this by-law shall be deducted from the amounts to be paid by the lower-tier municipalities to the Region under the Regional rating by-law for the year 2020.
3. The date for payment of the sums requisitioned under this by-law shall be seven days subsequent to the instalment due dates established by each lower-tier municipality for the collection of their respective interim municipal property taxes.
4. All sums shall be made payable to the Regional Municipality of Durham and shall be paid to the Regional Treasurer.

This By-law Read and Passed on the 18<sup>th</sup> day of December, 2019.

---

J. Henry, Regional Chair and CEO

---

R. Walton, Regional Clerk



## Schedule 1

**The Regional Municipality of Durham  
Estimate of 2020 Regional Interim Property Tax Levies**

	Oshawa \$	Pickering \$	Ajax \$	Clarington \$	Whitby \$	Brock \$	Seugog \$	Uxbridge \$	Total \$
First (1st) Instalment	35,587,000	28,786,000	30,102,000	21,647,000	35,044,000	2,765,000	6,159,000	7,179,000	167,269,000
Second (2nd) Instalment	35,587,000	28,786,000	30,102,000	21,647,000	35,044,000	2,765,000	6,159,000	7,179,000	167,269,000
<b>Total of Installments</b>	<b>71,174,000</b>	<b>57,572,000</b>	<b>60,204,000</b>	<b>43,294,000</b>	<b>70,088,000</b>	<b>5,530,000</b>	<b>12,318,000</b>	<b>14,358,000</b>	<b>334,538,000</b>

**Note:**

- (1) Includes 2019 Mandated Provincial Business Protection Program (Capping) adjustments
- (2) Includes General, Transit and Solid Waste Management Purposes
- (3) Does not include potential affects of MPAC 2020 reassessment phase-in
- (4) Rounded to \$1,000s

**Becky Jamieson**

**From:** Chuck Thibeault <cthibeault@centralcounties.ca>  
**Sent:** Wednesday, December 18, 2019 8:35 AM  
**To:** Becky Jamieson  
**Cc:** Eleanor Cook  
**Subject:** 2020 Tourism Symposium Support

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Date:	02/01/2020
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - FI - Consent
Copies to:	

Dear Becky,

As you are aware, Central Counties’ provincial funding was reduced by just over 20% for the current fiscal. Staff made a promise to ourselves and our stakeholders to deliver as much value as possible even with the reduction and I am happy to say that our stakeholders (you and the tourism businesses within your municipality) are more engaged than ever.

Central Counties’ Annual Tourism Symposium is an incredible forum for our tourism businesses and supporting organizations to connect, learn and network. It is our highest rated event by stakeholders, consistently achieving a satisfaction rating greater than 95%. Knowing the importance of the day to tourism operators and municipalities, staff committed to producing the event this fiscal with a zero impact to the budget. What this means, in a nutshell, is that we are going to rely on support from municipalities and other partners to ensure that the 2020 Symposium is as successful as previous events.

I am writing today to ask the Township of Brock to provide \$1000 towards the sponsorship of the 2020 Tourism Symposium. We have heard from a few municipalities that they have some money remaining in their current 2019 budgets and would like to be invoiced now. If you are in the same boat, Central Counties can invoice this week and back-date the invoice to a day of your choosing. We can also invoice in January.

I understand that \$1,000 is a lot to ask for. Every little bit helps, so anything you can provide will be helpful. We will be recognizing all sponsors at the event which, with your support, will be a true testament to the power of partnerships in the region.

Have a great holiday and I look forward to speaking with you soon,



**Chuck Thibeault**

Executive Director  
**Central Counties Tourism**

**p:** 905.940.9999 x 1  
**a:** PO Box 98003  
 2727 Courtice Rd.  
 Courtice, ON L1E 3A0  
**w:** [centralcounties.ca](http://centralcounties.ca)  
**e:** [cthibeault@centralcounties.ca](mailto:cthibeault@centralcounties.ca)



# Public Works, Facilities & Parks Committee



November 25, 2019

Mr. Garth Johns  
 Chief Administrative Office  
 Township of Brock  
 1 Cameron Street East, PO Box 10  
 Cannington, ON L0E 1E0

Dear Mr. Garth Jones:

**RE: Request for Community Safety Zone designation on Regional Road 50, Gamebridge**  
 File: 29249678

Date:	27/11/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - PWFP - Consent
Copies to:	

The Regional  
 Municipality  
 of Durham

Works Department  
 Traffic Operations Centre

101 CONSUMERS DRIVE  
 PO BOX 623  
 WHITBY, ON L1N 6A3  
 CANADA

905-666-8116  
 1-866-786-8116  
 Fax: 905-666-8826  
 Email: traffic@durham.ca

www.durham.ca

**Susan Siopis, P.Eng.**  
 Commissioner of Works

The Region of Durham is in receipt of the Township of Brock Council resolution requesting consideration to designate Regional Road 50 near the hamlet of Gamebridge as a community safety zone. In addition, we understand requests for 'children at play' signs on all approaches entering the hamlet have been made.

The need and justification of a community safety zone is evaluated based on a warrant approved by Regional Council in line with the Ontario Traffic Manual (OTM). The warrant ensures that the goals and objectives of installing a community safety zone are justified in order that the signs remain an effective enforcement tool. Community safety zones are best suited near schools, day care centres, parks, senior residences and where, documented evidence suggests that road safety is of special concern.

The average daily traffic on Regional Road 50 is just over 600 vehicles. In the past three years, there have been zero collisions through the hamlet of Gamebridge, which represents above average safety performance when compared to similar roads throughout the region. A speed study, carried out on July 10, 2019, indicated the 85<sup>th</sup> percentile speed – the speed at which 85% of vehicles travel at or below – was 66 km/h. The above factors were factored in by the warrant which determined that a community safety was not warranted at the subject site at this time.

As "children at play" signs are not recognized in the Ontario Traffic Manual, we have assumed Playground Ahead or Pedestrians Ahead signs. In accordance with OTM Book 6, the "Playground Ahead" signs are reserved for roads running adjacent to a playground where a motorist may not be expecting pedestrians to be present. The "Pedestrians Ahead" sign is reserved for roads where a significant number of pedestrians are

If this information is required in an accessible format, please contact  
 1-800-372-1102.

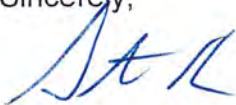
"Service Excellence  
 for our Communities"

observed to cross or walk adjacent to the road. In response to this request, an updated pedestrian study will be carried out in the spring of 2020 to determine if this sign is warranted.

Based on the above information, the Region cannot support the designation of a community safety zone in the hamlet of Gamebridge on Regional Road 50. Subject to the results of a pedestrian study in the spring of 2020, a Pedestrians Ahead sign will be installed on the approach to the hamlet.

I trust that the information provided addresses your concerns and explains the methodology followed in designating community safety zones. Your concern for road safety is sincerely appreciated and we thank you for bringing these matters to our attention.

Sincerely,

A handwritten signature in blue ink, appearing to read 'SK', is positioned below the word 'Sincerely,'.

Steven Kemp, Manager, Traffic Engineering & Operations  
Regional Municipality of Durham

Enclosure

AS/ah

**cc:** Greg Hardy, Acting Director of Public Works, Brock Township  
Amanda Spencer, Project Manager Traffic Safety Group



The Corporation of  
The Township of Brock  
1 Cameron St. E., P.O. Box 10  
Cannington, ON L0E 1E0  
705-432-2355

October 29, 2019

Ms. Susan Siopis, Commissioner of Works  
Region of Durham – Works Department  
605 Rossland Road East  
Whitby, Ontario  
L1N 6A3

Dear Madam:

Re: Community of Gamebridge – Regional Road 50

---

This is to advise that Council, at their meeting held on October 28, 2019, adopted a resolution to request the consideration of a Community Safety Zone in the hamlet of Gamebridge, a copy of which is enclosed.

At this time would you please review this matter and advise of the feasibility of this request.

Should you have any questions, please do not hesitate to contact the undersigned.

Yours truly,

THE TOWNSHIP OF BROCK

A handwritten signature in black ink that reads 'Becky Jamieson'.

Becky Jamieson  
Municipal Clerk

BJ: dh

cc: Public Works Department

Res <sup>24</sup> ~~13~~ - 37

**NOTICE OF MOTION**

**25 SEPT 2019**

**MOVED BY:** Councillor Subp.

**SECONDED BY:** Jim Campbell

that a request be sent to the Region of Durham asking that the hamlet of Gamebridge be designated a Community Safety Zone to include both areas of Durham road 50 and Regional Road 50. In addition, Children at play signs be installed at all three locations approaching the hamlet to be included with the Community Safety Zone signage.

CARRIED

Chris Hedges

# Building, Planning & Economic Development Committee





November 29, 2019

The Honourable Caroline Mulroney  
 Minister of Transportation  
 777 Bay Street  
 17<sup>th</sup> Floor  
 Toronto, ON M7A 1Z8

Date:	04/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2019
Action:	null
Notes:	COW - BPED - Consent
Copies to:	

The Regional  
 Municipality of  
 Durham

Corporate Services  
 Department –  
 Legislative Services

605 Rossland Rd. E.  
 Level 1  
 P.O. Box 623  
 Whitby, ON L1N 6A3  
 Canada

905-668-7711  
 1-800-372-1102  
 Fax: 905-668-9963

durham.ca

**RE: Advancing Rapid Transit Implementation and Transit Oriented Development in Durham Region (2019-COW-26), Our File: D21**

Council of the Region of Durham, at its meeting held on November 27, 2019, adopted the following recommendations of the Committee of the Whole:

- “A) That Metrolinx be advised that Durham Region supports the extension of all day GO train service along the Lakeshore East line with a connection to the CP Rail Line, including new stations at Thornton’s Corners, Central Oshawa, Courtice and Central Bowmanville;
- B) That the Province of Ontario be urged to commit the necessary funding for the timely implementation of the alignment and four new stations along the CP Rail Line;
- C) That Regional Planning staff be directed to accelerate the review and development of policies, including delineations and density targets for Major Transit Station Areas under “Envision Durham”, the Region’s Municipal Comprehensive Review of the Durham Regional Official Plan, in accordance with 2.2.4.5 of the Provincial Growth Plan for the Greater Golden Horseshoe, and section 16 of the Planning Act;
- D) That the Commissioner of Planning and Economic Development, the Commissioner of Works and the General Manager, Durham Region Transit be directed to establish a Rapid Transit Implementation/Transit Oriented Development Office for Durham Region and that a senior level staff position to lead the design and establishment of the Office, with administrative support, be included for consideration within the 2020 Regional Business Planning and Budgeting process; and

- E) That a copy of Report #2019-COW-26 be sent to the Minister of Transportation; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the President and Chief Executive Officer at Metrolinx, the Metrolinx Board of Directors; Durham Members of Provincial Parliament and Durham area municipalities.”

Please find enclosed a copy of Report #2019-COW-26 for your information.

*Ralph Walton*

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Ralph Walton,  
Regional Clerk/Director of Legislative Services

RW/ct

- c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing  
The Honourable Vic Fedeli, Minister of Economic Development, Job  
Creation and Trade  
Peter Bethlenfalv, MPP (Pickering/Uxbridge)  
Rod Phillips, MPP (Ajax)  
Lorne Coe, MPP (Whitby)  
Jennifer French MPP (Oshawa)  
Lindsey Park, MPP (Durham)  
Laurie Scott, MPP Haliburton/Kawartha Lakes/Brock  
David Piccini, MPP Northumberland-Peterborough South  
N. Cooper, Clerk, Town of Ajax  
B. Jamieson, Clerk, Township of Brock  
A. Greentree, Clerk, Municipality of Clarington  
M. Medeiros, Acting Clerk, City of Oshawa  
S. Cassel, Clerk, City of Pickering  
J.P. Newman, Clerk, Township of Scugog  
D. Leroux, Clerk, Township of Uxbridge  
C. Harris, Clerk, Town of Whitby  
P. Verster, President and Chief Executive Officer, Metrolinx  
D. Wright, Chair, Board of Directors, Metrolinx  
E. Baxter-Trahair, Chief Administrator Officer  
N. Taylor, Commissioner of Finance  
B. Bridgeman, Commissioner of Planning and Economic Development

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



## The Regional Municipality of Durham Report

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To: Committee of the Whole  
From: The Commissioner of Finance and the Commissioner of Planning and Economic Development  
Report: #2019-COW-26  
Date: November 13, 2019

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**Subject:**

Advancing Rapid Transit Implementation and Transit Oriented Development in Durham Region

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**Recommendation:**

That the Committee of the Whole recommends to Regional Council:

- A) That Metrolinx be advised that Durham Region supports the extension of all day GO train service along the Lakeshore East line with a connection to the CP Rail Line, including new stations at Thornton's Corners, Central Oshawa, Courtice and Central Bowmanville;
- B) That the Province of Ontario be urged to commit the necessary funding for the timely implementation of the alignment and four new stations along the CP Rail Line;
- C) That Regional Planning staff be directed to accelerate the review and development of policies, including delineations and density targets for Major Transit Station Areas under "Envision Durham", the Region's Municipal Comprehensive Review of the Durham Regional Official Plan, in accordance with 2.2.4.5 of the Provincial Growth Plan for the Greater Golden Horseshoe, and section 16 of the Planning Act;
- D) That the Commissioner of Planning and Economic Development, the Commissioner of Works and the General Manager, Durham Region Transit be directed to establish a Rapid Transit Implementation/Transit Oriented Development Office for Durham Region and that a senior level staff position to lead the design and establishment of the Office, with administrative support, be included for consideration within the 2020 Regional Business Planning and Budgeting process;
- E) That a copy of this report be sent to: the Minister of Transportation; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the President and Chief Executive Officer at Metrolinx, the Metrolinx Board of

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Directors; Durham Members of Provincial Parliament and Durham area municipalities.

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**Report:****1. Purpose**

- 1.1 On June 12, 2019, Committee of the Whole considered a report (Report #2019-COW-19) from the Commissioner of Finance and the Commissioner of Planning and Economic Development regarding the proposed GO East Extension to Bowmanville, and efforts being undertaken by Metrolinx to consider alignment options for the Extension beyond that which was approved in 2011 along the CP Rail Line.
- 1.2 The report indicated that the economic development and revitalization opportunities offered by stations along the GO East Extension are fundamental to the consideration of rail alignment options, and that a comparative evaluation of Transit Oriented Development (TOD) and related economic development opportunities around future stations is needed to provide decision makers, affected landowners and the public with important information when considering alternatives.
- 1.3 The following resolution was subsequently passed by Council:
  - a. That the update on the GO East Extension to Bowmanville provided within this report be received for information;
  - b. That a Transit Oriented Development Evaluation exercise be undertaken as a sole source contract by N. Barry Lyon Consultants Limited, at a cost not to exceed \$150,000, to be financed at the discretion of the Commissioner of Finance and completed by December 31, 2019, in order to examine the potential impact of route alignments on private sector investment at proposed GO Station locations along the GO East Extension to Bowmanville;
  - c. That the Commissioner of Finance be authorized to execute the necessary agreements;
  - d. That Regional Council be apprised on the findings and recommendations that are contained in the Transit Oriented Development Evaluation upon its completion;
  - e. That Metrolinx and the Province of Ontario be requested to reaffirm their commitment to the CP alignment approved in 2011 through the Oshawa to Bowmanville Rail Service Expansion and Rail Maintenance Facility Transit Project Assessment Process Environmental Assessment; and
  - f. That a copy of this report be sent to the Minister of Transportation, the President and Chief Executive Officer at Metrolinx, Durham Members of Provincial Parliament, and Durham area municipalities.
- 1.4 The purpose of this report is to inform Committee of the findings and recommendations from N. Barry Lyons Consulting Limited (NBLC) and to provide staff's recommendations and next steps in keeping with its key findings.

## **2. The Importance of Transit Oriented Development**

- 2.1 Higher Order Transit (such as heavy rail [GO Rail]) and Light Rail Transit (LRT) stations tend to generate greater interest for developing surrounding lands than typical surface transit stops, as they represent high capital investments, permanent commitments to service, stronger transit ridership potential, and can serve as focal points for other transit routes and modes of transportation.
- 2.2 Transit Oriented Development (TOD) provides high density, compact development close to Higher Order Transit stations, and includes an integrated mix of uses such as office, residential, retail, community uses, and other uses that support transit ridership. The benefits of TOD include:
  - a. Building on the significant place-making opportunities surrounding transit stations, where pedestrian-oriented streets, parks, squares and buildings become comfortable and desirable gathering places.
  - b. Enhancing housing choice and affordability through higher density housing types, where seniors, students and lower-income earners can benefit from access to transit as a priority mode of travel.
  - c. Providing focal points for density, where there is a reduced need to drive, and where parking requirements for new developments can be lessened so they may develop more efficiently.
  - d. Providing opportunities for strong connections to local transit service and supporting their evolution into major transit hubs.
  - e. Providing opportunities for developing focal points for bicycle and active transportation, with facilities and amenities that support these non-automobile forms of travel.
  - f. Optimizing the value of transit and infrastructure investment around transit nodes.

## **3. Findings**

- 3.1 NBLC identified several attributes required for transit to have a positive impact on real estate:
  - a. There must be frequent, reliable and affordable transit service. For example, in the GTHA context, the TTC subway has the most significant impact on real estate given its low cost, high frequency, and consistency in service levels.
  - b. There must be strong market fundamentals, including strong population growth potential and a positive economic context, including a favourable debt and job environment.
  - c. There must be a positive market context (i.e. the type and quality of community and the associated commercial and public amenities), such as employment opportunities, retail, parks, community centres and schools will affect the marketability of an area to different market segments.
  - d. There must be positive development economics, such that the costs of development are in line with market pricing.

- e. There must be a supportive planning framework, such that official plan policies and supportive zoning requirements remove unnecessary obstacles and provide greater certainty regarding acceptable built form and densities.
  - f. Adequate infrastructure and development fees (parkland, development charges, etc.) that must not be prohibitive.
  - g. There must be available vacant or underutilized development sites.
- 3.2 Transit can improve market demand and positively impact residential, office, and retail/service uses through:
- a. Increasing the value of existing land uses.
  - b. Stimulating land use changes and captures associated market demand.
  - c. Creating market demand to support land uses that may otherwise not occur (i.e. office uses).
- 3.3 NBLC examined the alternative route options provided by Metrolinx, and to provide a comparative examination of these routes from the standpoint of TOD. NBLC's findings indicate strong support for the CP alignment north of Highway 401, with the four stations at Thornton's Corners, Central Oshawa, Courtice and Central Bowmanville as it offers the most significant land value, market, and community benefits, for the best opportunity to:
- a. Shift the Region of Durham's pattern of growth to a more transit-based community.
  - b. Capture the economic, social and health benefits associated with TOD.
  - c. Support provincial, regional, and local land use objectives including the achievement of density targets.
  - d. Establish development around stations that would be more urban, offering a more sustainable ridership and better transit experience.
  - e. Build on and leverage public investments made at Thornton's Corners and Downtown Oshawa, maximizing their benefits.
  - f. Support Downtown Oshawa with the construction of the Central Oshawa station.
  - g. Capitalize on a healthy and improving TOD market, and strong landowner interest.
  - h. Share a portion of costs through land value capture techniques.
- 3.4 The CP alignment also provides a significant opportunity to support the Region's transitioning employment base and job growth, capturing the associated local and regional spinoff benefits, and the potential to support significantly more jobs and housing than any of the other alternatives.
- 3.5 The possible stations along the CN alignment (at Ritson South and South Bowmanville Avenue (previously Waverley Road) were also examined and were found to be of particular concern for the following reasons:

- a. The south Bowmanville Avenue (formerly Waverley Road) station is physically constrained and located within an industrial context, where TOD opportunities are not possible.
- b. The Ritson South station location is constrained due to barrier effect of Highway 401, existing natural features and industrial uses.
- c. The Ritson South station location would compete for investment that would otherwise be attracted to the Oshawa Downtown or other areas already designated for growth and would undermine Oshawa's efforts to support and encourage investment in the Downtown.

**3.6 It is recommended that that Metrolinx be advised that Durham Region supports the extension of all day GO train service along Lakeshore East line with a connection to the CP Rail Line, including new stations at Thornton's Corners, Central Oshawa, Courtice and Central Bowmanville. It is also recommended that the Province of Ontario be urged to commit the necessary funding for the timely implementation of the alignment and four new stations along the CP Rail Line.**

3.7 NBLC recommended a path forward to put in place the necessary expertise, plans, policies and programs to ensure the successful implementation of TOD in Durham, including:

- a. Establishing leadership by creating a Regional Rapid Transit Implementation/ Transit Oriented Development Office:
  - Moving TOD forward involves a series of complex and interrelated activities. In this respect, NBLC recommends that a dedicated Office be established to oversee and co-ordinate activities to ensure alignment and focus, including:
    - (a) Providing input into the development and coordination of detailed planning and fiscal impact work around TOD for Major Transit Station Areas.
    - (b) Liaising with Metrolinx and other stakeholders on the implementation, scope and timing of detailed project plans.
    - (c) Providing input and recommendations on the timing and delivery of infrastructure projects.
    - (d) Managing the coordination of a consistent TOD centred communication strategy.
    - (e) Leading advocacy initiatives to support TOD.
    - (f) Developing partnerships with the agencies and the private sector so that development projects are consistent with the advancement of TOD principles.
    - (g) Working with Regional Finance staff to investigate and recommend land value capture techniques.
    - (h) If necessary, exploring a land acquisition strategy leading to the strategic assembly of lands around transit stations.

b. Creating Focus

- Metrolinx should discontinue review of other alternatives and approve, in-principle, the Extension along the CP alignment. The elimination of confusion regarding routing options would allow the Region, local municipalities, and Metrolinx to work co-operatively and confidently together towards this common goal.

c. Planning and Fiscal Analysis

- NBLC notes that the successful implementation of TOD requires that appropriate planning policies be in place. In this respect, more detailed planning for each station area is necessary to better understand probable densities, phasing, land uses, community benefits, open space requirements, public facilities and supportive infrastructure requirements to support development.
- Once detailed plans are developed, the costs of installing the necessary services and community facilities could then take place, to allow an assessment of the fiscal requirements and opportunities from future development, and a funding strategy to address these costs.

d. Development Strategy

- The timing and phasing of development and transit would need to be determined and ideally aligned, so that a capital strategy can be developed, and the timing of development participation can be established.
- Opportunities for the development community to contribute to the delivery costs of transit and/or supportive infrastructure through such mechanisms as property taxes, development charges; joint venture partnerships; voluntary front-ending agreements; and, public acquisition of TOD land would need to be explored.
- Funding for such an approach may differ from station to station and would likely be required from a combination of sources, strategies, and partners.

3.8 The successful planning and long-term implementation of TOD requires collaboration, mutual support, consistent focus and specialized expertise. It is necessary that in-depth expertise at the Regional level lead a multi-departmental and intergovernmental staff group to develop multi-stakeholder planning and financial strategies in order to be successful in TOD execution.

3.9 Consistent with NBLCs recommendations, a dedicated senior level staff position should lead the Office within Durham to support strategic decision-making, based on an integrated approach to future station planning, project delivery and TOD development. Detailed expertise on multiple specialties related to land use planning, policy and regulatory development, urban design supporting place-



making, real estate acquisition and negotiation, detailed expertise in project management, development charges, negotiation and multi-stakeholder facilitation is necessary. Dedicated administrative support for the Office would be needed at the outset. Staff complement within the Office could be expected to grow to six staff as projects come on stream.

- 3.10 This position would also liaise with internal departments, area municipalities, agencies and Metrolinx to help advance and coordinate detailed station plans with surrounding TODs to ensure that future development designs, project phasing, financing strategies and planning are complementary, coordinated and mutually supportive.
- 3.11 This approach is a standard best practice which exists in municipalities where other major rapid transit initiatives have been introduced such as Ottawa, Hamilton and Niagara Region.
- 3.12 In addition to providing dedicated focus for the GO East Extension, the Office could also advance other rapid transit initiatives as they arise, including the completion of Bus Rapid Transit (BRT) on Highway 2 and rapid transit on Simcoe Street.
- 3.13 **It is recommended that the Commissioner of Planning and Economic Development, the Commissioner of Works and the General Manager, Durham Region Transit be directed to establish a Rapid Transit Implementation/ Transit Oriented Development Office for Durham Region and that a senior level staff position to lead the design and establishment of the Office, with administrative support, be included for consideration within the 2020 Regional Business Planning and Budgeting process.**

#### **4. Addressing Major Transit Station Areas within Envision Durham**

- 4.1 The Region is currently undertaking “Envision Durham” - the Municipal Comprehensive Review of the Durham Regional Official Plan. Over the course of 2019, Regional staff have prepared and released a series of Discussion Papers, and policy proposals will be developed in late 2020 following the receipt of public and stakeholder input.
- 4.2 One of the subject areas being dealt is with respect to Growth Management, which deals with a broad suite of issues and requirements affecting growth that the Region must consider, including identifying and delineating and prescribing policies for Major Transit Station Areas (MTSAs).
- 4.3 The Provincial Growth Plan (A Place to Grow, 2019) provides policies for MTSAs which are defined as “the area including and around any existing or planned high order transit station within a settlement area; or the area including and around a major bus depot in an urban core. MTSAs generally are defined as the area within a 500 to 800 metre radius of a transit station, representing a 10-minute walk”.

- 4.4 In June 2019, proposed delineations of MTSAs were presented within the Growth Management Discussion Paper for Envision Durham, based on extensive consultation with area municipal planning staff. These proposed delineations recognize the significant opportunities to direct intensification and growth in a manner that maximizes the benefits of being within proximity of higher-order transit.
- 4.5 Section 3.2.3 (“Moving People”) of the Provincial Growth Plan indicates that:
1. Public transit will be the first priority for transportation infrastructure planning and major transportation investments.
  2. All decisions on transit planning and investment will be made according to the following criteria:
    - a. How they align with, and support, the priorities identified in Schedule 5 (Moving People – Transit) of the Plan.
    - b. Prioritizing areas with existing or planned higher residential or employment densities to optimize return on investment and the efficiency and viability of existing and planned transit service levels.
    - c. Increasing the capacity of existing transit systems to support strategic growth areas.
    - d. Expanding transit service to areas that have achieved, or will be planned to achieve, transit- supportive densities and provide a mix of residential, office, institutional, and commercial development, wherever possible.
    - e. Facilitating improved linkages between and within municipalities from nearby neighbourhoods to urban growth centres, MTSAs, and other strategic growth areas.
    - f. Increasing the modal share of transit.
    - g. Contributing towards the provincial greenhouse gas emissions reduction targets.
- 4.6 The Provincial Growth Plan requires that MTSAs on priority transit corridors be planned for a minimum density target of 150 residents and jobs combined per hectare for those that are served by the GO Transit rail network.
- 4.7 The Provincial Growth Plan indicates that within all MTSAs, development will be supported, where appropriate, by:
- a. Planning for a diverse mix of uses, including second units and affordable housing, to support existing and planned transit service levels.
  - b. Fostering collaboration between public and private sectors, such as joint development projects.
  - c. Providing alternative development standards, such as reduced parking standards.
  - d. Prohibiting land uses and built form that would adversely affect the achievement of transit- supportive densities.

- 4.8 The Provincial Growth Plan also indicates that all MTSAs will be planned and designed to be transit- supportive and to achieve multimodal access to stations and connections to nearby major trip generators by providing, where appropriate:
- a. Connections to local and regional transit services to support transit service integration.
  - b. Infrastructure to support active transportation, including sidewalks, bicycle lanes, and secure bicycle parking.
  - c. Commuter pick-up/drop-off areas.
- 4.9 Although there are general policies within the current Durham Regional Official Plan which enable transit supportive development, there are no specific policies which prescribe minimum densities, a mix of uses, or TOD within MTSAs as prescribed by the Provincial Growth Plan.
- 4.10 The Provincial Growth Plan indicates that upper-tier municipalities may delineate the boundaries of MTSAs and identify minimum density targets for MTSAs in advance of the next municipal comprehensive review<sup>1</sup>, provided it is done in accordance with subsection 16 (16) of the Planning Act.
- 4.11 Subsection 16 (16) of the Planning Act indicates that the official plan of an upper-tier municipality may include policies that identify the area surrounding and including an existing or planned higher order transit station or stop as a protected MTSA and that delineate the area's boundaries, and if the official plan includes such policies it must also contain policies that,
- a. identify the minimum number of residents and jobs, collectively, per hectare that are planned to be accommodated within the area; and
  - b. require official plans of the relevant lower-tier municipality or municipalities to include policies that,
    - (i) identify the authorized uses of land in the area and of buildings or structures on lands in the area; and
    - (ii) identify the minimum densities that are authorized with respect to buildings and structures on lands in the area.
- 4.12 Bill 108 amended the Planning Act by allowing inclusionary zoning policies within official plans to apply to protected MTSAs. There is an opportunity to establish inclusionary zoning policies within MTSAs to further support the delivery of affordable housing within these areas.
- 4.13 There is an opportunity to proactively plan for TOD and develop a strategic approach which coordinates proactive land use and fiscal planning with infrastructure planning and place-making. **It is recommended that Regional**

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<sup>1</sup> The "next municipal comprehensive review" refers to the date of adoption of the current MCR by Regional Council.

**Planning staff be directed to accelerate the review and development of policies, including delineations and density targets for Major Transit Station Areas under “Envision Durham”, the Region’s Municipal Comprehensive Review of the Durham Regional Official Plan, in accordance with 2.2.4.5 of the A Place to Grow, 2019, and section 16 of the Planning Act.**

**5. Conclusion**

- 5.1 Based on NBLCs additional work and analysis, it is recommended that Durham Region continue to support the extension of all day GO train service along Lakeshore East line with a connection to the CP Rail Line, including new stations at Thornton’s Corners, Central Oshawa, Courtice and Central Bowmanville.
- 5.2 There is a strategic opportunity to advance detailed land use and fiscal planning to enable TOD development within Major Transit Station Areas in Durham Region.
- 5.3 A Durham Region Rapid Transit Implementation/Transit Oriented Development Office with dedicated and specialized staff leadership would advance this objective.
- 5.4 **It is recommended that this report be sent to: the Minister of Transportation; the Minister of Municipal Affairs; the Minister of Economic Development, Job Creation and Trade; the President and Chief Executive Officer at Metrolinx, the Metrolinx Board of Directors; Durham Members of Provincial Parliament and Durham area municipalities.**

Respectfully submitted,

Original signed by

---

Brian Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

Original signed by

---

Nancy Taylor, BBA, CPA, CA  
Commissioner of Finance

Recommended for Presentation to Committee

Original signed by

---

Elaine C. Baxter-Trahair  
Chief Administrative Officer



December 10, 2019

The Regional Municipality of Durham

Planning and Economic Development Department

Planning Division

605 Rossland Rd. E. Level 4 PO Box 623 Whitby, ON L1N 6A3 Canada

905-668-7711 1-800-372-1102 Fax: 905-666-6208 planning@durham.ca

durham.ca

Brian Bridgeman, MCIP, RPP Commissioner of Planning and Economic Development

Ms. B. Jamieson Chief Administrative Officer & Municipal Clerk Township of Brock 1 Cameron Street E. Cannington, ON L0E 1E0

Date:	11/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	null
Notes:	COW-BPED-Consent
Copies to:	

**Re: Monitoring of Growth Trends, File: D01-02-01 Commissioner's Report #2019-INFO-90**

Ms. Jamieson, enclosed for your information is a copy of Commissioner's Report #2019-INFO-90 that was provided to Regional Councillor's on December 6, 2019.

Should you have any questions or wish to discuss the report, please contact Mike Blake, Senior Planner at 905-668-7711 ext. 2549.

Yours truly,

Gary Muller, MCIP, RPP Director of Planning

GM/mr

Encl.

c: See attached list

- c:
- K. Ashe, Chair, Durham Regional Police Services Board
  - L. Millar, Director of Education, Durham District School Board
  - A. O'Brien, Director of Education, Durham Catholic District School Board
  - J. Leclerc, Director of Education, Kawartha Pine Ridge District School Board
  - G. Hunter-Perreault, Direction de l'éducation, Conseil scolaire de district du Centre-Sud-Ouest
  - M. Nasello, Director of Education, Peterborough-Victoria-Northumberland & Clarington Catholic District School Board
  - R. Sirois, Directeur de l'éducation, Conseil scolaire de district catholique Centre-Sud
  - D. Hammons, Chief Executive Officer, Local Health Integration Network, Central East Division
  - M. Blake, Senior Planner, Planning Division

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



# The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2019-INFO-90  
Date: December 6, 2019

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**Subject:**

Monitoring of Growth Trends, File: D01-02-01

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

- 1.1 This report is the second of two biannual reports monitoring growth trends in Durham. It presents historical population and household data for the Region and area municipalities for the 2014 to 2019 period. It also includes short-term forecasts for the 2019 to 2024 period.
- 1.2 The data is provided for the end of May (to correspond with the timing of the Census) and for December (calendar year-end). Information presented in this report is intended for use in various Regional studies and programs including the Municipal Comprehensive Review (Regional Official Plan Update), Development Charges Studies, and the annual Five-year Servicing and Financing Study.

**2. Historical population and household estimates (2014-2019)**

- 2.1 The population and household estimates presented in Attachments 1 and 2, are based on:

- 
- a. Statistics Canada Census information for 2011 and 2016 including an estimate for net undercoverage<sup>1</sup>; and
  - b. Canada Mortgage and Housing Corporation (CMHC) monthly housing completion data for non-Census years.
- 2.2 The semi-annual population estimates presented in Attachment 1 indicate that the Region's mid-year population growth increased by 8,825 persons from 2018 to 2019, representing a growth rate of 1.29%. The population growth for the five-year period from May 2014 to May 2019 was 5.92%.
- 2.3 The semi-annual household estimates presented in Attachment 2, indicate that the Region's mid-year household growth increased by 3,400 households from 2018 to 2019, representing a growth rate of 1.45%. The household growth for the five-year period from May 2014 to May 2019 was 6.73%.
- 3. Short-term growth forecasts (2019-2024)**
- 3.1 The short-term growth forecasts for population and households presented in Attachments 3 and 4 are based on:
- a. housing production estimates provided by the area municipalities;
  - b. an analysis of past trends; and
  - c. estimates of the timing and anticipated annual housing occupancy across the Region.
- 3.2 The forecasts make no allowances for unpredictable factors such as changes in economic conditions affecting residential growth (e.g. significant increases in mortgage rates, building trade strikes, etc.).
- 3.3 The short-term forecasts indicate that in the next five years Durham's population is projected to increase from 694,535 (2019) to 801,900 in 2024 (refer to Attachment 3). This increase represents an average annual growth rate of 2.92% between May 2019 and May 2024.
- 3.4 Similarly, the current number of households in Durham is projected to increase from 237,185 (2019) to approximately 275,640 in 2024 (refer to Attachment 4). This increase represents an average annual growth rate of 3.05% between May 2019 and May 2024.

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<sup>1</sup> Net undercoverage refers to the net population counts that are missed during the Census enumeration due to persons with no usual residence, incorrect questionnaires, missed dwellings, away from home, etc.



3.5 These forecasts assume an increased rate of growth in Pickering towards the end of the period, adding approximately 11,000 households and 33,000 people to the forecast as the Seaton community develops.

**4. Conclusion**

4.1 Regional Council will continue to be kept apprised of emerging population and household data and trends through regular updates of this information.

4.2 A copy of this report will be forwarded to the Area Municipalities, the Durham Regional Police Services, the Local Health Integration Network and the School Boards in Durham.

**5. Attachments**

Attachment #1: Semi-annual Population Estimates, 2014-2019

Attachment #2: Semi-annual Household Estimates, 2014-2019

Attachment #3: Semi-annual Population Forecasts, 2019-2024

Attachment #4: Semi-annual Household Forecasts, 2019-2024

Respectfully submitted,

Original signed by

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Brian Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

## Semi-annual Population Estimates, 2014-2019 (May and December)

Year	Ajax	Brock	Clarington	Oshawa	Pickering	Scugog	Uxbridge	Whitby	Durham
2014 (Dec)	121,670	12,020	93,805	161,840	94,780	22,400	21,785	132,365	660,665
2015 (May)	122,895	12,030	94,210	162,730	94,810	22,475	21,830	132,370	663,345
2015 (Dec)	123,740	12,045	94,860	163,925	95,115	22,380	21,930	132,765	666,755
2016 (May)	124,230	12,085	95,515	165,525	95,265	22,440	21,980	133,265	670,310
2016 (Dec)	124,805	12,065	96,490	166,535	95,220	22,370	22,045	133,515	673,040
2017 (May)	125,505	12,050	97,395	167,430	95,765	22,320	22,265	134,400	677,125
2017 (Dec)	126,445	12,140	98,550	169,320	96,255	22,245	22,245	135,050	682,250
2018 (May)	127,840	12,130	99,215	170,120	96,585	22,195	22,345	135,280	685,710
2018 (Dec)	128,725	12,265	100,290	172,660	97,435	22,110	22,340	135,760	691,580
2019 (May)	129,655	12,250	100,875	173,480	97,670	22,070	22,405	136,130	694,535

Note: All figures rounded

Source: Statistics Canada 2016 Census and CMHC monthly housing completions data.

## Semi-annual Household Estimates, 2014-2019 (May and December)

Year	Ajax	Brock	Clarington	Oshawa	Pickering	Scugog	Uxbridge	Whitby	Durham
2014 (Dec)	36,940	4,490	32,135	61,170	30,570	8,130	7,555	43,095	224,090
2015 (May)	37,225	4,500	32,335	61,470	30,685	8,150	7,565	43,175	225,105
2015 (Dec)	37,450	4,520	32,580	61,980	30,815	8,175	7,635	43,325	226,480
2016 (May)	37,550	4,545	32,840	62,595	30,920	8,220	7,665	43,530	227,865
2016 (Dec)	37,655	4,550	33,225	62,990	30,985	8,225	7,705	43,670	229,005
2017 (May)	37,815	4,555	33,570	63,340	31,220	8,230	7,795	44,005	230,530
2017 (Dec)	38,030	4,600	34,020	64,065	31,465	8,235	7,805	44,275	232,495
2018 (May)	38,400	4,605	34,290	64,375	31,630	8,240	7,850	44,395	233,785
2018 (Dec)	38,595	4,670	34,710	65,355	31,990	8,240	7,870	44,615	236,040
2019 (May)	38,825	4,675	34,955	65,675	32,130	8,245	7,905	44,780	237,185

Note: All figures rounded

Source: Statistics Canada Census and CMHC monthly housing completions data.

## Semi-annual Population Forecasts, 2019-2024 (May and December)

Year	Ajax	Brock	Clarington	Oshawa	Pickering	Scugog	Uxbridge	Whitby	Durham
2019 (Dec)	131,100	12,300	102,600	176,000	100,300	22,400	22,400	138,700	706,200
2020 (May)	132,000	12,400	103,600	177,100	102,200	22,500	22,400	139,900	712,400
2020 (Dec)	133,500	12,400	105,400	179,200	105,700	22,700	22,400	142,000	723,500
2021 (May)	135,000	12,500	106,400	180,300	108,700	22,800	22,500	143,300	731,500
2021 (Dec)	137,500	12,500	108,200	182,500	114,100	23,100	22,500	145,700	745,800
2022 (May)	139,000	12,500	109,200	183,600	117,700	23,100	22,500	147,000	754,400
2022 (Dec)	141,700	12,500	111,100	185,500	124,200	23,300	22,600	149,400	769,800
2023 (May)	143,500	12,600	112,100	186,700	127,500	23,300	22,600	150,800	778,400
2023 (Dec)	146,500	12,600	113,900	188,800	133,500	23,400	22,600	153,300	793,700
2024 (May)	148,300	12,600	115,000	189,900	136,300	23,500	22,700	154,700	801,900

Note: All figures rounded

Source: Statistics Canada 2016 Census and CMHC monthly housing completions data.

## Semi-annual Household Forecasts, 2019-2024 (May and December)

Year	Ajax	Brock	Clarington	Oshawa	Pickering	Scugog	Uxbridge	Whitby	Durham
2019 (Dec)	39,200	4,710	35,620	66,650	33,090	8,400	7,910	45,690	241,270
2020 (May)	39,410	4,740	36,000	67,090	33,780	8,460	7,930	46,120	243,530
2020 (Dec)	39,790	4,780	36,680	67,860	35,020	8,580	7,970	46,870	247,540
2021 (May)	40,160	4,800	37,060	68,320	36,090	8,640	7,990	47,350	250,410
2021 (Dec)	40,830	4,830	37,750	69,140	37,990	8,770	8,020	48,200	255,520
2022 (May)	41,250	4,840	38,150	69,560	39,260	8,820	8,040	48,690	258,610
2022 (Dec)	41,980	4,870	38,870	70,310	41,530	8,910	8,080	49,570	264,100
2023 (May)	42,440	4,890	39,260	70,770	42,720	8,950	8,090	50,070	267,190
2023 (Dec)	43,270	4,920	39,950	71,580	44,840	9,030	8,130	50,960	272,680
2024 (May)	43,720	4,930	40,370	72,020	45,880	9,080	8,160	51,480	275,640

Note: All figures rounded

Source: Statistics Canada Census and CMHC monthly housing completions data.

**From:** Cannabis (HC/SC) <cannabis@canada.ca>  
**Sent:** December 17, 2019 9:48 AM  
**To:** Deena Hunt  
**Subject:** Health Canada's Response to Your Enquiry 19-103370-108

Date:	17/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - BPED - Consent
Copies to:	

Dear Ms. Hunt:

We are writing to your response to your email of February 7, 2019, concerning the legalization and regulation of cannabis. We apologize for the delay in responding.

Thank you for your submission regarding the personal and designated production of cannabis under the terms of the *Cannabis Act* and its supporting regulations. We appreciate that you have taken the time to submit concerns regarding the production of cannabis. Please allow us to take this opportunity to outline some information that may be helpful.

The *Cannabis Regulations* and the *Industrial Hemp Regulations*, which support the *Cannabis Act*, create a strict framework for controlling the production, distribution, sale and possession of cannabis and industrial hemp in Canada.

Regarding personal and designated production of cannabis for medical purposes, Health Canada has maintained a distinct system to provide patients with reasonable access to cannabis for medical purposes. The regulatory framework is substantively the same as it existed under the *Access to Cannabis for Medical Purposes Regulations* with adjustments to create consistency with rules for non-medical use, improve patient access, and reduce the risk of abuse of the system.

Individuals are limited in the number of plants that they are permitted to grow for their own medical purposes. The limits are based on a formula that takes into account both the individual's daily dose (as authorized by their health care practitioner) and the average yield of a plant under certain growing conditions.

Registered individuals and designated producers are required to comply with all relevant provincial, territorial and municipal laws, including local by-laws about zoning, noise, odour, electrical and fire safety, as well as all related inspection and remediation requirements.

Health Canada encourages all provinces, territories and municipalities to use the tools at their disposal to ensure that individuals meet all standards and bylaws. Municipalities could, for example, require building permits and inspections of electrical work in production sites.

You may want to refer to the *Municipal Guide to Cannabis Legalization*, developed by the Federation of Canadian Municipalities, which provides guidance in areas such as odour and other nuisances. For more on this, see <https://fcm.ca/en/resources/municipal-guide-cannabis-legalization>.

It is important to note that under *the Cannabis Act*, individuals over 18 are permitted to cultivate up to 4 plants per dwelling house (not per person) for personal use, provided that no more than four plants are present at any one time. Provincial, territorial or municipal governments may tailor certain rules in their own jurisdictions that could include setting a higher minimum age or more restrictive limits on possession or personal cultivation, including lowering the number of plants or restricting where cannabis may be cultivated.

If you have additional questions or concerns and would like to arrange a call please do not hesitate to contact;

Mike McGuire  
Director, Client Services  
Controlled Substances and Cannabis Branch  
Health Canada  
[mike.mcguire2@canada.ca](mailto:mike.mcguire2@canada.ca)

Thank you for writing.

Sincerely,

Controlled Substances and Cannabis Branch  
Health Canada  
[cannabis@canada.ca](mailto:cannabis@canada.ca)

**From:** Deena Hunt [<mailto:dhunt@townshipofbrock.ca>]  
**Sent:** 2019-02-07 1:27 PM  
**To:** Cannabis (HC/SC)  
**Cc:** Thom Gettinby  
**Subject:** 19-103370-108\_CI Cannabis Grow Licenses in the Township of Brock

Good afternoon,

Please find attached a correspondence sent to Health Canada on behalf of the Council of the Township of Brock. The hard copy is being redirected to Health Canada - Cannabis Legalization, Address locator 0602E, Ottawa, ON K1A 0K9 as advised by a representative at Health Canada in Toronto.

We look forward to your response.

Kind regards,

Deena Hunt  
Clerk's Assistant  
The Corporation of the Township of Brock  
1 Cameron Street East, P.O. Box 10  
Cannington, Ontario, L0E 1E0  
Tel: 705-432-2355, Ext. 237 | Toll Free: 1-866-223-7668 | Fax: 705-432-3487  
[dhunt@townshipofbrock.ca](mailto:dhunt@townshipofbrock.ca) | [townshipofbrock.ca](http://townshipofbrock.ca) | [choosebrock.ca](http://choosebrock.ca)



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THIS LETTER HAS BEEN FORWARDED  
TO THE EIGHT AREA CLERKS



The Regional  
Municipality of  
Durham

Corporate Services  
Department –  
Legislative Services

605 Rossland Rd. E.  
Level 1  
P.O. Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102  
Fax: 905-668-9963

durham.ca

December 20, 2019

Ms. B. Jamieson  
Clerk  
Township of Brock  
1 Cameron Street East  
Cannington, ON L0E 1E0

Dear Ms. Jamieson:

Date:	02/01/2020
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - BPED - Consent
Copies to:	

**RE: Authorization to Initiate a Comprehensive Review for the Design of a Proposed Community Improvement Plan for Durham Region (2019-COW-35), Our File: D19**

Council of the Region of Durham, at its meeting held on December 18, 2019, adopted the following recommendations of the Committee of the Whole:

- “A) That funding in the amount of \$125,000 for consulting services in support of a comprehensive review for the design of a proposed Regional Community Improvement Plan be included for consideration as part of the Region’s 2020 Business Planning and Budgeting process;
- B) That subject to budget approval, that Regional staff be authorized to commence the process for developing a Regional Community Improvement Plan, as authorized under Section 28 of the Planning Act; and
- C) That Report #2019-COW-35 be circulated to Durham Region’s local area municipalities for information.”

Please find enclosed a copy of Report #2019-COW-35 for your information.

*Ralph Walton*

Ralph Walton,  
Regional Clerk/Director of Legislative Services

RW/ct

- c: B. Bridgeman, Commissioner of Planning and Economic Development
- N. Taylor, Commissioner of Finance



If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



# The Regional Municipality of Durham Report

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To: Committee of the Whole  
From: Commissioner of Finance and the Commissioner of Planning and Economic Development  
Report: #2019-COW-35  
Date: December 11, 2019

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**Subject:**

Authorization to Initiate a Comprehensive Review for the Design of a Proposed Community Improvement Plan for Durham Region

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**Recommendation:**

That the Committee of the Whole recommends to Regional Council:

- A) That funding in the amount of \$125,000 for consulting services in support of a comprehensive review for the design of a proposed Regional Community Improvement Plan be included for consideration as part of the Region's 2020 Business Planning and Budgeting process;
  - B) That subject to budget approval, that Regional staff be authorized to commence the process for developing a Regional Community Improvement Plan, as authorized under Section 28 of the Planning Act;
  - C) That this report be circulated to Durham Region's local area municipalities for information.
- 

**Report:**

**1. Purpose**

1.1 The purpose of this report is to:

- a. Respond to Regional Council's April 24, 2019 direction that staff review current policies and research additional potential relief mechanisms to promote the development of affordable rental housing in the Region, including defining the criteria for projects to be eligible for the potential relief mechanisms, and report back with the results of the review and any recommended policy amendments or additions required to implement those mechanisms; and
- b. Present information and recommend that staff be provided with authorization to commence the process for developing a Community Improvement Plan (CIP) for Durham Region.

## **2. Background**

- 2.1 Durham has a housing system that generally offers a variety of housing options to residents at prices and rents below that of surrounding areas. However, Durham is dealing with a continually growing affordability gap and a lack of purpose built affordable rental housing stock.
- 2.2 A rental household would need \$48,920 in annual income to afford the average market rent at 30 per cent of income, however less than half of rental households in Durham can afford the average market rent.
- 2.3 Rental housing represented only 8.6 per cent of all housing starts and only 16.4 per cent of all housing completions in 2017. Rental vacancy rates in Durham have remained below 2.5 per cent since 2011 (3 per cent is considered healthy).
- 2.4 Without significant financial incentives, the supply of new privately-developed, affordable purpose-built rental accommodation will continue to lag.

## **3. Overview of Current Mechanisms**

- 3.1 The most recent Regional Development Charge (DC) By-law implemented changes to encourage the development of social and government assisted affordable housing by:
  - a. Introducing a new Regional Residential DC service category for Housing Services to fund the development of new, growth-related social and government assisted affordable housing projects/units;
  - b. Deferring the payment of Regional DCs by social and government assisted affordable housing projects;

- c. Broadening the statutory DC Exemption for secondary units for up to two new units in existing residential units on the same property, if not attached to existing residential units;
  - d. Expanding the definition of apartment to include a single storey dwelling unit located within a garage or commercial use, to address affordability of infill apartment developments that would otherwise be charged at a higher medium density multiple rate.
- 3.2 Other mechanisms that are currently available in the Region's DC By-law that can promote the development of affordable housing include:
- a. Development charge exemptions for “the creation of one or two additional dwelling units within a single detached dwelling or on the same lot as the existing single detached dwelling” and for “the creation of one additional dwelling unit within a semi-detached dwelling, a row dwelling, or any other residential building, or on the same lot as an existing semi-detached dwelling, row dwelling or any other residential building”.
  - b. Redevelopment credits where there was a building on the property in the prior 10 years, which has been or will be removed, Regional DCs are reduced by an amount equal to the DCs that would have been chargeable on the structure being demolished or that was demolished.
  - c. The Intensification Servicing Policy which provides funding for unanticipated sanitary sewage DC projects caused by intensification within the built-up area. Since it would require a very large affordable housing project to trigger this policy, it is unlikely to be applicable.
- 3.3 Established in 2008, the Regional Revitalization Program (RRP) allows the Region to assist in private redevelopment projects that advance certain goals of the Regional Official Plan (ROP) and achieve positive economic and community objectives. The RRP relies on area municipalities to sponsor projects within their respective CIP areas and recognizes higher risk associated with development in downtown areas. The RRP outlines criteria to be satisfied for consideration of Regional participation and financial support, including:
- a. The project must be located within an area municipal CIP and be recommended by the area municipality;
  - b. The project must conform with and support ROP policies (e.g. encouraging the development of people-oriented places that are accessible by public transit and active transportation);

- c. The project should encourage both residential and employment growth in the Region's key urban locations, including Urban Growth Centres, Regional Centres and Regional Corridors. Brownfield sites are given preference; and
  - d. The project should entail significant and substantial revitalization and/or development.
- 3.4 Under the RRP, proposed projects are evaluated on a case-by-case basis to ensure any Regional investment is targeted towards projects that demonstrate the need for Regional financial assistance. In order to ascertain this outcome, the program utilizes a business case approach to provide a fact-based foundation for Regional Council's decision to provide any Regional financial assistance to CIP projects, and the RRP is not intended to provide municipal financial assistance to projects that would otherwise be financially viable. The RRP relies on area municipalities to sponsor projects within their respective CIP areas, and a business case to demonstrate that the project would fall short of being economically viable after all private and area municipal assistance (i.e. CIP) is considered.
- 3.5 The RRP is a grant-based program that complements an array of incentives provided at the area municipal level. Regional funding for approved projects is flowed at specific construction milestones to ensure project completion, value for taxpayer dollars, and effective use of Regional resources.
- 3.6 Under the RRP, Regional financial assistance has been provided to eight projects within area municipal CIP areas. There may be an opportunity to evaluate the current RRP to respond to a broader suite of Regional priorities and locations as authorized by provincial regulation and ROP policies. The RRP could also remain as a partner to local CIPs but coordinated with a Regional CIP program.

#### **4. More Homes, More Choices Act, 2019**

- 4.1 On June 6, 2019 the More Homes, More Choice Act, 2019 (formerly Bill 108) received Royal Assent. Sections of the Act that amend the Development Charges Act will not come into force until they are proclaimed by the Lieutenant Governor.
- 4.2 The Act provides five potential Development Charge (DC) relief mechanisms that promote the development of affordable housing, as follows:
- a. For purpose-built rental projects, DCs would be payable over a five-year term in equal installments rather than one up-front payment.
  - b. For non-profit housing projects, DCs would be payable over a twenty-year term in equal installments rather than one up-front payment.

- c. The first DC payment for purpose built rental and non-profit housing would be deferred to the first occupancy, rather than 100 percent of DCs being paid at building permit issuance.
- d. DC rates for all development, including affordable housing projects, would be frozen to the date at which either the site plan or zoning by-law amendment application is received. The DC would be frozen up to a maximum of two years from the date a site plan application or zoning by-law amendment application is approved.
- e. DCs would be exempt for secondary dwelling units ancillary to existing homes, which is already allowed under the Region's current DC By-law. In addition, secondary dwelling units within or ancillary to new homes, for single detached, semi-detached and row dwellings would be exempt from development charges.

## **5. Approaching a Community Improvement Plan (CIP)**

- 5.1 A CIP is a tool that allows municipalities to direct funds, or apply financial or other incentives, to implement policy objectives within a defined project area.
- 5.2 Section 28 of the Planning Act gives municipalities the ability to prepare CIPs, provided they have enabling policies in their official plans. Development incentives offered under the Community Improvement provisions of the Planning Act enable municipalities to achieve policy objectives that may not have otherwise been possible through the standard negotiation and plan review processes.
- 5.3 CIPs are intended to encourage rehabilitation initiatives and/or stimulate development. Once implemented, a CIP allows municipalities to develop and administer programs that may include tax assistance, providing grants or loans, or other measures to assist in the rehabilitation of lands and/or buildings within the defined Community Improvement Project Area.
- 5.4 Upper-tier municipalities (i.e. the Region) may adopt CIPs, provided they only deal with provincially prescribed matters of:
  - a. Affordable housing;
  - b. Infrastructure that is within the Region's jurisdiction; and/or
  - c. Land and buildings within and adjacent to existing or planned transit corridors that have the potential to provide a focus for higher density mixed use development and redevelopment.

- 5.5 Section 14.4.1 of the Regional Official Plan (ROP) includes policies that enable the establishment of Regional CIPs for provincially prescribed matters.
- 5.6 Within Durham, CIPs have been adopted by the local area municipalities in specified geographic areas, including in Ajax, Whitby, Oshawa, Clarington, Brock and Uxbridge, with a CIP being considered in Scugog.

## **6. Regional Plans and Policies**

- 6.1 The Region's affordable housing policies are found in "At Home in Durham – Durham Housing Plan 2014-2024", which supports increasing privately funded affordable rental housing supply and innovative financial arrangements to support the development of new affordable housing. It promotes the RRP to strategically target Regional investment to area municipally-led CIP projects, including affordable rental housing and supports exploring innovative financing models to support the renovation and rehabilitation of existing rental housing.
- 6.2 In 2020, the Region will be undertaking a Comprehensive Master Housing Strategy to operationalize and support the goals of At Home in Durham. It will include a review of the current housing system that will include:
- a. Revitalization of the Regionally owned Durham Regional Local Housing Corporation (DRLHC) portfolio to develop an evidence-based strategy that addresses maintenance, revitalization, regeneration (redevelopment) and disposal.
  - b. A review of public surplus lands and the potential social and community benefits that these properties can provide.
  - c. The provision of affordable, community, supportive and transitional housing, as well as emergency shelters and other Regional housing programs.
  - d. Other opportunities to support the delivery of affordable housing.
- 6.3 Over the next 15-20 years, as the Region grows and intensifies, transit will take on a much greater role in meeting travel demands. Key elements of the planned future transit system will be key in supporting appropriate development that is oriented to transit. Major Transit Station Areas (MTSAs), Centres and Regional Corridors, represent significant opportunities for new Transit Oriented Development (TOD) and intensification. There is an opportunity to investigate the use of a CIP as a financial tool for enabling appropriate or specified development around MTSAs.
- 6.4 The Durham Community Energy Plan (DCEP) and Durham Community Climate Adaptation Plan (DCCAP) include a wide range of programs supporting a

sustainable built environment that reduces GHG emissions, and addresses risks related to extreme weather events through design, technology, education and stewardship. An integrated strategy is guiding the implementation of these plans, some of which could be addressed through a CIP including:

- a. Retrofits to existing buildings, including the Region's social housing portfolio, to encourage deep energy and emissions reductions while building resilience to known and projected extreme weather impacts, including flooding and heatwaves.
- b. Standards for new development to provide higher levels of energy efficiency and climate resilience.

## **7. Other Upper-Tier Municipalities**

7.1 Other GHG upper tier municipalities have either developed or are in the process of developing CIPs to encourage new developments that advance specified priorities.

7.2 Within the Region of Waterloo, a Reurbanization CIP applies to approximately 7,500 hectares of land along the Region's new LRT line. In passing its CIP, Waterloo saw its role as:

- a. promoting and facilitating transit oriented reurbanization, by making sites more attractive to reinvestment to achieve the required densities and by managing growth in the Region;
- b. promoting a sustainable community by providing a focus for transit-supportive densities adjacent and along the rapid transit alignment by stimulating private investment activity;
- c. providing for an appropriate range of housing choices, including affordable housing;
- d. implementing rapid transit and providing opportunities to develop transportation facilities; and
- e. allowing the Region to acquire and prepare lands for development.

7.3 In the Region of York, a Draft Rental Housing Incentives Guideline was endorsed in June 2018, and staff were authorized to prepare a CIP to implement a tax increment equivalent grant (TIEG) program. A TIEG is an annual grant equal to all or a portion of the Regional property tax increase (increment) following the completion of a project that results in an increase in the assessed value of the property.

## 8. Potential Tools and Considerations

- 8.1 Various forms of incentives may be offered under a CIP that are tailored to local needs. Typically, clear, specific and transparent criteria are established to evaluate development projects for program eligibility. For example, such programs can include:
- a. As noted above, TEIG can provide financial relief in the form of tax reductions to property owners who undertake rehabilitation or improvement to properties that result in a re-valuation and tax increase. This type of program encourages development by not immediately “penalizing” property owners who undertake improvements by increasing property taxes.
  - b. Development charges can be reduced at the time of building permit, or by collecting development charges up front, and then issuing a grant equivalent to the eligible exemption to the owner upon final inspection of a completed building.
  - c. Development application fees can be reduced at the time of a planning application, or as a reimbursement at the time of final inspection of an eligible building.
  - d. A program of property acquisition, investment and involvement in public/private partnerships to clean-up and/or rehabilitate properties can be part of a CIP.
- 8.2 If the Region chooses to implement a CIP to address provincially prescribed matters, eligibility criteria for development incentives could include:
- a. Achieving of minimum number (or percentage) of affordable purpose-built rental housing units in a building, expressed in rent dollars per unit or as a percentage of median rents in a market area;
  - b. Providing high-density mixed-use development at a minimum specified density within a delineated boundary of an identified MTSA;
  - c. Developing a specified amount of office or other employment floor space;
  - d. Implementing green/sustainable development practices or technologies within a CIP eligible project building or site.
- 8.3 The scope of work for this project would involve measures such as identifying and evaluating affordability levels for targeted incentives, identifying potential programs, determining feasibility, assessing financial impacts of potential programs, sensitivity testing, community and stakeholder engagement and program development.



## **9. Financial Implications**

- 9.1 It is recommended that funding in the amount of \$125,000 for consulting services in support of a comprehensive review for the design of a proposed Regional Community Improvement Plan be included for consideration, as part of the Region's 2020 Business Planning and Budgeting process.
- 9.2 Further, subject to budget approval, it is recommended that Regional staff be authorized to commence the process for developing a proposed Regional Community Improvement Plan, as authorized under Section 28 of the Planning Act.
- 9.3 Financial implications and risks will be considered and assessed as part of the future recommendations related to the outcomes of the consultant's work for a potential Regional CIP, including plan design, implementation and deliverables.

## **10. Conclusion**

- 10.1 CIPs can be an important tool to incent targeted forms of development to achieve broad community policy and planning objectives. Approval of this report would be the first step in determining potential opportunities and risks of a potential Regional CIP and would provide options to inform the design of a proposed plan to ensure that focussed outcomes are achieved. This would include interrelations with other Regional incentives.
- 10.2 The More Homes, More Choices Act, 2019 also provides new relief mechanisms for affordable housing. Once proclaimed, these mechanisms should be tested for their success.
- 10.3 It is recommended that funding in the amount of \$125,000 for consulting services in support of a comprehensive review for the design of a proposed Regional Community Improvement Plan be included for consideration as part of the Region's 2020 Business Planning and Budgeting process.
- 10.4 It is also recommended that Regional staff be authorized to commence the process for developing a Regional Community Improvement Plan as authorized under Section 28 of the Planning Act. Once developed, staff will report back with recommendations on proposed plan design and deliverables.
- 10.5 This report was prepared in consultation with the Regional Works and Social Services Departments.

Respectfully submitted,

Original signed by

\_\_\_\_\_  
Nancy Taylor, CA, CPA, CGA  
Commissioner of Finance

Original signed by

\_\_\_\_\_  
Brian Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

Recommended for Presentation to Committee

Original signed by

\_\_\_\_\_  
Elaine C. Baxter-Trahair  
Chief Administrative Officer

Date:	02/01/2020
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - BPED - Consent
Copies to:	Debbie V.

**File:** OPA 2019-005

**Related File(s):** none

**Subject Lands:** S2165 Concession Road 6, Part of Lot 22, Concession 6, Township of Brock

**Date of Decision:** December 18, 2019

**Date of Notice:** December 20, 2019

**Last Date of Appeal:** January 9, 2020

## THE REGIONAL MUNICIPALITY OF DURHAM

### NOTICE OF ADOPTION

#### With Respect to Amendment #177 to the Durham Regional Official Plan Section 17(23) of the Planning Act

#### Purpose and Effect of the Requested Official Plan Amendment

The purpose and effect of this Amendment is to permit the severance of a residential dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels on lands designated "Prime Agricultural Areas," and "Major Open Space" in the Township of Brock.

The Amendment and background materials are available for inspection at the Regional Planning and Economic Development Department, Regional Municipality of Durham, 605 Rossland Road East, Fourth Floor, P.O. Box 623, Whitby, Ontario, Monday to Friday between 8:00 a.m. and 5:00 p.m.

**Related Planning Act Files:** None

#### Written and Oral Submissions

Public consultation on the application was undertaken in accordance with the requirements of the Planning Act. The Region received no written comments on the application. Further details regarding how public input was considered is available in Commissioner's Report #2019-P-39 and the Planning and Economic Development Committee Meeting minutes, dated October 1, 2019, and Commissioner's Report #2019-P-46 and the Planning and Economic Development Committee Meeting minutes, dated December 3, 2019.

#### Decision of Regional Council

The Council of the Regional Municipality of Durham adopted Amendment #177 to the Durham Regional Official Plan by By-law #60-2019, on December 18, 2019.

## When and How to File a Notice of Appeal

The last day for filing a notice of appeal is **January 9, 2020**. Notice to appeal the decision to the Local Planning Appeal Tribunal must:

i) be filed with the Regional Clerk at the following address:

Ralph Walton, Regional Clerk  
The Regional Municipality of Durham  
Corporate Services Department - Legislative Services Division  
605 Rossland Road East, Level 1  
P.O. Box 623  
Whitby, ON L1N 6A3

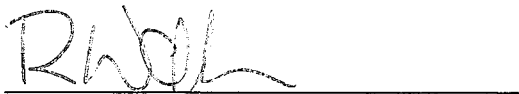
ii) set out the reasons for the appeal, and the specific part of the proposed official plan or plan amendment to which the appeal applies; and

iii) be accompanied by the fee of \$300.00 in the form of a certified cheque or money order payable to the Minister of Finance, as required by the Local Planning Appeal Tribunal.

This proposed Official Plan Amendment is exempt from approval by the Minister of Municipal Affairs and Housing. The decision of the Council of the Regional Municipality of Durham is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

Only individuals, corporations or public bodies may appeal a decision of the municipality to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to Council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.



Regional Clerk

**Amendment #177 to the Regional Official Plan**

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**Purpose and Effect:** The purpose of this Amendment is to permit the severance of a residential dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels on lands designated “Prime Agricultural Areas,” and “Major Open Space” in the Township of Brock.

**Location:** The subject site is located on the on the north side of Concession Road 6 and west of Simcoe Street. The parcel is municipally known as S2165 Concession Road 6, Part of Lot 22, Concession 6, in the Township of Brock.

**Basis:** The subject site has been consolidated with other non-abutting farm parcels owned by the applicant. The residential dwelling on the subject site is not required by, and is surplus to, the farm operation. This amendment conforms to the Durham Regional Official Plan, the Greenbelt Plan, and the Growth Plan for the Greater Golden Horseshoe and is consistent with the Provincial Policy Statement.

**Amendment:** The Durham Regional Official Plan is hereby amended by adding the following policy exception to Section 9A.3.2:  
*“9A.3.2 ww) A surplus dwelling is severed from the parcel identified as Assessment No. 18-39-050-008-08100 located in Part of Lot 22, Concession 6, in the Township of Brock, subject to the inclusion of provisions in the zoning by-law to prohibit further severances, the construction of any dwelling on the retained parcel; and the use of the existing shed for housing livestock.”*

**Implementation:** The provisions set forth in the Durham Regional Official Plan regarding the implementation of the Plan shall apply in regards to the Amendment.

**Interpretation:** The provisions set forth in the Durham Regional Official Plan regarding the interpretation of the Plan shall apply in regards to this Amendment.

Date:	02/01/2020
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - BPED - Consent
Copies to:	Debbie V.

**File:** OPA 2019-004

**Related File(s):** none

**Subject Lands:** C2365 Thorah Concession Road 1,  
Part of Lot 1, Concession 1, Township of Brock  
(former Twp. of Thorah)

**Date of Decision:** December 18, 2019

**Date of Notice:** December 20, 2019

**Last Date of Appeal:** January 9, 2020

## THE REGIONAL MUNICIPALITY OF DURHAM

### NOTICE OF ADOPTION

#### With Respect to Amendment #176 to the Durham Regional Official Plan Section 17(23) of the Planning Act

#### Purpose and Effect of the Requested Official Plan Amendment

The purpose and effect of this Amendment is to permit the severance of a residential dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels on lands designated "Prime Agricultural Areas," in the Township of Brock.

The Amendment and background materials are available for inspection at the Regional Planning and Economic Development Department, Regional Municipality of Durham, 605 Rossland Road East, 4th Floor, P.O. Box 623, Whitby, Ontario, Monday to Friday between 8:00 a.m. and 5:00 p.m.

**Related Planning Act Files:** None

#### Written and Oral Submissions

Public consultation on the application was undertaken in accordance with the requirements of the Planning Act. The Region received no written comments on the application. All comments were given full consideration. Further details regarding how public input was considered is available in Commissioner's Report #2019-P-38 and the Planning and Economic Development Committee Meeting minutes dated October 1, 2019, and Commissioner's Report #2019-P-45 and the Planning and Economic Development Committee Meeting minutes dated December 3, 2019.

#### Decision of Regional Council

The Council of the Regional Municipality of Durham adopted Amendment #176 to the Durham Regional Official Plan by By-law #59-2019, on December 18, 2019.

## When and How to File a Notice of Appeal

The last day for filing a notice of appeal is **January 9, 2020**. Notice to appeal the decision to the Local Planning Appeal Tribunal must:

- i) be filed with the Regional Clerk at the following address:  
  
Ralph Walton, Regional Clerk  
The Regional Municipality of Durham  
Corporate Services Department - Legislative Services Division  
605 Rossland Road East, Level 1  
P.O. Box 623  
Whitby, ON L1N 6A3
- ii) set out the reasons for the appeal, and the specific part of the proposed official plan or plan amendment to which the appeal applies; and
- iii) be accompanied by the fee of \$300.00 in the form of a certified cheque or money order payable to the Minister of Finance, as required by the Local Planning Appeal Tribunal.

This proposed Official Plan Amendment is exempt from approval by the Minister of Municipal Affairs and Housing. The decision of the Council of the Regional Municipality of Durham is final if a notice of appeal is not received on or before the last day for filing a notice of appeal.

Only individuals, corporations or public bodies may appeal a decision of the municipality to the Local Planning Appeal Tribunal. A notice of appeal may not be filed by an unincorporated association or group. However, a notice of appeal may be filed in the name of an individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the hearing of the appeal unless, before the plan was adopted, the person or public body made oral submissions at a public meeting or written submissions to Council or, in the opinion of the Local Planning Appeal Tribunal, there are reasonable grounds to add the person or public body as a party.



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Regional Clerk

### **Amendment #176 to the Regional Official Plan**

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- Purpose and Effect:** The purpose of this Amendment is to permit the severance of a residential dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels on lands designated "Prime Agricultural Areas," in the Township of Brock.
- Location:** The subject site is located on the north side of Thorah Concession Road 1, at the northwest intersection of Thorah Concession Road 1 and Simcoe Street, west of the Brock/Kawartha Lakes municipal boundary, in the Township of Brock. The site is legally described as C2365 Thorah Concession Road 1, Part of Lot 1, Concession 1, in the Former Township of Thorah.
- Basis:** The subject site has been consolidated with another non-abutting farm parcel owned by the applicant. The residential dwelling on the subject site is not required by, and is surplus to, the farm operation. This amendment conforms with the Durham Regional Official Plan, the Greenbelt Plan, and the Growth Plan for the Greater Golden Horseshoe and is consistent with the Provincial Policy Statement.
- Amendment:** The Durham Regional Official Plan is hereby amended by adding the following policy exception to Section 9A.3.2:
- "9A.3.2 vv) A surplus dwelling is severed from the parcel identified as Assessment No. 18-39-030-004-00100 located in Part of Lot 1, Concession 1, former Township of Thorah, in the Township of Brock, subject to the inclusion of provisions in the zoning by-law to prohibit the construction of any dwelling on the retained parcel. In accordance with Provincial and Regional policies, no further severances of the property are permitted."
- Implementation:** The provisions set forth in the Durham Regional Official Plan regarding the implementation of the Plan shall apply in regards to the Amendment.
- Interpretation:** The provisions set forth in the Durham Regional Official Plan regarding the interpretation of the Plan shall apply in regards to this Amendment.



# Tourism, Heritage & Recreation Committee



Date:	27/11/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	Not Applicable
Notes:	COW - THR - Consent
Copies to:	Eva, Joe, website

## Sunderland Town Hall Board of Management

**Date:** Tuesday, September 24, 2019

**Time:** 10:00 am

**Location:** Sunderland Town Hall

### Minutes

**Present:** Lynn Campbell, Ann Gordon, Ralph Maleus, Donna Schirle, Dale St. John, Glen Williams, Denise Wilson

#### 1. Call to Order

Chair Ann Gordon called the meeting to order at 10:00 am

#### 2. Confirmation of Minutes

Moved by Lynn Campbell, seconded by Denise Wilson, that the minutes of the June 25, 2019 meeting be approved.

MOTION CARRIED

#### 4. Correspondence

In conversation with local Councilor Lynn Campbell, Mr. George Pilgrim inquired about the possibility to keep Town Hall open during the days to allow public access to washrooms. The request was turned down for practical and security reasons.

#### 5. General Items

##### 1) Update on current projects

##### a) Main door accessibility

Ann Gordon, Denise Wilson and Ralph Maleus Mr. Chris Huntley from HRI (Heritage Restoration Inc.) met on Sep. 6, 2019 to discuss alternative ways to upgrade the front door. He suggested an alternative to replace the door slabs, restoration of the existing frame and supply and install a new door operator. During the meeting a quotation was received indicating a cost of \$26,100.

Although the approach to the work was perceived favorable, the cost was deemed too high. It was agreed to contact HRI to explore lower cost alternatives eg. wireless control and restoring existing door slabs.

Based on an agreed scope of work, requests for proposal should be sent to two other possible vendors.

This document is available in alternate formats upon request.  
Please contact the Clerk's Department at 705-432-2355.

It was agreed that Ralph Maleus should be the primary contact going forward with this matter.

- b) Balcony glass.  
The installation of the glass panels is delayed due to safety concerns. The frame design needs to be reviewed and approved by an engineer prior to installation. This is not expected to happen before Christmas.
- c) Balcony seating sale  
Ralph Maleus reported that the seating sale has been completed and that all seats have been sold except two units that will remain in the Town Hall. Dale St. John has been sent a total of \$990 to the township.
- d) Finalize caretaker's duties  
Ann Gordon reported that she had met the new caretaker and that she was very pleased with the work so far.  
After a review of the draft check-list for the caretaker, it was suggested to change the cleaning of ground floor windows to every 6 months.

Moved by Donna Schirle, seconded by Denise Wilson, caretaker's duties version 1 be approved. See attached.

MOTION CARRIED

- e) New smoking by-law  
Since the Town Hall is being used as health facility, the by-law calls for no smoking/vaping within 20 meter. This means smoking is not allowed at the bench located outside the main entrance.  
Agreed actions are:
  - remove the ash tray and install a no-smoking sign (Joe Underwood)
  - Design a suitable No-Smoking sign to be installed on, or adjacent to the bench. (Ann Gordon and Ralph Maleus)

## 2) New items

- a) Deficiencies and Upgrades  
A list of urgent deficiencies and upgrades with requested deadlines had been prepared by Ann Gordon. This list was reviewed and updated by the board. See attached.  
It was suggested that this list and the Maintenance Plan be merged into one list. Ann Gordon to prepare list that will be review at all future meetings
- b) Update rental form  
The current rental agreement form is lacking requirements by the renters to eg. return the space to the "standard setting" after use. Also, attach packing tape to the wall is prohibited. Dale St. John was asked to update the forms and present at the next meeting.  
Dale St. John to forward on a regular basis the list of renters to Ann Gordon  
The question of checking the facility after renters is still TBD.

- c) Extra balcony red chairs  
The remaining red seats have been relocated to the Township's storage facility in Cannington. The seats need to be inventoried and kept for future use.
- d) Interior wayfinding signs  
Proposal of new permanent interior wayfinding signs to be prepared. Ann Gordon and Ralph Maleus to take the lead.
- e) Elevator training  
It was agreed that members of the board should be trained how to operate the lift (a.k.a. elevator). Instructions need to be prepared. Dale St. John to schedule and invite members to training as well as prepare instructions.

A key to the lift is to be placed at the same location as the key to the control room.

- 3) Maintenance plan 2019 review  
The maintenance plan review was deferred to next meeting when the new format has been prepared.

## 6. Others

- 1) Miscellaneous issues were discussed

Lynn Campbell reported:

- that a popcorn machine is available at Manilla Hall for the occasional use.
- new receptionist, Ms. Stefanie Stickwood has been hired at the township office.
- new administrator has been hired at township office to support the facility coordinator.

Ralph Maleus reported

- temporary stage extension will be installed on October 7<sup>th</sup>.
- the rack with yoga matts has been placed at the coat rack upstairs.

- 2) Next Meeting: Nov. 26, 2019 between 9 – 11 am.

## 7. Adjournment A

Lynn Campbell moved to adjourn the meeting at 12:03 p.m.

# Protection Services Committee



Corporate Services Department  
Legislative Services

Sent By Email

November 29, 2019

The Honourable Caroline Mulroney  
Minister of Transportation  
Ministry of Transportation  
[caroline.mulroney@pc.ola.org](mailto:caroline.mulroney@pc.ola.org)

Date:	03/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	null
Notes:	COW - PS - Consent
Copies to:	

Subject: National School Bus Safety Week and Stop Arm Cameras  
Corr. 36-19  
File: A-1400-001-19

The Council of the Corporation of the City of Pickering considered the above matter at a meeting held on November 25, 2019 and adopted the following resolution:

1. That Corr. 36-19, dated October 18, 2019, from Pierre Ranger, Chair, Let's Remember Adam – Stop for the School Bus, be endorsed; and,
2. That this resolution be circulated to the Minister of Transportation, Minister of Education, Association of Municipalities of Ontario (AMO), Durham District School Board, Durham Catholic District School Board, Conseil Scolaire Viamonde, Durham Regional Police Service, the Region of Durham, and all Durham Region municipalities for their consideration.

A copy of the original correspondence is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660 extension 2019.

Yours truly

A handwritten signature in cursive script, appearing to read "Susan Cassel".

Susan Cassel  
City Clerk

SC:rp  
Enclosure

Copy: The Honourable Stephen Lecce, Minister of Education  
Association of Municipalities of Ontario (AMO)  
Durham District School Board  
Durham Catholic District School Board  
Conseil Scolaire Viamonde  
Ralph Walton, Regional Clerk, Regional Municipality of Durham  
Durham Regional Police Service  
Nicole Cooper, Clerk, Town of Ajax  
Becky Jamieson, Clerk, Township of Brock  
Anne Greentree, Municipal Clerk, Municipality of Clarington  
Mary Medeiros, Interim City Clerk, City of Oshawa  
John Paul Newman, Director of Corporate Services/Clerk, Township of Scugog  
Debbie Leroux, Director of Legislative Services/Clerk, Township of Uxbridge  
Christopher Harris, Clerk, Town of Whitby  
Pierre Ranger, Chair, Let's Remember Adam – Stop for the School Bus  
  
Chief Administrative Officer



# Let's Remember Adam

**STOP FOR THE SCHOOL BUS**

October 18, 2019

**RE: National School Bus Safety Week and Stop Arm Cameras**

Dear Honourable Mayor and Council,

Earlier this year, I wrote to you on behalf of the *Let's Remember Adam - STOP FOR THE SCHOOL BUS* campaign asking for your help to improve student safety by urging the provincial government to get stop arm cameras on all school buses in Ontario. Our efforts were acknowledged by the Province but there is still work to be done. We will not stop until we reach our goal of having stop-arm cameras on all school buses.

**Next week is National School Bus Safety Week, from October 21 to 25, 2019. I respectfully request your support to not only recognize and highlight this important week, but that you take this opportunity to act now by implementing a solution that will help protect our children's safety as they travel to and from school each day.**

As you may know, the Government of Ontario announced in April that they are taking steps to ensure stop-arm camera technology is implemented and used to prosecute stop-arm violations in Ontario. Included in these steps is the message that the Province is looking to municipalities to help inform the regulatory framework process, by specifying what equipment should be used and how tickets will be processed.

This is an extremely important issue that deserves your immediate attention.

On behalf of Let's Remember Adam, I respectfully ask that you take the necessary steps to get stop-arm cameras on school buses in your community as soon as possible. I don't want any family to endure the senseless suffering my family has had to. It's been nearly 20 years since Adam was killed while crossing the street to our home after getting off the school bus. The time for action is now. Championing National School Bus Safety Week in your municipality will be an important step forward to achieving our ultimate goal.

Please let me know if I can be of any assistance to you in this process. Thank you for your time and consideration. I look forward to seeing stop-arm cameras implemented.

Pierre Ranger  
Chair, Let's Remember Adam - STOP FOR THE SCHOOL BUS

**This Has to Stop.  
We Need to Stop.**



PO Box 342  
Mattawa, Ontario  
POH1V0



705-840-8871  
info@letsrememberadam.org



# Corporate Services Committee

THIS LETTER HAS BEEN FORWARDED  
TO THE EIGHT AREA CLERKS



December 2, 2019

Becky Jamieson  
Clerk  
Township of Brock  
1 Cameron Street East  
Cannington, ON L0E 1E0

Date:	03/12/2019
Refer to:	Not Applicable
Meeting Date:	January 6, 2020
Action:	null
Notes:	COW - CS - Consent
Copies to:	

The Regional  
Municipality of  
Durham

Corporate Services  
Department –  
Legislative Services

605 Rossland Rd. E.  
Level 1  
P.O. Box 623  
Whitby, ON L1N 6A3  
Canada

905-668-7711  
1-800-372-1102  
Fax: 905-668-9963

durham.ca

Dear Ms. Jamieson:

**RE: Territory Acknowledgment, Our File: C00**

Council of the Region of Durham, at its meeting held on November 27, 2019, adopted the following recommendations:

“WHEREAS Regional Council believes that traditional territory acknowledgements are a respectful and fitting way to recognize that Durham Region spans a portion of the territories covered by the Williams Treaties, and that all eight area municipalities of Durham are home to Indigenous Peoples;

AND WHEREAS recognition and respect are essential elements of building healthy, reciprocal relationships with Indigenous Peoples;

AND WHEREAS Regional representatives engaged local Indigenous communities;

NOW THEREFORE BE IT RESOLVED that the Council Procedural By-law be amended to provide for the reading of a traditional territory acknowledgement at the beginning of every Council meeting.”

*Ralph Walton*

Ralph Walton,  
Regional Clerk/Director of Legislative Services

RW/ks