

The Corporation of the Township of Brock

Council Agenda

Municipal Administration Building

Session Thirty Seven

Monday, October 28, 2019

1. **Call to Order & Moment of Silence** – Mayor Debbie Bath Hadden – 6:30 p.m.
2. **Disclosure of Pecuniary Interest and Nature Thereof**
3. **Announcements from Council and Staff**
4. **Presentations**
 - 1) Baseball Team Recognitions
5. **Delegations and/or Petitions**
6. **Consent Agenda**
 - a) **Adoption of Minutes of Previous Meeting**
 - 1) 32nd Meeting – September 16, 2019
 - 2) 33rd Meeting – September 19, 2019
 - 3) 33rd In Camera Session (AM) – September 19, 2019
 - 4) 33rd In Camera Session (PM) – September 19, 2019
 - 5) 34th Meeting – September 23, 2019
 - 6) 35th Meeting – September 26, 2019
 - 7) 35th In Camera Session – September 26, 2019
 - b) **Reports**

[2124](#) Laura Barta – Report: 2019-Council-18 – Provincial Gas Tax Program – Municipal Feedback
 - c) **Correspondence**

[2099](#) Rick DeJong – Pinedale Cemetery Care and Maintenance Fund
 - d) **Reports of Committees**
 - 1) 1st Committee of the Whole Meeting – September 16, 2019
 - 2) 2nd Committee of the Whole Meeting – October 7, 2019
 - 3) 2nd Committee of the Whole In Camera Session (AM) – October 7, 2019
 - 4) 2nd Committee of the Whole In Camera Session (PM) – October 7, 2019
 - 5) 3rd Committee of the Whole Meeting – October 21, 2019
 - 6) 3rd Committee of the Whole In Camera Session – October 21, 2019
 - e) **Motions**

- 1) That the Mayor and Clerk be, and they are hereby authorized to enter into an agreement with Colleen Suzanne Bleasdel and Malcom Greer and Regan Morgan

f) By-laws

- 1) By-law Number 2903-2019 – to amend By-law Number 957-88-PP, being a By-law to regulate vehicular traffic on highways, fire routes, private and municipal property, and to prohibit the injuring or fouling of highways and bridges, and the obstruction of ditches and culverts
- 2) By-law Number 2904-2019 – to prescribe a rate of speed of 30 kilometres per hour on Church Street within the Township of Brock
- 3) By-law Number 2905-2019 – to amend By-law Number 2334-2011-PP, being a By-law to provide for the administration and enforcement of the Ontario *Building Code Act* within the Township of Brock
- 4) By-law Number 2912-2019 – under the provisions of Section 270(1) 1 of the Municipal Act, S.O. 2001, as amended, to deem certain lands as surplus to the needs of the Corporation and authorize the conveyance of land.

g) Confirm the following

- [Redacted]
- [Redacted]
- [Redacted]
- Kawartha Region Conservation Authority – 40th Anniversary – October 31, 2019

7. Items Extracted from Consent Agenda

8. Notices of Motions

- 1) Moved by Michael Jubb, Seconded by Lynn Campbell - that a request be sent to the Region of Durham asking that the hamlet of Gamebridge de designated a Community Safety Zone to include both areas of Durham Road 50 and Regional Road 50. In addition, Children at play signs be installed at all three locations approaching the hamlet to be included with the Community Safety Zone signage.

9. Other Business

- 1) Tabled Motion 59-26 – Selling of Public Road Allowance beside B25370 Maple Beach Road

10. Public Questions and Clarification

11. Closed Session

12. Confirmation By-law

By-law Number 2906-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on October 28, 2019.

13. Adjournment

The Corporation of the Township of Brock

Council Minutes

Municipal Administration Building

Session Thirty-Two

Monday, September 16, 2019

The Thirty-Second Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, September 16, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
CAO Garth Johns
Treasurer Laura Barta

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:00 a.m. and requested a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Announcements from Council and Staff

The Clerk advised of a time change to the agenda for September 19, 2019 as the Integrity Commissioner's presentation will commence at 1:00 p.m.

Mayor Bath-Hadden advised that the Region of Durham has hired an additional Economic Development and Tourism Coordinator specifically for North Durham.

Mayor Bath-Hadden advised that the Township will receive a further \$6,727 from the Federal Gas Tax Fund.

Regional Councillor Smith advised that a number of red light cameras will be installed in South Durham noting that the most northerly camera will be located at Highway 47 and Regional Road 30. He advised that ten photo radar units will be set up on a rotation basis in school zones and community safety zones throughout the Region.

4. Presentations

None

5. Hearing of Delegations and/or Petitions

None

6. Consent Agenda

(a) Adoption of Minutes of Previous Meetings

None

(b) Reports

None

- (c) Correspondence

None

- (d) By-Laws

- (1) By-Law Number 2890-2019 – to regulate the proceedings of Council

The Clerk provided an overview of the changes to the Procedure By-law noting that a few minor changes will be incorporated prior to final printing.

There was discussion about keeping the significant celebrations on the agenda under the heading 9. Other Business, in recognition of local businesses and people.

Resolution Number 1-32

By-law Number 2890-2019 – to regulate the proceedings of Council, was read a first, second, and third time and finally passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (2) By-Law Number 2894-2019 – to appoint a Drainage Superintendent for the Corporation of the Township of Brock pursuant to the Drainage Act, RSO 1990

The Clerk advised that the retention of a Drainage Engineer is required to address the petition received to clean out a municipal drain noting that the Township would like to appoint Tulloch Engineering Inc. for assessment as to the validity of the petition and recommendations should the clean out be warranted. Partial costs could be recovered through a grant.

The Clerk advised that a presentation to Committee of the Whole with respect to the Drainage Act would be scheduled for the near future.

Resolution Number 2-32

By-law Number 2894-2019 – to appoint a Drainage Superintendent for the Corporation of the Township of Brock pursuant to the Drainage Act, RSO 1990, was read a first, second, third time and finally passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

7. Items Extracted from Consent Agenda

None

8. Notices of Motions

None

9. Other Business

None

10. Public Questions and Clarification

None

11. Closed Session

None

12. Confirmation By-law

By-law Number 2891-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 16, 2019

Resolution Number 3-32

By-law Number 2891-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 16, 2019, was read three times and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

13. Adjournment

Resolution Number 4-32

MOVED by Cria Pettingill and SECONDED by Lynn Campbell that we do now adjourn at 9:40 a.m.

MOTION CARRIED

MAYOR

CLERK

The Corporation of the Township of Brock

Council Minutes Draft

Municipal Administration Building

Session Thirty-Three

Thursday, September 19, 2019

The Thirty-Third Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Thursday, September 19, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
CAO Garth Johns
Director of Public Works Greg Hardy

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:05 p.m.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Announcements from Council and Staff

The Clerk advised that an education session on the Drainage Act is scheduled for September 30, 2019.

4. Presentations

(1) 9:00 a.m. – Mr. Garth Johns & Mr. Gary Cubitt – Council Education Session, Council 101

Mr. Garth Johns and Mr. Gary Cubitt provided a Brock Township Education presentation which covered the followings points:

- Duty of diligence - act in good faith on behalf of the municipality
- Duty of loyalty - the interests of the corporation are first versus a stakeholder group or a constituent
- Duty of obedience – follow Municipal Act, Code of Conduct, any governing policies
- Fiduciary role – uphold the interests of the corporation versus any one ward
- Representative role – to vote in accordance with what is in the best interest of the community even if in conflict with local opinion
- Role of Council – to develop and evaluate municipal policies/programs and ensure they are administered. No member of Council has any individual duty or authority unless authorized by Council.
- Relationship roles of Council and Staff – Council has a legislative role to set the policies and staff administer those policies. Council Code of Conduct provides that respect and dignity be observed between all parties.

- Digital Media – fails to convey the nuances of person to person communication and could lead to misinterpretation – important for members to speak directly to staff to develop personal relationships. Members of Council should never communicate issues of municipal importance on social media.
- Confidentiality – it is important to note that matters discussed in a closed session of Council are confidential and must not be discussed outside of the meeting. Decisions made as a result of closed session discussions are public but not the content of the confidential discussions.
- Governance is planning and objectives based, not focussed on municipal processes and should work to align behaviours, beliefs, and resources
Review of the challenges/opportunities of governance, recognizing that it involves relationships with the community, constituents, staff and colleagues and has clear behavioural expectations. Good governance provides clear plans (with resources in place) and facilitates positive means for evaluation of the objectives and progress. Ensure a clear Strategic Plan is in place. Model ethical behaviour as a leader.
- Social Media - can quickly deliver critical messages to a large number of people and can engage the community. People must be more responsible on social media to avoid hurtful and unproductive activities and sharing inaccurate information. Social/digital communication becomes permanent and can be shared outside the intended audience. It is so fast that it does not allow time for second thought.

Discussion ensued with respect to conflicted interests during budget discussions, how to advise constituents who are requesting assistance, how to effectively handle issues that arise with the help of staff, the importance of having written policies in place for matters that are open to scrutiny, and Council's obligation to rewrite a policy that is continually waived.

There was discussion with respect to the importance of making consistent decisions and the benefits of speaking in person to staff. It was noted that a clear Strategic Plan should express what it is that the organization wants to become and should be reviewed at least every 5 years to keep up with changing times. The benefits of employee empowerment, good coaching, and team mentality were noted as well as Council members not becoming involved with individual staff concerns. It was noted that allowing for continuous learning for staff keeps them engaged and assists with critical thinking.

Resolution Number 1-33

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Council recess at 10:40 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 10:55 a.m. with the same members of Council and staff in attendance with the exception of the Director of Public Works.

There was discussion about respecting the decisions made by Committee or Council and the members' obligation to support same.

The Director of Public Works joined the meeting at 11:12 a.m. and left the meeting at 12:00 p.m.

There was a review of the ways to celebrate the things that work well, recommendations for self reflection, and further discussion on the opportunities/challenges of social media including using wording that expresses a statement as a person's opinion.

Resolution Number 2-33

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Council move in camera at 12:00 p.m. to discuss labour relations or employee negotiations, pursuant to Section 239 (2) (d) of the Municipal Act, in relation to the CUPE Agreement.

MOTION CARRIED

Resolution Number 3-33

MOVED BY W.E. Ted Smith and SECONDED by Michael Jubb that we rise from in camera at 12:42 p.m.

MOTION CARRIED

Resolution Number 4-33

MOVED by W.E. Ted Smith and SECONDED by Claire Doble that Council recess at 12:43 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 1:05 p.m. with the same members of Council and staff in attendance. At times the CAO joined the meeting.

- (2) 1:00 p.m. – Mr. Guy Giorno – Council Education Session – Integrity Commissioner

Mr. Guy Giorno, Integrity Commissioner for the Township of Brock, provided a presentation on members' responsibilities, Council Code of Conduct, and Municipal Conflict of Interest Act which included the following:

1. Municipal Conflict of Interest Act (MCIA)

Pecuniary Interest - concerned only with financial or economic pecuniary interest which may be direct or indirect.

Direct: Member, spouse, parent or child has pecuniary interest in matter in which Council or local board is concerned

Indirect: Any of the following has a pecuniary interest in matter in which Council or local board is concerned: Employer of Member, spouse, parent or child; Partner of Member, spouse, parent or child; Body to which Member, spouse, parent or child belongs; Private corporation of which Member, spouse, parent or child is shareholder, director or senior officer; Publicly-traded company that Member, spouse, parent or child controls or of which is director or senior officer.

There was discussion with respect to members of Council sitting on boards and declaring financial pecuniary interest (handled on a case by case basis) and the need for the boards/organizations to keep good records.

What to do:

1. Disclose interest prior to consideration [recorded in minutes]
2. Do not take part in discussion or vote
3. Before, during and after, do not attempt to influence voting
4. If meeting is closed, leave the meeting
5. File written statement with municipal Clerk, or secretary of committee or local board
6. Do not attempt in any way to influence decision or recommendation of an officer or employee of municipality
7. If absent from meeting, disclose conflict at first meeting when present

Exceptions of Pecuniary Interest

- Member is user of public utility service, or is entitled to receive municipal service or benefit, on terms and conditions common to others
- Interest in property affected by a work under the Drainage Act or by a work under a regulation relating to local improvements
- Member filling vacancy, office or position on council or local board
- Member is director or senior officer of corporation incorporated to carry on business for municipality, or is appointed by council to a board, commission, or other body
- Member is user of public utility service, or is entitled to receive municipal service or benefit, on terms and conditions common to others
- Interest in property affected by a work under the Drainage Act or by a work under a regulation relating to local improvements
- Member filling vacancy, office or position on council or local board
- Member is director or senior officer of corporation incorporated to carry on business for municipality, or is appointed by council to a board, commission, or other body

There was discussion with respect to volunteer firefighters declaring pecuniary interest. Mr. Giorno advised that, under the Act, one only has pecuniary interest if the matter is real, present and current (not hypothetical, or speculative).

Discussion ensued with respect to the ability of Council to override the above noted exemptions within the Council Code of Conduct and the public's perception of pecuniary interest.

Enforcement

In event of a contravention, a judge may:

- Reprimand member or former member
- Suspend remuneration for up to 90 days
- Declare seat vacant
- Disqualify member or former member from office for up to seven years
- If the contravention resulted in personal financial gain, require member or former member to make restitution to party suffering the loss, or, if party's identity is not readily ascertainable, to municipality or local board

Reasons for discretion

In determining a penalty, a judge may consider whether the member:

- took reasonable measures to prevent the contravention (e.g. being aware of what is on Council agendas, being aware of one's financial holdings)
- disclosed the pecuniary interest and all known facts to the Integrity Commissioner in a request for advice and acted in accordance with the advice, if any, provided by the Commissioner
- committed the contravention through inadvertence or by reason of an error in judgment made in good faith

Case Examples:

Chamber of Commerce Grant

Three Township of Georgian Bay councillors were members of chamber of commerce that received a municipal grant. This constituted indirect pecuniary interest. In two cases, interest was found to be so remote or insignificant it could not reasonably be regarded as likely to influence the members. In a third case, interest was reasonably regarded as likely to influence. *Cooper v. Wiancko* (2018)

The Fire Chief's Spouse

Spouse of Town of Erin council member was fire chief. Council member contravened Act by voting on across-the-board pay increases for municipal employees (including fire chief). Council member did not contravene Act by voting on operational review of town services. *Adamiak v Callaghan (2014)*

The Warton Willie Festival

Council of Town of South Bruce Peninsula voted \$50,000 grant to chamber of commerce for "Warton Willie Festival". Respondent was member of chamber and also owned vacant lot and TV repair business; applicant argued increased tourism would increase land's value, and boost TV repair business. Court found grant funding was tied to a specific use and governed by memorandum of understanding; consequently the Respondent did not have an indirect pecuniary interest in the grant even though chamber (of which he was a member) had a direct pecuniary interest. Respondent's ownership of vacant land and of TV repair business did not give rise to direct pecuniary interest in the grant: speculation based on hypothetical circumstances not sufficient to create a pecuniary interest. *Gammie v. Turner (2013)*

The Integrity Commissioner's role under the Municipal Conflict of Interest Act:

An elector, or anyone acting in the public's interest, may go to court (at their own expense) to seek a finding that a member of council or local board has violated the MCIA.

- Allegations of MCIA contravention can be made to Integrity Commissioner within six weeks by applying for an inquiry
- Integrity Commissioner may conduct an inquiry and complete it within 180 days
- Integrity Commissioner may hold public meeting on MCIA inquiry
- Integrity Commissioner may invoke *Public Inquiries Act* powers for MCIA inquiry
- At end of inquiry, Integrity Commissioner may apply to a judge for determination that Member contravened MCIA
- Integrity Commissioner's costs of court application paid by municipality or local board
- If Integrity Commissioner does not apply to a judge, the original applicant for an inquiry retains the right to apply to judge for a determination

There was discussion with respect to Council members paying their own legal fees (absent of a Municipal By-law) and, upon discretion of the judge, there are occasions that the losing party be made to pay a share of the winning parties legal fees.

2. Council Code of Conduct

- Meeting Conduct (Section 4) (i.e. speak respectfully, obey rules of Council)

Mr. Giorno advised that he does not consider complaints based on meeting behaviour as the Procedural By-law appoints the presiding officer of the meeting to deal with those matters.

- Confidential Information (Section 5)
- Communication (Section 6)
- Gifts (Section 7)
- Procurement (Section 8)
- Conflict of Interest (Section 9)
- Incompatible Activity (Section 11)
- Elections/Corporate Resources (Section 12)
- Hiring (Section 13)
- Interpersonal Behaviour (Section 14)

Member shall cooperate with Integrity Commissioner and not obstruct.

Complaint process: complete a form, submit to the Clerk, deadline is six months.

3. Confidentiality

- All information concerning matters dealt with in closed session
- All information determined to be confidential by CAO and Clerk
- All information specifically declared confidential by Council

Handling of confidential information - a member of Council shall not directly or indirectly release to anyone, make public in any way, divulge to anyone unless specifically authorized by Council, or required by law to do

Also prohibited - release of any information contrary to MFIPPA; release any information subject to solicitor-client privilege unless specifically authorized by Council or required by law; misuse confidential information acquired by virtue of position that could cause benefit or detriment to the Township, members of Council, staff, or public

4. Relations with the Staff

Staff serve the Township as a whole, not an individual Councillor, and the CAO is the direct contact for Council as the CAO is responsible for work assignment.

Treat staff members with respect, provide neutral advice without undue influence, do not intimidate or discriminate, falsely injure professional or ethical reputation, and do not use authority or influence by intimidating. Do not threaten, coerce, or command staff in a manner that interferes with their duties and do not compel staff members to engage in partisan political activities.

5. Gifts and Benefits

- a. Do not accept a gift or personal benefit if it can be inferred to influence a member in their performance of duties or is intended as a reward for any official action on the member's part
- b. acceptable gift or benefit: any moderate hospitality that would not significantly exceed that which the Township would likely provide in return and would not be perceived by others as influencing a business decision; intrinsic gifts of small value; and gifts for the use and benefit of the Township

6. Communication

Councillor communication standards:

- Communicate official documents by referring to Township or Website
- Do not disclose confidential information
- No discriminatory or derogatory language
- Don't post personal opinions or comments of Township staff or elected officials
- No commercial endorsements or solicitations
- Don't promote illegal activities
- Don't post information that may compromise safety and security of public, others or Township
- Don't violate another's ownership interest in content
- No slander or libel

There was discussion with respect to sharing media posts.

7. Advice from Integrity Commissioner

Integrity Commissioner handles:

- Requests from members of council and local boards for advice respecting their obligations under codes of conduct,

- Requests from members of council and local boards for advice respecting their obligations under a procedure, rule or policy of municipality or local board, governing ethical behaviour of members, and
- Requests from members of council and local boards for advice respecting their obligations under *Municipal Conflict of Interest Act*.

Requests for advice must be in writing and advice must be given in writing. The Integrity Commissioner may release written advice with the member's written consent. If a member releases only part of the Integrity Commissioner's written advice, the Commissioner may release part or all of the advice without the member's consent.

The Integrity Commissioner may disclose such information that in his opinion is necessary for purposes of a public meeting about MCIA complaint, in application to a judge under MCIA, and in written reasons on decision whether or not to make MCIA application to a judge.

There was discussion with respect to the reasoning for maintaining solicitor-client privilege, and pecuniary interest as it relates to grants for community groups.

Resolution Number 5-33

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Council recess at 3:10 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 3:25 p.m. with the same members of Council and staff in attendance with the exception of the CAO.

5. Hearing of Delegations and/or Petitions

None

6. Consent Agenda

(a) Adoption of Minutes of Previous Meetings

None

(b) Reports

None

(c) Correspondence

None

(d) By-Laws

None

7. Items Extracted from Consent Agenda

None

8. Notices of Motions

None

9. Other Business

None

10. Public Questions and Clarification

None

11. Closed Session

Resolution Number 6-33

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that Council move in camera at 3:26 p.m. to discuss personnel matters about an identifiable individual, including municipal employees, pursuant to Section 239 (2) (b) of the Municipal Act, 2001.

MOTION CARRIED

The Clerk left the meeting at 4:10 p.m.

Resolution Number 7-33

MOVED BY W.E. Ted Smith and SECONDED by Michael Jubb that we rise from in camera at 4:45 p.m.

MOTION CARRIED

Resolution Number 8-33

MOVED BY Michael Jubb and SECONDED by Cria Pettingill that the Township of Brock Hiring Policy be amended to include “any new additional position, to be posted or advertised that could currently, or in the future, have a budgetary affect, be brought to Council for approval”.

MOTION CARRIED

Resolution Number 9-33

MOVED BY Cria Pettingill and SECONDED by Lynn Campbell pursuant to Section 239 (2) (b) of the Municipal Act, that staff be directed to bring about the remuneration as discussed.

MOTION CARRIED

12. Confirmation By-law

By-law Number 2893-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 19, 2019

Resolution Number 10-33

By-law Number 2893-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 19, 2019, was read three times and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

13. Adjournment

Resolution Number 11-33

MOVED by W.E. Ted Smith and SECONDED by Michael Jubb that we do now adjourn at 4:48 p.m.

MOTION CARRIED

MAYOR

CLERK

The Corporation of the Township of Brock

Council Minutes - Draft

Municipal Administration Building

Session Thirty-Four

Monday, September 23, 2019

The Thirty-Fourth Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, September 23, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
Treasurer Laura Barta
Director of Public Works Greg Hardy

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 6:35 p.m.
Council paused for a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Announcements from Council and Staff

Mayor Bath-Hadden advised that Durham Region is hiring a Tourism Coordinator for North Durham in addition to the current Rural Economic Development Coordinator and the Region intends to focus on Economic and Development for Brock, Scugog, and Uxbridge.

Mayor Bath-Hadden advised that Sunderland Pharmacy is receiving the Brock Accessibility Advisory Committee Award tomorrow at 1:00 p.m.

Regional Councillor Smith advised that the Canadian Plowing Championships will be held next week on Highway 12 just north of Sunderland and their kick-off dance is scheduled for this Saturday night.

Councillor Campbell advised that the Manilla Hall Board is catering the Plowing Championships and their pie sale is scheduled for October 9, 2019.

4. Presentations

None

5. Hearing of Delegations and/or Petitions

None

6. Consent Agenda

Resolution Number 1-34

MOVED by Walter Schummer and SECONDED by W.E. Ted Smith that the items listed on Section 6, Consent Agenda, be approved.

MOTION CARRIED

(1) Adoption of Minutes of Previous Meetings

(1) 26th In Camera Session – June 24, 2019

Resolution Number 2-34

That the minutes of the 26th In Camera Session, June 24, 2019, be approved.

(2) 27th In Camera Session – July 30, 2019

Resolution Number 3-34

That the minutes of the 27th In Camera Session, July 30, 2019, be approved.

(3) 28th Meeting – August 12, 2019

Resolution Number 4-34

That the minutes of the 28th meeting, August 12, 2019, be approved.

(4) 28th In Camera Session – August 12, 2019

Resolution Number 5-34

That the minutes of the 28th In Camera Session, August 12, 2019, be approved.

(5) 29th Meeting – August 12, 2019

Resolution Number 6-34

That the minutes of the 29th meeting, August 12, 2019, be approved.

(6) 30th Meeting – August 26, 2019

Resolution Number 7-34

That the minutes of the 30th meeting, August 26, 2019, be approved.

(7) 30th In Camera Session – August 26, 2019

Resolution Number 8-34

That the minutes of the 30th In Camera Session, August 26, 2019, be approved.

(8) 31st Meeting – August 26, 2019

Resolution Number 9-34

That the minutes of the 31st meeting, August 26, 2019, be approved.

(2) Reports

1882 Stacey Jibb, Rural Economic Development Coordinator, Durham Region – Report: 2019-CO-17, Brock Community and Business Profile Update

Ms. Stacey Jibb advised that the intention is to distribute hard copies of the report at the Canadian Plowing Championships.

Resolution Number 10-34

That Report 2019-CO-17 be received, and a copy be circulated to the Brock Board of Trade.

(3) Correspondence

1881 Township of Scugog – Township of Brock: Regional Governance Review

Resolution Number 11-34

That Township of Scugog – Township of Brock: Regional Governance Review be received for information.

(4) Motions

(1) That the Mayor and Clerk be, and they are hereby authorized to enter into an agreement with the Sunderland Skating Club for the operation of the Sunderland Memorial Arena Food Booth for the 2019/2020 season

Resolution Number 12-34

That the Mayor and Clerk be, and they are hereby authorized to enter into an agreement with the Sunderland Skating Club for the operation of the Sunderland Memorial Arena Food Booth for the 2019/2020 season.

(5) By-Laws

(1) By-Law Number 2885-2019 –to amend Zoning By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within part of Lot 8, Concession 11 (Thorah), in the Township of Brock, Region of Durham

Resolution Number 13-34

By-Law Number 2885-2019 –to amend Zoning By-law Number 287-78-PL, as otherwise amended, of the Corporation of the Township of Brock, with respect to certain land located within part of Lot 8, Concession 11 (Thorah), in the Township of Brock, Region of Durham was read a first, second and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

(2) By-law Number 2892-2019 – to cancel, reduce or refund taxes

Resolution Number 14-34

By-Law Number 2892-2019 –to cancel, reduce or refund taxes was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

(3) By-law Number 2895-2019 – to appoint a Deputy Clerk and an Acting Deputy Clerk for the Corporation of the Township of Brock pursuant to Sections 228 and 228(2) of the Municipal Act, S.O. 2001, as amended

Resolution Number 15-34

By-Law Number 2895-2019 – to appoint a Deputy Clerk and an Acting Deputy Clerk for the Corporation of the Township of Brock pursuant to Sections 228 and 228(2) of the Municipal Act, S.O. 2001, as amended, was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (4) By-law Number 2896-2019 – to stop up and close a certain road, deem the road as surplus to the needs of the Corporation and authorize the conveyance of the road

Resolution Number 16-34

By-Law Number 2896-2019 – to stop up and close a certain road, deem the road as surplus to the needs of the Corporation and authorize the conveyance of the road, was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (5) By-law Number 2897-2019 – to stop up and close a certain unopened road allowance, deem the road allowance as surplus to the needs of the Corporation and authorize the conveyance of the road allowance.

Resolution Number 17-34

By-Law Number 2897-2019 – to stop up and close a certain unopened road allowance, deem the road allowance as surplus to the needs of the Corporation and authorize the conveyance of the road allowance, was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

- (6) By-law Number 2899-2019 – to deem certain lands as surplus to the needs of the Corporation and authorize the conveyance of the land.

Resolution Number 18-34

By-Law Number 2899-2019 – to deem certain lands as surplus to the needs of the Corporation and authorize the conveyance of the land, was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

7. Items Extracted from Consent Agenda

None

8. Notices of Motions

- (1) Financial relationship with BBOT (Brock Board of Trade)

Resolution Number 19-34

MOVED by Lynn Campbell and Seconded by Claire Doble that staff be asked to do a brief report on the history of the Township’s financial relationship with BBOT (Brock Board of Trade) for discussion at an upcoming meeting.

MOTION CARRIED

9. Other Business

None

10. Public Questions and Clarification

None

11. Closed Session

None

12. Confirmation By-law

By-law Number 2898-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 23, 2019

Resolution Number 20-34

By-law Number 2898-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 23, 2019, was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

13. Adjournment

Resolution Number 21-34

MOVED by Michael Jubb and SECONDED by W.E. Ted Smith that we do now adjourn at 6:47 p.m.

MOTION CARRIED

MAYOR

CLERK

The Corporation of the Township of Brock

Council Minutes - Draft

Municipal Administration Building

Session Thirty-Five

Thursday, September 26, 2019

The Thirty-Fifth Meeting of the Council of the Township of Brock, in the Regional Municipality of Durham, was held on Thursday, September 26, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Clerk Becky Jamieson
(recording the minutes)

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 4:36 p.m. and requested a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Hearing of Delegations and/or Petitions

None

4. Consideration of business for which notice was given

1) Appointment of an Acting CAO

5. Other Business

6. Public Questions and Clarification

7. Closed Session

Resolution Number 1-35

MOVED by Claire Doble and SECONDED by Michael Jubb that Council move in camera at 4:37 p.m. to discuss personal matters about an identifiable individual, including municipal employees, pursuant to Section 239(2)(b) of the Municipal Act.

MOTION CARRIED

Resolution Number 2-35

MOVED BY W.E. Ted Smith and SECONDED by Cria Pettingill that we rise from in camera at 4:56 p.m.

MOTION CARRIED

Resolution Number 3-35

MOVED BY Lynn Campbell and SECONDED by Claire Doble that Richard Ferguson, Chief Building Official, be appointed as Acting Chief Administrative Officer (CAO) for the Township of Brock until such time as a permanent CAO is hired and that the arrangement as discussed during the in camera session be approved.

MOTION CARRIED

8. Confirmation By-law

By-law Number 2901-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 26, 2019

Resolution Number 4-35

By-law Number 2901-2019 – to confirm the proceedings of the Council of the Corporation of the Township of Brock at its meeting held on September 26, 2019, was read a first, second, and third time and passed in open Council. The Mayor and Clerk were authorized to sign the by-law on behalf of the municipality and to have same engrossed in the by-law book.

9. Adjournment

Resolution Number 5-35

MOVED by Lynn Campbell and SECONDED by Claire Doble that we do now adjourn at 4:57 p.m.

MOTION CARRIED

MAYOR

CLERK

Reports



The Corporation of the Township of Brock

Finance Department

Treasurer to Committee of the Whole

Report: 2019-Council-18

Date: Monday, October 28, 2019

Subject

Provincial Gas Tax Program – Municipal Feedback

Recommendation

1. That the Committee receive this report for information; and
 2. That staff be directed to forward a copy of this report to the Ministry of Transportation.
-

Attachments

1. Original request for Feedback
-

Report

The Provincial Ministry of Transportation is in the process of reviewing the Provincial Gas Tax Program to ensure tax dollars are applied effectively. The following responses to their survey document have been prepared:

Stakeholder Information:

Municipality – The Township of Brock

Role/Position – Treasurer/Committee of the Whole

Section A – For Municipalities Not Receiving Gas Tax Funds

1. General Transportation Challenges
 - (a) The Township of Brock is a lower tier Municipality and public transit is administered by the upper tier (Regional Municipality of Durham).
 - (b) Not applicable.
 - (c) Not applicable.
 - (d) Not applicable.
 - (e) The Township of Brock has limited transit provided by the Regional Municipality of Durham. We are a rural community with a large land area and

This report is available in alternate formats upon request.
Please contact the Clerk's Department at 705-432-2355.

a small population. In many cases the roads and bridges become our primary method of public transit. It would be beneficial to consider allocating some of the Provincial Gas Tax funding to improve roads and bridges to better service the transit needs in rural areas.

Section B – For Municipalities Receiving Gas Tax Funds

This section discusses reporting requirements, allocations and formulas that are all applicable only to the Regional Municipality of Durham. Any responses would need to be from them directly as the township has no involvement in the day to day operation of the Regional Transit system.

It is recommended that Council endorse these responses and forward them to the Ministry of Transportation prior to the November 4th deadline.

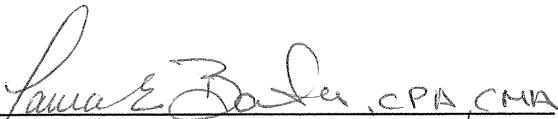
Consultation

None

Financial

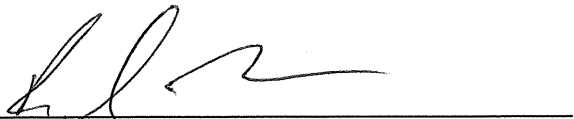
N/A

Respectfully submitted,



Laura E. Barta, CPA, CMA
Treasurer

Reviewed by,



Richard Ferguson
Acting CAO

Correspondence

Becky Jamieson

From: rick dejong <pinedale14@hotmail.com>
Sent: Friday, October 11, 2019 1:06 PM
To: Becky Jamieson
Subject: Permission from Brock - Re: Pinedale Cemetery Care and Maintenance Fund

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Greetings, Becky - this is Rick De Jong - I serve as the secretary-treasurer of Pinedale Cemetery at 12725 Sideroad 18, Sunderland. I was informed that our mandated Care and Maintenance Fund provider, TD Canada Trust of Kingston, will no longer be offering this required service as of November 15, 2019. I am searching for a new investor to assume our Care and Maintenance Fund which has a present balance of approximately 12k.

I am writing to you to request that Brock Township give Pinedale permission to create a self-regulated Care and Maintenance Fund.

A few background notes:

1) Under the Funeral, Burial and Cremation Services Act, 2002, Ontario Regulation 30/11, section 84/85, Pinedale can create a self-regulated Care and Maintenance Trust Fund, providing we meet four conditions, one being permitted to do so by the Municipality.

Under Section 84, the four conditions are:

84. (1) A cemetery operator may establish a care and maintenance account for the purposes of care and maintenance trust money if,

- (a) the account is in relation to a cemetery that is not a commercial cemetery;
- (b) the cemetery operator holds in trust or will hold in trust less than \$50,000 in total for care and maintenance in respect of all cemeteries that the cemetery operator operates;
- (c) the cemetery operator has requested that the municipality act as trustee as permitted under section 85 and the municipality has declined to do so; and
- (d) the registrar has not determined that the use of a care and maintenance account by the operator would be contrary to the public interest. O. Reg. 30/11, s. 84 (1).

There are three reasons Pinedale is interested in establishing its own Care and Maintenance Fund:

1) Our limited assets need to be carefully managed to cover our cemetery costs. We feel we would have more control of our own investment by tailoring the term and rate to maximize our return. We are confident that we can do better than 2.0% which our former Care and Maintenance Fund earned.

2) We would invest locally, thus strengthening our own local economy. I am in discussion with Brethour Financial of Sunderland who carry most of our other Pinedale investments and are familiar with our needs and who deliver superb financial services.

3) We believe Pinedale meets the four conditions as noted above:

a) We are not a commercial cemetery. Pinedale is a registered charitable corporation.

b) Our Care and Maintenance Fund is less than \$50k (\$12k).

c) We are hopeful that Brock will provide us with permission to administer our own C/M Fund.

d) Pinedale, through its wise stewardship of its assets, has a fine reputation for maintaining a safe and attractive cemetery, and responding to the needs of our cemetery and community.

Also Under Section 84, we are aware of the conditions that a Care and Maintenance Fund must comply with:

Section 84 (2) A care and maintenance account established under subsection (1) shall comply with the following requirements:

1. It shall be maintained in an eligible depository.
2. It shall be designated as the care and maintenance account.
3. It shall be established in the names of the cemetery operator as they appear on the licence, as trustee, for each cemetery to which the trust money in the account will relate.
4. It shall be used only as a care and maintenance account to hold care and maintenance trust money.
5. Money in the account shall be invested in and kept invested in one or more of the following types of investments:

- i. An interest-bearing account.
- ii. A guaranteed investment certificate, deposit receipt, deposit note, certificate of deposit, term deposit or other similar instrument that is issued by an eligible depository. O. Reg. 30/11, s. 84 (2).

(3) A cemetery operator who is permitted under subsection (1) to establish a care and maintenance account shall notify the registrar in writing before beginning to use the account. O. Reg. 30/11, s. 84 (3).

(4) The cemetery operator shall be the trustee if care and maintenance trust money is held in a care and maintenance account. O. Reg. 30/11, s. 84 (4).

Thank you for considering our request, Becky. Our deadline is November 15, 2019. Please let me know if this request is possible and if so, what timelines you anticipate so I can inform the Pinedale Board of Managers, the Bereavement Authority of Ontario, and our present Care and Maintenance provider.

Anticipating a discussion on this request, please contact me at:

H - 705-357-3336

C - 705-879-8141

E - Pinedale14@hotmail.com

Sincerely,

Rick De Jong

Secretary-Treasurer Pinedale Cemetery Inc.

Reports of Committees

The Corporation of the Township of Brock
Committee of the Whole Minutes
Municipal Administration Building

Session One

Monday, September 16, 2019

The First Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, September 16, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
CAO Garth Johns
Treasurer Laura Barta
Director of Public Works Greg Hardy
Ecovue Consulting Services, Kent Randall at 10:20 a.m.

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:50 a.m.
Council paused for a moment of silence and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

Councillor Doble declared a pecuniary interest with respect to communication number 1815 as she is an owner of a vacant lot of record.

Regional Councillor Smith declared a pecuniary interest with respect to the Brock Community Health Centre Capital Project as he is the Chair of the Board, and with communication number 1759 as he has a membership with the Brock Board of Trade.

Councillor Jubb declared a pecuniary interest with respect to communication number 1759 as he has a membership with the Brock Board of Trade.

3. Adoption of Minutes

- (1) 8th Finance Committee – May 27, 2019
- (2) 9th Finance Committee – June 17, 2019
- (3) 7th Public Works and Facilities Committee – June 17, 2019
- (4) 6th Parks and Recreation Committee – May 13, 2019
- (5) 15th Planning and Economic Development Committee – June 24, 2019
- (6) 9th Protection Services Committee – June 24, 2019
- (7) 7th Administration Committee – June 24, 2019

Resolution Number 1-1

MOVED BY W.E. Ted Smith that the minutes of the meetings of the 8th and 9th Finance Committee, 7th Public Works & Facilities Committee, 6th Parks and Recreation Committee, 15th Planning and Economic Development Committee, 9th Protection Services Committee, and 7th Administration Committee as held on May 13, May 27, June 17, and June 24, respectively, be taken as read, confirmed, and signed by the Mayor and Clerk.

MOTION CARRIED

4. Announcements from Council and Staff

- (1) Councillor Jubb advised that the Beaverton Fall Fair had increased attendance over last year.
- (2) Mayor Bath-Hadden advised that the Gillespie Garden Group raised approximately \$970 during the Beaverton Fall Fair fundraiser for the Elder Abuse Network for use within Brock Township.
- (3) Regional Councillor Smith expressed appreciation to the Sunderland Agricultural Group for the success of the 168th annual fair.

5. Presentations**6. Hearing of Delegations**

- (1) Ms. Janet McPherson & Ms. Terri Donovan, Brock Community Health Centre (BCHC) – Capital Project

Ms. Janet McPherson, Executive Director of BCHC, and Ms. Terri Donovan, Vice-Chair of BCHC provided a presentation to the Committee of the Whole with respect to the progress of the new Brock Community Healthcare Centre noting that they anticipate occupancy in May 2022. She noted that the BCHC receives their operational funding from the Central East Local Health Integration Network (LHIN) for the primary care services provided in the community and the Ministry of Health and Long Term Care Health Capital branch is providing funding toward the majority of the space in the new 21,000 square foot building. She advised that the unfunded space must be funded by the BCHC in the amount of \$450,000.

Resolution Number 2-1

MOVED BY Claire Doble that the rules of procedure with respect to the length of the deputation be waived.

MOTION CARRIED

Ms. McPherson advised that, based on the plan, the project will cost \$9.7 million and they have funding for \$9.3 million. The Region of Durham has committed to financial support of up to one quarter of the unfunded cost and their current contribution is \$100,000. She noted various community members who have contributed financially toward the project and requested a contribution from the Township.

Discussion ensued with respect to the Ministry of Health determining the size of the community health centres dependent upon the programs offered, retaining the two Nurse Practitioners at the Beaverton Health Centre, the Telemedicine network (OTN), and the services available to anyone in the community such as social work, dietician, diabetes etc. There was discussion with respect to the various means by which the unfunded portion could be funded.

Mayor Bath-Hadden expressed appreciation for the deputation noting that a financial contribution is not feasible at this time.

Resolution Number 3-1

MOVED BY W.E. Ted Smith that Committee of the Whole amend the order of the agenda to consider the Building, Planning & Economic Development Committee items at this time.

MOTION CARRIED

7. Sub-Committees**Building, Planning & Economic Development Committee**

- (a) **Consent Agenda**

Resolution Number 4-1

MOVED BY Cria Pettingill that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication numbers 1818, 1819, and 1829.

MOTION CARRIED

1712 Durham Region Planning Division – 2018 Annual Building Activity Review, File: D03-02, Commissioner’s Report #2019-INFO-55

Resolution Number 5-1

That Durham Region Planning Division – 2018 Annual Building Activity Review be received for information and filed.

1774 Township of Brock Committee of Adjustment – Notice of Public Hearing re: Application for Minor Variance – File No. A-9/19, Richard and Maureen Donald, 27200 Cedarhurst Beach Road, Beaverton

Resolution Number 6-1

That the application for minor variance in communication number 1774 be received for information and filed.

1814 Debbie Vandenaeker – Report: 2019-COW-11, Severance of non-abutting surplus farm dwelling, Regional Official Plan Amendment application (OPA 2019-004), Jerann Fams (Brock)

Resolution Number 7-1

That the Committee of the Whole provide the following comment regarding application OPA 2019-004. Please be advised that the Township of Brock has no objection to the above-referenced application, subject to the requirements of the Township of Brock being satisfied, financially and otherwise.

1820 Debbie Vandenaeker, Report: 2019-COW-12, Severance of non-butting surplus farm dwelling, Regional Official Plan Amendment application (OPA-2019-005), Daryl Phoenix (Brock)

Resolution Number 8-1

That the Committee of the Whole provide the following comment regarding application OPA 2019—005. Please be advised that the Township of Brock has no objection to the above-referenced application, subject to the requirements of the Township of Brock being satisfied, financially and otherwise as well as the expectation that:

The rezoning process will prohibit further severance and residential uses on the retained farm parcel;

The rezoning process will prohibit livestock in the existing barn / steel-clad structure on the severed parcel;

A revised boundary of the Environmental Protection (EP) zone will be provided in coordination with the Kawartha Region Conservation Authority.

(b) Items Extracted from Consent Agenda

1818 Kent Randall, Ecovue Consulting – Report: 2019-COW-15, Report related to the changes to the Planning Act and Development Charges Act resulting from Bill 108 – More Homes, More Choice Act and their impact on planning matters in the Township of Brock

Mr. Randall advised that there are no imperative changes for the Township from Bill 108, however, the Township Zoning By-law should be amended to reflect the changes for secondary units made over the past few years. He advised that the Township will need to address the Community Benefit Charges when it is in place.

There was discussion with respect to the absence of development charges and the effect on the infrastructure when allowing additional units within existing built areas. The consultant noted that the municipality has control within the zoning by-law for the placement of secondary units and anticipates their location within the settlement areas. Discussion ensued with respect to updating the Township's Official Plan. The consultant advised that the intention of the changes is to stimulate development of housing and he anticipates these units will be small in size.

Resolution Number 9-1

MOVED BY W.E. Ted Smith that the Committee of the Whole receive this report titled "Bill 108 - More Homes, More Choice Act — Background and Comments" for review and comment.

MOTION CARRIED

Resolution Number 10-1

MOVED by Lynn Campbell that the Committee of the Whole break for a recess at 11:07 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 11:42 a.m. with the same members of Council and staff in attendance with the exception of the CAO.

1819 Kent Randall, Ecovue Consulting – Report: 2019-COW-16, Land Use Study regarding Cannabis cultivation and Production Facilities, required as part of the Interim Control By-law 2860-2019-PL

Mr. Randall advised that the report recommendations include amending the municipal Official Plan, Zoning By-law, and Site Plan Control By-law to identify cannabis production and cultivation facilities (whether for distribution or personal use), to regulate them, and to control their permitted locations.

Discussion ensued with respect to by-law provisions for new greenhouses or existing greenhouses which expand, setbacks from sensitive areas, and the protection of wellhead areas. The consultant advised that nuisance issues would be controlled through the provisions within the by-laws which will be reviewed by legal counsel prior to the public process and by-law enactment. He advised that provisions will be in place to regulate cannabis growth for personal use as well.

Resolution Number 11-1

MOVED BY Cria Pettingill

That the Committee of the Whole receive the attached report, titled "Land Use Study: Planning for Cannabis Cultivation and Production Facilities" for review and comment;

That the Committee of the Whole direct the Planning Consultant and staff to proceed with implementing the recommendations provided in Section 3.2 of said report.

MOTION CARRIED

1829 Durham Region Land Division Committee – Notice of Regular Meeting and Request for Comments – LD 127/2019, TK Building Group Limited, Lot 15, Concession 6

Regional Councillor Smith requested that the property description reflects that this property is located in Thorah.

Resolution Number 12-1

MOVED BY W.E. Ted Smith that the Durham Region Land Division file LD 127/2019 be received and the Region be notified that Brock Township has no objection to the application.

MOTION CARRIED

(c) Other Business

None

Mr. Kent Randall and the Planner left the meeting at 12:19 p.m.

Resolution Number 13-1

MOVED by Lynn Campbell that the Committee of the Whole break for a recess at 12:19 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 1:26 p.m. with the same members of Council and staff in attendance.

Finance Committee

(a) Consent Agenda

Resolution Number 14-1

MOVED by Walter Schummer that items listed under Section 7, Finance Consent Agenda, be approved, save and except communication numbers 1596, 1794, and 1815.

MOTION CARRIED

1816 Laura Barta – Report: 2019-COW-03, Insurance Update – Joint and Several Liability

Resolution Number 15-1

That the Committee receive this report for information and the comments be forwarded to the Minister of the Attorney General by September 27th.

(b) Items Extracted from Consent Agenda

1596 Laura Barta – Report: 2019-COW-01, 2019 Charity Golf Tournament

There was discussion with respect to updating the criteria for the disbursement of funds to which the Clerk advised members to forward their suggestions to the Treasurer.

Resolution Number 16-1

MOVED by Cria Pettingill

That the Committee receive the following report for its information;

That a deadline of October 31, 2019 at 4:00 pm. be set for receipt of applications for the net proceeds.

MOTION CARRIED

1794 Laura Barta – Report: 2019-COW-04, Financial Update Report – August 2019

The Treasurer advised that there are healthy reserve funds set aside for future needs, some 2019 capital projects are being concluded, and the gas tax fund will have a positive balance.

The Treasurer advised that she would report back on the permitted uses of cannabis funds that the municipality has received and noted that one tax sale was cancelled as payment was received within the permitted timeline. She advised that supplemental bills are being sent out.

Resolution Number 17-1

MOVED by Michael Jubb

That the Committee receive Report: 2019-COW-04 for information.

MOTION CARRIED

1815 Laura Barta – Report: 2019-COW-02, Development Charges- Grants

The Treasurer advised that she received legal and consultant opinions which indicated that there was no ‘work around’ that would be fair to all taxpayers.

Resolution Number 18-1

MOVED by Michael Jubb

That the Committee receive the following report for its information;

That a Grant Policy not be implemented for the purpose of reducing Development Charges.

MOTION CARRIED

Councillor Doble refrained from discussion and voting on communication number 1815.

(c) Other Business

Councillor Schummer enquired as to the date to discuss infrastructure deficit to which the Treasurer advised she would follow up.

Public Works, Facilities & Parks Committee

(a) Consent Agenda

Resolution Number 19-1

MOVED by W.E. Ted Smith that items listed under Section 7, Public Works, Facilities & Parks Consent Agenda, be approved, save and except communication numbers 1729 and 1813.

MOTION CARRIED

1772 Sunderland Santa Claus Parade Committee – 2019 Santa Claus Parade, December 14, 2019

Resolution Number 20-1

That the requests with respect to the 2019 Sunderland Santa Claus Parade be approved and communication number 1772 be received for information and filed.

1795 Beaverton Lions Club – 2019 Santa Claus Parade, November 15, 2019

Resolution Number 21-1

That the requests with respect to the 2019 Beaverton Santa Claus Parade be approved and communication number 1795 be received for information and filed.

1817 Greg Hardy – Report: 2019-COW-6, Public Works Department Update – Fall 2019

Resolution Number 22-1

That Public Works Report 2019—COW-16 be received for information;

That a Public Works Report Update be brought forward for Council's information on an annual basis;

That a Summary of Work Order Requests be provide to Council on a quarterly basis through the Council information Index.

(b) Items Extracted from Consent Agenda

1729 Greg Hardy – Report: 2019-COW-05, All-Way Stop Control at the intersection of Laidlaw St. S and Park Street

There was discussion with respect to the standing load for the bridge and the need to broaden the parameters for future projects as standards have changed.

Resolution Number 23-1

MOVED by Walter Schummer

That an all-way stop be installed at the intersection of Laidlaw St. S. and Park St;

That the Clerk be authorized to amend Schedule XIII of By-Law 957-88-PP accordingly;

That the signage be funded from the Bridge 8 Rehabilitation Capital Budget account.

MOTION CARRIED

1813 Greg Hardy – Report: 2019-COW-9, Replacement Chiller for Rick MacLeish Memorial Community Centre

The Director of Public Works advised that the Curling Club chiller is not a sufficient size for the Rick MacLeish Memorial Community Centre noting that the chiller in question is well beyond its life expectancy.

There was discussion with respect to the timelines for installation, the safety factors involved (ammonia), and the ability to repurpose the chiller in the future if necessary.

Resolution Number 24-1

MOVED by W.E. Ted Smith that Report 2019-COW-9 be received for information and a staff report be generated regarding the possible use of the chiller from the Cannington Curling Club as an alternative to the purchase of a new unit.

MOTION LOST

Resolution Number 25-1

MOVED by Cria Pettingill that Committee defer this decision to buy a new chiller for the Cannington arena until sometime in the new year, 2020.

MOTION WITHDRAWN

Resolution Number 26-1

MOVED by Walter Schummer

That the quote submitted by Simcoe Refrigeration for the replacement chiller at the Rick MacLeish Memorial Community Centre in the amount of \$75,300 excluding taxes be accepted;

That the budget shortfall, in the amount of \$25,300 be funded from the Capital Reserve as determined by the Treasurer.

MOTION CARRIED

(c) Other Business

Regional Councillor Smith advised the Director of Public Works of concerns with road detour signage.

Tourism, Heritage & Recreation Committee

(a) Consent Agenda

Resolution Number 27-1

MOVED by Cria Pettingill that items listed under Section 7, Tourism, Heritage & Recreation Consent Agenda, be approved, save and except communication numbers 1759 and 1805.

MOTION CARRIED

1758 Manilla Hall Board of Management – Minutes – June 19, 2019

Resolution Number 28-1

That the Manilla Hall Board of Management Minutes be received for information and filed.

(b) Items Extracted from Consent Agenda

1759 Scott Howard, Brock Voice, Brock Board of Trade – Free use request, Rick MacLeish Memorial Community Centre, October 3, 2019

There was discussion with respect to the criteria within the Free Use Policy and the other measures of support provided to the Brock Board of Trade (BBOT).

Councillor Schummer advised that, while he is a member of the BBOT, he would refrain from declaring a Conflict of Interest under Section (4)(j) and 4(k) of the Conflict of Interest Act.

Discussion ensued with respect to this being a joint venture to provide the community with the opportunity to hear from the Federal candidates.

Mayor Bath-Hadden advised that other venues in the Township are available for this event.

Resolution Number 29-1

MOVED by Lynn Campbell that permission be granted for the BBOT & Brock Voice to use the Rick MacLeish Community Centre for an all candidates debate on October 3 from 7-9 p.m. Re: communication number 1759.

MOTION CARRIED

Regional Councillor Smith and Councillor Jubb refrained from discussion and voting on communication number 1759.

1805 Natasha Percival – Repurposing of Cannington Curling Club

The Clerk advised that staff requested direction from the Committee of the Whole given that this venture could take considerable resources in developing a lease agreement so unique to the Township.

Resolution Number 30-1

MOVED by Walter Schummer that staff be directed to discuss the requests for the Cannington Curling Club with the individual.

MOTION CARRIED

(c) Other Business

The Clerk advised that staff are canvassing summer day camp users for their input for improvements noting that Christmas Day Camp may not be offered this year.

Protection Services Committee

(a) Consent Agenda

Resolution Number 31-1

MOVED by W.E. Ted Smith that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication number 1661.

MOTION CARRIED

1597 Ministry of Natural Resources and Forestry – Increased Bear Population in Brock Township

Resolution Number 32-1

That the response from the Ministry of Natural Resources and Forestry be received for information and filed.

1720 Solicitor General – Public Reports Regulation (O.Reg. 377/18) repealed

Resolution Number 33-1

That the communication from the Solicitor General be received for information and filed.

(b) Items Extracted from Consent Agenda

1661 Peter Carey – Complaint, AirBnB, 262 Morrison Avenue, Beaverton

There was discussion with respect to reviewing how other municipalities handle this industry.

Resolution Number 34-1

MOVED by Michael Jubb that a staff report be developed in regards to short term rentals to include the possible recommendations moving forward on possible regulations and enforcement. Re: communication number 1661.

MOTION CARRIED

(c) Other Business

None

CAO/Corporate Services Committee

The Clerk advised that this section would address corporate wide issues such as the Durham Region IT initiative and any Clerks Department issues.

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

None

(c) Other Business

Regional Councillor Smith enquired as to Union negotiations and was advised a discussion would occur on Thursday.

8. Other Business

(1) Councillor Claire Doble

There was discussion with respect to the report including tax revenues and the loss of tenant rental income.

Resolution Number 35-1

MOVED by Claire Doble that information be gathered from staff to determine revenue from CHC for Development Charges and estimated tax revenue and also potential source to fund a financial contribution if this exists at this time. Re: Delegation by Brock Community Health Centre.

MOTION CARRIED

(2) Councillor Lynn Campbell

Councillor Campbell requested the process for a notice of motion to which the Clerk advised that Committee members could forward via email or hand deliver them to her.

Councillor Schummer enquired whether a 2/3 vote during the current meeting could bring a notice of motion forward to which the Clerk advised in the affirmative.

There was discussion with respect to providing the public with time to review the motion on the agenda prior to the meeting and only urgent matters would require a 2/3 vote.

9. Public Questions and Clarifications

None

10. Closed Session

None

11. Adjournment

Resolution Number 36-1

MOVED by Claire Doble that we do now adjourn at 2:52 p.m.

MOTION CARRIED

CHAIR

SECRETARY

The Corporation of the Township of Brock
Committee of the Whole Minutes - Draft
Municipal Administration Building

Session Two

Monday, October 7, 2019

The Second Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, October 7, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Municipal Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
CAO/Chief Building Official Richard Ferguson
Fire Chief Rick Harrison
Treasurer Laura Barta (at 10:00 a.m.)
Director of Public Works Greg Hardy (at 10:00 a.m.)

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:30 a.m.
The Committee paused for a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Adoption of Minutes

(1) 1st Committee of the Whole meeting – September 16th, 2019

Resolution Number 1-2

MOVED BY W.E. Ted Smith that the minutes of the 1st Committee of the Whole meeting as held on September 16, 2019, be adopted as typed and circulated.

MOTION CARRIED

4. Closed Session

(1) Employee Matter

Resolution Number 2-2

that Council move in camera at 9:36 a.m. pursuant to Section 239 (2)(b) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal employees.

MOTION CARRIED

Resolution Number 3-2

MOVED BY Cria Pettingill that we rise from in camera at 9:47 a.m.

MOTION CARRIED

The Clerk left the meeting and the Clerk's Assistant joined the meeting at 9:47 a.m.

5. Announcements from Council and Staff

- (1) Mayor Bath-Hadden expressed appreciation for the organization efforts of the recent Mayor's Networking Business Breakfast and for the businesses in attendance. She advised that two members of the business community will be part of the Economic and Development Advisory Committee.

Mayor Bath-Hadden advised that the Planner and herself attended the Region last week to consult on pre-servicing of the employment lands in Brock with respect to the lack of services.

- (2) Councillor Schummer advised that the Cannington Foodland is re-opening Thursday, October 10 at 9:00 a.m.

6. Presentations

- (1) AMO Board Highlights and Policy Items You Need to Know – Video Overview of AMO Board Meeting

A short video was presented featuring AMO President Jamie McGarvey.

7. Hearing of Delegations

- (1) Mr. Steven Kemp, Manager, Traffic Engineering & Operations, Durham Region – Vision Zero – a Strategic Road Safety Action Plan for Durham Region

Mr. Steven Kemp, Manager, Traffic Engineering & Operations introduced Ms. Amanda Spencer, Project Manager, Traffic and Operations and provided the following presentation:

Vision Zero – A Strategic Road Safety Action Plan for Durham Region

It originated in Sweden and is different than traditional North American approach – it is a philosophy of traffic safety.

Mr. Kemp advised that fatalities in Durham Region have been declining since the 1980's partly due to improved vehicular design and emergency response times.

Three pillars:

- No one should be killed or seriously injured as the result of a collision
- Design needs to accommodate humans that make mistakes
- Collisions don't happen by accident

The Director of Public Works and the Treasurer joined the meeting at 10:00 a.m.

Resolution Number 4-2

MOVED BY W.E. Ted Smith that the rules of procedure with respect to the length of the deputation be waived.

MOTION CARRIED

Vision – zero people killed or injured across all modes of transportation.

Goal – minimum 10% reduction in fatal and injury collisions over a 5 year period.

Emphasis areas are: intersections, aggressive driving, distracted driving, young drivers, pedestrians, impaired driving, cyclists, and commercial vehicles.

The five year total fatal and injury collisions by emphasis area (2012-2016) for Regional and local municipal roads combined shows intersections as the number one issue.

Intersections

- Protected only left turn phasing
- Retro-reflective signal backboards
- Uninterruptable power supply program
- Red light cameras
- Physical improvements (turning radii, offset left turn lanes, right turn lanes)
- roundabouts

Aggressive Driving

- Automated speed enforcement
- Design to discourage speeding
- Anti-aggressive driving campaign
- Targeted enforcement initiatives

Distracted Driving

- Education and enforcement
- Safety edge

Young Drivers

Education campaigns (weed out the risk, distracted walking programs, PARTY program, national teen driver safety week)

Pedestrians

- Pedestrian signal timing adjustments
- Pedestrian countdown signals
- Leading pedestrian interval pilot project
- Pedestrian crossover installations
- Refuge islands
- Zebra markings

Impaired Drivers

Education and enforcement

Cyclists

- Paved shoulders on Rural roads
- Cross-rides at intersections
- Cyclist detection at traffic signals

Commercial Vehicles

Designated truck routes and additional enforcement efforts

Mr. Kemp noted that there are no red light cameras installed in Brock at this point due to the unreliability of power in the rural areas. He noted that reflective tape can be applied to traffic signs and automated speed control is coming to Brock in 4 locations (1 in Cannington) as well as more countdown signals for pedestrian safety. He advised that wider shoulders are being allowed on Regional roads for cyclist safety and alternate routes are being planned for commercial traffic.

Mr. Kemp advised that Regional Road 13 and Regional Road 23 (Lakeridge) will have a traffic signal installed by the end of 2019 noting that work is ongoing for

the roundabout at Regional Road 23 and Regional Road 12. Other Brock projects include paved shoulders and speed limit reductions.

Next Steps

- Establish vision zero task force
- Implementation of countermeasures (e.g. speed limit reductions)
- Continued partnership and collaboration with Durham Regional Police Service (DRPS) and local area municipalities
- Ongoing monitoring and evaluation of progress towards zero

Mr. Kemp noted that there have been zero fatalities in Brock this year versus 4 last year.

Discussion ensued with respect to measures for deterring passing on hills, the purpose of guard rails, installing raised intersections, and concerns expressed for the increased speed limits on some Provincial roads. Mr. Kemp advised that automated speed enforcement would see vehicle owners receiving speeding tickets but no demerit points.

There was discussion with respect to a pedestrian crossing in downtown Beaverton to which Mr. Kemp suggested the request be forwarded to the Region noting the suggested location and best time to perform a study.

Councillor Schummer enquired whether the Region tracks the number of collisions with pedestrians and the number of fatalities in Brock and if the data could be provided to Committee to which Mr. Kemp advised in the affirmative. Staff was provided direction to pull data from the Fire Department statistics to enable a dialogue with DRPS and the Ontario Provincial Police with respect to implementing red light cameras on Highway 12.

There was discussion with respect to a new design for the intersection at Laidlaw and Cameron Streets in Cannington, alternate truck routes around Sunderland, a new pedestrian crossing at Church and River Streets in Sunderland, the liability repercussions of posting signage to deter the use of engine brakes, and the possibility of a cycling lane on Mara Road in Beaverton.

Resolution Number 5-2

MOVED BY Claire Doble that Vision Zero be endorsed in principle by the Township of Brock.

MOTION CARRIED

Resolution Number 6-2

MOVED by Cria Pettingill that the Committee of the Whole break for a recess at 11:04 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 11:20 a.m. with the same members of Committee and staff in attendance including the Clerk and with the exception of the Clerk's Assistant.

Resolution Number 7-2

MOVED BY Lynn Campbell that Committee of the Whole amend the order of the agenda to consider the Tourism, Heritage & Recreation Consent Agenda at this time.

MOTION CARRIED

8. Sub-Committees

Tourism, Heritage & Recreation Committee

(a) Consent Agenda

Resolution Number 8-2

MOVED BY Cria Pettingill that items listed under Section 8, Tourism, Heritage & Recreation Consent Agenda, be approved, save and except communication numbers 1956 and 1957.

MOTION CARRIED

1869 Wilfrid Hall Board of Management – Minutes – June 26, 2019

Resolution Number 9-2

That the Wilfrid Hall Board of Management minutes dated June 26, 2019 be received for information and filed.

1976 Sunderland Town Hall Board of Management – Minutes – June 25, 2019

Resolution Number 10-2

That the Sunderland Hall Board of Management minutes dated June 25, 2019 be received for information and filed.

(b) Items Extracted from Consent Agenda

1956 Manilla Community Hall Board – Partnership with 2020 SnoFest

1957 Anne Hardy – 2020 SnoFest

Resolution Number 11-2

MOVED BY Lynn Campbell that permission be granted for Manilla Hall Board to partner with Manilla Library on the Snofest event.

MOTION WITHDRAWN

There was discussion with respect to Hall Boards fundraising to offset the capital costs for their hall and the insurance requirements for volunteers at Township facilities that are not part of the Hall Boards.

Resolution Number 12-2

MOVED BY Lynn Campbell that staff be requested to report back with respect to volunteer insurance coverage for the Manilla Hall event.

MOTION CARRIED

(c) Other Business

None

7. Hearing of Delegations

(2) Treasurer – Reserves and Reserve Funds Presentation

The Treasurer provided a presentation on the current status of the various Reserves and Reserve Funds with the following recommendations:

1. Combine the Working Capital Reserve balance and the uncommitted Municipal Projects Reserve balance. Set the level of this reserve \$750,000 being approximately 5% of the annual budget and sufficient to cover the Township’s payroll for approximately 1 month.

2. Transfer the balance of the following reserves to the Rate Stabilization Reserve while maintaining the \$350,000 balance when preparing budgets: Brock Fitness Reserve, Library Pay Equity Reserve, Legal Fees Reserve (uncommitted portion only), and Planning Reserve (uncommitted portion only).
3. Rename the Capital Reserve to Committed Projects Reserve. Any project that is not expected to be completed in the next five years should be transferred to the Rate Stabilization Reserve or the appropriate Capital Reserve Fund. A list of recommended transfer would be provided to Council for approval prior to the transfers being processed.
4. That the balance held in the Port Bolster Hall Reserve Fund be transferred to the Capital Reserve Fund for Public Buildings. Once the transfer is completed, that the Port Bolster Hall Reserve Fund be collapsed.
5. That the Insurance Reserve Fund be maintained at a balance equal to the annual budget of \$200,000. That the account be reviewed annually and any amount in excess of the recommended balance be used to finance projects that are considered "high risk" due to the number of claims.
6. That the Parking Lot Reserve Fund be consolidated with the Capital Reserve Fund for Parking Lots. Once the transfer is completed, that the Parking Lot Reserve Fund bank account be closed and the ledger accounts be collapsed.
7. That the Township fund up to a maximum of 50% of the Actuarial estimate for post employment costs. That a desired base of \$230,000 be set and reviewed every three years when the new actuarial report is produced. The next review will be completed for the 2020 year end.

There was discussion with respect to minimums/maximums of certain Reserves and the suggestion that, should the Working Capital balance be set at \$500,000, the remainder would be used for modernization for buildings.

Resolution Number 13-2

MOVED BY Michael Jubb that Recommendation #1 be adopted, however, the set level of this Reserve be at \$500,000 and the remainder be added to the Capital Reserve Fund for Modernization.

MOTION CARRIED

Resolution Number 14-2

MOVED BY W.E. Ted Smith that the Sick/Injured Animal Reserve funds be transferred to a trust account.

MOTION CARRIED

There was discussion with respect to creating a policy for future requests from organizations that the Township hold their funds in an account re: Brock Fitness Reserve.

Mayor Bath-Hadden requested that all suggestions for the criteria for Golf Tournament proceeds be forwarded to the Treasurer by October 11, 2019.

Discussion ensued with respect to Library Pay Equity, Legal Fees, and Planning Reserves.

Resolution Number 15-2

MOVED by Lynn Campbell that the Committee of the Whole break for a recess at 12:35 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 1:35 p.m. with the same members of Committee and staff in attendance.

There was discussion with respect to having a separate Library Rate Stabilization Account, and the anticipated increased requirement for legal fees.

Resolution Number 16-2

MOVED BY Walter Schummer that the Township form a separate Rate Stabilization Reserve for Library surpluses/deficits and that the pay equity reserve be transferred to this Reserve.

MOTION CARRIED

Resolution Number 17-2

MOVED BY W.E. Ted Smith that a minimum balance of approximately \$400,000 be maintained in the Rate Stabilization Reserve.

MOTION LOST

Resolution Number 18-2

MOVED BY Claire Doble that Recommendation #2 be approved by Committee other than the Library Pay Equity Reserve which will be separated.

MOTION CARRIED

There was discussion with respect to the Capital Reserve and a forthcoming report to Committee showing a list of prior committed projects and the recommended disposition of them.

Resolution Number 19-2

MOVED BY W.E. Ted Smith that Recommendation #3 from the Treasurer be adopted.

MOTION CARRIED

There was discussion with respect to the following obligatory Reserve Funds which have legislative requirements: Federal Gas Tax, Development Charges, Parkland, and Building Permit Fee.

There was discussion with respect to the non-obligatory Reserve Funds: Port Bolster Hall, Manilla Hall, Wilfrid Hall, Insurance, Main Street Drainage, Brock Hydro Sale, Parking Lot, Post Employment, and Capital.

Resolution Number 20-2

MOVED BY Michael Jubb that Recommendation #4 be approved by Committee.

MOTION CARRIED

There was discussion about the Township's membership in the Durham Municipal Insurance Pool and the distribution of surplus funds from same being deposited into the Reserve Funds. It was noted that the Insurance Reserve is used to mitigate high risk areas.

Resolution Number 21-2

MOVED BY Lynn Campbell that Recommendation #5 be adopted.

MOTION CARRIED

There was discussion with respect to the Brock Hydro Sale Reserve Fund, and the Parking Lot Reserve Fund which was created under the Planning Act and is now a non-obligatory fund.

Resolution Number 22-2

MOVED BY Cria Pettingill that Recommendation #6 be accepted as written.

MOTION CARRIED

Discussion ensued with respect to the Post Employment Reserve Fund and the annual amount to fund same.

Resolution Number 23-2

MOVED BY W.E. Ted Smith that Recommendation #7 be adopted by the Committee.

MOTION LOST

Resolution Number 24-2

MOVED BY Walter Schummer that Recommendation #7 be adopted at a rate of 30%.

MOTION CARRIED

There was discussion with respect to reviewing the detailed plans for Capital Reserve accounts over a 10 year period.

Resolution Number 25-2

MOVED BY Walter Schummer that staff prepare a presentation on the impacts and requirements to directly link department 10 year Capital Plans to the Capital Reserve and Reserve Fund to facilitate an eventual fully funded Capital Plan, also taking into account other dedicated Reserves and Reserve Funds (i.e. Gas tax).

MOTION CARRIED

Resolution Number 26-2

MOVED by Lynn Campbell that the Committee of the Whole break for a recess at 3:25 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 3:38 p.m. with the same members of Committee and staff in attendance.

8. Sub-Committees

Finance Committee

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

1995 Durham Region Legislative Services – Joint and Several Liability Reform
(Report #2019-F-31)

Resolution Number 27-2

MOVED BY W.E. Ted Smith that the Durham Region Legislative Services – Joint and Several Liability Reform (Report #2019-F-31) be received for information.

MOTION CARRIED

2007 Laura Barta – Report: 2019-COW-10, 2020 Budget Plan

There was discussion with respect to a public meeting for the budget versus the circulation of a survey.

Resolution Number 28-2

MOVED BY W.E. Ted Smith that the Committee receive the report for information; that the appended 'Budget Information Sheets' be circulated to assist the public to understand the municipal budget process; and that a survey be circulated prior to the Budget for public input.

MOTION CARRIED

(c) Other Business

None

At times the Chief Building Official and the Planner joined the meeting.

Public Works, Facilities & Parks Committee

(a) Consent Agenda

Resolution Number 29-2

MOVED BY Michael Jubb that items listed under Section 7, Public Works, Facilities & Parks Consent Agenda, be approved, save and except communication numbers 1894, 2013, and 2001.

MOTION CARRIED

1927 Beaverton Lions Club – Request for use of Alexander Muir Park,
Beaverton

Resolution Number 30-2

That the request by the Beaverton Lions Club for use of Alexander Muir Park from November 24 to December 24, 2019 be approved.

(b) Items Extracted from Consent Agenda

1894 Angela Storey – Glenarm Road, Speed Concerns

There was discussion with respect to the exact location for the speed limit to be reduced to 60 km/h.

Resolution Number 31-2

MOVED BY Michael Jubb that the request for lower speed limit on Regional Road 15 at Highway 12, Beaverton, be forwarded to the Region for consideration.

MOTION CARRIED

2001 Beth Van Harten, McCaskill's Mills Public School – Request for use of
Sunderland Arena, June 4, 2020 – Can Do Northern Games

It was noted that the request is the same as the one approved last year.

Resolution Number 32-2

MOVED BY Lynn Campbell that McCaskill's Mills Public School be approved to use the Sunderland Arena in case of inclement weather for their event June 4, 2020.

MOTION CARRIED

2013 Greg Hardy – Interoffice Memorandum – Council Resolution 6-5,
Downtown Banner Program

It was acknowledged that the Sunderland Maple Syrup Festival displays their banners in mid March in Sunderland.

Resolution Number 33-2

MOVED BY W.E. Ted Smith that the Committee of the Whole receive the Downtown Banner Program memo for information.

MOTION CARRIED

(c) Other Business

None

Building, Planning & Economic Development Committee

(a) Consent Agenda

Resolution Number 34-2

MOVED BY Cria Pettingill that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication numbers 1952, 1962, 1969, 1989, and 2012.

MOTION CARRIED

1914 Township of Brock Committee of Adjustment – Notice of Decision of Committee of Adjustment, Application for Minor Variance – File No. A-9/19, Richard and Maureen Donald, 27200 Cedarhurst Beach Road, Beaverton

Resolution Number 35-2

That the Notice of Decision of Committee of Adjustment, Application for Minor Variance – File No. A-9/19 be received for information.

1967 City of Oshawa – City Comments on the Region of Durham's Growth Management – Urban System Discussion Paper for Envision Durham

Resolution Number 36-2

That the City of Oshawa comments on the Region of Durham's Growth Management-Urban System discussion paper for Envision Durham be received for information.

1982 Durham Region – Notice of Adoption, Amendment #175 to the Durham Region Official Plan (File No. OPA 2019-001)

Resolution Number 37-2

That Durham Region – Notice of Adoption, Amendment #175 to the Durham Region Official Plan (File No. OPA 2019-001) be received for information.

- 1983 Durham Region – Notice of Adoption, Amendment #174 to the Durham Region Official Plan, B1625 Regional Road 50, Part of Lot 8 Concession 11 (File No. OPA 2019-002)

Resolution Number 38-2

That Durham Region – Notice of Adoption, Amendment #174 to the Durham Region Official Plan File No. OPA 2019-002 be received for information.

- 1987 Durham Region Legislative Services – Envision Durham – Engagement and Outreach – Public Opinion Survey Summary (2019-P-35)

Resolution Number 39-2

That Durham Region Legislative Services – Envision Durham – Engagement and Outreach – Public Opinion Survey Summary (2019-P-35) be received for information.

- 1990 Durham Region Legislative Services – Employment Lands Servicing Project Status (2019-EDT-15)

Resolution Number 40-2

That Durham Region Legislative Services – Employment Lands Servicing Project Status (2019-EDT-15) be received for information.

(b) Items Extracted from Consent Agenda

- 1952 Ministry of Natural Resources and Forestry – Proposed changes to the Aggregate Resources Act

There was concern expressed for the impact of the proposed changes to the Aggregate Resources Act.

Resolution Number 41-2

MOVED BY Walter Schummer that the Ministry of Natural Resources and Forestry – Proposed changes to the Aggregate Resources Act be received for information.

MOTION CARRIED

- 1962 Ministry of Municipal Affairs – Building Code Services Transformation

The Chief Building Official advised that the Ontario Building Code will be transformed into a National Building Code as the government is seeking better efficiencies.

Resolution Number 42-2

MOVED BY Walter Schummer that the Ministry of Municipal Affairs – Building Code Services Transformation be received for information.

MOTION CARRIED

- 1969 Ministry of Municipal Affairs and Housing – Adding a Second Unit in an Existing House

There was concern expressed for the increased fees for services with no development charges recouped.

Resolution Number 43-2

MOVED BY W.E. Ted Smith that the Ministry of Municipal Affairs and Housing – Adding a Second Unit in an Existing House be received for information.

MOTION CARRIED

1989 Durham Region Legislative Services – North Durham Tourism Pilot Project Outcome and New Tourism Program Coordinator (2019-EDT-13)

It was noted that a report will be forthcoming outlining the benefit to Brock Township with respect to the new Tourism Program Coordinator who will share office space in Brock with the existing North Durham Tourism & Economic Development Coordinator. The Clerk advised that Report: 2019-CO-07, Brock Community Tourism Plan, presented at the June 24, 2019 Council meeting would be circulated to Committee members.

Resolution Number 44-2

MOVED BY Claire Doble that the North Durham Tourism Pilot Project Outcome and New Tourism Program Coordinator (2019-EDT-13) be received for information.

MOTION CARRIED

2012 Debbie Vandenakker – Report: 2019-COW-13, Summary Review of Proposed Changes to the Provincial Policy Statement (PPS)

It was noted that Bill 108 was adopted and the changes are rolling out through the PPS. There was discussion with respect to private sewage services which would be required to meet the same standards as those from the Region (no affect to environmental lands) and would assist certain development lands such as Beaverton Commons and Tim Hortons. It was noted that the Region is now permitting private services to be routed outside the settlement boundaries and through the Greenbelt but with restrictions.

Resolution Number 45-2

MOVED BY Cria Pettingill that this report be received for information and no official comment is required from the Township of Brock with respect to the proposed changes to the Provincial Policy Statement.

MOTION CARRIED

(c) Other Business

Regional Councillor Smith advised that during the Conservation Ontario meeting last Monday he learned that the Province has cut funding to the Conservation Authorities by half and expressed concern for the loss of educational programs, the cap on fees for inspections, and the impact on summer staffing. Conservation Ontario has responded strongly against the proposals and the Province now wants to meet with all 37 Conservation Authorities separately.

Councillor Pettingill expressed concern for the removal of references for prioritizing renewable or alternative energy supply (Section 1.7 Long-Term Economic Prosperity and Section 1.8 Energy Conservation, Air Quality and Climate Change).

Resolution Number 46-2

MOVED BY Cria Pettingill that Brock Township comments forwarded to the MMAH include that Section 1.7 not be removed from the Provincial Policy Statement.

MOTION CARRIED

Protection Services Committee

(a) Consent Agenda

Resolution Number 47-2

MOVED BY Michael Jubb that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication number 1739.

MOTION CARRIED

1953 Brock Accessibility Advisory Committee – Minutes – June 18, 2019

Resolution Number 48-2

That the Brock Accessibility Advisory Committee Minutes from June 18, 2019 be received for information.

1964 City of Pickering – Notice of Motion, An Age Friendly Affordable Housing Strategy

Resolution Number 49-2

That the City of Pickering – Notice of Motion, An Age Friendly Affordable Housing Strategy be received for information.

1971 Durham Region Legislative Services – Red-Light Camera Program Implementation (2019-W-65)

Resolution Number 50-2

That Durham Region Legislative Services Red-Light Camera Program Implementation (2019-W-65) be received for information.

(b) Items Extracted from Consent Agenda

1739 Rick Harrison – Report: 2019-COW-07, Fire Department Q2-2019 Summary Report

In response to Committee’s request, the Fire Chief advised that he could provide a detailed report of incidents for all three quarters of 2019.

The Fire Chief advised that this week is Fire Prevention Safety Week.

Resolution Number 51-2

MOVED BY W.E. Ted Smith that the Committee of the Whole receive Report: 2019-COW-07, Fire Department Q2-2019 Summary Report for information.

MOTION CARRIED

(c) Other Business

None

Corporate Services Committee

(a) Consent Agenda

Resolution Number 52-2

MOVED BY Walter Schummer that items listed under Section 7, Corporate Services Consent Agenda, be approved, save and except communication number 1912.

MOTION CARRIED

1907 Town of Ajax – Regional Governance Review

Resolution Number 53-2

That the Town of Ajax – Regional Governance Review be received for information.

1911 Town of Ajax – Climate Emergency Declaration

Resolution Number 54-2

That the Town of Ajax – Climate Emergency Declaration be received for information.

1991 Durham Region Legislative Services – Durham Environmental Advisory Committee (DEAC) Membership Appointments (2019-P-37)

Resolution Number 55-2

That Durham Region Legislative Services – Durham Environmental Advisory Committee (DEAC) Membership Appointments (2019-P-37) be received for information.

(b) Items Extracted from Consent Agenda

1912 Town of Ajax – Single-use Plastics Ban

Staff were requested to obtain the Town of Ajax’s report listing recommendations with respect to banning single use plastics.

Resolution Number 56-2

MOVED BY Cria Pettingill that communication number 1912 be received for information.

MOTION CARRIED

(c) Other Business

None

9. Other Business

(1) Regional Councillor Smith

Resolution Number 57-2

MOVED by W.E. Ted Smith that The Corporation of the Township of Brock endorse The Township of Minden Hills Mayor Brent Devolin and The City of Kawartha Lakes Deputy Mayor Doug Elmslie as the Kawartha-Haliburton municipal representatives on the Trent Conservation Coalition Source Protection.

MOTION CARRIED

10. Public Questions and Clarifications

None

Staff left the meeting at 5:00 p.m. with the exception of the CAO, Clerk and Deputy Clerk.

11. Closed Session

(1) Loopstra Nixon – Zoning By-law – Adult Entertainment Parlour Clarification (communication number 2003)

(2) Correspondence from Wilfrid Hall Board

Resolution Number 58-2

MOVED by W.E. Ted Smith that Council move in camera at 5:02 p.m. pursuant to pursuant to Section 239 (2)(b) of the Municipal Act, 2001, to discuss personal matters about an identifiable individual, including municipal employees.

MOTION CARRIED

Resolution Number 59-2

MOVED by Walter Schummer that Committee split the motion to deal with each separately.

MOTION CARRIED

Resolution Number 60-2

MOVED by Walter Schummer that Committee table item (1) Loopstra Nixon – Zoning By-law – Adult Entertainment Parlour Clarification (communication number 2003) to October 21, 2019.

MOTION CARRIED

The Clerk left the meeting at 5:10 p.m.

Resolution Number 61-2

That Committee of the Whole rise from in camera at 5:29 p.m.

MOTION CARRIED

12. Adjournment

Resolution Number 62-2

MOVED by Claire Doble that we do now adjourn at 5:30 p.m.

MOTION CARRIED

CHAIR

SECRETARY

The Corporation of the Township of Brock
Committee of the Whole Minutes - Draft
Municipal Administration Building

Session Three

Monday, October 21, 2019

The Third Meeting of the Committee of the Whole of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, October 21, 2019, in the Municipal Administration Building Council Chamber.

Members present: Mayor: Debbie Bath-Hadden
Regional Councillor: W.E. Ted Smith
Councillors: Michael Jubb
Claire Doble
Walter Schummer
Cria Pettingill
Lynn Campbell

Staff Members present: Municipal Clerk Becky Jamieson
(recording the minutes)
Deputy Clerk Deena Hunt
Fire Chief Rick Harrison
Treasurer Laura Barta
Director of Public Works Greg Hardy at 11:47 a.m.
Planner Debbie Vandenakker at 10:58 a.m.
Ecovue Consulting Services, Kent Randall at 10:58 a.m.

1. Call to Order and Moment of Silence

Mayor Bath-Hadden called the meeting to order at 9:33 a.m.
The Committee paused for a moment of meditation and personal reflection.

2. Disclosure of Pecuniary Interest and Nature Thereof

None

3. Adoption of Minutes

- (1) 2nd meeting – October 7, 2019
- (2) 2nd In Camera Session – October 7, 2019 (a.m.)
- (3) 2nd In Camera Session – October 7, 2019 (p.m.)

Resolution Number 1-3

MOVED BY W.E. Ted Smith that the minutes of the 2nd Committee of the Whole meeting and In Camera Sessions as held on October 7, 2019, be adopted as typed and circulated.

MOTION CARRIED

4. Announcements from Council and Staff

Councillor Campbell advised that the Brock Accessible Advisory Committee will be hosting a Community Website Accessibility event tomorrow evening in Council Chambers from 7:00 – 8:00 p.m. noting that all are welcome to attend.

Councillor Jubb advised that the Beaverton Legion will host an Oktoberfest event this Saturday with proceeds going toward the Brock Community Health Centre noting that advance tickets are available.

Councillor Schummer noted that there was a road clean up in Cannington on the weekend, the figure skating club held a bottle drive, there was a scrap metal drive, and the First Cannington Scouts celebrated Apple Days.

Regional Councillor Smith advised that he attended the Durham Region Federation of Agriculture in Nestleton last week with Regional Chair Henry as guest speaker and encouraged everyone to vote in the Federal Election today.

5. Presentations

- (1) Trees – Lake Simcoe Region Conservation Authority (video)

A short video by the Lake Simcoe Region Conservation Authority on the importance of trees was presented.

6. Hearing of Delegations

- (1) Mr. Chris Norris, Durham Region Transit (DRT) – Rural Service Review

Mr. Norris provided the following presentation:

Overview

- Comprehensive review of all transit service in Durham's rural areas: scheduled, OnDemand, and specialized
- New and advanced technology provides for opportunity to improve service and experience for customers

Objectives

- Review of service delivery models used by peer jurisdictions to deliver transit services in rural areas
- Recommend the service delivery model best suited to provide mobility in rural areas of Durham Region
- Determine effective communication strategies to promote awareness of transit mobility options among rural residents

Review of current service - How are we doing, what can we improve

Forecast ridership - The types of markets and trends for ridership

Peer review of service models used in other jurisdictions - What can be learned from reviewing what others are doing well.

Industry best practices and innovation – ensure that we are leveraging the best in the industry.

Public engagement - Survey, market-based focus groups

Identify feasibility of implementing model – ensure we can recommend a model to Council which reflects the travel needs of people in Durham Region.

Industry Practice and Innovation

Six municipalities which use varying approaches to deliver rural transit service (Wellington County, Belleville, Airdrie AB, Innisville, York Region, and Waterloo)

Speaking with four ride platform companies – Uber, VIA transportation, RideCo, Pantonium

Engaging the Public

Online Survey – closing November 1, 2019 with over 180 replies to date

Postcard Distribution – onboard rural transit routes, fairs, DRT website, DRT social media channels

Market Research

- Four focus groups (Brock on October 23, Scugog on October 22, Uxbridge on October 28, and Clarington on October 29)

- Seeking groups of 10 to 15 participants – public and customers, local BIA/COC/EDC, port-secondary, local associations
- Facilitated by third party (transparency)
- Topics – mobility needs in rural areas, service models, fares, service integration and coordination, customer interface, communicating, accessibility

Next steps

Fall 2019 – complete market based focus groups, complete industry review and best practices, identify model(s) that best fit expectations and needs of Durham residents, create plan to transition to new model

2020 – first phase transition to new model as part of 2020 budget, identify opportunities elsewhere in Durham Region to leverage the operating model

There was discussion with respect to the success of the On Demand DRT service in Brock (385% increase in ridership) and participation in the focus groups was encouraged with inquiries directed to the Clerks Department.

There was discussion with respect to determining the best alternatives for Brock, the difference between On Demand and Specialized Service (Specialized is for those with limited mobility and On Demand is for everyone), and the process for using On Demand. It was noted that residents could contact DRT for more information.

The Clerk will forward the new dates for the Market Research focus groups to Council when she receives same.

Mr. Norris provided a status update of the On Demand Service within Uxbridge and Scugog.

(2) Mr. Joe Martin – Brock Community Food Bank Update

Mr. Martin advised that the food bank has been operational since 1987, has 247 registered clients in Brock who can visit once per month, and noted that more seniors are utilizing the food bank (26% of the client base). He provided an example (name withheld) of an actual case and noted that using the food bank carries a stigma and affects self esteem. He advised that the expenses for 2019 are \$47,000, the food bank volunteers strive to show respect to all individuals, and the food bank would like to provide at least 1 kilogram of meat to the clients once per month at a cost of approximately \$1,000.

Mr. Martin requested that Council consider including a budget line item for assisting the Brock Community Food Bank.

There was discussion with respect to collecting donations for the food bank during the Santa Claus parades, the two locations that service all of Brock are located in Sunderland and Beaverton (behind the United Churches) and will require replacement soon (portables), the process to register as a client (in person, with proof of residency), and that receiving cash donations would be useful as meat can be purchased. It was noted that the clients are made aware that the Brock Community Food Bank coordinates with the Nourish Foundation to be certain that no one is attending both locations in a month.

Resolution Number 2-3

MOVED BY W.E. Ted Smith that the financial request of the Brock Community Food Bank be referred to the 2020 Budget discussions for consideration.

MOTION CARRIED

(3) Ms. Lorrie Houston, Community Care – Hot meals delivery service, partnership with Nourish and Develop Foundation

Ms. Lorrie Houston introduced Ms. Karen Clegg who is the service coordinator for Community Care. Ms. Clegg advised that a new pilot service, in partnership with the Nourish and Develop Foundation, is the delivery of a hot meal once per week for Brock residents and is provided in reusable containers and an insulated delivery bag. She advised that there are between 15 to 23 clients and Community Care would like to grow this program which requires more volunteers to deliver the meals at noon on Wednesdays. She noted that the volunteers pick up the meals at Community Care in Cannington at 11:15 a.m. on Wednesdays and all clients have had a pre-consultation so that they are aware of the delivery time. The pilot program will conclude on December 18, 2019 and be reassessed in January 2020.

There was discussion with respect to the importance of the social interaction of this service, and other wellness check services, and the Clerk advised that she would canvass staff for volunteer time.

Discussion ensued about the hot meal program being available to those over the age of 18, with a disability, who are experiencing difficulty in making a hot meal.

Ms. Houston advised that the Meals on Wheels program has been servicing Durham Region 5 days per week for 45 years.

Councillor Jubb enquired whether a person could donate meals to Brock Community Care in lieu of volunteer hours and was advised in the affirmative.

Ms. Clegg advised that the community 'Luncheons Out' program now includes Sunderland. Ms. Clegg advised that Community Care receives assistance from the Lions Clubs and church organizations.

There was discussion with respect to the volunteer's own vehicle insurance policy providing coverage under the 'benevolent driving' clause.

(4) Ms. Anne Hardy and Ms. Carolyn Carter, Manilla Hall Board – SnoFest 2020

Ms. Hardy advised that the Manilla Hall Board would like to partner with the Manilla Library Board on this annual event in order to receive a share of the proceeds. She advised that businesses within the City of Kawartha Lakes have donated items to Brock's Big Bite Silent Auction and the hall is used by everyone in the community. She advised that sharing in the \$1,000 profit from the Snofest event would be more lucrative than receiving the hall rental of \$67.80.

Ms. Carter expressed concern for not being able to receive proceeds from the event, suggested that an agreement be in place with the Manilla Library Board for this event, and expressed concern for not having an opportunity to recruit hall volunteers during SnoFest for other functions.

Resolution Number 3-3

MOVED by Michael Jubb that the Committee of the Whole break for a recess at 10:42 a.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 10:58 a.m. with the same members of Committee and staff in attendance as well as the Planner and the Ecovue Planning Consultant.

Resolution Number 4-3

MOVED BY Cria Pettingill that Committee of the Whole amend the order of the agenda to consider the Tourism, Heritage & Recreation Consent Agenda followed by the Building, Planning & Economic Development Consent Agenda at this time.

MOTION CARRIED

7. Sub-Committees

Tourism, Heritage & Recreation Committee

(a) Consent Agenda

Resolution Number 5-3

MOVED BY W.E. Ted Smith that items listed under Section 7, Tourism, Heritage & Recreation Consent Agenda, be approved.

MOTION CARRIED

2034 Maralee Drake – Interoffice Memorandum – 2019 Remembrance Day Ceremonies

Resolution Number 6-3

That the 2019 Remembrance Day Ceremonies memorandum be received and that staff be directed to order wreaths for each ceremony.

2039 Wilfrid Hall Board of Management – Minutes – June 26, 2019

Resolution Number 7-3

That the Wilfrid Hall Board of Management minutes dated June 26, 2019 be received for information and filed.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

1956 Manilla Community Hall Board – Partnership – 2020 SnoFest

Resolution Number 8-3

MOVED BY W.E. Ted Smith that Manilla Community Hall Board, Partnership on the 2020 SnoFest be received for information.

MOTION CARRIED

Mayor Bath-Hadden advised the hall board members that their request was not approved. The Clerk advised that the municipal insurance policy would not cover the volunteers.

Building, Planning & Economic Development Committee

(a) Consent Agenda

Resolution Number 9-3

MOVED BY Cria Pettingill that items listed under Section 7, Building, Planning & Economic Development Consent Agenda, be approved, save and except communication numbers 2092, 2093 and 2103.

MOTION CARRIED

2067 Durham Region Planning Division – Durham Agricultural Advisory Committee, 2019 Farm Tour, Commissioner’s Report #2019-INFO-66

Resolution Number 10-3

That Durham Region Planning Division – Durham Agricultural Advisory Committee, 2019 Farm Tour, Commissioner’s Report #2019-INFO-66 be received for information.

- 2071 Township of Scugog – Provincial Policy Statement (PPS) Review –
Township of Scugog’s Response to Draft Policy Revisions

Resolution Number 11-3

That the Township of Scugog’s Response to Draft Provincial Policy Statement Revisions be received for information.

- 2085 Richard Ferguson – Report: 2019-COW-17, Building Department – 2nd
Quarterly Report 2019

Resolution Number 12-3

That Report: 2019-COW-17, Building Department – 2nd Quarterly Report 2019 be received for information.

- 2086 Richard Ferguson – Report: 2019-COW-24, Building Department – 3rd
Quarterly Report 2019

Resolution Number 13-3

That Report: 2019-COW-24, Building Department – 3rd Quarterly Report 2019 be received for information.

- 2091 Debbie Vandenakker – Report: 2019-COW-14, Application on 379 Bay
Street Beaverton (file no. 13-2019-RA) to rezone the subject property
from General Commercial Exemption Seven (C1-7) zone to Residential
One (R1) zone

Resolution Number 14-3

That the application for 379 Bay Street Beaverton (file no. 13-2019-RA) to rezone the subject property from General Commercial Exemption Seven (C1-7) zone to Residential One (R1) zone be approved and staff be directed to prepare an enacting by-law.

(b) Items Extracted from Consent Agenda

- 2092 Debbie Vandenakker – Report: 2019-COW-20, Rezoning application (6-
2019-RA) pertaining to 24850 Simcoe Street, Woodville, from Alyson,
Jerry, and Annette Kea to prohibit the development of residential uses on
the retained agricultural lands resulting from the severance of a non-
abutting surplus farm dwelling.

The Planner advised that the applicants are seeking to consolidate a non-abutting agricultural parcel of land into their farming operation with restrictions against any further severances allowed on the retained lands.

Resolution Number 15-3

MOVED BY W.E. Ted Smith that the rezoning application (6-2019-RA) for 24850 Simcoe Street, Woodville, to prohibit the development of residential uses on the retained agricultural lands resulting from the severance of a non-abutting surplus farm dwelling be approved and staff be directed to prepare an enacting by-law effective upon the completion of the Regional OPA and Land Division processes.

MOTION CARRIED

- 2093 Debbie Vandenakker – Report: 2019-COW-21, Application on 680 Main
Street East in Beaverton (file no. 5-2019-RA Ross/Noor) to rezone the
two newly created parcels from Rural Buffer (RB) to Residential One (R1)
zoning. The remaining lands would remain Rural Buffer (RB).

The Planner clarified that the property falls within the Beaverton urban boundary on the east side.

Resolution Number 16-3

MOVED BY W.E. Ted Smith that the application contained within File no. 5-2019-RA (Ross/Noor) to rezone the two newly created parcels from Rural Buffer (RB) to Residential One (R1) zoning be approved and staff be directed to prepare an enacting by-law upon the receipt of parkland conveyance funds.

MOTION CARRIED

2103 Kent Randall, Ecovue Consulting – Report: 2019-COW-30, Report related to the *Durham Agricultural Sector Adaptation Strategy*, an addendum to the Durham Climate Adaptation Plan (DCAP), and implications on planning matters in the Township of Brock

There was discussion with respect to reviewing comments from the Region of Durham upon completion of the Municipal Comprehensive Review and that consistency is required between lower and upper tier municipalities.

Resolution Number 17-3

MOVED BY Cria Pettingill that Report: 2019-COW-30, related to the *Durham Agricultural Sector Adaptation Strategy*, an addendum to the Durham Climate Adaptation Plan (DCAP), and implications on planning matters in the Township of Brock, be received for information.

MOTION CARRIED

(c) Other Business

None

The Planner and Ecovue Consultant left the meeting at 11:16 a.m.

Finance Committee

(a) Consent Agenda

Resolution Number 18-3

MOVED BY W.E. Ted Smith that items listed under Section 7, Finance Consent Agenda, be approved save and except communication number 2062.

MOTION CARRIED

2017 City of Pickering – Resolution Regarding Provincial Funding Cuts to Legal Aid Ontario

Resolution Number 19-3

That the City of Pickering – Resolution Regarding Provincial Funding Cuts to Legal Aid Ontario be received for information and filed.

2045 AMO – Information for Members: Ontario Gas Tax for Transit Program Review and the Ontario Community Infrastructure Fund

Resolution Number 20-3

That AMO – Information for Members: Ontario Gas Tax for Transit Program Review and the Ontario Community Infrastructure Fund be received for information and filed.

(b) Items Extracted from Consent Agenda

2062 Laura Barta – Report: 2019-COW-18, Financial Update Report – September 2019

There was discussion on various items within the report.

Resolution Number 21-3

MOVED BY Walter Schummer that Report 2019-COW-18 be received for information.

MOTION CARRIED

2094 Laura Barta – Report: 2019-COW-08, Golf Tournament Criteria Review

Resolution Number 22-3

MOVED BY Walter Schummer that Report 2019-COW-08 be received for information and staff be directed to update the detail provided to applicants with relation to eligible costs, who to submit proof to, and referrals.

There was discussion with respect to contacting the grant recipients who fail to submit receipts and changing the \$2,000 maximum grant level or having no maximum grant level.

Resolution Number 23-3

MOVED BY Claire Doble that the resolution be amended to include that the maximum amount be increased to \$5,000.

MOTION CARRIED

Resolution Number 22-3

MOVED BY Walter Schummer that Report 2019-COW-08 be received for information and staff be directed to update the detail provided to applicants with relation to eligible costs, who to submit proof to, referrals, and that a maximum grant amount of \$5,000 be implemented.

MOTION CARRIED

2095 Laura Barta – Report: 2019-COW-26, Provincial Gas Tax

Resolution Number 24-3

MOVED BY Walter Schummer that Report 2019-COW-26, Provincial Gas Tax be received for information and staff be directed to forward a copy to the Ministry of Transportation.

There was discussion with respect to including the Committee's comments on the report prior to forwarding it to the Ministry of Transportation with respect to the fact that public transit systems are the actual roads and bridges in small rural communities.

Resolution Number 24-3

MOVED BY Walter Schummer that Report 2019-COW-26, Provincial Gas Tax be received for information and staff be directed to forward a copy to the Ministry of Transportation.

MOTION WITHDRAWN

The Director of Public Works joined the meeting at 11:47 a.m.

Resolution Number 25-3

MOVED BY Walter Schummer that Report 2019-COW-26 be received, however, that Section A reflect that in many cases, the roads and bridges in small rural municipalities become our primary method of public transit and that the revised report be forwarded to Council on October 28.

MOTION CARRIED

2096 Laura Barta – Report: 2019-COW-27, Acting as a Banker Policy Discussion

There was discussion with respect to holding funds within the Cannington Haunted Trail account until the repair work is completed at MacLeod Park.

There was discussion with respect to charitable donation receipts being issued by the Township and that the funds are disbursed as directed by Council under Federal law.

Resolution Number 26-3

MOVED BY Walter Schummer that Report 2019-COW-27, Acting as a Banker Policy be received for information and staff be directed to obtain legal advice related to the implementation of a policy.

MOTION CARRIED

2097 Laura Barta – Report: 2019-COW-25, Reserve Transfers

Resolution Number 27-3

MOVED BY Walter Schummer that Report 2019-COW-25, Reserve Transfers be received for information and staff provide an update on un-transferred projects with amounts reserved but not anticipated to be completed by year end.

Discussion ensued with respect to staff providing a future report once the work in process is completed for 2019 and the adjustments have been posted thereby showing the remaining projects on the Committed Projects List.

There was discussion with respect the various of projects that could be financed from the Capital Reserves after the recommended transfers have occurred.

A friendly amendment was accepted to transfer the Beaverton Harbour Parking Lot funds (2012) to the Capital Reserve Fund for Harbours.

Resolution Number 27-3

MOVED BY Walter Schummer that Report 2019-COW-25, Reserve Transfers be received for information and staff provide an update on untransferred projects with amounts reserved and not anticipated to be completed by year end and that the \$25,000 Parking Lot Reserve be transferred to the Harbour Reserve Fund.

MOTION CARRIED

(c) Other Business

None

Resolution Number 28-3

MOVED by W.E. Ted Smith that the Committee of the Whole break for a recess at 12:17 p.m. and reconvene at 3:00 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 3:00 p.m. with the same members of Committee and staff in attendance.

Public Works, Facilities & Parks Committee

(a) Consent Agenda

None

(b) Items Extracted from Consent Agenda

2098 Greg Hardy – Report: 2019-COW-28, Winter Road Maintenance Program

There was discussion with respect to hours of work for road crews with the consideration of forecasts, the continuation of alerts to Council members when road crews are snowplowing, the staffing complement (operating on a single shift), and the requirement for appropriate rest periods as directed by legislation.

Discussion ensued with respect to the future possibility of software that would track the snow plows on the Township website and the necessity for the full staff complement to work during wide-range snow events with an explanation of various duties.

Resolution Number 29-3

MOVED BY Michael Jubb that Report 2019-COW-28, Winter Road Maintenance Program be received for information.

MOTION CARRIED

(c) Other Business

Regional Councillor Smith enquired as to the no parking signage in Beaverton in front of the Historical Society to which the Director of Public Works advised that the intention was to assist with the understanding that persons may not park within 15 metres of a stop sign.

The Director of Public Works left the meeting.

Protection Services Committee

(a) Consent Agenda

Resolution Number 30-3

MOVED BY Lynn Campbell that items listed under Section 7, Protection Services Consent Agenda, be approved, save and except communication number 2056.

MOTION WITHDRAWN

(b) Items Extracted from Consent Agenda

2056 Rick Harrison – Report: 2019-COW-19, Burn By-law

These was discussion with respect to permitting or not permitting open air burning for residential lots within the urban boundaries.

The majority of members advised that they support small recreational fires within the urban boundary provided the By-law is adhered to but not open air burning on residential lots. It was noted that a fee would be charged for a recreational burn permit.

Resolution Number 31-3

MOVED BY Lynn Campbell that Report 2019-COW-19 be referred back to staff to consider the Committee's comments.

MOTION CARRIED

2081 Rick Harrison – Report: 2019-COW-23, Fire Department Statistics

There was discussion with respect to the various call categories which are supplied by the Fire Marshal's office.

Resolution Number 32-3

MOVED BY Cria Pettingill that Report: 2019-COW-23, Fire Department Statistics be received for information and filed.

MOTION CARRIED

(c) Other Business

The Fire Chief advised that he received a draft copy of the Master Fire Plan which will be brought to Committee in the near future.

Corporate Services Committee

(a) Consent Agenda

Resolution Number 33-3

MOVED BY Claire Doble that items listed under Section 7, Corporate Services Consent Agenda, be approved.

MOTION CARRIED

2018 City of Pickering – Producer Requirements for Packaging in Ontario

Resolution Number 34-3

That the City of Pickering – Producer Requirements for Packaging in Ontario be received for information and filed.

2019 City of Pickering – Council Resolution 2019-160 – Forced Amalgamation, Ontario Municipalities

Resolution Number 35 -3

That the City of Pickering – Council Resolution 2019-160 – Forced Amalgamation, Ontario Municipalities be received for information and filed.

2020 City of Pickering – Endorsement of LUMCO Resolution regarding Retail Cannabis Stores

Resolution Number 36-3

That the City of Pickering – Endorsement of LUMCO resolution regarding Retail Cannabis Stores be received for information and filed.

2032 Janice Maltby – Participation in Brock Accessibility Advisory Committee

Resolution Number 37-3

That Ms. Maltby’s resignation be received and staff be directed to forward a letter of appreciation.

(b) Items Extracted from Consent Agenda

None

(c) Other Business

The Clerk advised that legal counsel has requested a new date to meet with Council with respect to the Union Negotiations and Committee members agreed with Wednesday, November 13, 2019 at 4:30 p.m.

8. Other Business

None

9. Public Questions and Clarifications

None

Resolution Number 38-3

MOVED by Claire Doble that the Committee of the Whole break for a recess at 4:10 p.m.

MOTION CARRIED

Mayor Bath-Hadden reconvened the meeting at 4:19 p.m. with the same members of Committee and staff in attendance with the exception of the Treasurer and Fire Chief.

10. Closed Session

Resolution Number 39-3

MOVED by W.E. Ted Smith that Council move in camera at 4:20 p.m. pursuant to Section 239 (2)(f) of the Municipal Act, 2001, to discuss a matter that is subject to solicitor-client privilege, including communications necessary for that purpose, and pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal employees.

MOTION CARRIED

(1) Loopstra Nixon – Zoning By-law – Adult Entertainment Parlour Clarification

(2) CAO Update

Resolution Number 40-3

MOVED by Lynn Campbell That Committee of the Whole rise from in camera at 5:03 p.m.

MOTION CARRIED

11. Adjournment

Resolution Number 41-3

MOVED by Cria Pettingill that we do now adjourn at 5:04 p.m.

MOTION CARRIED

CHAIR

SECRETARY

Motions

Barristers, Solicitors, Notaries
Stephen O. Woodcock, B.A., LL.B
Ivan G. Tomlinson, B.A.Sc., LL.B - Retired

189 Kent Street West
Suite 219
Lindsay, Ontario
K9V 2Z6

402 Simcoe Street
Box 512
Beaverton, Ontario
L0K 1A0

Tel: (705) 324 8743
Fax: (705) 324 0776

Tel. (705) 426 7317
Fax. (705) 426 5740

PLEASE RESPOND TO BEAVERTON OFFICE

October 9, 2019

DELIVERED BY HAND

The Corporation of the Township of Brock
1 Cameron Street East
P.O. Box 10
Cannington, Ontario
L0E 1E0

Attention: Becky Jamieson, Clerk

Dear Ms. Jamieson:

RE: Bleasdell Assignment of Lease to Greer/Regan - Our File No. 289/19
12 Harbour Park Crescent, Beaverton, Ontario L0K 1A0
Request for Approval of Township of Brock

In furtherance of the above noted transaction, please find enclosed herewith four copies of the Assignment of Lease for review and consideration by Council. I would request that the matter be placed upon the Council Agenda for October 28, 2019. The address for service for our client (the Assignor) is 190 Elm Street, P.O. Box 46, Beaverton, Ontario L0K 1A0. Please also find enclosed the purchaser's cheque in the amount of \$943.55, being the required transfer fee. The address for service of the Assignees is 70 Scott Street, Orillia, Ontario L3V 4R4.


Would yourself and Mayor Bath-Hadden sign Page 2. We will arrange for pick up of the signed originals on or after October 28, 2019.

We are also aware that there are realty taxes outstanding on the subject property and this letter will serve as our undertaking to holdback sufficient funds from the sale of the property to pay said arrears and penalty to the end of 2019.

Please also see a copy of the existing lease enclosed.

Thank you for your assistance herein.

Yours truly,
WOODCOCK & TOMLINSON


Stephen O. Woodcock

SW:jj
Encls.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF BROCK

(Party of the First Part)

- and -

COLLEEN SUZANNE BLEASDELL

(Party of the Second Part)

- and -

**MALCOLM GREER
REGAN MORGAN**

(Party of the Third Part)

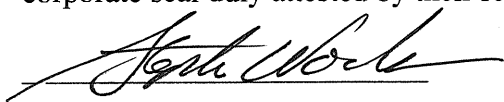
WHEREAS the Parties of the First and Second Part entered into an Assignment of Lease Agreement dated 15th day of January 2018 with the respect to the lease of land from the Party of the First Part to the Party of the Second Part being composed of Lot 19, Plan 519, in the Township of Brock, in the Regional Municipality of Durham.

AND WHEREAS Colleen Suzanne Bleasdell being the Party of the Second Part with the consent of the Party of the First Part, wishes to assign and transfer the Lease (effective October 30th, 2019) to Malcolm Greer and Regan Morgan on the terms as hereinafter specified.

NOW THEREFORE the Parties hereto agree as follows:

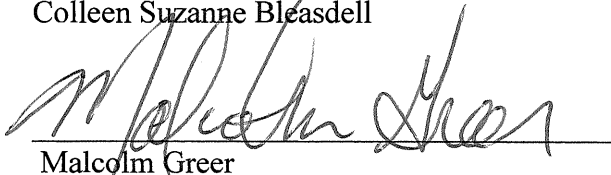
1. In consideration of the sum of One Dollar (\$1.00) the Party of the Second Part, Suzanne Colleen Bleasdell hereby assigns, transfers and sets over the remainder of the leasehold term hereinbefore referenced on the same terms, provisos, covenants and conditions unto Malcolm Greer and Regan Morgan, as joint tenants with right of survivorship.
2. The Parties of the Third Part, Malcolm Greer and Regan Morgan, hereby consent to such assignment and transfer in accordance with paragraph 1 herein.
3. The Party of the First Part, The Corporation of the Township of Brock, hereby consents to the said assignment and transfer of Lease for the remainder of the term, subject to the payment of the rent reserved and the performance and observation of the covenants, conditions and agreements contained in the said Lease Agreement. Provided, however, that this consent shall not extend to any further assignment or subletting of the said Lease without the written consent of The Corporation of Township of Brock.

IN WITNESS WHEREOF the said parties have hereunto affixed their hands and seal or their corporate seal duly attested by their respective authorized officers.




Colleen Suzanne Bleasdell




Malcolm Greer




Regan Morgan

CONSENT OF LESSOR

THE CORPORATION OF THE TOWNSHIP OF BROCK (the "Township") being the Lessor of the lands and premises composed of Lot Number 19, Plan 519, in the Township of Brock, in the Regional Municipality of Durham, described in a certain Indenture of Lease dated the 15th day of January, 2019, made between the TOWNSHIP as Lessor and COLLEEN SUZANNE BLEASDELL as Lessee, do hereby consent to the assignment of the said Lease of the lands therein described to Malcolm Greer and Regan Morgan for the remainder of the said term, subject to the payment of the rent reserved by and the performance and observance of the covenants, conditions and agreements contained in the said Lease. Provided, however, that this consent shall not extend to any further assignment of subletting of the said lands without the express written consent of THE CORPORATION OF THE TOWNSHIP OF BROCK.

WITNESS THE CORPORATION OF THE TOWNSHIP OF BROCK under the hands of its proper officers in that behalf this 28th day of October, 2019

THE CORPORATION OF THE TOWNSHIP
OF BROCK

Per: _____
Name: Debbie Bath-Hadden,
Title: Mayor

Per: _____
Name: Becky Jamieson,
Title: Clerk

We have the authority to bind the corporation

The applicant(s) hereby applies to the Land Registrar.

Properties

PIN 72040 - 0065 LT
Description LT 19 PL 519; BROCK
Address 12 HARBOUR PARK CRESCENT
BEAVERTON

Source Instruments

<i>Registration No.</i>	<i>Date</i>	<i>Type of Instrument</i>
DR1295814	2014 09 02	Notice Of Lease
DR1541538	2016 11 24	Notice Of Assignment Of Lessee Interest In Lease

Consideration

Consideration \$ 2.00

Party From(s)

Name PAQUET, LAWRENCE THOMAS
Address for Service 34-53 Redfern Avenue, Hamilton, Ontario L9C 0E2

This document is not authorized under Power of Attorney by this party.

Party To(s)

Capacity

Share

Name BLEASDELL, COLLEEN SUZANNE
Address for Service 190 Elm Street, Box 46, Beaverton, Ontario L0K 1A0

Statements

Schedule: See Schedules

I Stephen O. Woodcock solicitor make the following law statement 1. Lawrence Thomas Paquet is appointed as Estate Trustee with a Will by the Certificate of Appointment of Estate Trustee with a Will, in the Ontario Superior Court of Justice under File No. 57238/17 dated September 20, 2017 and is still in full force and effect.

2. Thomas O'Reilly died on June 4, 2017.

3. At the time of Thomas O'Reilly's death he was the full age of 18 years and he was not a spouse.

4. The dealings by the Estate Trustee are consistent with the terms of the Will or is permitted by legislation.

This document relates to registration number(s)DR1295814 and DR1541538

Signed By

Stephen Orval Woodcock

402 Simcoe St. P.O. Box 512
Beaverton
L0K 1A0

acting for
Party From(s)

Signed

2018 01 16

Tel 705-426-7317

Fax 705-426-5740

I have the authority to sign and register the document on behalf of the Party From(s).

The applicant(s) hereby applies to the Land Registrar.

yyyy mm dd Page 2 of 4

Submitted By

WOODCOCK & TOMLINSON

402 Simcoe St. P.O. Box 512
Beaverton
LOK 1A0

2018 01 16

Tel 705-426-7317

Fax 705-426-5740

Fees/Taxes/Payment

Statutory Registration Fee \$63.65

Provincial Land Transfer Tax \$0.00

Total Paid \$63.65

File Number

Party From Client File Number : 445/17

THIS INDENTURE made this 15th day of January, 2018.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF BROCK
(Party of the First Part)

- and -

THE ESTATE OF THOMAS HAROLD O'REILLY (AKA THOMAS O'REILLY)
BY ITS ESTATE TRUSTEE, LAWRENCE THOMAS PAQUET
(Party of the Second Part)

- and -

COLLEEN SUZANNE BLEASDELL
(Party of the Third Part)

WHEREAS the Parties of the First Part and Thomas O'Reilly (aka Thomas Harold O'Reilly) entered into an Assignment of Lease Agreement dated 24th day of November 2016 with the respect to the lease of land from the Party of the First Part to Thomas O'Reilly being composed of Lot ~~11~~¹⁹, Plan 519, in the Township of Brock, in the Regional Municipality of Durham.

AND WHEREAS Thomas O'Reilly (aka Thomas Harold O'Reilly) deceased on June 4th, 2017.

AND WHEREAS a Certificate of Appointment of Estate Trustee with a Will for the Estate of Thomas Harold O'Reilly was issued to Lawrence Thomas Paquet on September 20th, 2017 by the Superior Court of Justice for Ontario.

AND WHEREAS The Estate of Thomas Harold O'Reilly (aka Thomas O'Reilly) being the Party of the Second Part with the consent of the Party of the First Part, wishes to assign and transfer the Leasehold Agreement (effective January 15th, 2018) to Colleen Suzanne Bleasdell on the terms as hereinafter specified.

NOW THEREFORE the Parties hereto agree as follows:

1. In consideration of the sum of One Dollar (\$1.00) the Party of the Second Part, The Estate of Thomas Harold O'Reilly hereby assigns, transfers and sets over the remainder of the leasehold term hereinbefore referenced on the same terms, provisos, covenants and conditions unto Colleen Suzanne Bleasdell.
2. The Party of the Third Part, Colleen Suzanne Bleasdell, hereby consents to such assignment and transfer in accordance with paragraph 1 herein.
3. The Party of the First Part, The Corporation of the Township of Brock, hereby consents to the said assignment and transfer of Lease for the remainder of the term, subject to the payment of the rent reserved and the performance and observation of the covenants, conditions and agreements contained in the said Lease Agreement. Provided, however, that this consent shall not extend to any further assignment or subletting of the said Lease without the written consent of The Corporation of Township of Brock.

IN WITNESS WHEREOF the said parties have hereunto affixed their hands and seal or their corporate seal duly attested by their respective authorized officers.

SIGNED, SEALED AND DELIVERED
in the presence of:

THE CORPORATION OF THE TOWNSHIP
OF BROCK

Per: John Grant
Name: John Grant,
Title: Mayor

Per: Thomas G. Gettinby
Name: Thomas G. Gettinby,
Title: Clerk/Administrator

We have the authority to bind the Corporation.

THE ESTATE OF THOMAS
HAROLD O'REILLY

Carl M. Paquet
[Signature]

[Signature]
By its Estate Trustee, Larry Thomas Paquet

[Signature]
Colleen Suzanne Bleasdel

CONSENT OF LESSOR

THE CORPORATION OF THE TOWNSHIP OF BROCK being the Lessor of the lands and premises composed of Lot Number 19, Plan 519, in the Township of Brock, in the Regional Municipality of Durham, described in a certain Indenture of Lease dated the 1st day of August, 2017, made between the TOWNSHIP as Lessor and THE ESTATE OF THOMAS HAROLD O'REILLY as Lessee, do hereby consent to the assignment of the said Lease of the lands therein described to COLLEEN SUZANNE BLEASDELL for the remainder of the said term, subject to the payment of the rent reserved by and the performance and observance of the covenants, conditions and agreements contained in the said Lease. Provided, however, that this consent shall not extend to any further assignment of subletting of the said lands without the express written consent of the CORPORATION OF THE TOWNSHIP OF BROCK.

WITNESS THE CORPORATION OF THE TOWNSHIP OF BROCK under the hands of its proper officers in that behalf this 15th day of January, 2018

THE CORPORATION OF THE TOWNSHIP
OF BROCK

Per: [Signature]
Name: John Grant,
Title: Mayor

Per: [Signature]
Name: Thomas G. Gettinby,
Title: Clerk/Administrator
We have authority to
bind the Corporation

LAND TRANSFER TAX STATEMENTS

In the matter of the conveyance of: 72040 - 0065 LT 19 PL 519; BROCK

BY: PAQUET, LAWRENCE THOMAS

TO: BLEASDELL, COLLEEN SUZANNE

%(all PINs)

1. BLEASDELL, COLLEEN SUZANNE

I am

- (a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
- (b) A trustee named in the above-described conveyance to whom the land is being conveyed;
- (c) A transferee named in the above-described conveyance;
- (d) The authorized agent or solicitor acting in this transaction for ____ described in paragraph(s) () above.
- (e) The President, Vice-President, Manager, Secretary, Director, or Treasurer authorized to act for ____ described in paragraph(s) () above.
- (f) A transferee described in paragraph () and am making these statements on my own behalf and on behalf of ____ who is my spouse described in paragraph () and as such, I have personal knowledge of the facts herein deposited to.

3. The total consideration for this transaction is allocated as follows:

(a) Monies paid or to be paid in cash	2.00
(b) Mortgages (i) assumed (show principal and interest to be credited against purchase price)	0.00
(ii) Given Back to Vendor	0.00
(c) Property transferred in exchange (detail below)	0.00
(d) Fair market value of the land(s)	0.00
(e) Liens, legacies, annuities and maintenance charges to which transfer is subject	0.00
(f) Other valuable consideration subject to land transfer tax (detail below)	0.00
(g) Value of land, building, fixtures and goodwill subject to land transfer tax (total of (a) to (f))	2.00
(h) VALUE OF ALL CHATTELS - items of tangible personal property	0.00
(i) Other considerations for transaction not included in (g) or (h) above	0.00
(j) Total consideration	2.00

4.

Explanation for nominal considerations:

r) lease term of which including any renewals cannot exceed 50 years

5. The land is not subject to an encumbrance

6. Other remarks and explanations, if necessary.

1. The information prescribed for purposes of section 5.0.1 of the Land Transfer Tax Act is not required to be provided for this conveyance.
2. The transferee(s) has read and considered the definitions of "designated land", "foreign corporation", "foreign entity", "foreign national", "specified region" and "taxable trustee" as set out in subsection 1(1) of the Land Transfer Tax Act. The transferee(s) declare that this conveyance is not subject to additional tax as set out in subsection 2(2.1) of the Act because:
3. (c) The transferee(s) is not a "foreign entity" or a "taxable trustee".
4. The transferee(s) declare that they will keep at their place of residence in Ontario (or at their principal place of business in Ontario) such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act for a period of at least seven years.
5. The transferee(s) agree that they or the designated custodian will provide such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the Land Transfer Tax Act, to the Ministry of Finance upon request.

PROPERTY Information Record

- A. Nature of Instrument: Notice Of Assignment Of Lessee Interest In Lease
LRO 40 Registration No. DR1674295 Date: 2018/01/16
- B. Property(s): PIN 72040 - 0065 Address 12 HARBOUR PARK Assessment -
CRESCENT Roll No
BEAVERTON
- C. Address for Service: 190 Elm Street, Box 46, Beaverton,
Ontario L0K 1A0
- D. (i) Last Conveyance(s): PIN 72040 - 0065 Registration No. null
(ii) Legal Description for Property Conveyed : Same as in last conveyance? Yes No Not known
- E. Tax Statements Prepared By: Stephen Orval Woodcock
402 Simcoe St. P.O. Box
512
Beaverton L0K 1A0

By-laws

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 2903-2019

A BY-LAW TO AMEND BY-LAW NUMBER 957-88-PP, BEING A BY-LAW TO REGULATE VEHICULAR TRAFFIC ON HIGHWAYS, FIRE ROUTES, PRIVATE AND MUNICIPAL PROPERTY, AND TO PROHIBIT THE INJURING OR FOULING OF HIGHWAYS AND BRIDGES, AND THE OBSTRUCTION OF DITCHES AND CULVERTS

WHEREAS pursuant to the provisions of the *Municipal Act*, S.O. 2001, as amended, and the provisions of the *Highway Traffic Act*, R.S.O. 1990, chapter H.8, as amended, by-laws may be passed by the councils of local municipalities;

AND WHEREAS the Council of the Township of Brock passed By-law Number 957-88-PP to regulate traffic on highways in the Township of Brock;

AND WHEREAS it is deemed desirable to amend By-law Number 957-88-PP;

NOW THEREFORE BE IT ENACTED by the Council of the Corporation of the Township of Brock as follows:

- 1. THAT Schedule XIII of By-law Number 957-88-PP, entitled "STOP SIGNS", is hereby amended by inserting the following to the end thereof:

Former Village of Cannington

Park Street and Laidlaw Street

North bound on Laidlaw Street

South bound on Laidlaw Street

East bound on Park Street

- 2. THAT the provisions of this by-law shall come into force and effect at such times as official signs have been erected.

THIS BY-LAW READ TWICE THIS 28^H DAY OF OCTOBER, A.D., 2019.

Mayor
Debbie Bath-Hadden

Clerk
Becky Jamieson

THIS BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS 28th DAY OF OCTOBER, A.D., 2019.

Mayor
Debbie Bath-Hadden

Clerk
Becky Jamieson

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 2904-2019

BEING A BY-LAW TO PRESCRIBE A RATE OF SPEED OF 30 KILOMETRES PER HOUR ON CHURCH STREET WITHIN THE TOWNSHIP OF BROCK

WHEREAS subsection 2 of section 128 of the Highway Traffic Act, R.S.O. 1990, as amended, authorizes the Council of a local municipality, by by-law, to prescribe a rate of speed different from the rate set out in subsection 1 of section 128 for motor vehicles driven on a highway or a portion of a highway under its jurisdiction;

NOW THEREFORE the Council of the Corporation of the Township of Brock ENACTS as follows:

1. No person shall drive a motor vehicle at a rate of speed greater than 30 kilometres per hour upon Church Street between River Street and Park Street within The Former Police Village of Sunderland.
2. The penalties provided in subsection 14 of section 128 of the Highway Traffic Act, R.S.O. 1990, as amended, as from time to time amended shall apply to offences against this by-law.
3. That By-law Number 2874-2019-PW is hereby repealed in its entirety.
4. That the provisions of this by-law shall come into force and take effect at such time as official signs have been erected.

THIS BY-LAW READ TWICE THIS 28TH DAY OF OCTOBER, A.D., 2019.

Mayor
Debbie Bath-Hadden

Clerk
Becky Jamieson

THIS BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS 28TH DAY OF OCTOBER, A.D., 2019.

Mayor
Debbie Bath-Hadden

Clerk
Becky Jamieson

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 2905-2019

BEING A BY-LAW TO AMEND BY-LAW NUMBER 2334-2011-PP, BEING A BY-LAW TO PROVIDE FOR THE ADMINISTRATION AND ENFORCEMENT OF THE ONTARIO *BUILDING CODE ACT* WITHIN THE TOWNSHIP OF BROCK

WHEREAS, pursuant to the provision of subsection 3(1) of the *Building Code Act, 1992*, S.O. 1992, chapter 23, the Council of the Corporation of the Township of Brock is responsible for the enforcement of the Act within the Township of Brock; and

WHEREAS, pursuant to the provisions of subsection 3(2) of the Act, the Council shall appoint a chief building official and such inspectors as are necessary for the enforcement of the Act within the Township of Brock;

WHEREAS the Council of the Township of Brock enacted By-law Number 2334-2011-PP and deems it expedient to amend said by-law and has the authority to do so;

NOW THEREFORE the Council of the Corporation of the Township of Brock hereby enacts as follows:

1. THAT Schedule "A" to By-law Number 2334-2011-PP is hereby deleted in its entirety and replaced with the following Schedule "A" attached hereto.
2. THAT By-law Number 2334-2011-PP as otherwise amended to the contrary is hereby amended to give effect to the foregoing but shall, in all other respects, remain in full force and effect.
3. THAT this by-law shall come into force and effect on the date of its passing.

THIS BY-LAW READ A FIRST AND SECOND TIME THIS 28th DAY OF OCTOBER, A.D. 2019.

Debbie Bath-Hadden - Mayor

Becky Jamieson - Clerk

THIS BY-LAW READ A THIRD TIME AND FINALLY PASSED THIS 28th DAY OF OCTOBER, A.D. 2019.

Debbie Bath-Hadden - Mayor

Becky Jamieson - Clerk

SCHEDULE “A” TO BY-LAW NUMBER 2334-2011-PP

APPOINTMENTS

Under the authority of the Building Code Act, S.O. 1992, chapter 23.

The following persons listed in Column 2 of Table A below are appointed by Council under the authority of the Building Code Act, in the positions listed in Column 1.

Table A

	Column 1	Column 2	Column 3	Column 4
Item	Provincial Appointment	Name	Municipal Title	Provincial BCIN
1.	Chief Building Official	Richard Ferguson	Chief Building Official & Plumbing Inspector	13969
2.	Building Official / Inspector	Luke Puckrin	Building Inspector	102991
3.	Deputy Chief Building Official/Building Inspector	Joseph Bonura	Building Inspector	19503

The following persons listed in Column 2 of Table B are appointed as Inspectors by Council under the authority of the Building Code Act, for plans review and inspection as described on Table C, Column B.

Table B

	Column 1	Column 2	Column 3	Column 4
Item	Provincial Appointment	Name	Municipal Title	Provincial BCIN
3.	Inspector	Robert Ward	Fire Prevention Inspector	36006

Table C

Column A	Column B
Inspectors listed in Schedule “A”, Table A are appointed for the enforcement of the Building Code Act in the roles and jurisdictions identified in the categories of qualification pursuant to Division C, Part 3, Section 3.1 of the Ontario Building Code.	<p>Inspectors listed in Schedule “A”, Table B are appointed for plans review and inspection in the role and jurisdiction identified in the category of qualification for Fire Protection pursuant to Division C, Part 3, Section 3.1 of the Ontario Building Code, specifically for:</p> <ul style="list-style-type: none"> Fire alarm and detection systems; Standpipe and hose systems; Fire suppression systems (including sprinkler systems), excluding items noted in Schedule “C”, Part 1, rows 1(a) and 1(b); Voice communication systems; Fire fighters’ elevators; Emergency electrical power supply (including related emergency and exit lighting); Access for fire fighters; Fire access routes; Fire hydrants; Fire extinguishers; Exterior tanks; and, Hazardous substances.

Inspectors listed in Schedule “A”, Table B shall report deficiencies to the Chief Building Official or a Deputy Chief Building Official for determination of issuance of orders and compliance.

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 2912-2019

BEING A BY-LAW UNDER THE PROVISIONS OF SECTION 270(1) 1 OF THE MUNICIPAL ACT, S.O. 2001, AS AMENDED, TO DEEM CERTAIN LANDS AS SURPLUS TO THE NEEDS OF THE CORPORATION AND AUTHORIZE THE CONVEYANCE OF THE LAND

WHEREAS pursuant to section 270(1) of the Municipal Act, S.O. 2001, as amended, by-laws may be passed to adopt procedures governing the sale of real property;

AND WHEREAS the Corporation of the Township of Brock adopted By-law Number 1480-97-AP, being a by-law to adopt a procedure governing the sale of real property;

NOW THEREFORE the Council of the Corporation of the Township of Brock hereby enacts as follows:

1. That the Corporation of the Township of Brock does hereby declare the two parcels of vacant land located west of Highway 12, north of Beaver Avenue, in the Township of Brock and legally described as Concession 5, Part Lot 11, now RP40R3821, Part 3; Township of Brock, Regional Municipality of Durham and Concession 5, Part Lot 11, now RP40R3821, Part 4, Township of Brock, as surplus to the needs of the Municipal Corporation.
2. That the Mayor and Clerk, be and they are hereby authorized to execute all documents required to facilitate the sale of the two parcels of vacant land located west of Highway 12, north of Beaver Avenue, in the Township of Brock and legally described as Concession 5, Part Lot 11, now RP40R3821, Part 3; Township of Brock, Regional Municipality of Durham and Concession 5, Part Lot 11, now RP40R3821, Part 4, Township of Brock, to the abutting landowner on the west side.
3. That By-law Number 2899-2019 is hereby repealed in its entirety.
4. That this by-law shall come into force and effect on the date of its enactment.

THIS BY-LAW READ A FIRST, SECOND AND THIRD TIME THIS 28TH DAY OF OCTOBER, A.D., 2019.

Mayor
Debbie Bath-Hadden

Clerk
Becky Jamieson

Notice of Motion

NOTICE OF MOTION

25 SEPT 2019

MOVED BY: Councillor Subp.

SECONDED BY: Jim Campbell

that a request be sent to the Region of Durham asking that the hamlet of Gamebridge be designated a Community Safety Zone to include both areas of Durham road 50 and Regional Road 50. In addition, Children at play signs be installed at all three locations approaching the hamlet to be included with the Community Safety Zone signage.

Other Business

The Municipal Council of the Corporation of
The Township of Brock

Session Number 26 Date June 24 2019

Resolution Number 60 59

Moved By Chris Pithingill

Seconded By Lynn Campbell

Re item: 1129 That council not approve
the selling of the public
road allowance beside B25370
Maple Beach Rd.

MOTION DEFERRED to SEPT. 11/19
Will-Rob Hadden